

Appendix F
to
OFM CP # 18-2000 for
Organizational Change Management Services
Staff References Template

The Staff References Template is provided for Bidders to submit the staffing references required for its proposed OCM Practitioner resources. Please populate the tables below with the requested information for three references per resource. One Washington will use this information during the Phase 3 of the evaluation process to contact previous clients.

Primary OCM Practitioner: [Insert proposed resource name]

OCM Practitioner: [Insert proposed resource name]

Provide three references for each resource using the template below:

[[Bidder should copy this table as needed for its Response]]

[Project Name]			
Client Name:	[Provide client organization name]		
Reference:	[Please Provide]	Title & Role:	[Please Provide]
Email:	[Please Provide]	Mailing:	[Please Provide]
Office:	[Please Provide]	Cell:	[Please Provide]
Project Description:			
[Provide a description of the project]			
Project Start Date:		Project End Date:	
Role Description:			
[Provide a description of the resources role]			