

**From:** [Cottingham, Kaleen \(RCO\)](#)  
**To:** [Schumacher, David \(OFM\)](#)  
**Cc:** [Wicker, Kelly \(GOV\)](#); [Cahill, Jim \(OFM\)](#); [Triggs, Sandi \(OFM\)](#)  
**Subject:** RE: Contingency Planning for State Agency Operations on July 1  
**Date:** Thursday, June 13, 2013 12:58:36 PM

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To: David Schumaker  
From: Kaleen Cottingham, Director Recreation and Conservation Office  
Subject: Contingency Planning – response to your request  
Date: June 13, 2013

The Recreation and Conservation Office (also known in some budget documents as the Recreation and Conservation Funding Board) has assessed our legal enabling documents and finds that none of our services fall within the four categories identified in your memo (nothing in the transportation budget, only one minor non-appropriated fund, no services based on constitutional or federal mandates, and nothing related to public safety or catastrophic loss of state property).

Thus, if the legislature is unable to adopt the operating and capital budgets (including reappropriations) by July 1<sup>st</sup>, the RCO will take step to temporarily lay-off all of our employees (46 people) and suspend 887 contracts (many of which are construction related). If the legislature is able to pass a bill addressing just the reappropriations of existing capital funds, we will only have to suspend 35 contracts and lay off only a few employees. We intend to give our employees and all contractors notice on or before June 24<sup>th</sup>.

[Kaleen Cottingham](#)  
Director  
Recreation and Conservation Office  
[kaleen.cottingham@rco.wa.gov](mailto:kaleen.cottingham@rco.wa.gov)  
360-902-3003



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**From:** Mattos, Liz (OFM) **On Behalf Of** Schumacher, David (OFM)  
**Sent:** Wednesday, June 12, 2013 4:44 PM  
**To:** Alvarado-Ramos, Alfie (DVA); Batiste, John; Bellon, Maia (ECY); Berntsen, Teresa (DOL); Bonlender, Brian (COM); Cockrill, Michael (OCIO); Daily, Marc (PSP); Danner, Dave (UTC); Daugherty, Bret D. (MIL); Frost, Marcie (DRS); Gaspar, Mollie (COM); Hover, Don R. "Bud" (AGR); Hyde, Dr. Bette (DEL); Jarvis, Scott (DFI); Kohler, Pat (DOL); Liu, Chris (DES); Nelson, Carol (DOR); Peinecke, Dale (ESD); Peterson, Lynn; Putzier, Susan (DFI); Quigley, Kevin (DSHS); Sacks, Joel (LNI); Schumacher, David (OFM); Senn, Catherine (MIL); Sharratt, Gene (WSAC); St. John, Rob (CTS); Teeter, Dorothy F. (HCA); Warner, Bernie E. (DOC); Wiesman, John (DOH); Arevalo, Rodolfo; Brown, Marty (SBCTC); Floyd, Elson; Francis, Paul; Gaudino, James; Purce, Les; Sharratt, Gene (WSAC); Young, Michael (UW); Anderson, Philip M (DFW); Brown, Marty (SBCTC); Clark, Mark (SCC); Doyle, Andrea; Hoch, Don (PARKS); Kilmer, Jennifer; Lee, Lorraine (OAH); Marcuss, Mamie (ATG); Mason, Dean A. (DOC); Mealy, Debbie; Milbergs, Egils (WEDC); Moore, Doug; Mullins, Sandy DF. (DOC); Ortiz, Sharon (HUM); Rahr, Sue (CJTC); Rodgers, Forrest; Saynisch, Steve; Schmidt, Karen; Schmidt, Karen; Smith, Brigitte (BVFF); Steiger, John (CFC); Threedy, David; Trujillo, Dave (GMB); Wright, Teri (COS); Bill, Craig (GOIA); Brooks, Allyson (DAHP); Cottingham, Kaleen (RCO); Durand, LouOma (DSB); Foster, Sharon; Gillett, Stacy (GOV); Grondel, Darrin (WTSC); Hanson, Bill (LOT); Hauan, Rick; Iniguez, Uriel (CHA); Itti, Michael. (CAPAA);

Meinig, Mary (GOV); Mix, Kathy (ELUHO); Olsen, Russ; Prince, Ed (CAA); Sanchez, Jesus (GOV); Schuffenhauer, Debbie (OFM); Stenehjelm, Dean; Sweeney, Richard (ACB); Tucker, Kristen; Dorn, Randy; Ferguson, Bob (ATG); GOLDMARK, PETER (DNR); Inslee, Jay (GOV); Kelley, Troy (SAO); Kreidler, Commissioner (OIC); McIntire, James (TRE); Owen, Brad; Radwan, Ramsey; Wyman, Kim (SOS); Baker, Barbara; hunter.goodman@leg.wa.gov; Radwan, Ramsey; Hall, Jeff; Callner, Reiko; Wright, Teri (COS); Lerch, Steve; Wendt, Rodney; Whitmarsh, Theresa (SIB); Zentz, Kim; Herman, Kim; Nelsen, Steve (LEOFF); Des Rosier, John; Murr, Donna; Weber, Jay; Gorcester, Steve (TIB); Griffith, Reema; Rodgers, Forrest; Braseth, Svein (TRE)

