**2005 Boards and Commission Report**

**Jail Industries Board**

<table>
<thead>
<tr>
<th>1. Full Name of Board or Commission (B/C)</th>
<th>2. Name under which B/C reported in 2003</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jail Industries Board</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>3. Official or agency to which B/C reports</th>
<th>4. Year created</th>
<th>5. Number of members</th>
<th>6. # of meetings last biennium</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jail Industries Board</td>
<td>1993</td>
<td>21</td>
<td>8</td>
</tr>
</tbody>
</table>

**7. Summary of primary responsibilities:**

1) Establish an arbitration process for resolving conflicts arising among the local business community and labor organizations concerning new industries programs, products, services, or wages;

2) Encourage the development of the collection and analysis of Jail Industries program data, including long-term tracking information on offender recidivism;

3) Determine, by applying established federal guidelines and criteria, whether a city or a county jail free venture industries program complies with the private sector prison industry enhancement certification program. In so doing, also determine if that industry should be designated as a cost accounting center for the purposes of the federal certification program;

4) Provide technical assistance with product marketing and program development.

**8. Enter the cost of B/C operation, including staff support, travel, compensation, consultants and good and services. (Do not count the cost of operating the program; e.g., issuing grants or issuing licenses.**

<table>
<thead>
<tr>
<th>Cost Description</th>
<th>Cost Basis</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2003-05 Cost Actual</td>
<td>GF State A</td>
<td>220,000</td>
</tr>
<tr>
<td>2005-07 Cost Estimate</td>
<td>GF State A</td>
<td>220,000</td>
</tr>
</tbody>
</table>

**9. What would be the expected consequences if the B/C were abolished and its duties assigned to staff within the agency or to another agency?**

A) The board currently employs only one staff person.
B) Neither the Department of Corrections nor the Correctional Industries Board have expertise in local jail issues.
C) There is no other body to provide technical assistance or policy enforcement/oversight for local inmate labor issues.

**10. What would be the expected consequences if the B/C were abolished and its duties were terminated entirely?**

See item 9.

**11. What is the legal authorization for the B/C? Provide the citation for the authorization under the State Constitution, RCW, WAC, Executive Order, or federal statutory or regulatory requirement. State whether the authority is specific to the B/C, or a general authority for an agency to create a B/C.**

Specific: Chapter 36.110 RCW, Jail Industries Programs

**12. Title of official who appoints the B/C (e.g., Governor, agency director):**

See item 16.

**13. Is Senate confirmation required?**

Yes ☑  No ☐

**14. Authority to issue subpoenas?**

Yes ☑  No ☐

**15. What is the compensation class of the B/C? (See RCW 43.03.220-265 for definitions.)**

Class One ☑  Class Two ☐  Class Three ☐  Class Four ☐  Class Five ☐  Full-time salaried ☑

**16. What are the membership composition or representation requirements for the B/C?**

RCW 36.110.030 Board of directors established--Membership.

(1) One sheriff and one police chief, to be selected by the Washington association of sheriffs and police chiefs;

(2) One county commissioner or one county councilmember to be selected by the Washington state association of counties;

(3) One city official to be selected by the association of Washington cities;

(4) Two jail administrators to be selected by the Washington state jail association;

(5) One prosecuting attorney to be selected by the Washington association of prosecuting attorneys;

(6) One administrator from a city or county corrections department to be selected by the Washington correctional association;

(7) One county clerk to be selected by the Washington association of county clerks;

(8) Three representatives from labor to be selected by the governor;

(9) Three representatives from business to be selected by the governor;

(10) The governor's representative from the employment security department;

(11) One member representing crime victims, to be selected by the governor;

(12) One member representing on-line law enforcement officers, to be selected by the governor;

(13) One member from the department of community, trade, and economic development to be selected by the governor;

(14) One member representing higher education, vocational education, or adult basic education to be selected by the governor;

(15) The governor's representative from the correctional industries division of the state department of corrections.

**17. Are there federal requirements that the B/C exist and perform specific functions? What are those? Could the requirement be met by another organization?**

na

**18. Certification**

_I hereby certify via electronic submittal that the above information is complete and correct to the best of my knowledge._

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Address</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jill Will</td>
<td>Executive Director</td>
<td>3060 Willamette Drive NE Suite 100, Lacey WA 98516</td>
<td>(360) 486-2380</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name</th>
<th>Date</th>
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<tbody>
<tr>
<td>Jail Industries Board</td>
<td>06/30/05</td>
</tr>
</tbody>
</table>

**Jill Will**

Executive Director

**06/30/05**
## 2005 Boards and Commission Report

### Board for Judicial Administration

<table>
<thead>
<tr>
<th>Board for Judicial Administration</th>
<th>Board for Judicial Administration</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Full Name of Board or Commission (B/C)</td>
<td>2. Name under which B/C reported in 2003</td>
</tr>
<tr>
<td>Washington State Supreme Court</td>
<td>1981</td>
</tr>
<tr>
<td>3. Official or agency to which B/C reports</td>
<td>4. Year created</td>
</tr>
<tr>
<td></td>
<td>21</td>
</tr>
</tbody>
</table>

7. Summary of primary responsibilities:
To develop statewide policy to enhance the administration of justice in Washington courts.

