

Strengthen Government’s Ability to
 Achieve Results Efficiently and Effectively

Rank: #1 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 3,338,000
Total Funds	\$ 3,338,000

Office of State Treasurer

Current Activity: [Debt Management Services](#)

Bond Retirement and Interest, Agency 010, is part of the Office of the State Treasurer, and is commonly referred to as Debt Management. The major functions of this activity include support to the State Finance Committee, debt issuance, the State/Local Lease Purchase Program, the School Bond Guarantee program, and payments to bondholders.

Rank: #2 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 5,596,000
Total Funds	\$ 5,596,000

Office of State Treasurer

Current Activity: [Banking Services](#)

The State Treasurer receives and deposits monies remitted to the state, and manages the disbursement of funds to state and local governments, vendors, beneficiaries, claimants, and employees. These banking services are provided to state agencies through the Cash and Warrant Management Division. The division promotes responsible financial practices to ensure the unimpeded inflow of monies to the state’s bank accounts and the timely outflow of monies to payees. The warrant management section releases, redeems, and maintains the records of warrants that bear the signature of the State Treasurer. The division also is responsible for the negotiation and management of numerous financial contracts and agreements, and works in cooperation with other state agencies in support of Digital Government initiatives.

Rank: #3 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 3,541,000
Total Funds	\$ 3,541,000

Office of State Treasurer

Current Activity: [Accounting and Fiscal Services for Treasury and Trust Funds](#)

The State Treasurer maintains a correct and current account of all monies received and disbursed, classified by fund or account, as well as agency level accounting for investments, distributions, and debt management activity. All cash activity is accounted for and electronically interfaced to the statewide Agency Financial Reporting System (AFRS).

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Rank: #4 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 195,144,000
Total Funds	\$ 195,144,000

Office of Attorney General

Current Activity: [Legal Services to State Agencies](#)

The Office of the Attorney General provides legal advice and representation to over 230 state agencies, boards, and commissions, which collectively have a broad range of program responsibility. In addition to representing agencies in litigation, the office provides legal advice on issues such as personnel, contracts, public records, and specialized program advice. Some program responsibilities supported by the office include state and federal benefit programs administered by state agencies, state licensing and regulatory programs, state agency custodial programs, higher education institutions, natural resources programs, state agency capital construction and equipment acquisitions, state agency revenue and collection programs, and economic development and enterprise activities.

Rank: #5 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 111,434,000
Total Funds	\$ 111,434,000

Department of Revenue

Current Activity: [State and Local Revenue Collection and Distribution](#)

The Department of Revenue is responsible for the fair, efficient, and uniform administration of state tax laws. Primary activities include taxpayer registration, tax return processing collection activities, accounting for and distributing state and local tax revenues, promotion of voluntary compliance through taxpayer education, information and assistance, and enforcement. These activities are conducted from offices throughout the state and are supported by a statewide computer network.

Rank: #6 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 24,287,000
Total Funds	\$ 24,287,000

State Investment Board

Current Activity: [Investment Activities](#)

The Washington State Investment Board (WSIB) manages approximately \$81.9 billion in investments for retirement, industrial insurance, permanent and other trust funds, including the defined benefit and defined contribution pension plans for teachers, school employees, law enforcement officers, firefighters, and public employees. The WSIB also manages investments for the Deferred Compensation Plan, Guaranteed Education Tuition program, Budget Stabilization Fund, Developmental Disabilities Endowment Trust, Judges Supplemental Retirement Fund, and the Basic Health Fund. The duty of the Board is to diversify investments and maximize returns, at a prudent level of risk, for the exclusive benefit of fund beneficiaries.

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Rank: #7 of 248
 Purchase Category: High (Top 90%)

Office of State Treasurer

State Funds	\$ 2,453,000
Total Funds	\$ 2,453,000

Current Activity: [Investment Services](#)

The Investment Division invests a pool of the state’s operating and capital cash reserves for maximum return under defined risk parameters, while still providing sufficient liquidity to meet agency cash requirements. The Investment Division also separately invests and administers the Local Government Investment Pool, a pooled investment program which serves more than 400 local government cash managers. Pooled investments and other services allow state and local governments to share in the expertise of the State Treasurer and its investment staff, and reap the benefits of the economies of scale.

