Position Detail (SA-001)

Description: Position availability, vacancy status, and position holder information. Provides the ability to audit position and employee coding. Includes an additional view of position detail by Organizational Unit Hierarchy.

- **Universe**  WWA EDW Staffing Assignments.unx
- **Required filter prompt**  Calendar Year Month.
- **Position Detail (default view)**  Position availability, vacancy status, and position holder information.
- **Position Detail by Organizational Unit Hierarchy**  Position availability, vacancy status, and position holder information by Organizational Unit Hierarchy.

The standard report is located in the Washington Workforce Analytics Reports Web Intelligence > Staffing Assignments folder.

### Sample - Position Detail Report > Position Detail View

![Sample - Position Detail Report](image-url)

**Position Detail**

Report Number: SA-001

Description: Position availability, vacancy status, and position holder information.

<table>
<thead>
<tr>
<th>Business Area Code (POS)</th>
<th>Business Area (POS)</th>
<th>Personnel Area Code (POS)</th>
<th>Personnel Area (POS)</th>
<th>Personnel Subarea Code (POS)</th>
<th>Personnel Subarea (POS)</th>
<th>Organizational Code (POS)</th>
<th>Organizational Name</th>
<th>Organizational Unit</th>
</tr>
</thead>
</table>

Position Detail (SA-001)  8.14.2019  Page 1 of 3
Prompts

Prompt values restrict the data pulled from the Enterprise Data Warehouse.

**Required Prompts** must include a value for Calendar Year Month.

**Optional Prompts**

- Business Area (POS)
- Business Area Code (POS)
- Employee Group (POS)
- Employee Subgroup (POS)
- Job (POS)
- Job Class Abbr (POS)
- Job Code (POS)
- Organizational Abbr
- Organizational Unit Code
- Personnel Area (POS)
- Personnel Area Code (POS)
- Personnel Subarea (POS)
- Personnel Subarea Code (POS)
- Position
- Position Abbr
- Position Code
- Vacancy Indicator
- Work Contract
- Workforce Indicator (POS)
- Workforce Indicator Code (POS)

Query Results

**Default Data Fields**

These fields are included in the standard report by default and should not be removed. Adding or removing default data fields will impact the integrity of the data.

**Position Detail:**

- Business Area Code (POS)
- Business Area (POS)
- Personnel Area Code (POS)
- Personnel Area (POS)
- Personnel Subarea Code (POS)
- Personnel Subarea (POS)
- Organizational Abbr
- Organizational Unit Code
- Position Abbr
- Position Code
- Position
- Position
- Job Class Abbr (POS)
- Job Code (POS)
- Job (POS)
- Employee Group (POS)
- Employee Group (POS)
- Employee Subgroup (POS)
- Vacancy Indicator
- Personnel Number
- Name – Full
- Personnel Subarea Code (EE)
- Personnel Subarea (EE)
- Employee Group (EE)
- Work Contract
- Seniority Date

