

Washington State Sustainability Progress Report Template

MARINE EMPLOYEES' COMMISSION FY 06

Please do not remove adjacent values

Y  
N  
kWh

This is a only a suggested template for your progress reports. Please use whatever format with which your agency is most comfortable, but be sure you include all everything specified in Executive Order 05-01 and 04-01. If you decide to use this template, please fill in all of the yellow cells as well as the boxes to elaborate on your Goals, Progress to Date, Barriers and Challenges, Success Factors, and Documented Savings. The blue cells have formulas which will automatically calculate values as you enter your agency's information. Report data for Fiscal Year (FY) 2006, the period July 1, 2005 to June 30, 2006. FY 2003 is for period July 1, 2002 to June 30, 2003. NOTE that FY2006 is to the left of FY2003.

[Link to Executive Order 05-01](#)

[Link to E.O. 04-01](#)

[Link to EO 02-03](#)

Themes  
Other  
Themes  
kWh  
Documented Savings

Required Actions	In Compliance	Goals	Progress to Date	Barriers and Challenges	Success Factors	Documented Savings
<b>I Green Buildings</b>						
1 The requirements in E.O. 05-01 regarding green building are superseded by the High Performance Public Building bill (ESSB 5509). ESSB 5509 requires all construction or remodeling projects of any occupied or conditioned space larger than 5,000 square feet to conform to the LEED (Leadership in Energy and Environmental Design) Silver Standard (or equivalent). The legislation applies to remodeling projects costing more than 50% of the assessed value.		<a href="#">ESSB 5509</a> <a href="#">GA Website on Green Building</a> <a href="#">RCW 39.35D High Performance Public Buildings</a>	NOT APPLICABLE	NOT APPLICABLE	NOT APPLICABLE	NOT APPLICABLE
	Y	# of Applicable Buildings Built or Remodeled in FY 2006 # LEED Silver Standard Certified (or in the process of being certified)	NOT APPLICABLE	NOT APPLICABLE		
<b>II Reduce Petroleum Use by 20% by 2009</b>						
1 Reduce Gallons of Gasoline Purchased (for vehicles)		Gallons of Gasoline Purchased	3950 miles	Exceeded goal by 34%	None	None
		FY 2006				\$607.42
		FY 2003				
		NOT APPLICABLE	NOT APPLICABLE			
Miles Driven by Vehicle Ownership		POV	2588	3953		
		Agency Owned				
		Motor Pool				
Total Miles Driven (sum of POV, Agency Owned, and Motor Pool Vehicles)		Miles Driven				
	Y	FY 2006	2588	FY 2003	3953	
Optional: Increase Employee Participation in Commute Trip Reduction (CTR) Programs		Commuter Trip Reduction Plan Developed (if so, please describe in boxes at right)				
2 Freeze Four Wheel Drive (4WD) purchases (exempting those with fuel economy greater than 30 mpg or those purchased for law enforcement or emergency response purposes. All others must be approved by agency director.		# of 4WD Vehicles Purchased	NOT APPLICABLE	NOT APPLICABLE	NOT APPLICABLE	NOT APPLICABLE
		# Approved or Exempt	NOT APPLICABLE	NOT APPLICABLE	NOT APPLICABLE	NOT APPLICABLE
3 Give priority to fuel efficient/low emission vehicles		# of vehicles purchased (1) with fuel economy of at least 30 mpg and (2) meeting EPA Federal Emission Standards	NOT APPLICABLE	NOT APPLICABLE	NOT APPLICABLE	NOT APPLICABLE
		Total # of Vehicles Purchased	NOT APPLICABLE	NOT APPLICABLE	NOT APPLICABLE	NOT APPLICABLE
		Average mpg of Fleet	NOT APPLICABLE	NOT APPLICABLE	NOT APPLICABLE	NOT APPLICABLE
		FY 2006	NOT APPLICABLE	NOT APPLICABLE	NOT APPLICABLE	NOT APPLICABLE
		FY 2003	NOT APPLICABLE	NOT APPLICABLE	NOT APPLICABLE	NOT APPLICABLE
4 Replace pre-1996 light duty vehicles (those under 8,500 pounds gross vehicle weight) that are driven more than 2,000 miles a year by January 2008.)		# of pre-1996 Light Duty Vehicles	0	Agency is Implementing Plan for Replacement	NOT APPLICABLE	NOT APPLICABLE
3 Use minimum 5% biodiesel for agency vehicles using diesel, and replace standard diesel with a 20% biodiesel blend by 2009.		Gallons of Diesel Purchased	0	Please Fill in One	NOT APPLICABLE	NOT APPLICABLE
		Gallons of Biodiesel Purchased		Gallons of at Least 5% Diesel Purchased	NOT APPLICABLE	NOT APPLICABLE
6 For all agencies with a fleet of 100 or more light duty vehicles (vehicles with a gross vehicle weight of less than 8,500 pounds), submit a Fleet Management Plan. For agencies with less than 100 light duty vehicles, consider transferring vehicles to or contract with GA.		# of Vehicles in Fleet	0	Fleet Management Plan Submitted	NOT APPLICABLE	NOT APPLICABLE
				Contract Transferred to GA	NOT APPLICABLE	NOT APPLICABLE
7 Request fuel efficient, low emission vehicles for employees from commercial vendors.		Request Made to Commercial Dealers			NOT APPLICABLE	NOT APPLICABLE
					NOT APPLICABLE	NOT APPLICABLE
<b>Documented Savings</b>						