Rank: #8 of 248
 Purchase Category: High (Top 90%)

Bond Retirement and Interest

State Funds	\$ 2,869,864,000
Total Funds	\$ 2,869,864,000

Current Activity: [Bond Retirement and Interest](#)

This activity includes principal and interest on outstanding long-term bond debt of the State of Washington, and associated bond sale costs. Staff who do the debt management work for the Office of the State Treasurer.

Rank: #9 of 248
 Purchase Category: High (Top 90%)

Office of the Secretary of State

State Funds	\$ 382,000
Total Funds	\$ 382,000

Voter Database Connectivity DIS Fee: [Voter Registration Database](#)

State and federal law require the Secretary of State to maintain a statewide voter registration database (VRDB) that serves as the single system for storing and maintaining the official list of registered voters throughout the state. This funding provides a two-year connection subscription to the Intergovernmental Network administered by the Department of Information Services so the VRDB is connected to each of the 39 counties' voter registration systems. The subscription ensures the VRDB remains functional and the state voter registration system operates and elections can be conducted in accordance with state and federal law.

Rank: #10 of 248
 Purchase Category: High (Top 90%)

Office of Attorney General

State Funds	\$ 319,000
Total Funds	\$ 319,000

Current Activity: [Investigation and Defense of Tort Lawsuits](#)

The Office of the Attorney General defends tort lawsuits brought against the state, its agencies, and employees. The majority of cases are based upon actions brought under theories of negligence in such things as highway design, release of inmates, accidents on state property, medical malpractice, child care and custody, auto accidents, false arrests, and unreasonable force cases. Staff also handles employment law and personnel cases.

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Rank: #11 of 248
 Purchase Category: High (Top 90%)

Department of Retirement Systems

State Funds	\$ 6,194,000
Total Funds	\$ 6,194,000

Current Activity: [Trust Fund Accounting](#)

DRS administers retirement benefits for state and local government employees. At the end of FY 2007, the pension trust funds contained \$69 billion in assets, contributions totaled \$1.6 billion, and disbursements exceeded \$2.6 billion to an average of over 122,000 retirees each month. This activity contains the costs associated with all phases of accounting for the pension/trust funds, including collection of contributions, withdrawals and monthly pension disbursements, and IRS reporting. Authority for DRS is established in RCW 41.50.

Rank: #12 of 248
 Purchase Category: High (Top 90%)

Contrib to Retirement Systems--Judicial

State Funds	\$ 4,100,000
Total Funds	\$ 4,135,000

Recommendation from OSA: [Contributions to Retirement Systems](#)

This package adjusts State General Fund contributions to retirement systems to the amounts provided by the Office of the State Actuary for 2009-11.

Rank: #13 of 248
 Purchase Category: High (Top 90%)

Contrib to Retirement Systems--Judicial

State Funds	\$ 20,400,000
Total Funds	\$ 20,400,000

Current Activity: [Contributions to Retirement Systems](#)

This activity identifies the costs associated with direct contributions made by the state to two retirement systems: Law Enforcement Officers' and Firefighters' and Judicial retirement systems.

Rank: #14 of 248
 Purchase Category: High (Top 90%)

Economic & Revenue Forecast Council

State Funds	\$ 1,592,000
Total Funds	\$ 1,592,000

Current Activity: [Revenue Forecasting](#)

The Economic and Revenue Forecast Council is an independent body that prepares revenue and economic forecasts for the Governor and the Legislature. It monitors changes in the economic outlook throughout the year to anticipate shifts in revenue collections. This allows the legislative and executive branches to plan for the most likely revenue projections in preparation of the state budget.