8. Enter the cost of B/C operation, including staff support, travel, compensation, consultants and good and services. (Do not count the cost of operating the program; e.g., issuing grants or issuing licenses.)

<table>
<thead>
<tr>
<th>Total Cost of B/C Operation</th>
<th>Fund Source (e.g., GF State)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$51,909</td>
<td>Public Safety and Education Account</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>2005-07 Cost Estimate</th>
<th>2003-05 Cost Actual</th>
</tr>
</thead>
<tbody>
<tr>
<td>$55,000</td>
<td>Staff support costs to support the Board are included as part of the normal and customary responsibility of the AOC as specified by statute and court rule.</td>
</tr>
<tr>
<td>Public Safety and Education Account</td>
<td></td>
</tr>
</tbody>
</table>

9. What would be the expected consequences if the B/C were abolished and its duties assigned to staff within the agency or to another agency?
Governance and policy decisions are the responsibility of the elected judges who are members of the BJA. This role can not be assigned to staff.

The responsibilities of the BJA are a function of the judiciary and can not be assigned to an entity outside the judicial branch.

10. What would be the expected consequences if the B/C were abolished and its duties were terminated entirely?
The independence and authority of the judicial branch would be undermined.

11. What is the legal authorization for the B/C? Provide the citation for the authorization under the State Constitution, RCW, WAC, Executive Order, or federal statutory or regulatory requirement. State whether the authority is specific to the B/C, or a general authority for an agency to create a B/C.

Supreme Court Rule
The Supreme Court Rule is specific to BJA.

12. Title of official who appoints the B/C (e.g., Governor, agency director):
Defined by Supreme Court Rule

13. Is Senate confirmation required? Yes ☒ No ☐
14. Authority to issue subpoenas? Yes ☐ No ☒
15. What is the compensation class of the B/C? (See RCW 43.03.220-265 for definitions.)
Class One ☒ Class Two ☐ Class Three ☐ Class Four ☐ Class Five ☐ Full-time salaried ☐

16. What are the membership composition or representation requirements for the B/C?
The Chief Justice and one other member of the Supreme Court, one member from each division of the Court of Appeals, five members from the Superior Court Judges’ Association, one of whom shall be the President; five members from the District and Municipal Court Judges’ Association, one of whom shall be the President; two members of the Washington State Bar Association appointed by the Board of Governors; the Administrator for the Courts; and the Presiding Chief Judge of the Courts of Appeals; the President-elect of the Superior Court and District and Municipal Court Judges’ Association.

17. Are there federal requirements that the B/C exist and perform specific functions? What are those? Could the requirement be met by another organization?
None

18. Certification
I hereby certify via electronic submittal that the above information is complete and correct to the best of my knowledge.

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Janet L. McLane</td>
<td>State Court Administrator</td>
<td>6/28/05</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Address</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative Office of the Courts</td>
<td>PO Box 41174, Olympia, WA 98504-1174</td>
<td>360-357-2120</td>
<td></td>
</tr>
</tbody>
</table>
### 2005 Boards and Commission Report

| 1. Full Name of Board or Commission (B/C) | Same |
| 2. Name under which B/C reported in 2003 | Same |
| 3. Official or agency to which B/C reports | 1981 |
| 4. Year created | 11 |
| 5. Number of members | 18 |
| 6. # of meetings last biennium | |

**7. Summary of primary responsibilities:**

- Investigates allegations of judicial misconduct or disability. Dismisses complaints where no violation is found. Conducts hearings after filing a statement of charges against a judge. Determines discipline in complaints where violations are found, imposing admonishment, reprimand, or censure or recommending suspension, removal or retirement to be considered for imposition by the Supreme Court.

- Investigates complaints of violations of the Ethics in Public Service Act, Chapter 42.52 RCW. Dismisses complaints where no reasonable cause is found; conducts hearings where reasonable cause is found. Determines discipline where violations are found. Jurisdiction limited to employees of the judicial branch.

**8. Enter the cost of B/C operation, including staff support, travel, compensation, consultants and good and services. (Do not count the cost of operating the program; e.g., issuing grants or issuing licenses.)**

| 2003-05 Cost Actual | 1,825,020 |
| 2005-07 Cost Estimate | 2,162,000 |

**9. What would be the expected consequences if the B/C were abolished and its duties assigned to staff within the agency or to another agency?**

This would require a Constitutional Amendment to abolish this commission.

**10. What would be the expected consequences if the B/C were abolished and its duties were terminated entirely?**

This would require a Constitutional Amendment to abolish and terminate duties entirely.