III Reduce Lifecycle Impacts of Paper Products						Goals	MARIN COUNTY COMMISSION FY 06	Barriers and Challenges	Success Factors	Documented Savings			
1	Purchase office paper with a minimum of 30% post consumer recycled content by Sept. 1, 2005. <b>Include all white 8.5x11 paper.</b> Provide justification for all purchases of virgin paper. If you have made changes in other paper purchases, please describe at right.	Reams of Paper Purchased			% of Paper Purchases with Some Recycled Content	0% virgin, 100% 30% recycled	66%-30%; 33%-100%	None					
		Virgin	30% Recycled	100% recycled									
	Y	0	80	40	100%								
2	Reduce use of office paper by 30% by Sept. 1, 2009, based on FY 2003 plans	Reams Purchased in FY 2006	Reams Purchased in FY 2003	Reduction		110 reams		-9%	2 cases went to Supreme Court, requiring hundreds of copies--no alternatives at this time				
		120	110										
	N				-9%								
3	Increase the percentage of environmentally preferable paper (EPP) purchased to at least 50% by Sept. 1, 2006. (EPP is defined as 100% recycled content paper with a minimum of 50% post consumer waste.)	Reams of 100% Recycled Paper Purchased (8.5x11)		100% Recycled Paper as a Percent of Total Paper Purchases	50%-100% recycled	33%-100% recycled	100% recycled paper costs more						
		40								33%			
	N												
4	Recycle 100% of used office paper	Accomplished			All used office paper is recycle	Recycle 3 barrels	Recycled 4 barrels	None					
		Y											
	Y												
5	Increase use of post consumer recycled janitorial paper products.	Cases of Janitorial Paper Products Purchased	Cases of Products with Recycled Content Purchased	% of Janitorial Paper Products with Recycled Content	NOT APPLICABLE	NOT APPLICABLE	NOT APPLICABLE	NOT APPLICABLE	NOT APPLICABLE				
										FY 2005	NA	NA	#VALUE!
										FY 2006	NA	NA	#VALUE!
	N												
IV Achieve gains in energy conservation													
1	Reduce energy purchases by 10% from FY 2003 by Sept. 1, 2009.	FY 2006 Energy Purchases	FY 2003 Energy Purchases	% Reduction in Energy Purchases	Units Used	NOT APPLICABLE	NOT APPLICABLE	NOT APPLICABLE	NOT APPLICABLE	NOT APPLICABLE			
		NA	NA	NA							NA		
	N												
Natural Gas purchases		FY 2006 BTU Purchased	FY 2003 BTU Purchased										
	N	NA											
Suggested Strategy: Establish on-site programs promoting energy conservation (for example, prohibit personal appliances).		Energy Conservation Program Developed (If so, please describe in boxes at right).											
Total Building Square Footage		FY 2006	FY 2003										
		890	890										
Suggested Strategy: Use renewable resources (describe any onsite projects or purchases of green power)		% Green Power Purchased (Green Tags)	Select Units Used										
		NA	NA	Therms									
Reduce use of products with persistent, toxic chemicals. E.O. 04-01													
v	Adopt measures to reduce use of equipment, supplies and other products that contain persistent, toxic chemicals.					Goals	Progress to Date	Barriers and Challenges	Success Factors	Documented Savings			
		Purchase only no-toxic, recycled and remanufactured products				50% of purchases		25% Quality of remanufactured printer cartridges is very poor; only new ones will work in our HP printer					
Communications and Education													
VI	Take steps to educate employees or clients					Goals	Progress to Date	Barriers and Challenges	Success Factors	Documented Savings			
		Handouts were given to all employees; a notice posted above the copier to 2-side and recycle				2-side wherever possible; recycle all paper	All documents are being 2-sided wherever possible	Legal documents cannot be 2-sided	4 barrels recycled in FY 06				
Op													
Please use this space to describe in more detail the progress of your sustainability plan as well as any success stories your agency would like to share.													