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Rank: #15 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 1,815,000
Total Funds	\$ 1,815,000

Office of Financial Management

Current Activity: [Budget Driver and Expenditure Forecasts, Research, and Monitoring](#)

The Budget Driver, Expenditure Forecasts, Research, and Monitoring unit supports the fiscal planning, budget monitoring, and risk management functions of the Office of Financial Management. The unit develops and provides data and quantitative analysis for the state's health care, human services, and K-20 education programs in support of budget development; provides staffing for OFM's role on the Caseload Forecast Council; gives OFM the ability to monitor expenditures and identify the sources of rapid expenditure growth; and provides technical assistance to agency staff in the analysis of program expenditures and the development of information systems to support cost containment and risk management.

Rank: #16 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 70,755,000
Total Funds	\$ 70,755,000

House of Representatives

Current Activity: [Legislative Policy Setting](#)

The House of Representatives is half of the bicameral legislative branch of government established in the Washington State Constitution. Its primary function is to pass laws and make policy for the state of Washington jointly with the House of Representatives.

Rank: #17 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 56,221,000
Total Funds	\$ 56,321,000

Senate

Current Activity: [Legislative Policy Setting](#)

The Senate is half of the bicameral legislative branch of government established in the Washington State Constitution. Its primary function is to pass laws and make policy for the state of Washington jointly with the House of Representatives.

Rank: #18 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 9,461,000
Total Funds	\$ 9,461,000

Office of the Governor

Current Activity: [Executive Operations for Governor's Office](#)

The Governor is the chief executive officer of the state, responsible for the overall administration of the affairs of the state of Washington. The Office of the Governor includes staff members who assist the Governor with administrative support, communicating with the public, and representing the Governor's policy recommendations to the Legislature.

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Rank: #19 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 55,752,000
Total Funds	\$ 55,752,000

Department of Licensing

Current Activity: [Administration of Vehicle and Vessel Title and Registration Services](#)

This activity collects and administers vehicle and vessel fees and taxes to support state and local transportation projects, law enforcement, and the Washington State Patrol. It records ownership interest and issues a secure, negotiable title for some of our citizens' and businesses' most valuable assets, and indicates legal ownership of the vehicle or vessel to prospective buyers and lending institutions. This activity partners with community groups, state and local agencies, counties, and cities to efficiently collect vehicle and vessel-based fees.

Rank: #20 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 8,955,000
Total Funds	\$ 8,955,000

Office of Financial Management

Current Activity: [Governor's Budget Development](#)

OFM's Budget Division assists in the development of the Governor's budget proposal to the Legislature. Primary activities include evaluating budget requests from state agencies and providing the Governor with recommendations for funding levels; preparing the Governor's budget proposal; assisting the Governor in establishing financial, budget, and program policies for the state; and monitoring agency implementation of executive and legislative budget objectives.

Rank: #21 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 52,457,000
Total Funds	\$ 53,811,000

Department of Revenue

Current Activity: [Tax Auditing](#)

Audit Division activities support the voluntary reporting and payment of taxes and the administration of the tax system. Audit Division staff are assigned to field offices across the state and other locations throughout the United States, or as roving out-of-state auditors based out of Washington. Auditors conduct audits of businesses that have activity in Washington State, working directly with taxpayers to verify the accuracy of taxes reported, and to identify and correct improper reporting, leveling the tax burden on Washington State businesses. Audit Division activities also include educating taxpayers about tax reporting through business outreach seminars, consultation visits, and other speaking engagements. Internally, the Audit Division assists the Department in understanding the practical application of tax law by identifying changes in technology, business activities, and industries. Externally, the Audit Division is, in many cases, a face for the Department and often serves as a taxpayer's first and only primary contact with the Department.