**Cc:** Moore, Bryan; Gavigan, Charlie; 'Claire Hesselholt'; Barnes, Courtney; 'Dave Johnson'; Kristen Fraser; Moore, Ryan; Jones, Steve; 'Yona Makowski'; Anderson, Kim (UTC); Austin, Garry (OFM); Bill, Craig (GOIA); Bonham, Sieng (DES); Braseth, Svein (TRE); Brooks, Allyson (DAHP); Butcher, Aaron (OFM); Cave, Sherry (DOR); Chan, Justin (CAPAA); Clemmens, Levi (DFI); Cody, Kathy (OFM); Coleman, Chris; Conant, Dalene; Curran, Anh (COM); Davidson, Pam (OFM); DeBoer, Becky (DES); Deibert, Debbie; Des Rosier, John; Deuel, Tanya (DES); Dietz, Megan (TRE); Dightman, Cam (GMB); Drexel, John; Duane, Andrea (OFM); Eismon, Brandy (DES); Espeseth, Candace (OFM); Feldhausen, Mark (DRS); Fitzgerald, Judy (CTS); Foster, Beckie (LOT); Francis, Menrit; Gasper, Marcus (DOR); Gorgas, Kris M. (DES); Greer, Jana; Guthrie, Janelle (ATG); Guthrie, Valerie J. (DES); Hansen, Kriscinda (OIC); Harman, Tammy (LEOFF); Hindman, Emily (DFI); Horn, Roger (COM); Iniguez, Uriel (CHA); Itti, Michael (CAPAA); Iverson, Malea (DOR); Jenkins, Monica (OFM); Kashmar, Mike; Kelly Juliette; Kingery, Sharon; Lerch, Steve; Lewallen, Diann (DES); Lopez, Robert; Lund, Linda (TRE); Luu, Duc (CFC); MacMillan, Lou (ARTS); Marcuss, Mamie (ATG); McGuire, Lynne (DES); Meyer, Annette (DES); Monroy, Desiree (DOR); Moore, Victor (SIB); Neary, Mark; Nguyen, Amanda (DOR); OFM dl BUDGET; Palladino, Kathy (PERC); Palladino, Kathy (PERC); Pernerl, Karen (GOV); Perry, Amy (TRE); Pittelkau, Judy (GMB); Podszus, Rebecca (ATG); Prince, Ed (CAA); Roper, Janel; Shimizu, Rich (MIL); Simmons, Randy; Smith, Brigitte (BVFF); Sorenson, Shane (LOT); Steenhout, Mike (LIQ); Stultz, Beth (DES); Sweeney, Richard (ACB); Sweeney, Virgil D (OAH); Tarter, Dionne (LOT); Turnbow, Kathleen (CFC); Underwood, Michelle (ATG); Valencia, Tim (LEOFF); VanderVelde, Brendan (ATG); Verme, Celina (SIB); Walsh, Sondra (UTC); Warick, Randi L (LNI); Warick, Stacey (OIC); Wilks, Dianna (HUM); Williams, Keith G. (DES); Witt, Ronell (DES); Wright, Teri (COS); Yamaguchi, Kendee (ATG); OFM dl Budget Officers - Higher Education; OFM dl Budget Officers - Human Services; OFM dl Budget Officers - Judicial; OFM dl Budget Officers - K-12 Education; OFM dl Budget Officers - Legislative; OFM dl Budget Officers - NR; OFM dl Budget Officers - Transportation Primary; Albert, Jim (OFM); Austin, Garry (OFM); Balasbas, Jay (OFM); Baldwin, Marc (OFM); Baxstrom, Kay (OFM); Berkholtz, Karin (OFM); Berthon, Cherie (OFM); Black, Ryan (OFM); Brown, Kate Lykins (GOV); Bushnell, Rick (OFM); Cahill, Jim (OFM); Calvert, Josh (OFM); Castillo, Lucy (OFM); Cody, Kathy (OFM); Crawford, Jim (OFM); Cummings, Alyson (OFM); Davidson, Pam (OFM); Davis, Kate (OFM); Duane, Andrea (OFM); Dula, David (OFM); Espeseth, Candace (OFM); Esquibel, Shane (OFM); Feinstein, Deborah M. (OFM); Guerin, Tracy (OFM); Hamilton, Linda (OFM); Hansen, Erik (OFM); Holland, Carole (OFM); Jenkins, Monica (OFM); Keller, Cheri (OFM); Lien, Laurie (OFM); Lindstrom, Bonnie (OFM); Matthews, Heather (OFM); Mattos, Liz (OFM); McKinney, Chuck (OFM); McMahan, Amy (OFM); Moore, Paula (OFM); Murray, Julie (OFM); Pannkuk, Richard (OFM); Perkins, Scott (OFM); Phillips, Pam (OFM); Rettew, Robin (OFM); Rietmann, Kristina (OFM); Sakson, Jane (OFM); Schumacher, David (OFM); Showman, Jeffrey (OFM); Simon, Aimee (OFM); Stanley, Christopher (OFM); Steinmann, Linda (OFM); Swanson, Linda (OFM); Thomas, Christine (OFM); Thomas, Donna (OFM); Thomas, Ralph (OFM); Triggs, Sandi (OFM); Webster, Marc (OFM); Wieland, Anita (OFM); Wise, Tristan (OFM); Wood, Laurie (OFM); Yanagida, Carl (OFM); Anderson, Mary (GOV); Arestad, Kirstan (GOV); Baldwin, Marc (OFM); Butcher, Aaron (OFM); Cockrill, Michael (OCIO); Crawford, Jim (OFM); Dale, Ginny (OFM); Espeseth, Candace (OFM); Guerin, Tracy (OFM); Hall, Rick (OFM); Jarrett, Wendy (OFM); Knight, Angela (OCIO); Mattos, Liz (OFM); McGuire, Leslie (OFM); Murray, Julie (OFM); Myers, Dan (OFM); Phillips, Pam (OFM); Schumacher, David (OFM); Stewart, Sandi (OFM); Thomas, Ralph (OFM); Esquibel, Shane (OFM)

**Subject:** Contingency Planning for State Agency Operations on July 1

Please see attached. (Electronic transmittal only.)

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Office of Financial Management

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