



Serve Washington

Changing Communities. Changing Lives.

Subgrantee Quarterly Update

October 27, 2016

AGENDA

10:00 am	Welcome	Robyn Harris
	Roll Call by Program	Denise Berns
	New Serve WA Staff! <ul style="list-style-type: none"> • Introduction to PMA Position 	Robyn Harris Laura Thompson
	CNCS Notice of Funding Opportunity (NOFO) <ul style="list-style-type: none"> • Competitive • Formula 	Robyn Harris
	Telling Your Story <ul style="list-style-type: none"> • Statewide Activities <ul style="list-style-type: none"> ○ 9/11 ○ Safety Stand Down 	Jenny Benson
	Innovative Member Benefits <ul style="list-style-type: none"> • Northwest Leadership Foundation • Washington Conservation Corps 	Kim Maki Bobby Woelz
	What We're Working On <ul style="list-style-type: none"> • Compelling Personal Member Exits 	Robyn Harris
	Upcoming Events <ul style="list-style-type: none"> • 10/21 Swearing-In Ceremony • 11/11 National Veterans Corps • 01/16 MLK Day • 06/19-21 Conference on Volunteering • 07/12-13 Annual Subgrantee Meeting 	Mary Van Verst
	General Announcements <ul style="list-style-type: none"> • eGrants transition to GMM Oct 2017 • NSCHCs • Invoice Packages • Governor's Award 	Robyn Harris Robyn Harris Robyn Harris Debbie Schuffenhauer
	Program Sharing – Successes/Challenges <ul style="list-style-type: none"> • Pre-Service Orientation/Training • 9/11 and Safety Stand Down • Ongoing Recruitment 	Program Staff
	Q&A	All
11:30 a.m.	Adjourn	



Welcome, Laura Thompson!



Performance Management Analyst (PMA)



PMA Work Plan

- September – March: deep dive review of program documents
- October – April: Complete 1 on 1 TTA sessions on site
 - TTA covers all components related to performance measurement and evaluation
- After the site visit: create Program Improvement Plan (PIP) based on your input
- Fall + Spring Grant Review: assist with review (special emphasis on performance measures)
- Spring + Summer: continue TTA as you consider items in your PIP

FY17 CNCS NOFO

PY17-18 Grant Awards

- Increased Living Allowance for FT
 - \$12,630-\$24,930
- Increased Maximum Cost Per MSY (*cost reimbursement only*)
 - \$13,830 (remains \$13,430 for fixed amount)
- Increased Ed Award
 - \$5,815

Competitive

- Nov 1 – Applications Due
- Nov 18 – Applicants Available by Phone (No Interviews)
- Week of Dec 12 – Notifications and Clarification Begin
- Jan 18 – Serve WA Submits to CNCS
- Mid-May – CNCS Awards

Formula*

- Early March – RFGA Released
- End March – Applications Due
- May/June – Notifications and Clarification

**depending on allocation, may only open for continuations*



I ENTER MY GRANT IN EGRANTS THE DAY IT'S DUE



CUZ DANGER IS MY MIDDLE NAME



Statewide Activities

9/11 Day and Safety Stand Down



Shout Outs to:

Spokane Service Team
Port Angeles School District
Community Youth Services
Serve Washington Staff
College Success Foundation



Innovative Member Benefits

Examples from the field...

Northwest Leadership Foundation

Kim Maki

Washington Conservation Corps

Bobby Woelz



Northwest Leadership Foundation offers CEU's

URBAN
LEADERS
IN TRAINING

POWERED BY 

 UNIVERSITY of
WASHINGTON
TACOMA

URBAN
LEADERS
IN TRAINING
POWERED BY 

Urban Leaders in Training Course Outcomes

180 Attendance Hours

18 CEUs

Lenses of Leadership

1. The Contextual Leader

32 coursework hours.

At the end of coursework, participant will be able to:

- Apply the tools with which to interpret and understand both their city as well as the global community.
- Identify a network of community organizations serving vulnerable populations in the city.
- Navigate different systems of the city in partnership with marginalized and oppressed groups of people.
- Find value in the particular contexts in which they live and serve.

2. The Relational Leader

28 coursework hours.

At the end of coursework, participant will be able to:

- Identify and develop working relationships with local urban leaders that will assist them in serving marginalized and vulnerable communities.
- Recognize and understand relational power dynamics.
- Understand how social and economic barriers are erected. Recognize particular barriers experienced by populations/individuals that create systemic inequity.
- Identify the specific tools to create and maintain a self-care plan.

3. The Reconciling Leader

24 coursework hours.