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Rank: #22 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 28,159,000
Total Funds	\$ 28,159,000

Department of Revenue

Current Activity: [Property Tax Administration](#)

The Department of Revenue has a statutory obligation to ensure uniformity within the state's property tax system and oversee the administration of property taxes at both the state and local levels. The Department also determines the state school levy; conducts complex appraisals on commercial, industrial, and special use properties; administers property tax exemptions and deferral programs; and provides guidance, training, and assistance on property tax issues to county officials. The Department performs appraisals throughout the state on inter-county and inter-state utility companies. These activities have a combined assessed value in excess of \$15 billion and provide over \$179 million dollars in property tax each year for local government and state schools.

Rank: #23 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 21,087,000
Total Funds	\$ 21,087,000

Department of Licensing

Current Activity: [Administration of Fuel Tax Collection and Motor Carrier Services](#)

This activity administers state motor vehicle fuel, special fuel, and aircraft fuel tax collection programs for the licensing fuel suppliers, exporters, importers, blenders, and distributors. This activity processes efficient fuel tax returns and associated payments; provides taxpayer education and training; and conducts audit and compliance investigations that reduce fuel tax evasion. It collects motor vehicle and special fuel taxes at the terminal rack and administers a dyed special fuel program for fuel used off-highway that is not subject to the state tax. DOL partners with tribal governments, providing revenue to the tribes through fuel tax refunds. The activity receives federal funds to implement cost-saving programs, including the Commercial Vehicle Information System and Network (CVISN) program (which enables trucks to electronically transmit information without stopping at ports of entry and weigh stations) and the Performance Registration Information Systems Management (PRISM) program (which ensures that interstate trucks meet current safety standards). This activity also enables Washington-based interstate carriers to apply for and receive their international registration plan (IRP) operating credentials and file their international fuel tax agreement (IFTA) fuel tax returns via the Internet.

Rank: #24 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 200,000
Total Funds	\$ 200,000

Office of Financial Management

Current Activity: [Assessment Payments on State Lands](#)

OFM pays taxes and other assessments on state-owned lands in accordance with RCW 79.44.

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Rank: #25 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 3,006,000
Total Funds	\$ 3,006,000

Office of the Secretary of State

Current Activity: [Voters Pamphlet, Voter Outreach, and Legal Advertising](#)

As required by the State Constitution, this activity supplies voters with access to information about elections, candidates, and ballot measures through the voter's pamphlet, an online voter's guide, 24-hour telephone hotline, and legal advertisements. The division provides voting and election information to children, students, and young adults, and various other demographics, as well as online access to election results reported in real time by county election offices. Foreign language translation and various accessibility formats for many voter education and outreach materials are provided in print and via the Office of the Secretary of State's website.

Rank: #26 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 1,627,000
Total Funds	\$ 1,627,000

Caseload Forecast Council

Current Activity: [Caseload Forecasting](#)

The Caseload Forecast Council prepares the official caseload forecasts for the state of Washington for the following entitlement programs: public assistance programs, state correctional institutions, state correctional non-institutional supervision, state institutions for juvenile offenders, the common school system, long-term care, medical assistance, foster care, and adoption support. The official caseload forecasts are produced three times each year. By law, forecasts adopted by the Caseload Forecast Council are the basis of the Governor's budget document and are utilized by the Legislature in the development of the omnibus biennial appropriations act.

Rank: #27 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 31,934,000
Total Funds	\$ 31,934,000

Office of Financial Management

Current Activity: [Central Financial Systems Development and Maintenance](#)

The Office of Financial Management's (OFM) Central Financial Systems Development and Maintenance section develops, implements, and maintains statewide financial systems for use by state agencies. The financial systems provided by OFM include accounting, budgeting, and reporting systems that allow agencies to manage their financial operations and budget performance. OFM centrally provides these core financial systems so that each agency does not have to develop, operate, and maintain these systems individually, ensuring the maintenance of accurate and centralized accounting of the state's financial operations.

