SECTION P	July 2023

PROJECT CONTROL (TM.2.4) & PROGRAM INDEX (TM.2.2) MAINTENANCE

Project Control Table (TM.2.4) maintenance transactions and Program Index Table (TM.2.2) maintenance transaction are entered and edited directly online. Transactions must pass the online edits before they are added to the Project Control Table or the Program Index Table.

Program Index Key: Agency, Program Index and Biennium
Project Control Key: Agency, Project, Sub-Project and Project Phase

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=== AFRS =(TM.2.2)======= PROGRAM INDEX MAINTENANCE ============= C105P130 ===
 TR: _____                    LAST UPDATE:




            FUNCTION: _   (A=ADD, C=CHANGE, D=DELETE, V=VIEW, N=NEXT, P=PRINT)



            AGENCY: 0000    PROGRAM INDEX: _____      BIENNIUM: __

            FUNCTION: __              PROGRAM: ___      SUB-PROGRAM: __

            ACTIVITY: __      SUB-ACTIVITY: __              TASK: __

 ALLOT PROG LEVEL IND: _    GL PROGRAM LEVEL: _       RESTRICTOR: _

                TITLE: _____




                 F3=RETURN,  F12=MESSAGE,  CLEAR=EXIT
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=== AFRS =(TM.2.4)====== PROJECT CONTROL MAINTENANCE ============= C105P120 ===
 TR: _____          CREATE DATE:              LAST UPDATE:



       FUNCTION: _  (A=ADD, C=CHANGE, D=DELETE, V=VIEW, N=NEXT, P=PRINT)



        AGENCY: 0000   PROJECT: ____   SUB-PROJECT: 00   PROJ PHASE: 00


          TITLE: _____


               MMDDYY                     MMDDYY
     START DATE: _____        END DATE: _____         CFDA NO: __ . _____
 FEDERAL AGENCY:            PROJECT TYPE: _           SUB-GRANTEE: ____
  INDIRECT RATE: ___       INDIRECT LIMIT: _____     REIMB METHOD: _
 OBJ POST LEVEL: _        REV POST LEVEL: _         GL PROJ LEVEL: _
  APPN CTL TYPE: _         CASH CTL TYPE: _




                  F3=RETURN,  F12=MESSAGE,  CLEAR=EXIT
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P01 - EXISTING RECORD

Explanation: There is a record already in the system for the Control Key specified. Add transactions must not find a matching record.

Suggestion: Verify the Control Key information. If incorrect, input the correct data. If correct, the record already exists for the Control Key.

P02 - RECORD NOT FOUND FOR CHANGE

Explanation: There is no previous entry in the system for the Control Key specified. Change transaction must find a matching record.

Suggestion: Use the correct Control Key.

P03 - RECORD NOT FOUND FOR DELETE

Explanation: There is no previous entry in the system for the Control Key specified. Delete transactions must find a matching record.

Suggestion: Use the correct Control Key.

P04 - DELETE TRAN HAS DATA
Explanation:
Suggestion:

P05 - INVALID FUNCTION
Explanation: An invalid character was entered in the Function. Valid characters
                        are the letters 'A' = Add; 'C'= Change; 'D' = Delete; 'V' = View;
                        'N' = Next; or 'P' = Print.
Suggestion: Use one of the valid functions to enter or correct the Project
                        Control Table.

P06- INVALID RECORD NO
Explanation:
Suggestion

P07 - INVALID REIM METHOD
Explanation: An invalid character was entered in the reimbursement method.
                        Enter a valid character in the reimbursement method field.
Suggestion: Valid characters are:
                        0 = Advance by Letter of Credit
                        1 = Actual Cost Reimbursement
                        2 = Advance by Treasurer Check
                        3 = Quarterly Billing
                        4 – 9 = Agency Defined

P08- ORG NOT IN D01
Explanation: Valid agency is defined by a record in the D01 and the D53 Tables.
Suggestion   Check for valid agency in Tables

P09 - PROJECT NOT IN D42
Explanation: Project number must be defined in the Project Descriptor Table
                        (D42).
Suggestion: Use a Project Number which is defined in the Project Descriptor
                        Table (D42), update the Project Descriptor Table or leave blank.
                        D42 entry must be made prior to creating the Project Control entry.

P10 - SUB-PROJ NOT IN D43

Explanation:　　　　Sub-Project Number must be defined in the Sub-Project Descriptor Table (D43).

Suggestion:　　　　Use the correct Sub-Project Code, as defined in the Sub-Project Descriptor Table or leave blank. D43 entry must be made prior to creating the Project Control entry.

