### Specification for Class of

# ASSISTANT DEPUTY STATE FIRE MARSHAL Abolished 9/15/06

<u>Definition</u>: Under an assigned Deputy State Fire Marshal, receives specialized training and assists a Deputy State Fire Marshal in performing fire and life safety inspections and conducting fire investigations.

### Typical Work

Participates in fire and life safety inspections and survey of health care facilities and/or transient accommodations, day care and juvenile group facilities;

Participates in fire investigations of unknown or suspicious origin, develops and presents fire safety programs to interested groups;

Attends training classes and seminars as required;

Maintains office files covering field inspections, reports, memos;

Advises the public of fire safety and prevention measures;

Assists in the enforcement of State fireworks regulations;

Assists in the review of the installation or alteration of fire protection systems;

Performs other work as required.

#### Knowledge and Abilities:

Knowledge of: fire and building codes; fire prevention and/or police investigative procedures and techniques. Must possess clear writing and communication skills.

Ability to: demonstrate aptitude and ability to learn and apply state and Federal fire building and life safety codes; understanding of basic fire investigation procedures and their applications; demonstrative ability to work effectively with public, industry representatives and government officials in performing duties.

## Minimum Qualifications

Two years of paid or volunteer experience as a firefighter, police officer, codes enforcement officer, insurance industry inspector or investigator.

College-level training in fire protection, police science, law enforcement or allied field will substitute, year for year, for experience.

New Class Effective August 12, 1988