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Rank: #28 of 248
 Purchase Category: High (Top 90%)

Department of Information Services

State Funds	\$ 27,685,000
Total Funds	\$ 27,685,000

Current Activity: [Data Network Services](#)

Data Network Services plans, implements, and manages data communication networks that provide connectivity between computers and customers who require access to the applications and data residing on those computers. DIS supports three governmental data networks on the statewide backbone. These include the Campus Fiber Network on the capitol campus in Olympia; the State Governmental Network (SGN) of state government agencies; and the InterGovernmental Network (IGN) that links cities and counties with state agencies. Data Network Services is also responsible for the deployment and management of the K-20 Education Network.

Rank: #29 of 248
 Purchase Category: High (Top 90%)

Office of the Secretary of State

State Funds	\$ 194,000
Total Funds	\$ 194,000

Current Activity: [Census and Redistricting Project](#)

This activity provides information for the 2010 U.S. Census and the subsequent redistricting project required by Washington State law. The Office of the Secretary of State is required to manage the counties' review and reporting of precinct boundaries, which will be submitted to the U.S. Census Bureau. In response, the U.S. Census Bureau will report back on the population per precinct. The Washington State Redistricting Commission will be formed in 2011 and will receive and revise legislative and congressional district boundaries.

Rank: #30 of 248
 Purchase Category: High (Top 90%)

Office of Financial Management

State Funds	\$ 3,706,000
Total Funds	\$ 3,706,000

Current Activity: [Administrative Activity](#)

The Administrative activity represents the OFM Director's Office. This includes the director, deputy director, legislative liaison, communications director, legal counsel, and their support staff.

Rank: #31 of 248
 Purchase Category: High (Top 90%)

Department of Retirement Systems

State Funds	\$ 4,179,000
Total Funds	\$ 4,179,000

Current Activity: [Member Data Services](#)

This activity receives and processes essential member information submitted by more than 1,300 public employers, and is also responsible for conducting field audits of, and providing training to, those public employers, to ensure their compliance with state laws and regulations. Authority for DRS is established in RCW 41.50.

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Rank: #32 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 3,517,000
Total Funds	\$ 3,517,000

Office of State Actuary

Current Activity: [Actuarial Analysis for Pensions and Investments](#)

The Office of the State Actuary performs actuarial services for the Department of Retirement Systems; advises the Legislature and Governor regarding pension benefits, funding policies, and investment policies for the state retirement systems' assets; consults with the Legislature and Governor concerning determination of actuarial assumptions; prepares reports on each pension bill introduced in the Legislature; and provides such actuarial services to the Legislature as may be required.

Rank: #33 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 2,137,000
Total Funds	\$ 2,137,000

Office of the Secretary of State

Current Activity: [Voter Registration and Initiative Services](#)

This activity facilitates the filing and processing of proposed initiatives and referenda, filing of completed petitions, and verification of voter signatures on filed petitions. All qualified initiatives and referenda are certified to the county auditors. All motor-voter and mail-in registration information is processed for delivery to county auditors to ensure the maintenance of complete and accurate voter registration lists.

Rank: #34 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 1,989,000
Total Funds	\$ 1,989,000

Office of State Treasurer

Current Activity: [Administration](#)

The State Treasurer, a constitutional officer elected to serve a four-year term, is the state’s chief fiscal officer. The Treasurer’s Office provides banking, investment, debt management, and accounting services for state government, keeping the books and managing taxpayers’ money from the time it is collected in taxes until it is spent on programs by the Legislature. The office receives the state’s cash resources, invests the money each business day to earn interest, and disburses funds to numerous entities, including agencies, local governments, and active and retired state employees. Office business functions are supported by a fully functional information processing environment.

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Rank: #35 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 4,425,000
Total Funds	\$ 4,425,000

Office of Financial Management

Current Activity: [Statewide Accounting Policies and Reporting](#)

The Statewide Accounting Policies and Reporting section develops and maintains state administrative and accounting policies for payroll, travel, federal grants, accounting, and reporting. Policies incorporate federal and state regulations, as well as national accounting standards. The staff consults with and provides training to state agency personnel on the policies. The Statewide Accounting unit also monitors financial data for compliance with the policies and prepares a number of reports including the state’s Comprehensive Annual Financial Report, the Audit Resolution Report, and the federally-mandated Single Audit Report.