**11. What is the legal authorization for the B/C? Provide the citation for the authorization under the State Constitution, RCW, WAC, Executive Order, or federal statutory or regulatory requirement. State whether the authority is specific to the B/C, or a general authority for an agency to create a B/C.**

Article IV, Section 31, RCW 2.64, 42.52, CJCRP, WAC 292-09-10 and 11

**12. Title of official who appoints the B/C (e.g., Governor, agency director):**

Members are appointed by Governor, judges associations and state bar.

**13. Is Senate confirmation required?**

Yes ☒ No ☐

**14. Authority to issue subpoenas?**

Yes ☒ No ☐

**15. What is the compensation class of the B/C? (See RCW 43.03.220-265 for definitions.)**

- Class One ☐
- Class Two ☐
- Class Three ☐
- Class Four ☒
- Class Five ☐
- Full-time salaried ☒

**16. What are the membership composition or representation requirements for the B/C?**

Six lay citizen members, one judge from Court of Appeals, one judge from Superior Court, one judge from District Court, two lawyers.

**17. Are there federal requirements that the B/C exist and perform specific functions? What are those? Could the requirement be met by another organization?**

NA

**18. Certification**

I hereby certify via electronic submittal that the above information is complete and correct to the best of my knowledge.

<table>
<thead>
<tr>
<th>Barrie Althoff</th>
<th>Executive Director</th>
<th>07/07/05</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
<td>Commission on Judicial Conduct</td>
<td>Title</td>
</tr>
</tbody>
</table>
2005 Boards and Commission Report

Judicial Information System Committee

1. Full Name of Board or Commission (B/C)  
   Washington State Supreme Court

2. Name under which B/C reported in 2003  
   Judicial Information System Committee

3. Official or agency to which B/C reports
   1976

4. Year created
   16

5. Number of members
   8

6. # of meetings last biennium

7. Summary of primary responsibilities:
   Oversees operation of the statewide-automated Judicial Information System.

8. Enter the cost of B/C operation, including staff support, travel, compensation, consultants and good and services. (Do not count the cost of operating the program; e.g., issuing grants or issuing licenses.

   | 2003-05 Cost Actual | Total Cost of B/C Operation | Fund Source (e.g., GF State) |
   | 2005-07 Cost Estimate | $32,199 | Staff support costs to support the Committee are included as part of the normal and customary responsibility of the AOC as specified by statute and court rule. | Public Safety and Education Account |
   | $42,310 | Staff support costs to support the Committee are included as part of the normal and customary responsibility of the AOC as specified by statute and court rule. | JIS Fund |

9. What would be the expected consequences if the B/C were abolished and its duties assigned to staff within the agency or to another agency?
   Governance and policy decisions for the JIS are the responsibility of the elected judges and others who are members of the JISC as specified by Court Rule. This role can not be assigned to staff.
   The responsibilities of the JISC are a function of the judiciary and can not be assigned to an entity outside the judicial branch.

10. What would be the expected consequences if the B/C were abolished and its duties were terminated entirely?
    The independence and authority of the judicial branch would be undermined. Because of the partnership role the JISC plays with other executive branch criminal justice information agencies, their effectiveness would be undermined as well.

11. What is the legal authorization for the B/C? Provide the citation for the authorization under the State Constitution, RCW, WAC, Executive Order, or federal statutory or regulatory requirement. State whether the authority is specific to the B/C, or a general authority for an agency to create a B/C.
   JIS Court Rule 1 through 16
   These rules are specific to JIS Committee.

12. Title of official who appoints the B/C (e.g., Governor, agency director):  
    Chief Justice of the Washington State Supreme Court

13. Is Senate confirmation required?  
    Yes ☐  No ☑

14. Authority to issue subpoenas?  
    Yes ☐  No ☑

15. What is the compensation class of the B/C? (See RCW 43.03.220-265 for definitions.)
    Class One ☑  Class Two ☐  Class Three ☐  Class Four ☐  Class Five ☐  Full-time salaried ☐

16. What are the membership composition or representation requirements for the B/C?
    A member of the Supreme Court sits as chair, a Court of Appeals Judge, three superior court judges, three judges of the courts of limited jurisdiction, the Supreme Court Clerk, two county clerks, a prosecuting attorney, a lay citizen, a representative of the Washington Data Processing Authority, the Administrator for the Courts, two superior court administrators, and three clerks/administrators from courts of limited jurisdiction.

17. Are there federal requirements that the B/C exist and perform specific functions? What are those? Could the requirement be met by another organization?
    None

18. Certification
    I hereby certify via electronic submittal that the above information is complete and correct to the best of my knowledge.

Janet L. McLane  
State Court Administrator  
6/28/05

Name  
Administrative Office of the Courts  
PO Box 41174, Olympia, WA 98504-1174  
360-357-2120

Agency  
Address  
Phone

207