

## 2021-23 Four-Year Higher Education Capital Projects Scoring Process Key Dates

Action	Target Date
Institutions nominate scoring panel members	May
Capital budget instructions, Scoring process instructions and evaluation guidelines posted	June
OFM recruits scoring panel members from other agencies and establishes scoring panels	June
OFM publishes table with point totals for all scoring criteria	June
Pre-designs due from agencies for projects (prerequisite for submitting proposals)	June 30
Institutions submit preliminary number of proposals	June 30
Informal Q&A period with agencies (OFM will forward applicable responses to all institutions)	Ongoing
<b>Institutions submit project proposals for review and scoring process</b>	<b>August 15 *</b>
Evaluation panel orientation (teleconference)	August 24
Panel members review project proposals	Aug 24 - Sept 8
Scoring meeting 1: scoring panel members review proposals and form questions for institutions	September 8
Institution response period	September 8 - 15
Scoring meeting #2 - Olympia (scoring panel members): complete scoring	September 16
OFM compiles scoring results	September-October
Institutions submit 2021-23 capital budget requests to OFM	September
<b>OFM publishes scoring results and transmits to legislative fiscal committees and four-year institutions</b>	<b>November 1 *</b>
Evaluation of scoring process	November
<b>Governor's budget proposal transmitted to Legislature</b>	<b>December 20 *</b>

\* Statutory date

Updated: April 30, 2020