2005 Boards and Commission Report

Marine Employees' Commission

1. Full Name of Board or Commission (B/C) ____________________________

2. Name under which B/C reported in 2003 ____________________________

Marine Employees' Commission

3. Official or agency to which B/C reports ____________________________

4. Year created ____________________________

5. Number of members ____________________________

6. # of meetings last biennium ____________________________

7. Summary of primary responsibilities:
The Marine Employees’ Commission is responsible for adjudicating complaints, grievances, and disputes between labor and management arising out of the operation of the Washington State Ferry system. The Commission provides for impasse mediation, selection of impartial arbitrators and investigation of charges of unfair labor practices. It determines and certifies fair representation organizations. It conducts fact-finding and provides a biennial salary survey. Upon notification, it determines whether all labor agreements and arbitration orders exceed statutory limitations and orders reductions accordingly.

8. Enter the cost of B/C operation, including staff support, travel, compensation, consultants and good and services. (Do not count the cost of operating the program; e.g., issuing grants or issuing licenses.)

<table>
<thead>
<tr>
<th>Cost Category</th>
<th>2003-05 Cost Actual</th>
<th>2005-07 Cost Estimate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Cost of B/C Operation</td>
<td>360,744</td>
<td>390,000</td>
</tr>
<tr>
<td>Fund Source (e.g., GF State)</td>
<td>Puget Sound Ferry Operation Acct-TF State &quot;A&quot;</td>
<td>Puget Sound Ferry Operation Acct-TF State &quot;A&quot;</td>
</tr>
</tbody>
</table>

9. What would be the expected consequences if the B/C were abolished and its duties assigned to staff within the agency or to another agency?
Transfer to PERC would risk a lack of or much lengthened responsiveness to unique maritime environment issues. These concerns led to MEC’s reestablishment in 1983.

10. What would be the expected consequences if the B/C were abolished and its duties were terminated entirely?
Labor disputes would disrupt the operation of the Washington State Ferries.

11. What is the legal authorization for the B/C? Provide the citation for the authorization under the State Constitution, RCW, WAC, Executive Order, or federal statutory or regulatory requirement. State whether the authority is specific to the B/C, or a general authority for an agency to create a B/C.
Chapter 47.64 RCW

12. Title of official who appoints the B/C (e.g., Governor, agency director): Governor

13. Is Senate confirmation required? Yes ☒ No ☐

14. Authority to issue subpoenas? Yes ☒ No ☐

15. What is the compensation class of the B/C? (See RCW 43.03.220-265 for definitions.)
☐ Class One ☐ Class Two ☐ ☐ Class Three ☐ Class Four ☒ Class Five ☐ ☐ Full-time salaried ☐

16. What are the membership composition or representation requirements for the B/C?
One member appointed from labor. One member appointed from industry. One member from public with significant knowledge of maritime matters.

17. Are there federal requirements that the B/C exist and perform specific functions? What are those? Could the requirement be met by another organization?
No

18. Certification
I hereby certify via electronic submittal that the above information is complete and correct to the best of my knowledge.

Kathy J. Marshall
Administrator

Date
6/22/05

Name Marine Employees' Commission

Title PO Box 40902

Address Olympia WA 98504-0902

Phone (360) 586-6354
### 2005 Boards and Commission Report

**Marysville Community Citizens Violation Board**

<table>
<thead>
<tr>
<th>1. Full Name of Board or Commission (B/C)</th>
<th>(unchanged)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Name under which B/C reported in 2003</td>
<td></td>
</tr>
<tr>
<td>Department of Corrections</td>
<td>1996</td>
</tr>
<tr>
<td>3. Official or agency to which B/C reports</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>0</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

7. Summary of primary responsibilities:
This Board was established to assist the Department in reviewing offenders who have violated sentence conditions and to negotiate agreements with those offenders.

8. Enter the cost of B/C operation, including staff support, travel, compensation, consultants and good and services. (Do not count the cost of operating the program; e.g., issuing grants or issuing licenses.

<table>
<thead>
<tr>
<th>2003-05 Cost Actual</th>
<th>Total Cost of B/C Operation</th>
<th>Fund Source (e.g., GF State)</th>
</tr>
</thead>
<tbody>
<tr>
<td>-0-</td>
<td>-0-</td>
<td></td>
</tr>
</tbody>
</table>

9. What would be the expected consequences if the B/C were abolished and its duties assigned to staff within the agency or to another agency?
This board has accomplished its goal and is no longer functioning and dormant at this time.

10. What would be the expected consequences if the B/C were abolished and its duties were terminated entirely?

11. What is the legal authorization for the B/C? Provide the citation for the authorization under the State Constitution, RCW, WAC, Executive Order, or federal statutory or regulatory requirement. State whether the authority is specific to the B/C, or a general authority for an agency to create a B/C.
RCW 77.09.050 (Secretary's Authority)

12. Title of official who appoints the B/C (e.g., Governor, agency director): Secretary, Department of Corrections

13. Is Senate confirmation required? Yes ☐ No ☒

14. Authority to issue subpoenas? Yes ☐ No ☒

15. What is the compensation class of the B/C? (See RCW 43.03.220-265 for definitions.)
Class One ☒ Class Two ☐ Class Three ☐ Class Four ☐ Class Five ☐ Full-time salaried ☐

16. What are the membership composition or representation requirements for the B/C?
Geographic, city/town government, private citizens and community leaders

17. Are there federal requirements that the B/C exist and perform specific functions? What are those? Could the requirement be met by another organization?
None.

18. Certification

*I hereby certify via electronic submittal that the above information is complete and correct to the best of my knowledge.*

Randi Warick
Administrator of Budget and Research
7-12-05

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department of Corrections</td>
<td>Post Office Box 41101</td>
<td>360-753-1158</td>
</tr>
<tr>
<td></td>
<td>Olympia, Washington 98504-1104</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Agency</th>
<th>Address</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
2005 Boards and Commission Report

Board of Massage

1. Full Name of Board or Commission (B/C) Washington State Department of Health

2. Name under which B/C reported in 2003 1975

3. Official or agency to which B/C reports

4. Year created 5

5. Number of members 6

6. # of meetings last biennium

7. Summary of primary responsibilities:
Program jurisdiction review and approval of massage school licensing and credentials.

8. Enter the cost of B/C operation, including staff support, travel, compensation, consultants and good and services. (Do not count the cost of operating the program; e.g., issuing grants or issuing licenses.)

<table>
<thead>
<tr>
<th>2003-05 Cost Actual</th>
<th>Total Cost of B/C Operation</th>
<th>Fund Source (e.g., GF State)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$33,600</td>
<td>$33,600</td>
<td>Health Professions Account, 02G</td>
</tr>
</tbody>
</table>

9. What would be the expected consequences if the B/C were abolished and its duties assigned to staff within the agency or to another agency?
Increased workload and expense to hire experts who would provide input regarding standard of care for the profession.

