

**From:** [Stephen Saynisch](#)  
**To:** [Berthon, Cherie \(OFM\)](#)  
**Cc:** [McClanahan, Gwen \(DES\)](#); [Balasbas, Jay \(OFM\)](#); [Schumacher, David \(OFM\)](#)  
**Subject:** Response to Contingency Planning memo  
**Date:** Monday, June 17, 2013 12:22:45 PM

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If no budget is passed, the board of tax appeals would cease operations on July 1.  
I am the point of contact for the agency.

Stephen Saynisch  
Executive Director  
Board of Tax Appeals  
(360) 753-5446

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**From:** Berthon, Cherie (OFM) [mailto:[Cherie.Berthon@OFM.WA.GOV](mailto:Cherie.Berthon@OFM.WA.GOV)]  
**Sent:** Monday, June 17, 2013 11:26 AM  
**To:** Doyle, Andrea; Krier, Nancy (PDC); Bill, Craig (GOIA); Iniguez, Uriel (CHA); Itti, Michael. (CAPAA); Prince, Ed (CAA); Wright, Teri (COS); Stephen Saynisch; McVicker, Debbie (OMWBE)  
**Cc:** McClanahan, Gwen (DES); Balasbas, Jay (OFM)  
**Subject:** Response to Contingency Planning memo

A question came up today: If agencies do not meet any of the four exceptions in OFM's memo (attached), do they need to submit a response to OFM? The answer is yes, all agencies need to respond even if they are just confirming that they would cease operations on July 1<sup>st</sup> if there is no budget. You should also provide a contact person for your agency. I can send you a sample response if that would be helpful. Deadline is COB today. Feel free to call if you have questions.

Thanks all,

Cherie Berthon

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