Rank: #36 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 17,723,000
Total Funds	\$ 17,723,000

Department of Retirement Systems

Current Activity: [Retirement Customer Services](#)

The Department of Retirement Systems (DRS) serves over half a million active, retired, and inactive members of the Public Employees, School Employees, Teachers, Law Enforcement and Firefighters, Washington State Patrol, Public Safety Employees, and Judicial retirement systems. Services include determining eligibility for retirement, educating and counseling prospective retirees, processing disability and death adjustments, and computing retirement benefits, deductions, and benefit adjustments. Authority for administering the retirement systems is established in RCW 2.10, 2.12, 41.26, 41.32, 41.34, 41.35, 41.37, 41.40, and 43.43. DRS also must conform to legislative mandates established in RCW 28.B10, 41.44, 41.45, 41.54, and 44.44.

Rank: #37 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 1,580,000
Total Funds	\$ 1,580,000

Office of Financial Management

Current Activity: [Statewide Economic and Revenue Forecasts, Fiscal Planning, and Research](#)

The Forecasting Division supports statewide fiscal planning and budget and revenue monitoring functions of OFM directly related to the development of the Governor’s budget and the management of biennial budgets. The Forecasting Division provides analysis of the impact of major events, social and economic trends, and public policies on the state economy and revenues. It supports OFM’s role on the Economic and Revenue Forecast Council and the Expenditure Limit Committee. It statutorily provides official fiscal impact statements for statewide ballot measures. The division provides statewide revenue, expenditure, and expenditure limit information (Six-Year Outlook) to support the preparation of the Governor’s budget and the evaluation of biennial budgets in terms of risks and sustainability. The division also provides analysis and recommendations to the Governor for the development of revenue and tax policy.

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Rank: #38 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 12,322,000
Total Funds	\$ 12,322,000

Department of Revenue

Current Activity: [Tax Policy Research, Analysis, and Interpretation](#)

Tax policy activities focus on providing timely and accurate information for policy decision makers, clear guidance to taxpayers, employees, and the public regarding tax law and policy application, and coordinating interdivisional policy analysis and studies. Specific functions include coordinating interdepartmental policy analysis and studies; preparing fiscal notes; analyzing and drafting legislation; reviewing and drafting rule revisions; providing technical policy advice to operating divisions; forecasting non-general fund revenues; and analyzing proposed changes to tax statutes on small business.

Rank: #39 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 11,358,000
Total Funds	\$ 11,358,000

Statute Law Committee

Current Activity: [Modification, Publication and Revision of State Laws](#)

The activities of the Statute Law Committee, and the Code Reviser who serves as its secretary, include codifying, indexing, and publishing the Revised Code of Washington and also revising, correcting, and reconciling the statutes by means of administrative or legislative action. The Statute Law Committee functions as the official bill-drafting arm of the Legislature and its various committees, and prepares and prints for the Legislature all bills, memorials, resolutions, amendments, and conference reports. Under the authority of RCW 34.05.210, the Code Reviser also compiles, indexes, and publishes the Washington Administrative Code (WAC) and the Washington State Register. The Code Reviser's office sells the RCW, session laws, WACs, and subscriptions to the Register. The Order Typing Service provides typing and editorial services to state agencies drafting administrative rules.

Rank: #40 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 33,649,000
Total Funds	\$ 33,649,000

Office of Administrative Hearings

Current Activity: [Administrative Hearings](#)

The Office of Administrative Hearings (OAH) holds administrative hearings for the adjudication of disputes between members of the public and most state agencies. Issues that come before OAH include individuals' claims for unemployment insurance or welfare benefits, child support liability, business and professional licensing, special education, whistleblower cases for local governments, and other disputes in which due process of law requires a hearing. OAH conducts hearings and issues findings of fact, conclusions of law, and decisions. The agency's services are funded by payments made by the affected client agency.

