Specification for Class of

ENVIRONMENTAL PLANNER TRAINEE Abolished 9/15/06

<u>Definition</u>: Under close supervision, performs entry-level professional environmental resource planning assignments. Assists staff in all facets of the planning process.

Typical Work

Under the supervision and mentoring of a professional Environmental Planner:

Maintains records and materials associated with planning projects;

Monitors, records data, and reports on planning issues;

Provides secondary staff support to interagency committees;

Assists in the development of Environmental Impact Statements with department environmental review personnel;

Provides assistance in planning projects;

Prepares technical reports, planning documents, and public informational materials for other professional planners, government officials, and the public; performs planning research;

Performs other duties as required.

Minimum Qualifications

A Bachelor's degree with major emphasis in land use, urban, regional, environmental, or natural resource planning, landscape architecture, geography, land use or environmental law, or closely related field.

New class: 12-11-92