

State of Washington
 Status of Audit Resolution
 December 2016

Department of Ecology

Agency 461

Audit Report	Finding Number	Finding and Corrective Action Plan
1017837	2015-001	<p>Finding: The Department lacks adequate internal controls over fee collections for the Vehicle Emission testing program.</p> <p>Corrective Action: The Department acknowledged the audit finding and will take the following steps to improve internal processes and procedures for the Vehicle Emissions program:</p> <ul style="list-style-type: none"> • Establish fiscal oversight and monitoring of revenue collections for the Vehicle Emissions program including: <ul style="list-style-type: none"> ○ Comparing number of emission tests performed to amount of revenue collected. ○ Reconciling the amount of emission fees collected to amount deposited on a quarterly basis. ○ Developing a tracking spreadsheet to account for the revenue reported on vendor invoices and reconciling it to reports produced from the contractor's financial system and amounts deposited by the Department. • Request reports from the Contractor's financial system that account for the revenue collected. These reports will be used to reconcile revenue collection. • Develop and implement procedures for the Vehicle Emissions program which will include identifying roles and responsibilities for oversight and monitoring of contracted vendor and management review. <p>Completion Date: Corrective action is expected to be complete by June 2017</p> <p>Agency Contact: Lisa Darnell Fiscal Manager PO Box 47615 Olympia, WA 98504-7615 (360) 407-7052 Lisa.darnell@ecy.wa.gov</p>