

**State of Washington
 Status of Audit Resolution
 December 2017**

Department of Social and Health Services

Agency 300

Audit Report	Finding Number	Finding and Resolution	
1018397	001	<p>Finding:</p> <p>Fraud Amount:</p> <p>Amount to be Recovered:</p> <p>Recovery to Date:</p> <p>Resolution/ Status:</p> <p>Personnel Action Taken:</p> <p>Criminal Action Taken:</p> <p>Agency Contact:</p>	<p>There were insufficient internal controls at Western State Hospital to adequately monitor a psychiatrist’s presence at his assigned workstation during regular and extra-duty hours.</p> <p>None</p> <p>None</p> <p>Not applicable</p> <p>As of March 2016, the Department implemented a new process for tracking and monitoring psychiatrists and physicians work times:</p> <ul style="list-style-type: none"> • Requiring physicians to attest for their presence at work on Accountability Forms and submit to their immediate supervisors on a weekly basis for review. • Requiring supervisors to forward the reviewed Accountability Forms to the Medical Director’s Office for additional review. • Reconciling the Accountability Forms and timesheets by the Medical Director’s Office, if discrepancies exist, employees are required to submit leave slips and correct their timesheets accordingly. • Requiring the Medical Director’s Office to approve monthly timesheets before they are forwarded to the payroll office. <p>As of June 2016, the Department:</p> <ul style="list-style-type: none"> • Notified all psychiatrists and physicians by email of the new time and attendance directives. • Required physicians who arrange cross coverage for regularly scheduled shifts to obtain prior approval from their respective supervisors. Physicians will record their work time on the new Accountability Forms. <p>None</p> <p>None</p> <p>Rick Meyer External Audit Compliance Manager PO Box 45804 Olympia, WA 98504-5804 (360) 664-6027 Richard.meyer@dshs.wa.gov</p>