10. What would be the expected consequences if the B/C were abolished and its duties were terminated entirely?
Either the profession would be de-regulated or the workload as mentioned in #9 would shift to DOH staff and cause a need for additional resources.

11. What is the legal authorization for the B/C? Provide the citation for the authorization under the State Constitution, RCW, WAC, Executive Order, or federal statutory or regulatory requirement. State whether the authority is specific to the B/C, or a general authority for an agency to create a B/C.

RCW 18.108 - Specific authority.

12. Title of official who appoints the B/C (e.g., Governor, agency director): Governor

13. Is Senate confirmation required? Yes ☒ No ☐

14. Authority to issue subpoenas? Yes ☐ No ☒

15. What is the compensation class of the B/C? (See RCW 43.03.220-265 for definitions.)

Class One ☐ Class Two ☐ Class Three ☒ Class Four ☐ Class Five ☐ Full-time salaried ☐

16. What are the membership composition or representation requirements for the B/C?
Four actively licensed massage practitioners with a minimum of three years experience. One consumer member.

17. Are there federal requirements that the B/C exist and perform specific functions? What are those? Could the requirement be met by another organization?

No

18. Certification

I hereby certify via electronic submittal that the above information is complete and correct to the best of my knowledge.

Kris Waidely Program Manager June 3, 2005

Name Washington State Department of Health PO Box 47867, Olympia WA 98504-7867 (360) 236-4847

Agency Address Phone
2005 Boards and Commission Report

McNeil Island Correction Center Community Advisory Council

1. Full Name of Board or Commission (B/C) [Department of Corrections]
2. Name under which B/C reported in 2003 [1996]
3. Official or agency to which B/C reports [12]
4. Year created [12]
5. Number of members [6. # of meetings last biennium]
6. Total Cost of B/C Operation
   - 2003-05 Cost Actual: -0-
   - 2005-07 Cost Estimate: -0-
7. Summary of primary responsibilities:
The mission of McNeil Island Corrections Center Community Advisory Council is to create healthy families and productive citizens through community partnerships.
8. Enter the cost of B/C operation, including staff support, travel, compensation, consultants and good and services. (Do not count the cost of operating the program; e.g., issuing grants or issuing licenses.
9. What would be the expected consequences if the B/C were abolished and its duties assigned to staff within the agency or to another agency? No similar resources available. Facility would lose contact and coordination with the community.
10. What would be the expected consequences if the B/C were abolished and its duties were terminated entirely?
11. What is the legal authorization for the B/C? Provide the citation for the authorization under the State Constitution, RCW, WAC, Executive Order, or federal statutory or regulatory requirement. State whether the authority is specific to the B/C, or a general authority for an agency to create a B/C.
   RCW 72.09.050 (Secretary's Authority)
12. Title of official who appoints the B/C (e.g., Governor, agency director): Secretary, Department of Corrections
13. Is Senate confirmation required? Yes ☒ No ☐
14. Authority to issue subpoenas? Yes ☒ No ☐
15. What is the compensation class of the B/C? (See RCW 43.03.220-265 for definitions.)
   Class One ☒ Class Two ☐ Class Three ☐ Class Four ☐ Class Five ☐ Full-time salaried ☐
16. What are the membership composition or representation requirements for the B/C?
   Geographic, city/town government, private citizens and community leaders.
17. Are there federal requirements that the B/C exist and perform specific functions? What are those? Could the requirement be met by another organization? None.
18. Certification

I hereby certify via electronic submittal that the above information is complete and correct to the best of my knowledge.

Randi Warick
Administrator of Budget and Research
7-12-05

Name: Department of Corrections
Title: Post Office Box 41101
Date: Olympia, Washington 98504-1104
Phone: 360-753-1158
## 2005 Boards and Commission Report

<table>
<thead>
<tr>
<th>McNeil Island SCTF Operational Advisory Board</th>
<th>Unchanged</th>
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<tbody>
<tr>
<td>1. Full Name of Board or Commission (B/C)</td>
<td></td>
</tr>
<tr>
<td>Department of Social and Health Services</td>
<td></td>
</tr>
<tr>
<td>2. Name under which B/C reported in 2003</td>
<td></td>
</tr>
<tr>
<td>2002</td>
<td>10+</td>
</tr>
<tr>
<td>3. Official or agency to which B/C reports</td>
<td></td>
</tr>
<tr>
<td>4. Year created</td>
<td>8</td>
</tr>
<tr>
<td>5. Number of members</td>
<td></td>
</tr>
<tr>
<td>6. # of meetings last biennium</td>
<td></td>
</tr>
</tbody>
</table>

### 7. Summary of primary responsibilities:
Reviews and makes recommendations concerning the security and operations of the McNeil Island SCTF, as well as the conditions or necessary modifications relating to any person whom the DSHS Secretary proposes to place in that SCTF.

### 8. Enter the cost of B/C operation, including staff support, travel, compensation, consultants and good and services. (Do not count the cost of operating the program; e.g., issuing grants or issuing licenses.)

<table>
<thead>
<tr>
<th>Total Cost of B/C Operation</th>
<th>Fund Source (e.g., GF State)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2003-05 Cost Actual</td>
<td>-0-</td>
</tr>
<tr>
<td>2005-07 Cost Estimate</td>
<td>-0-</td>
</tr>
</tbody>
</table>

### 9. What would be the expected consequences if the B/C were abolished and its duties assigned to staff within the agency or to another agency?
This is an advisory board specifically authorized by the legislature to involve communities affected by the siting of a secure community transition facility in a particular community. This board advises on the security and operations of the SCTF.

### 10. What would be the expected consequences if the B/C were abolished and its duties were terminated entirely?
If abolished, it will hinder community relations.

### 11. What is the legal authorization for the B/C? Provide the citation for the authorization under the State Constitution, RCW, WAC, Executive Order, or federal statutory or regulatory requirement. State whether the authority is specific to the B/C, or a general authority for an agency to create a B/C.
RCW 71.09.320

### 12. Title of official who appoints the B/C (e.g., Governor, agency director):
Secretary of DSHS

### 13. Is Senate confirmation required?
Yes ☒ No ☐

### 14. Authority to issue subpoenas?
Yes ☐ No ☒

### 15. What is the compensation class of the B/C? (See RCW 43.03.220-265 for definitions.)
Class One ☒ Class Two ☐ Class Three ☐ Class Four ☐ Class Five ☐ Full-time salaried ☐

### 16. What are the membership composition or representation requirements for the B/C?
Representatives from local jurisdictions and school districts, citizens and service providers impacted communities where the SCTF is sited.

