Cash on Hand and in Bank Disclosure

Example:

Agency Code: _____0123_____   Agency Title: _____Any Agency_____

90.40.20.C   Cash on Hand and in Bank Disclosure

			Cash in Bank+					
Account Code & Title	GL Code & Title	Cash on Hand	Insured or Collateralized	Uninsured Uncollater-alized*	Total on Hand and in Bank	AFRS Amount	Variance*	Comments
001 General Fund	*1130 – Petty Cash*	*0*	*3,221*	*0*	*3,221*	*3,000*	*221*	*Outstanding checks*

+ The total of these two columns should equal the cash balance on the June 30 bank statement(s).

*Note: Explain any variance in the Comments field. For example, "the variance is due to outstanding checks," or "the variance is due to deposits in transit." Also explain in the Comments field the reason and/or nature of any amounts listed in the Uninsured/Uncollateralized column.

*Note: If you have AFRS data in this form you also need to complete the "Cash and Investments General Disclosure" form.