P11 - INVALID SUB-PROJ

Explanation:　　　　An invalid character was entered in the Sub-Project field.

Suggestion:　　　　Use the correct Sub-Project Code, as defined in the Sub-Project Descriptor Table (D43). Valid characters are 00 to 99 and A through Z.

P12- PHASE NOT IN D44

Explanation:　　　　Project-Phase must be defined in the Project Phase Descriptor Table (D44).

Suggestion:　　　　Use a Project Phase Code which is defined in the Project Phase Descriptor Table, update the table or leave blank. D44 entry must be made prior to creating the Project Control entry.

P13 - PROJ TITLE BLANK

Explanation:　　　　Project Title must not be blank.

Suggestion:　　　　Enter a description in the Project Title field.

P14 - INVALID PROJ TYPE

Explanation:　　　　Project Type must be defined in the Project Type Descriptor Table (D41).

Suggestion　　　　Enter a Project Type Code, as defined in the Project Type Descriptor Table*:* Valid characters are:
0 = Agency Operating Project
1 = Federal Grants
2 = Capital Projects
3 – 7 = Agency Operating Projects
9 = Interagency Reimbursement

P15 - INVALID FED CAT

Explanation: Federal Catalogue Number must be defined in the Federal
                        Catalogue Descriptor Table (D46).

Suggestion: Use a Federal Catalogue Number, as defined in the Federal
                        Catalogue Descriptor Table or leave blank.

P16 - INVALID PROJ DATES

Explanation: When the Project Type is greater than zero, Project Start Date and
                        Project End Date must not be blank and must be in the format
                        MMDDYY when entering directly in AFRS on the TM.2.4 -
                        Project Control Maintenance screen. MM must be 01-12, DD must
                        be 01-31, YY must be numeric. End Date must be later than Start
                        Date.
                        If using the AFRS Table Upload process, the format must be
                        YYYYMMDD.

Suggestion: Refer to the explanation of this error and make the appropriate
                        corrections.

P17 - INVALID START DATE

Explanation: The Project Start Date is invalid.
                        When entering directly in AFRS on the TM.2.4 -Project Control
                        Maintenance screen, the format must be MMDDYY. The month
                        must be a number 01-12, the day must be a number from 01-31 and
                        year must be a number from 00 through 99.
                        If using the AFRS Table Upload process, the format must be
                        YYYYMMDD.

Suggestion: Refer to the explanation of this error and make the appropriate
                        corrections.

P18 - INVALID END DATE

Explanation: The Project End Date is invalid.
                        When entering directly in AFRS on the TM.2.4 -Project Control
                        Maintenance screen, the format must be MMDDYY. The month
                        must be a number from 01-12, the day must be a number from 01-
                        31 and year must be a number from 01-31 and year must be a
                        number from 00 through 99.
                        If using the AFRS Table Upload process, the format must be
                        YYYYMMDD.

Suggestion: Refer to the explanation of this error and make the appropriate
                        corrections.

P19 - FED CAT NUMBER REQUIRED FOR TYPE 1

Explanation: Federal Catalogue Number must be defined in the Federal
Catalogue Descriptor Table (D46), if coded. If the Project Type is
one, the Federal Catalogue Number must be coded.

Suggestion: Enter the correct Federal Catalogue Number, as defined in the
Federal Catalogue Descriptor Table and if the Project Type is one.
If not, the Federal Catalogue Number field can be left blank.

P20 - INVALID SUB GRANTEE

Explanation: An invalid character was entered in the four character Sub-Grant
field. Valid characters are 0 to 9 and A to Z, as defined by the
agency.

Suggestion: Enter a valid character in the Sub-Grantee field or leave blank.

P21- FEDERAL AGENCY INVALID

Explanation: Federal agency code not valid as defined in the D47 Table.

Suggestion

P22 - FED AGY NOT IN D47

Explanation: The Federal Agency Code must be defined in the Federal Agency
Descriptor Table (D47), if coded. If Project Type is one (1), the
Federal Agency must be coded.

Suggestion: Enter a valid four-digit Federal Agency Code, as defined in the
Federal Agency Descriptor Table (D47).

P23- BILL DATA NOT ALLOW

Explanation:

Suggestion

P24 - INVALID OBJ POST LVL

Explanation: An invalid character was entered in the Object Posting Level
Indicator.

Suggestion: Enter a valid character in the Object Posting Level Indicator field.
Valid characters are numbers 0 through 2.

P25 - INVALID REV POST LVL

Explanation: An invalid character was entered in the Revenue Posting Level Indicator.

Suggestion: Enter a valid character in the Revenue Posting Level Indicator field. Valid characters are numbers 0 through 2.

