Quota Universe

Quota universe provides information about leave balances and activity recorded in HRMS. **Data will not include leave balances and activity processed in agency shadow systems.**

- **Universe Name**  WWA EDW Quota.unx
- **Granularity**  Monthly
- **Data Load**  Monthly, by 6:00 a.m. HRMS Payroll Processing Day 7 (data load will not load during State Holidays).
- **Facts/Measures**  Quota (leave) balances, accruals, usage, donations, payouts, and adjustments with headcount measures at the monthly level.

### Available Universes:

<table>
<thead>
<tr>
<th>Name</th>
<th>R</th>
<th>Folder</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fund Reference Manual</td>
<td>6</td>
<td>@EIR4/</td>
</tr>
<tr>
<td>Project Control</td>
<td>3</td>
<td>@EIR4/</td>
</tr>
<tr>
<td>Statewide HR</td>
<td>52</td>
<td>@EIR4/</td>
</tr>
<tr>
<td>Statewide Vendor</td>
<td>11</td>
<td>@EIR4/</td>
</tr>
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<td>WWA EDW AFRS.unx</td>
<td>1...</td>
<td>@EIR4/WWA Universes</td>
</tr>
<tr>
<td>WWA EDW Grievance.unx</td>
<td>90</td>
<td>@EIR4/WWA Universes</td>
</tr>
<tr>
<td>WWA EDW Headcount and Personnel Actions.unx</td>
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<td>@EIR4/WWA Universes</td>
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<tr>
<td>WWA EDW Payroll.unx</td>
<td>98</td>
<td>@EIR4/WWA Universes</td>
</tr>
<tr>
<td><strong>WWA EDW Quota.unx</strong></td>
<td>64</td>
<td>@EIR4/WWA Universes</td>
</tr>
<tr>
<td>WWA EDW Staffing Assignments.unx</td>
<td>1...</td>
<td>@EIR4/WWA Universes</td>
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<tr>
<td>WWA EDW Time and Labor.unx</td>
<td>64</td>
<td>@EIR4/WWA Universes</td>
</tr>
</tbody>
</table>

### Help on selected universe:

- **Quota, and HPA Monthly**
- **Granularity: MONTHLY**

### Sample - WWA EDW Quota Universe

![Query Panel](image)

**Universe outline**

- WWA EDW Quota
  - Employee
  - Employee Personal Info
  - Organization
  - Position
  - Quota Type
  - Date
  - Measures
  - Filters

**Result Objects**

To include data in the report, select objects in the Data tab and drag them here. Click Run Query to return the data to the report.

**Query Filters**

To filter the query, drag predefined filters here or drag objects here then use the Filter Editor to define custom filters.

**Data Preview**

Type a text to filter the values
Quota Universe

Measures
✓ Count of Quota Accrued
✓ Count of Quota Adjustment
✓ Count of Quota Beg Balance
✓ Count of Quota Compensated
✓ Count of Quota Donated
✓ Count of Quota Donations Received
✓ Count of Quota Donations Returned
✓ Count of Quota End Balance
✓ Count of Quota Used
✓ Quota Accrued
✓ Quota Adjustment
✓ Quota Beg Balance
✓ Quota Compensated
✓ Quota Donated
✓ Quota Donations Received
✓ Quota Donations Returned
✓ Quota End Balance
✓ Quota Used

Headcount Measures
✓ Age (Years)
✓ Distinct Employee Count
✓ Present Appointment (Years)
✓ Salary - Annual
✓ Salary - Monthly
✓ Salary - Unit Amount
✓ Service Years (Anniversary)
✓ Service Years (Seniority)

Pre-defined Filters

Date Filters
✓ Current Calendar Year Month
✓ Last Calendar Day of Month Values
✓ Last Calendar Day of Quarter Values
✓ Last Calendar Day of Year Values
✓ Last Day of Fiscal Month Values
✓ Last Day of Fiscal Quarter Values
✓ Last Day of Fiscal Year Values
✓ Previousl Calendar Year Month

Other Filters
✓ Branches - Executive (EE)
✓ Branches - Executive (POS)
✓ Branches - Judicial (EE)
✓ Branches - Judicial (POS)
✓ Branches - Legislative (EE)
✓ Branches - Legislative (POS)
✓ Non-Employee Exclusions (EE)
✓ Non-Employee Exclusions (POS)
✓ Overtime Eligible (EE)
✓ Overtime Eligible (POS)
✓ Work Contracts - Non Permanent
✓ Work Contracts – Permanent
✓ Work Contracts - Seasonal

Things to Know

Count of Quota calculations
✓ The quota measures are 5 decimal points. If there is any value in this measure, the corresponding count measure will be 1.
  o For example, a Quota End Balance measure of .00005 will result in a Count of Quota End Balance measure of 1.

Withdrawn Employees
✓ All universes contain employee data within the Employee folder for employees with Employment Status Withdrawn. This data can be queried without measures, dates or other folder attributes.
✓ Withdrawn employee records display if any remaining quota balance exists.