### 17. Are there federal requirements that the B/C exist and perform specific functions? What are those? Could the requirement be met by another organization?
None.

### 18. Certification
I hereby certify via electronic submittal that the above information is complete and correct to the best of my knowledge.

<table>
<thead>
<tr>
<th>Allen Ziegler</th>
<th>LRA/SCTF Administrator</th>
<th>7/1/05</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
<td>Title</td>
<td>Date</td>
</tr>
<tr>
<td>DSHS/Special Commitment Center</td>
<td>PO Box 45322, Olympia, Washington 98504-5322</td>
<td>360-902-8258</td>
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<thead>
<tr>
<th>Agency</th>
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</thead>
<tbody>
<tr>
<td></td>
<td></td>
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</tbody>
</table>
Medicaid School Administrative Match Advisory Committee

1. Full Name of Board or Commission (B/C)  

2. Name under which B/C reported in 2003

DSHS MAA

3. Official or agency to which B/C reports

2003

4. Year created

20

5. Number of members

4-8

6. # of meetings last biennium

7. Summary of primary responsibilities:
Identify and discuss policy issues, and recommend solutions regarding Medicaid funded School-based Administrative activities. The activities include outreach (educating students/families about Medicaid) and referral to Medicaid providers.

8. Enter the cost of B/C operation, including staff support, travel, compensation, consultants and good and services. (Do not count the cost of operating the program; e.g., issuing grants or issuing licenses.

<table>
<thead>
<tr>
<th>2003-05 Cost Actual</th>
<th>Total Cost of B/C Operation</th>
<th>Fund Source (e.g., GF State)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$13,723.68</td>
<td>matching federal funds</td>
</tr>
<tr>
<td>2005-07 Cost Estimate</td>
<td>$12,000</td>
<td>matching federal funds</td>
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9. What would be the expected consequences if the B/C were abolished and its duties assigned to staff within the agency or to another agency?
We would not receive needed input for program design and improvement.

10. What would be the expected consequences if the B/C were abolished and its duties were terminated entirely?
The program would continue; however, valuable input would be lost.

11. What is the legal authorization for the B/C? Provide the citation for the authorization under the State Constitution, RCW, WAC, Executive Order, or federal statutory or regulatory requirement. State whether the authority is specific to the B/C, or a general authority for an agency to create a B/C.
RCW 43.20A.350 General Authority

12. Title of official who appoints the B/C (e.g., Governor, agency director):
Division Director

13. Is Senate confirmation required?  Yes ☒ No ☒

14. Authority to issue subpoenas? Yes ☒ No ☒

15. What is the compensation class of the B/C? (See RCW 43.03.220-265 for definitions.)
Class One ☒ Class Two ☐ Class Three ☐ Class Four ☐ Class Five ☐ Full-time salaried ☐

16. What are the membership composition or representation requirements for the B/C?
Representative from each Educational Service District, representative from a school district in each ESD.

17. Are there federal requirements that the B/C exist and perform specific functions? What are those? Could the requirement be met by another organization?
No

18. Certification
I hereby certify via electronic submittal that the above information is complete and correct to the best of my knowledge.

Alan Himsl  Medicaid Administrative Match Section Manager  June 30, 2005

Name  Title  Date
DSHS/MAA  PO Box 45508  360-725-1647
Agency  Address  Phone
Medical Quality Assurance Commission

1. Full Name of Board or Commission (B/C)  
   Washington State Department of Health

2. Name under which B/C reported in 2003  
   1994

3. Official or agency to which B/C reports  

4. Year created  
   19

5. Number of members  
   16

6. # of meetings last biennium  

7. Summary of primary responsibilities:  
   Set standards of care by health care professionals, credential and discipline health care professionals. Examines applications for licensure of physicians and physician assistants. Adopts, recommends adoption or amendment of rules and regulations for orderly conduct of the administration of regulatory laws. Reviews and creates policies and procedures deemed necessary to carry out the provisions of state law. Receives complaints on alleged violations of the UDA. Investigate complaints, reviews complaints and investigative information to determine probable cause. Determines disciplinary or corrective action for unprofessional conduct. Conducts hearings to determine if charges are substantiated and unsubstantiated. Conduct compliance appearances to review the respondent's compliance with corrective action.

8. Enter the cost of B/C operation, including staff support, travel, compensation, consultants and good and services. (Do not count the cost of operating the program; e.g., issuing grants or issuing licenses.)

<table>
<thead>
<tr>
<th>2003-05 Cost Actual</th>
<th>Total Cost of B/C Operation</th>
<th>2005-07 Cost Estimate</th>
<th>Fund Source (e.g., GF State)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$390,168</td>
<td>Health Professions Account, 02G</td>
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</table>

9. What would be the expected consequences if the B/C were abolished and its duties assigned to staff within the agency or to another agency?  
   Increased workload and expense to hire experts who would provide input regarding standard of care for the profession. Consumers would not be protected against incompetency, unprofessional conduct and impaired practitioners.

10. What would be the expected consequences if the B/C were abolished and its duties were terminated entirely?  
    Either the profession would be de-regulated or the workload as mentioned in #9 would shift to DOH staff and cause a need for additional resources.

11. What is the legal authorization for the B/C? Provide the citation for the authorization under the State Constitution, RCW, WAC, Executive Order, or federal statutory or regulatory requirement. State whether the authority is specific to the B/C, or a general authority for an agency to create a B/C.  
    RCW 18.71.002-003 and 005 - Specific authority.

12. Title of official who appoints the B/C (e.g., Governor, agency director):  
    Governor

13. Is Senate confirmation required?  
    Yes ☒ No ☐

14. Authority to issue subpoenas?  
    Yes ☒ No ☐

15. What is the compensation class of the B/C? (See RCW 43.03.220-265 for definitions.)  
    Class One ☐ Class Two ☐ Class Three ☐ Class Four ☐ Class Five ☒ Full-time salaried ☐

16. What are the membership composition or representation requirements for the B/C?  
    13 licensed physicians, 2 physician assistants and 4 public members.

17. Are there federal requirements that the B/C exist and perform specific functions? What are those? Could the requirement be met by another organization?  
    No

18. Certification  
    I hereby certify via electronic submittal that the above information is complete and correct to the best of my knowledge.