P26 - INVALID APPN CNTL

Explanation: An invalid character was entered in the Appropriation Control Type Indicator. Enter a valid character in the Appropriation Control Type Indicator field. Valid characters are:
- 0 = No Project Appropriation control (recommended by OFM)
- 1 = Absolute Project Appropriation control (not used)
- 2 = Advisory Project Appropriation control (not used)

Suggestion: Enter a valid character into the Appropriation Control type field.

P27 - INVALID CASH CNTL

Explanation: An invalid character was entered in the Cash Control Type Indicator. Valid characters are numbers 0, 1 or 2.

Suggestion: Enter a valid character in the Cash Control Type Indicator field. Valid characters are numbers 0 through 2.

P28 - INVALID GL POST LVL

Explanation: An invalid character was entered in the General Ledger Posting Level Indicator field. Valid characters are number 0 or 1.

Suggestion: Enter a valid character in the General Ledger Posting Level Indicator field. Valid characters are numbers 0 to 1.

P29- INVALID BILLING DATA

Explanation:

Suggestion

P30- INVALID CR SUB-SRCE

Explanation:

Suggestion

P31 - INDIRECT COST INFO REQ

Explanation: When Indirect Cost Rate, Indirect Limit or Reimbursement Method is entered, all three must be entered.

Suggestion: Refer to the explanation of the error and enter the appropriate
                           information.

P32- INVALID BILL CYCLE
Explanation:
Suggestion

P33- INVALID BILL METHOD
Explanation:
Suggestion

P34- INVALID BILL RATE
Explanation:
Suggestion

P35- INVALID BILL OBJ-LOW
Explanation:
Suggestion

P36- INVALID BILL OBJ-HI
Explanation:
Suggestion

P37- VENDOR ID NOT IN VE
Explanation:
Suggestion

P38- CR AGY NOT IN D01
Explanation:
Suggestion

P39- INVALID CR INDEX
Explanation:
Suggestion

P40- INVALID CR BIENNIUM
Explanation:
Suggestion

P41- INVALID CR FUND
Explanation:
Suggestion

P42 - INVALID IND RATE
Explanation: An invalid character was entered in the optional Indirect Cost Rate, which identifies the indirect rate of reimbursement of overhead for each grant. Valid characters are 001 to 999.
Suggestion: Enter a valid character in the Indirect Cost Rate field. Valid characters are 001 to 999.

P43 - INVALID IND LIMIT
Explanation: An invalid character was entered in the optional Indirect Limit, which identifies the Maximum amount of indirect overhead reimbursement allowed on the grant. Valid characters are 000001 to 999999.
Suggestion: Enter a valid character in the Indirect Cost Rate field. Valid characters are 000001 to 999999.

P44- INVALID CR FUND DET
Explanation:
Suggestion

P45- INVALID CR S-S-OBJ
Explanation:
Suggestion

P46- INVALID CR SUB-OBJ
Explanation:
Suggestion

P47- INVALID CR MAJ GP
Explanation:
Suggestion

P48- INVALID CR MAJ-SRCE
Explanation:
Suggestion
P49- INVALID CR PGM INDEX
Explanation:
Suggestion

P50- INVALID CR TRAN CODE
Explanation:
Suggestion

P51 - RECORD EXISTS

Explanation:	There is an entry already in the system for the **PROGRAM INDEX** Control Key specified. All transactions must not find a matching record.
Suggestion:	Verify the Control Key information. If incorrect, input the correct data. It is recommended that once financial transactions have posted to the AFRS system for a program index, the informational elements not be changed for that index.

P52 - CHANGE/NO MATCH ERR

Explanation:	There is no previous entry in the system for the Control Key specified. Change transactions must find a matching record.
Suggestion:	Verify the Control Key information. If incorrect, input the correct data. It is recommended that once financial transaction have posted to the AFRS system for a program index, the informational elements not be changed for that index.

P53 - DELETE/NO MATCH ERR

Explanation:	There is no previous entry in the system for the Control Key specified. Delete transactions must find a matching record.
Suggestion:	Verify the Control Key information. If incorrect, input the correct data.

P54 - DELETE TRAN HAS DATA
Explanation:
Suggestion:

P55 - INVALID FUNCTION
Explanation: An invalid character was entered in the Function. Valid characters are the letters 'A' = Add; 'C' = Change; 'D' = Delete; 'V' = View; 'N' = Next; or 'P' = Print.
Suggestion: Use one of the valid functions to enter or correct the Program Index Table.

