



STATE OF WASHINGTON

**OFFICE OF FINANCIAL MANAGEMENT**

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**OFM DIRECTIVE 10A-06**

**TO:** Agency Directors, Agency CIOs, and Policy Manual Users

**FROM:** /s/ Sadie Rodriguez-Hawkins, Senior Assistant Director  
Accounting Division

**SUBJECT: New Section 75.65 – Statewide Project Type Codes**

We have modified Section 75.10 and issued a new section in Washington's *State Administrative and Accounting Manual* (SAAM). The new Section 75.65, Statewide Project Type Codes, is effective July 1, 2010, and reflects the increased interest in having better information about information technology (IT) costs.

Key provisions of Section 75.65 include the following:

- Added mandatory project type codes to the statewide chart of accounts.
- Required certain IT expenditures to be coded as either an acquisition/new development or maintenance and operations.
- Deferred the implementation of this new section for institutions of higher education until July 2013.

Questions regarding statewide project type codes should be directed to Bruce Gorsky at (360) 725-0221, [bruce.gorsky@ofm.wa.gov](mailto:bruce.gorsky@ofm.wa.gov); or Lee Hall at (360) 725-0220, [lee.hall@ofm.wa.gov](mailto:lee.hall@ofm.wa.gov).

The policies and procedures prescribed in SAAM are the minimum requirements that state agencies must meet. An agency may adopt more restrictive or detailed policies as long as the agency meets the required minimum standards.

Please be aware that in addition to the SAAM policies, all OFM directives, technical corrections, and superseded policies are available online on OFM's website at:

<http://www.ofm.wa.gov/policy/default.asp>.

Additional administrative and accounting resources are also available on OFM's website at:

[www.ofm.wa.gov/resources/default.asp](http://www.ofm.wa.gov/resources/default.asp).

If you are maintaining a hardcopy manual, a link to the replacement pages is available at:

<http://www.ofm.wa.gov/policy/replacement-pages.asp>.