   Beverly A. Thomas  
   Program Manager  
   06-08-05

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Address</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Washington State Department of Health</td>
<td>PO Box 47866, Olympia, WA 98504-7866</td>
<td></td>
<td>360-236-4788</td>
</tr>
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</table>
2005 Boards and Commission Report

Mental Health Planning and Advisory Committee

1. Full Name of Board or Commission (B/C)
   Mental Health Division

2. Name under which B/C reported in 2003
   1986

3. Official or agency to which B/C reports
   Mental Health Division

4. Year created
   1986

5. Number of members
   26

6. # of meetings last biennium
   16

7. Summary of primary responsibilities:
   Reviews the Mental Health Federal Block Grant Plan and submits recommendations on approval to the Center for Mental Health Services (CMHS)
   Serves as an advocate for adults with a serious mental illness, children with a serious emotional disturbance and other individuals with mental illnesses
   Monitors, reviews and evaluates, not less than once each year, the allocation and adequacy of mental health services within the state

8. Enter the cost of B/C operation, including staff support, travel, compensation, consultants and good and services. (Do not count the cost of operating the program; e.g., issuing grants or issuing licenses.

   2003-05 Cost Actual
   $40,000

   2005-07 Cost Estimate
   $65,000

   Fund Source (e.g., GF State)
   Community MH Services Block Grant

9. What would be the expected consequences if the B/C were abolished and its duties assigned to staff within the agency or to another agency?
   Since the Council is mandated by federal law, federal block grant funds would be lost.
   The Council must report to the Mental Health Division

10. What would be the expected consequences if the B/C were abolished and its duties were terminated entirely?
    Loss of federal block grant funds

11. What is the legal authorization for the B/C? Provide the citation for the authorization under the State Constitution, RCW, WAC, Executive Order, or federal statutory or regulatory requirement. State whether the authority is specific to the B/C, or a general authority for an agency to create a B/C.
    RCW 42.20A.360

12. Title of official who appoints the B/C (e.g., Governor, agency director):
    DSHS Secretary

13. Is Senate confirmation required? Yes [ ] No [x] 14. Authority to issue subpoenas? Yes [ ] No [x]

15. What is the compensation class of the B/C? (See RCW 43.03.220-265 for definitions.)
   Class One [x] Class Two [ ] Class Three [ ] Class Four [ ] Class Five [ ] Full-time salaried [x]

16. What are the membership composition or representation requirements for the B/C?
   Representatives from mental health, education, vocational rehabilitation, criminal justice, housing, social services, state Medicaid agencies
   Public and private entities concerned with the need, planning, operation, funding and use of mental health services and related support services
   Adults with serious mental illness who are receiving (or have received) mental health service and their families

17. Are there federal requirements that the B/C exist and perform specific functions? What are those? Could the requirement be met by another organization?
    Federal mandate: CMHS
    State diversity plan

18. Certification
    I hereby certify via electronic submittal that the above information is complete and correct to the best of my knowledge.

MaryAnne Lindeblad  Interim Director, Mental Health Division  6/30/05
Name  Title
DSHS - Mental Health  649 Woodland Sq. Lp., PO Box 45330, Lacey, WA 98504
Address  Phone

DSHS - Mental Health
649 Woodland Sq. Lp., PO Box 45330, Lacey, WA 98504
(360) 725-1786
## 2005 Boards and Commission Report

<table>
<thead>
<tr>
<th>Midwifery Advisory Committee</th>
<th>Midwifery Advisory Committee</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Full Name of Board or Commission (B/C)</td>
<td>2. Name under which B/C reported in 2003</td>
</tr>
<tr>
<td>Washington State Department of Health</td>
<td>1981</td>
</tr>
<tr>
<td>3. Official or agency to which B/C reports</td>
<td>4. Year created</td>
</tr>
<tr>
<td></td>
<td>7</td>
</tr>
</tbody>
</table>

### 7. Summary of primary responsibilities:
Advise and make recommendations to the Secretary on issues including but not limited to continuing education, mandatory re-examination and peer review.

### 8. Enter the cost of B/C operation, including staff support, travel, compensation, consultants and good and services. (Do not count the cost of operating the program; e.g., issuing grants or issuing licenses.)

<table>
<thead>
<tr>
<th>2003-05 Cost Actual</th>
<th>Total Cost of B/C Operation</th>
<th>Fund Source (e.g., GF State)</th>
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<tbody>
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<tr>
<td>2005-07 Cost Estimate</td>
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</table>

### 9. What would be the expected consequences if the B/C were abolished and its duties assigned to staff within the agency or to another agency?
Additional staff having expertise in the profession would need to be hired or personal service contracts with professionals to accomplish functions needed due to loss of professional expertise.

### 10. What would be the expected consequences if the B/C were abolished and its duties were terminated entirely?
Because this Committee functions only in an advisory capacity and the Department already has licensure and discipline functions, the expected consequences would be the same as in question number 9.

### 11. What is the legal authorization for the B/C? Provide the citation for the authorization under the State Constitution, RCW, WAC, Executive Order, or federal statutory or regulatory requirement. State whether the authority is specific to the B/C, or a general authority for an agency to create a B/C.
RCW18.50.140 - Specific authority.

### 12. Title of official who appoints the B/C (e.g., Governor, agency director):
Secretary, Department of Health

### 13. Is Senate confirmation required? Yes ☑ No ❌

### 14. Authority to issue subpoenas? Yes ☑ No ❌

### 15. What is the compensation class of the B/C? (See RCW 43.03.220-265 for definitions.)
Class One ☑ Class Two ❌ Class Three ❌ Class Four ❌ Class Five ❌ Full-time salaried ☑

### 16. What are the membership composition or representation requirements for the B/C?
One physician who is a practicing obstetrician, one practicing physician, one certified nurse midwife, three licensed midwives and one public member.

### 17. Are there federal requirements that the B/C exist and perform specific functions? What are those? Could the requirement be met by another organization?
None

### 18. Certification
I hereby certify via electronic submittal that the above information is complete and correct to the best of my knowledge.

Kendra Pitzler Health Services Consultant 3 06/13/05

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Address</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Washington State Department of Health</td>
<td>P O Box 47864, Tumwater, WA 98507-7864</td>
<td>360-236-4712</td>
<td></td>
</tr>
</tbody>
</table>
2005 Boards and Commission Report

Midwives and Birthing Centers-Joint Underwriting Association

1. Full Name of Board or Commission (B/C)  
Association members, subject to oversight by the Insurance Commissioner

2. Name under which B/C reported in 2003  
1993  
765  
8

3. Official or agency to which B/C reports

4. Year created  
5. Number of members  
6. # of meetings last biennium

7. Summary of primary responsibilities: 
Funded by assessments on association members and premiums received for coverage, provide facility for securing more affordable liability coverage for midwives and birthing centers.

8. Enter the cost of B/C operation, including staff support, travel, compensation, consultants and good and services. (Do not count the cost of operating the program; e.g., issuing grants or issuing licenses.

