

II Reduce Petroleum Use by 20% by 2009					Goals	Progress to Date	Barriers and Challenges	
1	Reduce Gallons of Gasoline Purchased (for vehicles)	Gallons of Gasoline Purchased		II.1.1	Educate agency staff on the importance of fuel conservation.	No significant progress has been made in this area.	POV miles have increased significantly due to the implementation of core training requirements, HRMS, and a new POS System. including employees located in 157 liquor stores throughout the state are required to attend these events. As the agency increases due to market demand we increase in vehicle and fuel usage. As Sales increase so do operational costs.	
		FY 2006	FY 2003					
	N	79,193	74,245					
	Miles Driven by Vehicle Ownership			II.1.2				Develop a Fleet Management Plan.
		POV	183,368.26	116,980.03				
	Agency Owned	1,742,248	1,633,390	II.1.3	Conduct a study of FTEs per vehicle and show results based on accurate data.			
	Motor Pool	150,537	0					
Total Miles Driven (sum of POV, Agency Owned, and Motor Pool Vehicles)	Miles Driven							
	FY 2006	FY 2003						
N	2,076,153	1,750,370						
Optional: Increase Employee Participation in Commute Trip Reduction (CTR) Programs	Commute Trip Reduction Plan Developed (if so, please describe in boxes at right)		II.1.4	Increase headquarter staff participation from 33 to 56	There are currently 33 staff participating at headquarters. CTR was offered to staff statewide and participation increased to 83.	Many staff live far from work and they are not interested in saving fuel or money by giving up their vehicles and sharing a ride. In FY 2003 there were between 19 and 23 participants at headquarters.		
2	Freeze Four Wheel Drive (4WD) purchases (exempting those with fuel economy greater than 30 mpg or those purchased for law enforcement or emergency response purposes). All others must be approved by agency	# of 4WD Vehicles Purchased	# Approved or Exempt			The LCB has 10 Hybrid Ford Escapes with the fleet of 150.	We have (Ford Explorer) SUVs for Retail District Managers who are located in Eastern and Central Washington due to traveling over mountain passes. A diversified fleet is needed.	
		N	15 Owned	0				
3	Give priority to fuel efficient/low emission vehicles	# of vehicles purchased (1) with fuel economy of at least 30 mpg and (2) meeting EPA Federal Emission Standards		II.3	Develop and maintain lifecycle costing plan to show benefits of purchasing fuel efficient/low emission vehicles		We have purchased Ford Taurus vehicles in the past that utilize alternative fuel, however alternative fuel suppliers are difficult to locate.	
		Total # of Vehicles Purchased						
		26	0					
		Average mpg of Fleet						
	FY 2006	FY 2003						
N	22	22						
4	Replace pre-1996 light duty vehicles (those under 8,500 pounds gross vehicle weight) that are driven more than 2,000 miles a year by January 2008.)	# of pre-1996 Light Duty Vehicles	Agency is Implementing Plan for Replacement	II.4	Complete inventory assessment of fleet to ensure pre-light duty vehicles driven more than 2,000 are designated for replacement.	The new vehicle lease and replace program will enable us to utilize fuel efficient vehicles (hybrids).	OFM changed our replacement requirements to 130,000 miles before a vehicle can be replaced.	
		N	NA					
5	Use minimum 5% biodiesel for agency vehicles using diesel, and replace standard diesel with a 20% biodiesel blend by 2009.	Please Fill in One		II.5	Partner with General Administration and plan a comprehensive approach to bio-diesel transition.			
		Gallons of Diesel Purchased	Gallons of Biodiesel Purchased	Gallons of at Least 5% Diesel Purchased				
N	NA							
6	For all agencies with a fleet of 100 or more light duty vehicles (vehicles with a gross vehicle weight of less				Migrate the entire agency to a lease program with General Administration.			

with a gross vehicle weight of less than 8,500 pounds), submit a Fleet Management Plan. For agencies with less than 100 light duty vehicles, consider transferring vehicles to or contract with GA.	N	# of Vehicles in Fleet 150	Fleet Management Plan Submitted	Contract Transferred to GA				
7 Request fuel efficient, low emission vehicles for employees from commercial vendors.	NA	Request Made to Commercial Dealers					All vehicles are purchased through General Administration	

III	Reduce Lifecycle Impacts of Paper Products					Goals	Progress to Date	Barriers and Challenges	
1	Purchase office paper with a minimum of 30% post consumer recycled content by Sept. 1, 2005. Include all white 8.5x11 paper. Provide justification for all purchases of virgin paper. If you have made changes in other paper		Reams of Paper Purchased			% of Paper Purchases with Some Recycled Content	III. III.1	Develop and deploy Agency "Think Green Campaign" in conjunction with Earth Day. Ensure procurement staff are educated on appropriate paper purchasing practices.	All of the white and colored 20 lb paper in our agency print shop is 30% recycled content paper. The only virgin paper in our agency print shop is heavy card stock and this was purchased years ago. We do not order this type of card stock any longer.
		Virgin	30% Recycled	100% recycled					
		Y		100					
2	Reduce use of office paper by 30% by Sept. 1, 2009, based on FY 2003 plans		Reams Purchased in FY 2006	Reams Purchased in FY 2003	Reduction	III.2	Communicate importance of paper conservation and electronic documenting techniques to all staff.	We are experiencing difficulties in reporting reams purchased in FY2003. Data is not available.	
		No Data	22,157						
3	Increase the percentage of environmentally preferable paper (EPP) purchased to at least 50% by Sept. 1, 2006. (EPP is defined as 100% recycled content paper with a minimum of 50% post consumer waste.)		Reams of 100% Recycled Paper Purchased (8.5x11)		100% Recycled Paper as a Percent of Total Paper Purchases		Partner with Department of Printing and General Administration to assist in utilization of environmentally preferable paper.	Purchasing 100% recycled paper has budgetary impacts on the agency. Will partner with Department of Printing to determine alternatives.	
		N		0	0%				
4	Recycle 100% of used office paper		Accomplished			III.4	Implement and maintain a strong agency recycling program.	We recycle approximately 98% of all office paper. The LCB has an established recycling program that includes pick up and shredding services. The 157 retail liquor stores do not all have recycling services available.	
		N							
5	Increase use of post consumer recycled janitorial paper products.		Cases of Janitorial Paper Products Purchased	Cases of Products with Recycled Content Purchased	% of Janitorial Paper Products with Recycled Content	III.5	Partner with General Administration to ensure we are informed when new janitorial products are available.	All janitorial paper products are 20% post consumer or higher. The majority of products are 40% or higher. Central Stores are unable to provide the LCB with purchase data at this time. Will submit data on next report.	
			FY 2005		0%				
		No Data	FY 2006		0%				

