

**STATE OF WASHINGTON
OFFICE OF FINANCIAL MANAGEMENT
OLYMPIA, WASHINGTON**

**REQUEST FOR QUALIFICATIONS AND QUOTATIONS
RFP NO. 15-200**

AMENDMENT ONE

Section 3.2 of RFP Number 15-200 is hereby amended as follows:

3.2 TECHNICAL PROPOSAL (Section 2 of Proposal)

- A. PROJECT APPROACH/METHODOLOGY - (15 points)** – Include a complete description of the Consultant’s proposed approach and methodology for the project. This section should convey Consultant’s understanding of the proposed project.
- B. WORK PLAN** - Include a complete description of the Consultant’s proposed work plan for meeting all the project requirements and the proposed tasks, services, activities, deliverables, etc., necessary to accomplish the scope of the services defined in this RFP. This section of the technical proposal must contain sufficient detail to convey to members of the evaluation team the Consultant’s **knowledge** of the subjects and **skills** necessary to successfully complete the project.

(2) Deliverables

- b. Describe the work plan to provide the Compliance Audits and Drawing Verifications according to the time requirements set forth in this RFP
(7 points)
- 1) It is anticipated that fieldwork for the procedural evaluation and compliance audit of all games must be completed by the end of August of each year. Fieldwork for the Mega Millions and Powerball Audits must also be completed by the end of August of each year. Final Reports must be received no later than September 15th. The evaluation/audit may be requested at a different time if OFM and WL deem this necessary, or it may be rescheduled at a mutually agreeable time by the Agency and the Contractor.
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- 2) Draw game drawings will occur daily. Verifications must be conducted for each drawing. These drawings will take place at the Lottery Headquarters in Olympia.

The Contractor is currently required to be present from approximately 7:00 p.m. to 9:00 p.m. each day of the week, except Monday, Wednesday, and Saturday. Time on these days is 6:30 p.m. to 9 p.m. These standard work times may be adjusted by the WL on 30- days notice to the Contractor, which could involve moving the daily drawing time. Prior to their first drawings and periodically throughout the year, the Contractor will be required to participate in a number of training sessions. The Contractor is also requested to attend meetings that are set up with the Drawing team, by the WL coordinator.

~~The Contractor is currently required to be present from approximately 6:30 p.m. to 9:00 p.m. each day of the week, except Thursday and Sunday. Time on these days is 6:30 p.m. to 8 p.m. These standard work times may be adjusted by the WL on 30- days notice to the Contractor, which could involve moving the daily drawing time. Prior to their first drawings and periodically throughout the year, the Contractor will be required to participate in a number of training sessions. The Contractor is also requested to attend meetings that are set up with the Drawing team, by the WL coordinator.~~