June 30, 2015

TO: Agency Directors
    Boards and Commissions
    Presidents of Higher Education Institutions

FROM: David Schumacher
      Director

SUBJECT: TEMPORARY OPERATING, CAPITAL, AND TRANSPORTATION EXPENDITURE AUTHORITY FOR 2015-17 BIENNium

Because of the lag between the beginning of the biennium and the submittal and approval of agency allotments, agencies are hereby granted temporary authority to expend funds and incur obligations for the first 90 days of the new biennium from July 1, 2015 through September 29, 2015. Agency expenditures must be consistent with 2015-17 legislative appropriations, conditions and limitations, and legislative intent, and they may not exceed the monthly estimates that will be assumed in allotments.

The Office of Financial Management (OFM) will publish agency Expenditure Authority (EA) schedules as soon as possible after the Governor signs the budget. Initial allotments for the 2015-17 biennium are due to OFM in August according to dates listed in the OFM allotment instructions. (See Appendix A of the 2015-17 Allotment Instructions for specific due dates for your agency.)

Agencies are encouraged to submit allotments as soon as they can, recognizing that RCW 43.88.110(3) requires submittals no later than August 15, 2015. OFM will make every effort to review and approve allotments as expeditiously as possible.

If you have questions, please contact your assigned budget analyst.

cc: OFM Budget Analysts
    Agency Budget Officers