**Position Detail by Organizational Unit Hierarchy** includes the same default data fields, with the inclusion of:

- Organizational Unit L1 – L20

**Note:** Deleting Organizational Unit Levels will not impact the integrity of the data.

---

Sample - Position Detail Report > Position Detail – Org Hierarchy View

Map with Hiearchy

Organizational Unit L1 | Organizational Unit L2 | Organizational Unit L3 | Organizational Unit L4 | Organizational Unit L5
---|---|---|---|---
30090001 - State of Washington | 30090076 - Office of Financial Management | 30090075 - DIRECTOR'S OFFICE | 31900044 - DEPUTY'S OFFICE | 30090067 - BUDGET
30090001 - State of Washington | 30090076 - Office of Financial Management | 30090075 - DIRECTOR'S OFFICE | 31900044 - DEPUTY'S OFFICE | 30090067 - BUDGET
30090001 - State of Washington | 30090076 - Office of Financial Management | 30090075 - DIRECTOR'S OFFICE | 31900044 - DEPUTY'S OFFICE | 30090067 - BUDGET
30090001 - State of Washington | 30090076 - Office of Financial Management | 30090075 - DIRECTOR'S OFFICE | 31900044 - DEPUTY'S OFFICE | 30090067 - BUDGET
30090001 - State of Washington | 30090076 - Office of Financial Management | 30090075 - DIRECTOR'S OFFICE | 31900044 - DEPUTY'S OFFICE | 30090067 - BUDGET
30090001 - State of Washington | 30090076 - Office of Financial Management | 30090075 - DIRECTOR'S OFFICE | 31900044 - DEPUTY'S OFFICE | 30090067 - BUDGET
30090001 - State of Washington | 30090076 - Office of Financial Management | 30090075 - DIRECTOR'S OFFICE | 31900044 - DEPUTY'S OFFICE | 30090067 - BUDGET
30090001 - State of Washington | 30090076 - Office of Financial Management | 30090075 - DIRECTOR'S OFFICE | 31900044 - DEPUTY'S OFFICE | 30090067 - BUDGET
30090001 - State of Washington | 30090076 - Office of Financial Management | 30090075 - DIRECTOR'S OFFICE | 31900044 - DEPUTY'S OFFICE | 30090067 - BUDGET
30090001 - State of Washington | 30090076 - Office of Financial Management | 30090075 - DIRECTOR'S OFFICE | 31900044 - DEPUTY'S OFFICE | 30090067 - BUDGET
30090001 - State of Washington | 30090076 - Office of Financial Management | 30090075 - DIRECTOR'S OFFICE | 31900044 - DEPUTY'S OFFICE | 30090067 - BUDGET

---
Additional Fields

These fields may be added to the standard report for additional analysis. Adding or removing optional data fields will not impact the integrity of the data.

- Assignment Pay Indicator (POS)
- Cap Utilization Level
- Contract Type
- Data – Agency Hire
- Date – Anniversary
- Date – Appointment
- Dual Lang Indicator (POS)
- Duty Station County
- Duty Station County Code
- Employee Subgroup (EE)
- Employment Percent
- JVAC Points
- JVAC Points Abbr
- JVAC Points Code
- JVAC Points Old
- Management Type
- Market Segment
- Market Segment Code
- Next Increase Override Date
- Organizational Key
- Part Time Indicator
- Pay Adjust Reason
- Pay Area (EE)
- Pay Area (POS)
- Pay Area Code (EE)
- Pay Area Code (POS)
- Pay Group (EE)
- Pay Group (POS)
- Pay Level
- Pay Type (EE)
- Pay Type (POS)
- Pay Type Code (EE)
- Pay Type Code (POS)
- Primary Inclusion Criteria
- Primary Inclusion Criteria Abbr
- Primary Inclusion Criteria Code
- Retirement Eligible Position Indicator
- Secondary Inclusion Criteria
- Secondary Inclusion Criteria Abbr
- Secondary Inclusion Criteria Code
- Supervisor Name
- Supervisor Personnel Number
- Supervisor Position
- Supervisor Position Code
- Workforce Indicator (POS)
- Workforce Indicator Code (POS)
- Position Percentage

Measures

- This report does not include measures.

Restrictions and Calculations

- There are no restrictions or calculations built into this standard report.

Things to Know

Employee Dimension

The Employee Dimension in the Staffing Assignments universe does not contain the following fields:

- Job (EE)
- Job Class Abbr (EE)
- Job Code (EE)
- Job Group (EE)
- Job Group Abbr (EE)
- Job Group Code (EE)

To compare a position’s job and an employee’s job, you can merge relevant dimensions with the Headcount and Personnel Actions universe and create variables for the dimensions not present in both universes.

Organizational Unit Levels

Organizational Unit Levels will only show results for organizational units with position relationships.

For example, HRMS Organizational Unit 31008879 – WCNCS PROGRAM COORDINATION will not display in the Organizational Unit Hierarchy in WWA because it has no positions assigned to it.