



# RULE-MAKING ORDER PERMANENT RULE ONLY

## CR-103P (December 2017) (Implements RCW 34.05.360)

CODE REVISER USE ONLY

OFFICE OF THE CODE REVISER  
STATE OF WASHINGTON  
FILED

DATE: February 20, 2020

TIME: 12:30 PM

WSR 20-06-010

**Agency:** Office of Financial Management (OFM)

**Effective date of rule:**

**Permanent Rules**

- 31 days after filing.
- Other (specify) March 30, 2020 (If less than 31 days after filing, a specific finding under RCW 34.05.380(3) is required and should be stated below)

**Any other findings required by other provisions of law as precondition to adoption or effectiveness of rule?**

- Yes
  - No
- If Yes, explain:

**Purpose:** To align Title 357 WAC with the online filing request capabilities for Director's Review requests and Personnel Resources Board appeal requests. The proposed amendments to WAC 357-49-023 and WAC 357-52-225 are to allow an individual to file Director's Review requests and Personnel Resources Board appeals online. Filing by fax, by mail or in person are still acceptable avenues for filing and to state requests are considered filed when a legible copy is received. The proposed amendment to WAC 357-49-023(2) and WAC 357-52-225(2) are to update the fax filing requirements. The proposed amendment to WAC 357-49-023(3) and WAC 357-52225(3) removes email as an option for filing Director's Review requests because of the new online filing capabilities.

**Citation of rules affected by this order:**

- New:
- Repealed:
- Amended: 357-49-023, 357-52-225
- Suspended:

**Statutory authority for adoption:** Chapter 41.06 RCW

**Other authority:** RCW 41.06.133

**PERMANENT RULE (Including Expedited Rule Making)**

Adopted under notice filed as WSR 20-02-085 on December 30, 2019 (date).

Describe any changes other than editing from proposed to adopted version:

If a preliminary cost-benefit analysis was prepared under RCW 34.05.328, a final cost-benefit analysis is available by contacting:

- Name:
- Address:
- Phone:
- Fax:
- TTY:
- Email:
- Web site:
- Other:

**Note: If any category is left blank, it will be calculated as zero.  
No descriptive text.**

**Count by whole WAC sections only, from the WAC number through the history note.  
A section may be counted in more than one category.**

**The number of sections adopted in order to comply with:**

Federal statute:	New	_____	Amended	_____	Repealed	_____
Federal rules or standards:	New	_____	Amended	_____	Repealed	_____
Recently enacted state statutes:	New	_____	Amended	_____	Repealed	_____

**The number of sections adopted at the request of a nongovernmental entity:**

New	_____	Amended	_____	Repealed	_____
-----	-------	---------	-------	----------	-------

**The number of sections adopted on the agency's own initiative:**

New	_____	Amended	2	Repealed	_____
-----	-------	---------	---	----------	-------

**The number of sections adopted in order to clarify, streamline, or reform agency procedures:**

New	_____	Amended	<u>2</u>	Repealed	_____
-----	-------	---------	----------	----------	-------

**The number of sections adopted using:**

Negotiated rule making:	New	_____	Amended	_____	Repealed	_____
Pilot rule making:	New	_____	Amended	_____	Repealed	_____
Other alternative rule making:	New	_____	Amended	2	Repealed	_____

**Date Adopted:** February 20, 2020

**Name:** Roselyn Marcus

**Title:** Assistant Director of Legal and Legislative Affairs

**Signature:**

