

ADDENDUM 6
Issued February 13, 2019
To the
State of Washington
Office of Financial Management
One Washington
Organizational Change Management Service
OFM 18-2000

With this Addendum, OFM is hereby exercising its right under the Competitive Procurement to modify the Schedule of Procurement Activities. Specifically, the *Proposal Due date is changed*. A corresponding change is also made to the *Last day for Complaints* in compliance with state policy. This Addendum 6 replaces and supersedes Section 2.2 Schedule of Procurement Activities (M) as modified and set forth below.

2.2 Schedule of Procurement Activities (M)

Provided below is the schedule of procurement activities for this CP.

OFM reserves the right to revise this schedule. Any such revision will be in writing with notification through WEBS. OFM will not be obligated to give such notification in any other manner.

Solicitation Schedule	Date
OFM issues Competitive Procurement	January 23, 2019
Questions: Bidder may submit written questions until 3:30 pm local time, Olympia, WA	January 30, 2019
OFM will issue written responses to Questions	February 5, 2019
Bidder pre-proposal conference (Optional attendance) TIME: 3:00p.m. to 4:30 p.m. local time, Olympia, WA LOCATION: Room G015 B Helen Sommers Building 106 11th Ave SW, Olympia, WA 98501	February 5, 2019
Last day for Complaints – 3:30 pm local time Olympia, WA	February 15, 2019 February 14, 2019
PROPOSALS DUE by 3:30 p.m. local time, Olympia, WA	February 25, 2019 February 22, 2019

Evaluation of Proposals Begins	
<u>Phase 1</u> and <u>Phase 2</u> Evaluation	February 25, 2019 through March 5, 2019
<u>Phase 3</u> Evaluation Invitations Sent	March 6, 2019
<u>Phase 3</u> LOGISTICS – time for bidders to arrange travel/OFM to coordinate evaluators, etc.	March 7, 2019 Through March 18, 2019
<u>Phase 3</u> Onsite Presentations/Interviews	March 19, 2019 March 21 and March 22, 2019
<u>Phase 3</u> Firm and Key Staff Reference Checks	March 25, 2019 through March 27, 2019
<u>Phase 3</u> ASB Recommendation for Phase 4 Interview/Selection	March 28, 2019
<u>Phase 4</u> Invitation sent/LOGISTICS	March 29, 2019 Through April 3, 2019
<u>Phase 4</u> Final Interview/Selection of Apparently Successful Bidder	April 4, 2019
Notice to Bidders	
OFM notifies Apparently Successful Bidder and begins contract negotiations	April 5, 2019
OFM notifies unsuccessful Bidders	April 5, 2019
Unsuccessful Bidders may request Debriefing until 3:30 local time, Olympia, WA	April 10, 2019
OFM holds debriefing conferences, if requested	April 15, 2019 through April 16, 2019
Estimated start date of contract	July 1, 2019