At the end of coursework, participant will be able to:

- Recognize the ways in which we are all formed by particular perspectives that shape the way live.
- Understand, communicate with, and effectively serve people across cultures.
- Recognize the historical, ethnic, social, economic, political, and spiritual boundaries that divide communities.
- Identify and engage power dynamics in cross-cultural relationships, personally and institutionally.
- Forge practical solutions that are mutually owned.

Washington Conservation Corps



What We're Working On

Compelling Personal Circumstances

Member Exits from the Handbook...

Release for Compelling Personal Circumstances

A member that has performed satisfactorily, has completed at least 15% of the required term of service, and meets the conditions for compelling personal circumstances, may be awarded a pro-rated education award. A member awarded a pro-rated educational award is considered a positive exit and does not negatively affect retention rates. Programs may not refill positions that are exited with award.

Compelling personal circumstances do not include leaving a program to enroll in school or to obtain employment (other than in moving from welfare to work or in leaving a program that includes in its approved performance measures the promotion of employment among its members).



What We're Working On

Compelling Personal Member Exits from the [Regulations](#) in part...

(2) A participant who is released for compelling personal circumstances and who completes at least 15 percent of the required term of service is eligible for a pro-rated education award.

(3) The program must document the basis for any determination that compelling personal circumstances prevent a participant from completing a term of service.

(4) Compelling personal circumstances include:

(i) Those that are beyond the participant's control, such as, but not limited to:

(A) A participant's disability or serious illness;

(B) Disability, serious illness, or death of a participant's family member if this makes completing a term unreasonably difficult or impossible; or

(C) Conditions attributable to the program or otherwise unforeseeable and beyond the participant's control, such as a natural disaster, a strike, relocation of a spouse, or the nonrenewal or premature closing of a project or program, that make completing a term unreasonably difficult or impossible;

(ii) Those that the Corporation, has for public policy reasons, determined as such, including:

(A) Military service obligations;

(B) Acceptance by a participant of an opportunity to make the transition from welfare to work; or

(C) Acceptance of an employment opportunity by a participant serving in a program that includes in its approved objectives the promotion of employment among its participants.



What We're Working On

The spooky...

The haunting...

The ghoulish...

The chilling...

Office of Inspector General (OIG) **Audit**



Upcoming Events

- General Calendar
 - <http://www.ofm.wa.gov/servewa/calendar/default.asp>
- Swearing-In Ceremony
 - October 21 – Fisher Pavilion – Seattle
- Veterans Day
 - November 11
- MLK Day
 - January 16
- Conference of Volunteering by Points of Light
 - June 19-21 – Seattle
- Annual Subgrantee Meeting
 - July 12-13 – Liberty Inn - DuPont



General Announcements

- Out with eGrants!
 - new GMM (grants and member management) System is projected to go live in October 2017 with training to occur late spring



General Announcements

- NSCHCs – Fieldprint
 - minor delay in processing time with Fieldprint, busiest time of year
 - please refer to emails regarding processing “not cleared” checks from Fieldprint
 - send updates to PO
- NSCHCs – Sex Offender Checks
 - all states must be searched in order for the check to be compliant and BEFORE the staff/member can start
 - if a state is “down” rerun until all states are captured, DO NOT allow staff/member to start
 - programs are incurring disallowed costs due to “down” states – either program missed the state all together or reran after the staff/member started...ON TIME, EVERY TIME!



General Announcements

- Invoice Packages – Accessing \$\$\$
 - please refer to Special Terms and Conditions for full instructions
- FIXED AMOUNT GRANTS

An invoice package is **due on or before the 10th** of the month for the previous month's reporting period and must include: 1) a Washington state A-19 Invoice Voucher; 2) a current Member Roster from My AmeriCorps Portal; and 3) a Certification of Staff and Member Eligibility Form (for any month in which new staff are hired or new member enrollments occur). Submit the **entire invoice package** by email to your Program Officer and OFM Fiscal Grants Officer. Any documents requiring signature shall be a scanned original.



General Announcements

- Invoice Packages – Accessing \$\$\$
 - please refer to Special Terms and Conditions for full instructions
- COST REIMBURSEMENT GRANTS

An invoice package is **due on or before the 10th** of the month for the previous month's reporting period and must include: 1) a Washington state A-19 Invoice Voucher; 2) a Periodic Expense Report; 3) a Program Income Report; 4) a current Member Roster from My AmeriCorps Portal; and 5) a Certification of Staff and Member Eligibility Form (for any month in which new staff are hired or new member enrollments occur). Submit the **entire invoice package** by email to your Program Officer and OFM Fiscal Grants Officer. Any documents requiring signature shall be a scanned original.



General Announcements

- Governor Inslee receives ASC State Service Leadership Award!
- Chris Brown receives a Harkin Award!



Closing

- Successes/Challenges?
- Questions?

- Next Call: January 26 @ 10am
 - send topics of interest to robyn.harris@ofm.wa.gov