<table>
<thead>
<tr>
<th>2003-05 Cost Actual</th>
<th>Total Cost of B/C Operation</th>
<th>Fund Source (e.g., GF State)</th>
</tr>
</thead>
<tbody>
<tr>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>2005-07 Cost Estimate</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>

9. What would be the expected consequences if the B/C were abolished and its duties assigned to staff within the agency or to another agency? 
No existing staff available. Minimum additional staff would include WMS, Band II, Manager, one Office Assistant, and .25 FTE Accountant. Authority would be needed to continue assessments and to contract with outside counsel. No other agency currently has the expertise or staff available to complete these duties.

10. What would be the expected consequences if the B/C were abolished and its duties were terminated entirely? 
Midwives and birthing centers would be totally dependent on commercial insurers for liability coverages. The high premiums and lack of availability that created the need for the JUA are likely to return.

11. What is the legal authorization for the B/C? Provide the citation for the authorization under the State Constitution, RCW, WAC, Executive Order, or federal statutory or regulatory requirement. State whether the authority is specific to the B/C, or a general authority for an agency to create a B/C. 
Chapter 48.87 RCW. Specific authority.

12. Title of official who appoints the B/C (e.g., Governor, agency director): 
Insurance Commissioner

13. Is Senate confirmation required?  
Yes ☑  No ☐  
14. Authority to issue subpoenas?  
Yes ☑  No ☐  

15. What is the compensation class of the B/C? (See RCW 43.03.220-265 for definitions.)  
Class One ☑  Class Two ☐  Class Three ☐  Class Four ☐  Class Five ☐  Full-time salaried ☑

16. What are the membership composition or representation requirements for the B/C? 
RCW 48.87.040 defines membership of association. WAC 284-87-050 defines composition of governing board. Both Association and Board are subject to oversight by the Insurance Commissioner.

17. Are there federal requirements that the B/C exist and perform specific functions? What are those? Could the requirement be met by another organization?  
No.

18. Certification 
I hereby certify via electronic submittal that the above information is complete and correct to the best of my knowledge.

Jim Odiorne  
Deputy Insurance Commissioner  
June 16, 2005

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Address</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Office of Insurance Commissioner</td>
<td>5000 Capitol Boulevard, Tumwater WA 98501</td>
<td>360-725-7214</td>
<td></td>
</tr>
</tbody>
</table>
Minority and Justice Commission

1. Full Name of Board or Commission (B/C)  
   Washington State Supreme Court

2. Name under which B/C reported in 2003  
   1990

3. Official or agency to which B/C reports  
   21

4. Year created  
   12

5. Number of members

6. # of meetings last biennium

7. Summary of primary responsibilities:
The purpose of the Minority and Justice Commission is to determine whether racial and ethnic bias exists in the courts of the state of Washington. To the extent that it exists, the Commission is charged with taking creative steps to overcome it. To the extent that such bias does not exist, the Commission is charged with taking creative steps to prevent it. The primary functions of the Minority and Justice Commission are listed below and are carried out through its five subcommittees: Education, Evaluation and Implementation, Outreach, Research and Workforce Diversity.

8. Enter the cost of B/C operation, including staff support, travel, compensation, consultants and good and services. (Do not count the cost of operating the program; e.g., issuing grants or issuing licenses.

<table>
<thead>
<tr>
<th>2003-05 Cost Actual</th>
<th>Total Cost of B/C Operation</th>
<th>$314,049</th>
</tr>
</thead>
<tbody>
<tr>
<td>2005-07 Cost Estimate</td>
<td>Fund Source (e.g., GF State)</td>
<td>Public Safety &amp; Education Account</td>
</tr>
</tbody>
</table>

9. What would be the expected consequences if the B/C were abolished and its duties assigned to staff within the agency or to another agency?
The Commission has only two staff to support and implement the work of the Commission and its five subcommittees. Work can not be reassigned to existing or additional staff at the Supreme Court or AOC because of other work priorities. The elimination of the Commission would result in loss in ability to promote cultural competency to judges, court staff, and persons who work in the court system, loss of focus on issues related to diversity, and most importantly the loss of opportunity to enhance the trust and confidence of the judicial system among persons of color. Potentially the Administrative Office of the Courts, which provides administrative functions and support to courts statewide may assume the work of the Commission. However, it would be difficult for AOC to increase its workload and would not give the necessary focus to the purpose and work of the Commission.

10. What would be the expected consequences if the B/C were abolished and its duties were terminated entirely?
If the Commission was eliminated, the public trust and confidence of the judicial system would further deteriorate among immigrants and people of color because the following would be eliminated: empirical research studies examining whether racial and ethnic disparities exist in the criminal justice system; implementation of Commission sponsored research recommendations; education to enhance judges’ knowledge of racial and ethnic cultures and they exercise judicial discretion and promote cultural awareness among judges, court personnel, lawyers and persons who work in the Washington Court system.

11. What is the legal authorization for the B/C? Provide the citation for the authorization under the State Constitution, RCW, WAC, Executive Order, or federal statutory or regulatory requirement. State whether the authority is specific to the B/C, or a general authority for an agency to create a B/C.
Supreme Court Order
Authority is specific to the Commission.

12. Title of official who appoints the B/C (e.g., Governor, agency director):  
   Washington State Supreme Court

13. Is Senate confirmation required? Yes ☐ No ☒  
14. Authority to issue subpoenas? Yes ☐ No ☒

15. What is the compensation class of the B/C? (See RCW 43.03.220-265 for definitions.)
   Class One ☒ Class Two ☐ Class Three ☐ Class Four ☐ Class Five ☐ Full-time salaried ☐

16. What are the membership composition or representation requirements for the B/C?
Supreme Court, Court of Appeals, Trial Court Judges, representatives of the Washington State Bar Association, Administrator for the Courts; Trial Court Administrator; College or University Professor and Citizens.

17. Are there federal requirements that the B/C exist and perform specific functions? What are those? Could the requirement be met by another organization?
None

18. Certification
I hereby certify via electronic submittal that the above information is complete and correct to the best of my knowledge.

Janet L. McLane  
State Court Administrator  
6/28/05

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative Office of the Courts</td>
<td>PO Box 41174, Olympia, WA 98504-1174</td>
<td>360-357-2120</td>
</tr>
</tbody>
</table>
### 2005 Boards and Commission Report

**Minority and Women's Business Enterprises Advisory Committee**

<table>
<thead>
<tr>
<th>1. Full Name of Board or Commission (B/C)</th>
<th>2. Name under which B/C reported in 2003</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Agency Director</strong></td>
<td><strong>1983</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>3. Official or agency to which B/C reports</th>
<th>4. Year created</th>
<th>5. Number of members</th>
<th>6. # of meetings last biennium</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Agency Director</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### 7. Summary of primary responsibilities:

To assist the director of the Office of Minority and Women's Business Enterprises with the development of policies to carryout RCW 39.19.