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Rank: #41 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 16,024,000
Total Funds	\$ 16,024,000

Department of Retirement Systems

Current Activity: [Retirement Information Systems](#)

DRS receives and manages essential information and records for members and retirees. Information services support includes database management, systems development, electronic communications support, system maintenance and troubleshooting, data collection and processing, and disbursement processing. Authority for DRS is established in RCW 41.50.

Rank: #42 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 472,000
Total Funds	\$ 472,000

Department of Revenue

Enhanced Tax Collection Tools: [State and Local Revenue Collection and Distribution](#)

Current law limits the Department of Revenue's ability to collect tax debts from uncooperative companies or individuals. This bill has three major parts. The first part of the bill makes changes to tax administration statutes with little or no additional costs. The second and third parts provide the Department additional tools to collect unpaid tax. The \$472,000 in costs for the 2009-2011 biennium represent the investment the state will make to implement parts two and three of this bill to collect an additional \$26.6 million in tax revenues that are legally due but uncollectible under current law. This represents a better than \$50 return for every \$1 invested. The estimated expenditures represent the additional personnel and administrative costs necessary to collect unpaid taxes. In addition to collecting tax moneys owed the state, enhancing tax debt collection activities will have a deterrent effect on others who may be tempted to not pay their taxes.

Rank: #43 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 23,506,000
Total Funds	\$ 23,506,000

Department of Revenue

Current Activity: [Administration](#)

Internal administrative services support activities to effectively carryout agency operations and the strategic business plan. These services include the overall management of the agency through executive oversight, internal auditing, accounting and budgeting, payroll administration, facilities management, purchasing, human resources, organizational development, and legal services provided by the Attorney General's Office.

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Rank: #44 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 13,485,000
Total Funds	\$ 13,485,000

Department of Information Services

Current Activity: [Enterprise Security Services](#)

DIS secures and protects the state's critical assets and information by providing statewide Internet protection, secure access services, and security consulting.

Rank: #45 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 4,631,000
Total Funds	\$ 4,631,000

Liquor Control Board

Current Activity: [Tobacco Tax Enforcement](#)

Liquor and tobacco agents enforce state tax laws and applicable federal statutes related to cigarettes and other tobacco products to promote voluntary compliance and increase excise tax collections. Liquor and tobacco agents work to ensure that excise taxes are collected because revenue is lost to the state each year due to tax evasion on cigarette and tobacco products.

Rank: #46 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 573,000
Total Funds	\$ 573,000

Department of Retirement Systems

Cycle C Compliance Project: [One-Time Projects](#)

As provided in the Pension Protection Act of 2006, Congress established a series of recurring cycles for the review of public sector retirement systems to ensure compliance with Internal Revenue Service regulations. Compliance is necessary to retain favorable tax treatment of employee and employer contributions, and to operate the plan as designed by the Legislature. The Department of Retirement Systems, having been assigned to Cycle C, is scheduled to file the first of the eight retirement systems January 1, 2009. This request provides the funding necessary for DRS to modify its automated systems and/or manual procedures to ensure compliance.

Rank: #47 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 22,822,000
Total Funds	\$ 22,822,000

Office of Attorney General

Current Activity: [Administrative Activity](#)

The administrative function of the Office of the Attorney General, includes the Attorney General's office, deputies and administrative support, fiscal, human resources, and facilities staff.

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Rank: #48 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 24,674,000
Total Funds	\$ 24,674,000

Office of Financial Management

Current Activity: [Risk Management](#)

The Risk Management program identifies, controls, and reduces the financial impact of general liability, vehicle, and property losses to the state, and develops programs to finance the state’s exposure to risk. In addition, the program protects the beneficiaries and assets of local government self-insurance programs through effective regulation. Services provided include administering a self-insurance program to finance tort losses; purchasing commercial insurance on behalf of state agencies; receiving, processing, delegating, and investigating state agency tort claims and legislative relief claims; maintaining a comprehensive master database of all claims; providing training to state agencies on how to lessen risks associated with tort liabilities; and approving and regulating local government property/liability risk pools and health/welfare employee benefit programs.

