



STATE OF WASHINGTON

OFFICE OF FINANCIAL MANAGEMENT

Insurance Building, PO Box 43113 • Olympia, Washington 98504-3113 • (360) 902-0555

May 25, 2017

Sent via Electronic Mail Only

TO: Washington State Employees Labor Unions

FROM: Diane Lutz, Labor Relations Section Chief
State Human Resources

A handwritten signature in blue ink, appearing to read "Diane Lutz".

**RE: NOTICE OF INTENT TO IMPLEMENT TEMPORARY LAYOFFS
OF EMPLOYEES**

Although we expect that the 2017-19 operating and capital budgets will be enacted prior to June 30, 2017, state agencies have been engaged in contingency planning for the possibility that appropriations are not timely enacted. Part of this contingency planning is to identify which state government services will continue and which services will be suspended should budgets not be enacted by June 30, 2017.

Agencies submitted their contingency plans to the Office of Financial Management (OFM). OFM has posted the contingency plans at the following link: <http://ofm.wa.gov/contingency>. OFM is also preparing a summary of potential state agency impacts, which will be posted shortly. The summary is a high level overview and may be subject to change. We will provide more detailed information as it becomes available.

Please accept this notice of our intent to implement temporary layoffs for employees who work in services that will be suspended should budgets not be enacted by June 30, 2017. The temporary layoffs will be processed in accordance with the terms and conditions of the 2015-17 collective bargaining agreements, if needed. The temporary layoffs will begin on July 1, 2017 and will continue until the agencies receive appropriation authority to continue these services.

Although we realize that there has not been a final decision on whether we will need to implement temporary layoffs, we wanted to give you as much notice as possible. We are prepared to meet our bargaining obligations. If you wish to bargain the impacts of the potential temporary layoffs, please send your bargaining demand as soon as possible via email to labor.relations@ofm.wa.gov.