#### 8. Enter the cost of B/C operation, including staff support, travel, compensation, consultants and good and services. (Do not count the cost of operating the program; e.g., issuing grants or issuing licenses.)

<table>
<thead>
<tr>
<th>2003-05 Cost Actual</th>
<th>Total Cost of B/C Operation</th>
<th>Fund Source (e.g., GF State)</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>0</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### 9. What would be the expected consequences if the B/C were abolished and its duties assigned to staff within the agency or to another agency?

There would be no formal input from the minority and women business community to the director for the formation of policies carrying out the program. A process must exist to ensure that the unique perspectives of minority and women business owners are represented in the program. The responsibilities are unique to this agency and its mission. It would not be practical to transfer the responsibilities to another agency.

#### 10. What would be the expected consequences if the B/C were abolished and its duties were terminated entirely?

There would be no formal input from the minority and women business community to the director for the formation of policies carrying out the program. A process must exist to ensure that the unique perspectives of minority and women business owners are represented in the program.

#### 11. What is the legal authorization for the B/C? Provide the citation for the authorization under the State Constitution, RCW, WAC, Executive Order, or federal statutory or regulatory requirement. State whether the authority is specific to the B/C, or a general authority for an agency to create a B/C.

RCW 39.19.030 --- Office of minority and women's business enterprises -- Director -- Powers and duties. The office shall consult with the minority and women's business enterprises advisory committee;  
RCE 39-19-041 --- Ad hoc advisory committees. The director may establish ad hoc advisory committees, as necessary, to assist in the development of policies to carry out the purposes of this chapter.

#### 12. Title of official who appoints the B/C (e.g., Governor, agency director):

**Agency Director**

#### 13. Is Senate confirmation required? **Yes** ☐ **No** ☒

#### 14. Authority to issue subpoenas? **Yes** ☐ **No** ☒

#### 15. What is the compensation class of the B/C? (See RCW 43.03.220-265 for definitions.)

- **Class One** ☒
- **Class Two** ☐
- **Class Three** ☐
- **Class Four** ☐
- **Class Five** ☐
- **Full-time salaried** ☐

#### 16. What are the membership composition or representation requirements for the B/C?

None

#### 17. Are there federal requirements that the B/C exist and perform specific functions? What are those? Could the requirement be met by another organization?

None

#### 18. Certification

*I hereby certify via electronic submittal that the above information is complete and correct to the best of my knowledge.*

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tammi Hazlitt</td>
<td>Administrative Assistant</td>
<td>8/12/05</td>
</tr>
<tr>
<td>Office of Minority and Women's Business Enterprises</td>
<td>406 South Water Street, P.O. Box 41160, Olympia, WA 98504-1160</td>
<td>360-753-9691</td>
</tr>
</tbody>
</table>
### Minority Initiative Advisory Committee (MIAC)

<table>
<thead>
<tr>
<th>1. Full Name of Board or Commission (B/C)</th>
<th>2. Name under which B/C reported in 2003</th>
</tr>
</thead>
<tbody>
<tr>
<td>Washington State Department of Social and Health Services</td>
<td>1989</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>3. Official or agency to which B/C reports</th>
<th>4. Year created</th>
<th>5. Number of members</th>
<th>6. # of meetings last biennium</th>
</tr>
</thead>
<tbody>
<tr>
<td>15</td>
<td>2</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

7. Summary of primary responsibilities:

To review and monitor DSHS policies that impact ethnic/racial minorities.

8. Enter the cost of B/C operation, including staff support, travel, compensation, consultants and good and services. (Do not count the cost of operating the program; e.g., issuing grants or issuing licenses.)

<table>
<thead>
<tr>
<th>2003-05 Cost Actual</th>
<th>Total Cost of B/C Operation</th>
<th>2005-07 Cost Estimate</th>
<th>Fund Source (e.g., GF State)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$3,200.00</td>
<td>$17,500.00</td>
<td>GF State</td>
<td>GF State</td>
</tr>
</tbody>
</table>

9. What would be the expected consequences if the B/C were abolished and its duties assigned to staff within the agency or to another agency?

a. Elimination would curtail the input/insight of racial advisors.
b. The purpose of the committee is to get a representation of the public opinion on policies that may potentially affect this group. Getting staff to serve as voting members in this committee may be perceived as a bias action of the department.
c. It is inappropriate to have another agency review DSHS policies and how it affects this community.
d. Stakeholders likely to disapprove.

d. What would be the expected consequences if the B/C were abolished and its duties were terminated entirely?

a. We will be out of compliance for not providing a forum and reasonably accommodating this community group.
b. New policy and/or changes to policy may not take into consideration persons from ethnic/racial minority groups and the impact it will have.
c. Potential litigation may occur for not appropriately consulting with members of this community group.
d. Elimination of this committee will reduce the ability of the department to properly plan for the clinical needs of this population.
e. Stakeholders are likely to disapprove.

11. What is the legal authorization for the B/C? Provide the citation for the authorization under the State Constitution, RCW, WAC, Executive Order, or federal statutory or regulatory requirement. State whether the authority is specific to the B/C, or a general authority for an agency to create a B/C.

RCW 43.20A.35.

12. Title of official who appoints the B/C (e.g., Governor, agency director):

Secretary for the Department of Social and Health Services.

13. Is Senate confirmation required? Yes ☒ No ☐

14. Authority to issue subpoenas? Yes ☒ No ☐

15. What is the compensation class of the B/C? (See RCW 43.03.220-265 for definitions.)

- Class One ☒
- Class Two ☐
- Class Three ☐
- Class Four ☐
- Class Five ☐
- Full-time salaried ☐

16. What are the membership composition or representation requirements for the B/C?

a. The committee shall be comprised of not more than 15 members, of which a majority of the voting appointees shall constitute a quorum.
b. At least 60 percent of the members shall be from various ethnic communities.
c. Terms of appointment shall be three years.
d. Members may be appointed for two consecutive terms.
e. If a member resigns before completing a term, a new member may be appointed to serve out the remainder of that term.

17. Are there federal requirements that the B/C exist and perform specific functions? What are those? Could the requirement be met by another organization?

None.

18. Certification

I hereby certify via electronic submittal that the above information is complete and correct to the best of my knowledge.

