**Preparing for Agency-Level Business Activities  
for the One Washington Implementation**

|  |  | Funding Expectation | |  |
| --- | --- | --- | --- | --- |
| Design, Build and Testing | Definition | Agency  In-Kind | Will Consider for One Washington  Decision Package | Agency Notes |
| Configuration | The processes, workflow, business and technical capabilities applied to the software solution. | ✓ |  |  |
| Integration | Process of bringing together components of upstream and downstream systems into the solution. |  | ✓ |  |
| Master Data  Management | Method used to define, centralize and manage the critical data of an organization with data integrity. | ✓ |  |  |
| Data Conversions/ Cleanup | Transformation (or translation) of data from one format to another. Ensuring data integrity for consumption. | ✓ |  |  |
| Reports | Out-of-box generated reports. | ✓ |  |  |
| Security | Agency role administration and security requirements to connect to SaaS solution. | ✓ |  |  |
| Business Intelligence | Data analytics and tool provided by selected solution. | ✓ |  |  |
| OCM | What are the methods and approaches the agency will develop to manage, communicate and enable impacted agency stakeholders to successfully transform business processes and adopt a modern enterprise system for Finance, Procurement, HR/Payroll, Budget and Business Intelligence? Considerations: Communications, training, engagement activities and readiness. |  | ✓ |  |
| Unit Test | Source code, modules with controlled data and procedures testing . | ✓ | ✓ |  |
| System Test | Conducted on a complete, integrated system to evaluate compliance. | ✓ | ✓ |  |
| Integration Test | Overall testing of the complete system including sub-systems components and integration layers. | ✓ | ✓ |  |
| Performance Test | Testing of responsiveness and stability within various workloads. | ✓ |  |  |
| User Acceptance Test | Testing to validate solution / system capability to meet business and technical capabilities. Exposure to the solution prior to formal training and allows agency users to interact with system and functionality. |  | ✓ |  |
| Readiness Test | Overall system and operational readiness. | ✓ |  |  |