



# Public Records Disclosure Tips and Tools For Electronic Records

March 5, 2009

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## How can you help?

- Participate in a Focus Group to draft tips or tools
- Provide feedback on draft tips or tools
- Share resource materials

## Next steps

- Send an email indicating how you would like to help to:  
[PDworkgroup@dis.wa.gov](mailto:PDworkgroup@dis.wa.gov)
- Check for periodic updates to the Public Records Tool Box  
<http://www.ofm.wa.gov/rmd/records/default.asp>