Eddie Rodriguez
Director
July 6, 2005

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department of Social and Health Services</td>
<td>PO Box 45014 Olympia, WA 98504-5014</td>
<td>360.725.5828</td>
</tr>
</tbody>
</table>

Agency Address Phone
### 2005 Boards and Commission Report

**Washington Mint Commission**

<table>
<thead>
<tr>
<th>1. Full Name of Board or Commission (B/C)</th>
<th>Washington Mint Commission</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department of Agriculture</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>2. Name under which B/C reported in 2003</th>
</tr>
</thead>
<tbody>
<tr>
<td>1966</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>3. Official or agency to which B/C reports</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>4. Year created</th>
<th>5. Number of members</th>
<th>6. # of meetings last biennium</th>
</tr>
</thead>
<tbody>
<tr>
<td>8</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>7. Summary of primary responsibilities:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Collects assessments, conducts research projects, disseminates information to producers, disburses funds for these purposes.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>8. Enter the cost of B/C operation, including staff support, travel, compensation, consultants and good and services. (Do not count the cost of operating the program; e.g., issuing grants or issuing licenses.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total Cost of B/C Operation</strong></td>
</tr>
<tr>
<td>2003-05 Cost Actual</td>
</tr>
<tr>
<td>2005-07 Cost Estimate</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>9. What would be the expected consequences if the B/C were abolished and its duties assigned to staff within the agency or to another agency?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Producer support and involvement would decline. This is an agricultural program and should not be transferred.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>10. What would be the expected consequences if the B/C were abolished and its duties were terminated entirely?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Funding of research activities would decline affecting research efforts and the economic viability of the industry in Washington.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>11. What is the legal authorization for the B/C? Provide the citation for the authorization under the State Constitution, RCW, WAC, Executive Order, or federal statutory or regulatory requirement. State whether the authority is specific to the B/C, or a general authority for an agency to create a B/C.</th>
</tr>
</thead>
<tbody>
<tr>
<td>RCW 15.65 and WAC 16-540 Specific</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>12. Title of official who appoints the B/C (e.g., Governor, agency director):</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 positions elected by producers and 5 appointed by the WSDA Director</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>13. Is Senate confirmation required?</th>
<th>14. Authority to issue subpoenas?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
<td>No</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>15. What is the compensation class of the B/C? (See RCW 43.03.220-265 for definitions.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Class One</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>16. What are the membership composition or representation requirements for the B/C?</th>
</tr>
</thead>
<tbody>
<tr>
<td>District I - Includes the counties of Kittitas, Yakima and Benton - 4 producer members</td>
</tr>
<tr>
<td>District II - Includes all other counties located in the state of Washington - 3 producer members</td>
</tr>
<tr>
<td>1 member appointed by the WSDA Director to represent the Director.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>17. Are there federal requirements that the B/C exist and perform specific functions? What are those? Could the requirement be met by another organization?</th>
</tr>
</thead>
<tbody>
<tr>
<td>No</td>
</tr>
</tbody>
</table>

18. Certification

_I hereby certify via electronic submittal that the above information is complete and correct to the best of my knowledge._

Rod Christensen

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Address</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Washington Mint Commission</td>
<td>100 No. Fruitland, Ste. B Kennewick, WA 99336</td>
<td></td>
<td>(509) 585-5460</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Agency</th>
<th>Address</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
# 2005 Boards and Commission Report

## Mortgage Broker Commission

<table>
<thead>
<tr>
<th>1. Full Name of Board or Commission (B/C)</th>
<th>2. Name under which B/C reported in 2003</th>
</tr>
</thead>
<tbody>
<tr>
<td>Department of Financial Institutions</td>
<td>1993</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>3. Official or agency to which B/C reports</th>
<th>4. Year created</th>
<th>5. Number of members</th>
<th>6. # of meetings last biennium</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Summary of primary responsibilities:

1. Advises the director on the characteristics and needs of the mortgage brokerage profession.
2. Adopt and meet according to a regular schedule; meet, hear testimony, and advise the director on proposed changes to the Mortgage Broker Practices Act.
3. Advise the director on approval or proposed courses of study and examination to be administered in the course of licensing mortgage brokers.
4. Advise the director on preparation of the department's legislatively mandated review of the number and type of consumer complaints arising from residential mortgage lending in the state, and any resulting recommendations for changes in the licensing requirements of the Mortgage Broker Practices Act.
5. Advise the director on departmental policy and procedures regarding enforcement actions resulting from violations of the Mortgage Broker Practices Act.

### Cost of B/C operation:

<table>
<thead>
<tr>
<th>Year</th>
<th>Total Cost of B/C Operation</th>
<th>Fund Source (e.g., GF State)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2003-05</td>
<td>$2,605</td>
<td>300 Financial Services Regulation Account - N</td>
</tr>
<tr>
<td>2005-07</td>
<td>$3,500</td>
<td>300 Financial Services Regulation Account - N</td>
</tr>
</tbody>
</table>

### Legal authorization:

RCW 19.146.280  Specific authority.

### Senate confirmation:

Yes ☐ No ☒  Authority to issue subpoenas? Yes ☐ No ☒

### Compensation class:

Class One ☒ Class Two ☐ Class Three ☐ Class Four ☐ Class Five ☐ Full-time salaried ☐

### Certification:

I hereby certify via electronic submittal that the above information is complete and correct to the best of my knowledge.

Chuck Cross  Director of Consumer Services  June 20, 2005

Department of Financial Institutions  P.O. Box 41200, Olympia, WA  98504-1200  (360) 902-8733
2005 Boards and Commission Report

MTCA Science Advisory Board

1. Full Name of Board or Commission (B/C)

Ecology

2. Name under which B/C reported in 2003

MTCA Science Advisory Board

3. Official or agency to which B/C reports

Ecology

4. Year created

1991

5. Number of members

5

6. # of meetings last biennium

7

7. Summary of primary responsibilities:
The Science Advisory Board exists to provide objective scientific information and advice to the Director and other officials of the Washington Department of Ecology on the areas discussed below. It should provide balanced, expert assessment of scientific matters related to problems and responsibilities facing the agency with respect to management and cleanup of hazardous substances.

The Board is to render advice to the department with respect to the hazard ranking system cleanup standards, remedial actions, deadlines for remedial actions, monitoring, the definition of hazardous substances, the classification of taxable hazardous substances and to provide other advice to the department at the request of the Director or designee.

8. Enter the cost of B/C operation, including staff support, travel, compensation, consultants and good and services. (Do not count the cost of operating the program; e.g., issuing grants or issuing licenses.

<table>
<thead>
<tr>
<th>2003-05 Cost Actual</th>
<th>Total Cost of B/C Operation</th>
<th>Fund Source (e.g., GF State)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>estimate $20,864.00</td>
<td>Fund 173-1 STCA</td>
</tr>
<tr>
<td>2005-07 Cost Estimate</td>
<td>21,000.00</td>
<td>Fund 173-1 STCA</td>
</tr>
</tbody>
</table>

9. What would be the expected consequences if the B/C were abolished and its duties assigned to staff within the agency or to another agency?
The state is required by 70.105D RCW to seek advice from the SAB on specific types of scientific issues related to implementing the Model Toxics Control Act. Ecology would not be able to fulfill its duties without this resource.

