Service News
Office of Financial Management

Setting up Appropriation Index Codes for Federal Stimulus Awards

Statewide Accounting recently issued Technical Correction 04-20(2) to the *State Administrative and Accounting Manual* (SAAM) section 75.50 - Expenditure Authority Codes, notifying agencies that specific expenditure authority (EA) types and EA codes should be used for federal stimulus awards received for the coronavirus response. Below are some instructions to assist agencies in establishing their Appropriation Index (AI) codes in AFRS. Note that the codes that were used for ARRA funds have been resurrected, so there are still some references to ARRA which now indicates federal stimulus.

The EA type codes are as follows:

8	Federal Stimulus
N*	Operating Nonappropriated/Nonallotted Federal Stimulus
U*	Operating Unanticipated Federal Stimulus

* These are the types agencies should be using for federal stimulus money received directly from the federal government.

Before trying to add an AI:

1. Locate a valid EA number in SAAM 75.50.40.
2. Add the EA number and title on the D07-Appropriation table on screen TM.1.1.
3. Check for a valid federal stimulus CFDA number on screen TM.4.2 – see below.
4. Add the Federal Grant Award (FGA) number and title on screen TM.4.1.

When any of the stimulus appropriation types are used to set up a new AI, the agency will be required to enter the Federal Grant Award and a CFDA number that is active and has ARRA (i.e., federal stimulus) type = Y (yes) or M (mixed). If the CFDA number is not found on TM.4.2 or if it's there but inactive or marked as ARRA = N (no), email the award document that shows the CFDA number to marina.yee@ofm.wa.gov and she will add or update the CFDA record.

Note that if the appropriation type on the AI screen is U or N, the EA code is not required to be on the D26-Source of Funds table.

Questions?

OFM Help Desk

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