

Amendment #3
Issued July 28, 2020
To
State of Washington
Office of Financial Management
One Washington
ERP SaaS Integrator Services
RFP 20-200

Update to questions on July 28, 2020

#	RFP Part & Section Reference	RFP Page #	Question	Answer
1	N/A	N/A	How large is your recruiting team? Is it centralized or decentralized?	<p>Update to question 7 from Amendment #2:</p> <p>Today, human resource functions are largely decentralized, with medium and large state agencies having their own internal HR shops. These range in size from a handful of staff responsible for onboarding and compliance to 200-person HR shops that provide a wide range of HR services (recruiting, training and development, classification and compensation, etc.). Still other small agencies or independent commissions receive centralized support from larger, central service agencies.</p>

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				<p>Finally, there is a State Human Resources division within the Office of Financial Management responsible for administering some core HR systems (but not every HR system in use statewide) as well as handling centralized bargaining and policy work.</p> <p>For recruiting specifically, some state agencies rely entirely on careers.wa.gov supported by NEOGOV, housed within the Department of Enterprise Services for posting of job announcements and do no custom recruiting. Other agencies (typically ones) may have teams of recruiters handling specialized recruitments for hard-to-fill positions.</p>
2	Section 3.1	Page	Realizing the deadline for questions has past, we would like to confirm that you or someone from your office will be onsite Friday, August 7 and/or Monday, August 10 to receive the required hard copies of the Transmittal Letter and Certifications and Assurances Form as required by the RFP?	<p>Due to COVID-19, we ask the vendors to sign, scan and include the Transmittal Letter and other forms requiring signature in Section 9 of their electronically submitted RFP response.</p> <p>As per the RFP, Section 3.1 Letter of Submittal (Section 1). Last paragraph is changed from:</p> <p>“Additionally, it is required that Bidders include the following forms signed by an authorized agent, in pdf format, with the Letter of Submittal package: Section Error! Reference source not found. Error! Reference source not found. Section Error! Reference source not found. Error! Reference source not found. Section Error! Reference source not found. Error! Reference source not found.</p>

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				<p>Reference source not found.</p> <p>These documents must be signed, scanned, and included in the technical response in Section 9 of the response.”</p>