



STATE OF WASHINGTON

OFFICE OF FINANCIAL MANAGEMENT

*Insurance Building, PO Box 43113 • Olympia, Washington 98504-3113 • (360) 902-0555*

November 18, 2020

Suzi LeVine, Commissioner  
Employment Security Department  
P.O. Box 9046  
Olympia, WA 98507-9046

Dear Commissioner LeVine:

Pursuant to enactment of the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act (P.L. 116-136), I hereby allocate \$25 million to the Employment Security Department from General Fund-Federal (Coronavirus Relief Funds) to the COVID-19 Unemployment Account. The department is directed to use these funds to implement the program specified in Section 5, Chapter 7, Laws of 2020 (EHB 2965).

According to guidance issued by the federal government on the Coronavirus Relief Funds, for a cost to be considered to have been incurred, the performance or delivery must take place by December 30, 2020, but payment can occur up to 90 days afterwards.

The Office of Financial Management has approved this allocation in Unanticipated Receipt #0166. Using expenditure authority code 7Z0 for General Fund-Federal (Coronavirus Relief Funds), please submit the required allotment amendment packet using the "Operating Allocation" packet type.

In addition, the commissioner of the Employment Security Department must certify to the State Treasurer the amount of any unobligated moneys in the COVID-19 Unemployment Account that are attributable to the Budget Stabilization Account appropriation in Section 3, Chapter 7, Laws of 2020 (EHB 2965) so the Treasurer can transfer those moneys back to the Budget Stabilization Account.

If you have any questions, please contact OFM Budget Operations at (360) 902-0555 or [budget.operations@ofm.wa.gov](mailto:budget.operations@ofm.wa.gov).

Sincerely,

David Schumacher  
Director

cc: Charlie Gavigan, Staff Coordinator, House Appropriations Committee  
Michael Bezanson, Staff Coordinator, Senate Ways and Means Committee  
Nona Snell, Assistant Director for Budget, Office of Financial Management  
Robyn Williams, Senior Budget Assistant, Office of Financial Management  
Sharon Elias, Chief Financial Officer, ESD