## Department of Agriculture (AGR)

Agency: 495

Audit Report: 2014 F

Finding Number: 001

Finding: The Department of Agriculture does not have adequate internal controls to ensure

compliance with federal suspension and debarment requirements for the Food Distribution

cluster.

Resolution: As of July 2015, the Department added federal suspension and debarment language to

each contract. In addition, program staff checks the federal Excluded Parties List system prior to the contract execution date. The contractor verification documentation is being

maintained in each contract file.

Staff requires each contractor to include suspension and debarment language in all lower

tier agreements. This requirement is included in all lower tier agreement templates.

All Food Assistance program staff have received training and written instructions on federal

suspension and debarment requirements.

**Completion Date:** July 2015, subject to audit follow-up

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## Department of Agriculture (AGR)

Agency: 495

Audit Report: 2014 F

Finding Number: 002

Finding: The Department of Agriculture does not have adequate internal controls to ensure reports

required by the Federal Funding Accountability and Transparency Act for the Food

Distribution Cluster are filed correctly.

**Resolution:** All Federal Funding Accountability and Transparency Act (FFATA) reportable amounts have

been entered into the federal reporting system by the Food Assistance program staff.

The Department developed written reporting procedures that include a secondary review prior to submitting the reports. Applicable Food Assistance program staff have been trained on the new procedures. The program will submit all future FFATA reportable amounts within

the established FFATA time frames.

**Completion Date:** June 2015, subject to audit follow-up

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