



STATE OF WASHINGTON

OFFICE OF FINANCIAL MANAGEMENT

Insurance Building, PO Box 43113 ☐ Olympia, Washington 98504-3113 ☐ (360) 902-0555

February 8, 2015

TO: All Potential Bidders

FROM: Bonnie Lindstrom, RFQQ 15-100 Coordinator
OFM Contract Services

SUBJECT: Amendment No. 3 – REVISED OFM Answers to Bidders' Questions
Data and Expenditure Audit
RFQQ No. 15-100

THE ANSWER TO BIDDER QUESTION #9 HAS BEEN REVISED.

Question 9: *What is the proposal due date? Page 1 says 2/13 but page 6 says 2/16.*

Answer: The procurement schedule has been formally amended and the due date for proposals is February 17, 2015 ~~February 16, 2015~~.

Question 10: *Is there a data base for all the expenditures? If so, what data fields does it contain?*

Answer: No, there is no database for all the expenditures. Commerce funds 40 lead grantees that subcontract with a network of over 200 providers. Commerce contracts have budget/expenditure line items dedicated to private rental housing payments, and a Contract Management System detailing the entire request for reimbursement against those line items. Commerce samples the documentation behind those line items, but does not have a database of the individual subgrantee expenditures.

Question 11: *How many expenditures were there in 2014 and what was the total dollar amount?*

Answer: There are six contract budget categories in each of the 40 contracts dedicated to private rental housing. If each contract charged expenses against those categories from July to December 2014, there would be 1,440 recorded expenditures. Expenditures from July to December 2014 is \$2,164,943 and includes 455 individual expenditures from budget categories dedicated to private rental housing payments. The total expenditures for the calendar year 2014 is \$19,128,340.

The actual number of expenditures is likely to be considerably fewer, since not every grantee charges against every category every month (40 contracts x 6 budget categories x 6 months = 1,440). The number expenditures by subgrantees under these contracts will be significantly higher and is not known by Commerce.

Question 12: *How many local governments, contractors, and housing providers received disbursements from the program?*

Answer: There are 40 grantees, but although Commerce samples subgrantee reimbursement documentation, Commerce does not know the total number of subgrantees at this time, but will once the annual reports are turned in and vetted in April.