P56- INVALID RECORD NO
Explanation:
Suggestion

P57 - CFDA END DATE REACHED
Explanation: The Inactive Date of the CFDA number is not valid within the dates of the Project Control. Check the CFDA Table Maintenance screen (AD.1.2.A) for inactive date.
Suggestion: Remove the CFDA number from the Project Control screen, or Enter a new CFDA number on the Project Control Screen, or Contact your Statewide Accounting Consultant and request that is be reactivated.

P58 - AGENCY NOT IN D01
Explanation: The agency code must be defined in the Agency Descriptor Table (D01) for the biennium specified.
Suggestion: Use an Agency Code which is defined in the Agency Code Descriptor Table (D01), or update the Descriptor Table to include the appropriate biennium.

P59 - BIENNIUM INVALID
Explanation: The biennium entered is invalid. The biennium must be equal to, ONE greater or ONE less than the Current Biennium, as defined in the System Management File.
Suggestion: Refer to the explanation of the error and enter the appropriate biennium.

P60 - PROG INDEX INVALID
Explanation: An invalid character was entered in the Program Index Code.
                   Valid characters are alphanumeric and greater than zeros.
Suggestion: Refer to the explanation of the error and enter the appropriate
                   Program Index Code.

P61 - TITLE BLANK
Explanation: Program Index Code Title must not be blank.
Suggestion: Input a Program Index Code Title on the Title line.

P62 - FUNCTION NOT IN D15
Explanation: Program Function must be defined in the Function Descriptor
                   Table (D15).
Suggestion: Use a Function, as defined in the Function Descriptor Table.

P63 - PROGRAM NOT IN D16
Explanation: Program must be defined in the Program Descriptor Table (D16).
Suggestion: Use a Program Code, as defined in the Program Descriptor Table
                   (D16).

P64 - SUB PROG NOT IN D17
Explanation: Sub-Program must be defined in the Sub-Program Descriptor
                   Table (D17).
Suggestion: Use a Sub-Program Code, as defined in the Sub-Program
                   Descriptor Table (D17).

P65 -ACTIVITY NOT IN D18
Explanation: Activity must be defined in the Activity Descriptor Table (D18).
Suggestion: Use an Activity Code, as defined in the Activity Descriptor Table
                   (D18).

P66 - SUB-ACT NOT ON D19
Explanation: Sub-Activity must be defined in the Sub-Activity Descriptor Table
                   (D19).
Suggestion: Use a Sub-Activity Code, as defined in the Sub-Activity Descriptor
                   Table (D19).

P67 - TASK NOT ON D20

Explanation: Task must be defined in the Task Descriptor Table (D20).

Suggestion: Use a Task Code, as defined in the Task Descriptor Table (D20).

P68 - INVALID ALLOT-LVL

Explanation: An invalid character was entered in the Allotment Program Level Indicator.

Suggestion: Valid characters are "ZERO" or A thru G.

P69 - ALLOT PROG INVALID

Explanation: When the Allotment Program Level Indicator is equal to 'O', 'A', 'B', or 'C', Function and Program must not be blank; when 'D' Function, Program and
Sub-Program must not be blank; when 'E', Function, Program, Sub-Program and Activity must not be blank; when 'F', Function, Program, Sub-Program, Activity and Sub-Activity must not be blank; when 'G', Function, Program, Sub-Program, Activity, Sub-Activity and Task must not be blank.

Suggestion: Refer to the explanation of the error and make the appropriate entries.

P70- GL PROG INVALID

Explanation: General Ledger Program Level is invalid.

Suggestion   Valid codes are "ZERO" or A.

P71- PI RESTRICTOR INVALID

Explanation: PI Restrictor code is invalid.

Suggestion   Valid codes are:
1. "SPACE',
2. "A" = Allotment, or
3. "I" = Inactive (NOT allowed on new transactions).

P72- PROGRAM INDEX HAS BEEN USED

Explanation: The Program Index has already been used and you cannot change key fields or delete the PI.

Suggestion   Create a new PI and let staff know that the old one should not be used. Agency will then want to move the costs to the new PI.

P73- UNUSED PROGRAM INDEX NOT ROLLED

Explanation: This Program Index (PI) record was created before the current fiscal year and has not been used on a transaction during the entire current biennium. Thus, it will not be rolled/was not rolled to the ensuing biennium.

Suggestion   If this PI is needed for the ensuing biennium, the agency will need to re-establish the record after the AFRS table roll occurs.

P74- INVALID CHARACTER USED

Explanation: An invalid character is recognized in the title field. Allowed characters are: Alphabetic, Numeric, and the following special characters: @ # ? % $ & * ! / ; : ( ) , - .

Suggestion   Locate the position noted in the error message and update the title to ensure it only includes allowed characters.
Do not copy and paste into the title field.