



STATE OF WASHINGTON

Consolidated Technology Services

Olympia, Washington 98504-2445

Date: June 17, 2013

To: David Schumacher, Director
Office of Financial Management

From: Rob St. John, Director
Consolidated Technology Services

Re: Contingency Planning for Continuing Government Operations

Consolidated Technology Services (CTS) is Washington's utility technology provider for state agencies, tribal, and local governments. CTS provides a number of services to these entities including network operations and telecommunications, mainframe computing, IT security, shared email, and storage. CTS is a non-appropriated agency. It is supported through customer fees and allocations from other state agencies.

As a non-appropriated agency, CTS has different constraints on its operations than other state agencies that are appropriated. CTS will continue to operate after June 30, 2013, even in the unlikely event that the state has no enacted budget by that date. CTS's continued operation is predicated on several assumptions:

- Operations will continue as they are today.
- Customer agencies will notify CTS of any desired changes to their services.
- While services will continue, revenue collection from appropriated state agency customers may be delayed temporarily.
- Today, CTS has about two months of operating capital in Fund 419-6. Any lost or delayed revenue will be absorbed by this balance.
- Operating capital is necessary to operate a proprietary agency. Any balance that is used in lieu of revenue from customers will be replenished.

If you have any questions or need more information, please feel free to contact me.