



STATE OF WASHINGTON
OFFICE OF THE GOVERNOR

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June 27, 2014

TO: Agency Directors

FROM: Ted Sturdevant, Executive Director
Legislative Affairs and Policy Office

SUBJECT: 2015 AGENCY REQUEST LEGISLATION

It is once again time to begin the agency legislative request and review process. Although the coming session will be a challenging budget and policy environment, Governor Inslee is committed to advancing his priorities. At the highest level, that vision is captured in the following Results Washington goals that should inform the development of your agency's 2015 legislative priorities:

- Goal 1: World Class Education
- Goal 2: Prosperous Economy
- Goal 3: Sustainable Energy and a Clean Environment
- Goal 4: Healthy and Safe Communities
- Goal 5: Efficient, Effective and Accountable Government

Only requests submitted through the Bill Analysis and Tracking System (BATS), including all required elements, will be considered. As always, agencies are encouraged to focus on legislation that promotes the Governor's priorities and to only advance proposals that are well developed, timely and important.

Proposed agency request legislation may be forwarded to the legislature only after being approved through this process. Other requirements include:

- Due dates for submittals:
 - Submittals with a fiscal impact are due by September 19, 2014 and must be included in your budget request.
 - Submittals without a fiscal impact are due by October 1, 2014.
 - Our goal is to have all gubernatorial decisions regarding agency request legislation by early December.
- Legislative proposals will not be reviewed until a complete package is received in BATS.
- Agency heads must review and approve each legislative proposal prior to submittal. Proposals requiring commission or advisory committee endorsements should be presented well in advance to ensure submittals meet prescribed deadlines.
- Agencies' assistant attorneys general must review each proposal and be familiar with the contents of the proposal.

- Stakeholder work is required prior to submittal. Proposals without adequate stakeholder work and analysis will be rejected.
- If approved, proposals must be submitted to the Code Reviser's Office and receive a "Z-draft" number. Each agency is responsible for finding legislative sponsors.

Please make time to discuss agency request proposals with your contacts in the Governor's Policy Office and the OFM Budget Division. If you have questions concerning the process, don't hesitate to call Matt Steuerwalt or the Governor's new Legislative Director, after he or she arrives. Thanks again for all your efforts to date and those to come, on behalf of the Governor.

cc: Legislative Liaisons
Matt Steuerwalt, Policy Director
Roselyn Marcus, OFM Legal and Legislative Affairs Director
John Lane, OFM Legislative and Legal Counsel