10. What would be the expected consequences if the B/C were abolished and its duties were terminated entirely?
The state is required by 70.105D RCW to seek advice from the SAB on specific types of scientific issues related to implementing the Model Toxics Control Act. Ecology would not be able to fulfill its duties without this resource.

11. What is the legal authorization for the B/C? Provide the citation for the authorization under the State Constitution, RCW, WAC, Executive Order, or federal statutory or regulatory requirement. State whether the authority is specific to the B/C, or a general authority for an agency to create a B/C.

70.105D.030(4) RCW
The Authority is specific to the Board

12. Title of official who appoints the B/C (e.g., Governor, agency director):
Agency Director

13. Is Senate confirmation required? Yes ☐ No ☒ 14. Authority to issue subpoenas? Yes ☐ No ☒

15. What is the compensation class of the B/C? (See RCW 43.03.220-265 for definitions.)

Class One ☒ Class Two ☐ Class Three ☐ Class Four ☐ Class Five ☐ Full-time salaried ☒

16. What are the membership composition or representation requirements for the B/C?

Five members, 3 year terms, no employees of the department

17. Are there federal requirements that the B/C exist and perform specific functions? What are those? Could the requirement be met by another organization?
No

18. Certification

I hereby certify via electronic submittal that the above information is complete and correct to the best of my knowledge.

Dawn Hooper
Environmental Planner
7/19/05

Name
Ecology
POBox 47600 Olympia WA 98504-7600
360-407-7182

Agency
Address
Phone

238
## Municipal Research Council

### 1. Full Name of Board or Commission (B/C)

Name: Municipal Research Council

### 2. Name under which B/C reported in 2003

Year created: 1969

### 3. Official or agency to which B/C reports

Same

### 4. Year created

14

### 5. Number of members

6

### 6. # of meetings last biennium

Class One: 3
Class Two: 14
Class Three: 4
Class Four: 6
Class Five: 0

### 7. Summary of primary responsibilities:

The Municipal Research Council (MRC) was created for the purpose of providing cost savings research and other services to all 281 cities and towns and all 39 counties in Washington through one centralized source. The MRC programs are designed for to provide technical expertise that for the most part is not affordable to an individual local government and to eliminate duplication of effort that occurs when services are performed separately by individual cities, towns or counties. Funds are contracted for a biennial period to a state agency, educational institution, or private consulting firm which in the MRC’s judgment is qualified to carry out research and other services required of the MRC. The MRC has contracted with the Municipal Research and Services Center (MRSC) to provide the above referenced services. Through its contractor (MRSC) the Municipal Research Council responds to cities, towns and counties request for advice and information on municipal law, finance, growth management, public works, management and operations. The MRSC library holds the state’s largest collection of municipal reference materials. The MRSC also publishes many research articles and operates a website that received over 3.5 million visitors in calendar year 2004. The consolidated services provided by the MRSC reduces the need for local staff and are especially crucial to smaller units of local government. Municipal Research Council meetings are held for the express purpose of considering and reviewing contractual programs and the reviewing and approval of budgets when needed.

### 8. Enter the cost of B/C operation, including staff support, travel, compensation, consultants and goods and services. (Do not count the cost of operating the program; e.g., issuing grants or issuing licenses.

<table>
<thead>
<tr>
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<th>Fund Source (e.g., GF State)</th>
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<tr>
<td>$18,000</td>
<td>Cities share of liquor profits and counties share of liquor excise tax.</td>
<td>Same as above</td>
</tr>
<tr>
<td>$19,170</td>
<td></td>
<td></td>
</tr>
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### 9. What would be the expected consequences if the B/C were abolished and its duties assigned to staff within the agency or to another agency?

The Municipal Research Council has no full-time staff. Staffing is provided by the Department of Community, Trade and Economic Development through an interagency agreement. There is not another agency in a position to take on these responsibilities. Additionally, transferring services to another agency would require transferring over 30 years of materials and experience in terms of knowledge and contacts with cities, towns and counties.

### 10. What would be the expected consequences if the B/C were abolished and its duties were terminated entirely?

All 281 cities and towns and 39 counties rely on the Municipal Council to provide legal and technical research and consultation, writing, field work and on-site consultation, policy making assistance, educational seminars and conferences, and general local government assistance. If these services were sought by individual cities, towns and counties it would be significantly more costly.

### 11. What is the legal authorization for the B/C? Provide the citation for the authorization under the State Constitution, RCW, WAC, Executive Order, or federal statutory or regulatory requirement. State whether the authority is specific to the B/C, or a general authority for an agency to create a B/C.

RCW 43.110.010

### 12. Title of official who appoints the B/C (e.g., Governor, agency director):

Speaker of the House (2); President of the Senate (2); Governor (9) - Six from Association of Washington Cities (AWC) and two from Washington State Association of Counties (WSAC), one from the Washington Association of County Officials (WACO); and the Director of the Dept. of Community, Trade and Economic Development.

### 13. Is Senate confirmation required?

Yes ☐  No ☒

### 14. Authority to issue subpoenas?

Yes ☐  No ☒

### 15. What is the compensation class of the B/C? (See RCW 43.03.220-265 for definitions.)

Class One ☒  Class Two ☐  Class Three ☐  Class Four ☐  Class Five ☐  Full-time salaried ☐

### 16. What are the membership composition or representation requirements for the B/C?

Two members of the Senate, with equal representation from each of the two major political parties; two member of the House with equal representation from each of the two major political parties; nine Governor’s appointments: six city or town officials from a list of six nominees submitted by the Board of Directors of the Association of Washington Cities, with at least one being an official of a city of 20,000 or more, at least one being an official from a city of 1,500 to 20,000, and one official of a town of less than 1,500, three county officials, one of whom shall be a nominee submitted by the Board of Directors of the Washington Association of County Officials, and two of whom shall be from a list of two nominees submitted by the Board of Directors of the Washington State Association of Counties; and the Director of Community, Trade and Economic Development.

### 17. Are there federal requirements that the B/C exist and perform specific functions? What are those? Could the requirement be met by another organization?

There are no federal requirements.

### 18. Certification

I hereby certify via electronic submittal that the above information is complete and correct to the best of my knowledge.

Steven K. Washington  
MRC Staff  
8/11/05

<table>
<thead>
<tr>
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<td>360-725-3005</td>
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2005 Boards and Commission Report