

Washington State Housing Finance Commission
Sustainability Plan – Annual Progress Report (EO 05-01)
August 10, 2006 (For fiscal year ending June 30, 2006)

SECTION 1: AGENCY INFORMATION

WA State Housing Finance Commission
1000 2nd Ave., Suite 2700
Seattle, WA 98104

Agency Contact:
Connie Beatty, Purchasing/Facilities Officer
Direct: 206-287-4438
E-mail: cbeatty@wshfc.org

SECTION 2: REPORTING ON OBJECTIVES

1. Green Building Practices.

We lease space in a Seattle high rise so this is not applicable to us.

2. Reduce Petroleum Use

Our agency does not own any vehicles. The Commission implemented a telecommuting policy and many of our employees participate in the program.

Our agency developed a Commute Trip Reduction Plan many years ago. The agency subsidizes up to \$105.00 (IRS limit) for bus passes or ferry coupons/passes. We have 100% staff participation.

SECTION 3: REDUCE LIFECYCLE IMPACTS OF PAPER PRODUCTS

1. Purchase office paper with a minimum of 30% post consumer recycled content.

Our agency uses 30% recycled copy paper in all sizes.

2. Recycle 100% of used office paper.

The building we lease space in recycles all paper.

3. Increase use of post consumer recycled janitorial paper products.

The paper towels we purchase from Central Stores have 40% recycled content.

SECTION 4: ACHIEVE GAINS IN ENERGY CONSERVATION.

Our agency is not charged for energy usage.

SECTION 5: REDUCE USE OF PRODUCTS WITH PERSISTENT, TOXIC CHEMICALS.

All cleaning products are purchased by the landlord and used by the janitorial staff. All toner cartridges are returned to the manufacturer to be recycled.