Rank: #49 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 1,731,000
Total Funds	\$ 1,731,000

Office of the Secretary of State

Current Activity: [Certification and Training](#)

This activity develops the curriculum used to train and certify state and local election officials in conducting elections. Staff perform election reviews of individual county procedures in the event of federal or state recounts. Also, the division provides comprehensive resources and reference materials for local election officials, political party organizations, and other interested parties.

Rank: #50 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 13,645,000
Total Funds	\$ 14,265,000

Office of State Auditor

Current Activity: [Audits of State Government](#)

The office audits annually the basic financial statements prepared by the Office of Financial Management. This audit includes an examination of internal controls over public resources and compliance with the Constitution and federal and state laws and regulations. The audit meets legal requirements contained in the Congressional Single Audit Act. There are 168 state agencies, boards, and commissions subject to this audit effort, which uses a risk-based approach to focus on public resources at highest risk of loss or misappropriation. Audits of state agencies disclosing malfeasance, misfeasance or nonfeasance on the part of any public officer or employee are referred to the Office of the Attorney General or federal government for recovery of funds and prosecution. Bond rating agencies rely on state government audits in performing their assessments.

**Strengthen Government's Ability to
 Achieve Results Efficiently and Effectively**

Rank: #51 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 2,915,000
Total Funds	\$ 2,915,000

Board of Tax Appeals

Current Activity: [Adjudication of Tax Appeals](#)

The Board of Tax Appeals maintains public confidence in the state tax system. The Board is the final administrative authority for resolving disputes of property, excise, and other taxes in the state of Washington. As an integral part of the state's tax system, the Board provides a convenient and inexpensive forum for both taxing authorities and taxpayers. The Board processes 1,800 to 2,200 new appeals annually, many presenting complex legal and valuation issues. The Board conducts hearings throughout the state and issues comprehensive, timely written decisions based upon generally accepted appraisal practices, Washington statutes and constitution, case law, and board precedents.

Rank: #52 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 1,613,000
Total Funds	\$ 1,613,000

Liquor Control Board

Add Ten Contract Stores: [Contract Liquor Store Operations](#)

In order to meet the ongoing demands of increased population in the 21-year-old and over age bracket, the Liquor Control Board (LCB) is requesting funding for ten new Contract Liquor Stores (CLS) in the 2009-2011 biennium. An investment of about \$1.3 million per year to pay for CLS will help the agency improve sales by approximately \$13 million annually when fully implemented. This would translate into \$2.9 million net return back to the state and local governments per year when fully implemented. About \$1.45 million would be considered General Fund.

Rank: #53 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 579,000
Total Funds	\$ 579,000

Office of Financial Management

Current Activity: [Accounting Services for Other Agencies](#)

The Office of Financial Management provides comprehensive, cost-effective accounting, budgeting, and payroll services to small agencies. Small Agency Client Services serves as the fiscal officer, financial advisor, budget officer, and service coordinator for these agencies.

Strengthen Government's Ability to
 Achieve Results Efficiently and Effectively

Rank: #54 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 10,100,000
Total Funds	\$ 10,100,000

Department of Personnel

Current Activity: [Human Resource Management System - Payroll](#)

The Department of Personnel maintains a centralized Human Resource Management System (HRMS) that provides personnel administration and payroll processing functionality for state agencies. HRMS is an enterprise system that supports a number of critical functions including payroll, retirement, insurance, recruitment, employment referrals, and compliance with federal programs. It also provides ready access to the data needed for effective human resource management and planning. This activity also supports DOP's technology infrastructure, including four computing platforms, mainframe, local area network, client/server, and the web (intranet and internet). DOP websites provide the general public and state employees with easy access to information regarding services, civil service rules, and employment related information, as well as the online job application system.

Rank: #55 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 5,290,000
Total Funds	\$ 5,290,000

Department of Revenue

Current Activity: [Taxpayer Appeals](#)

The Department receives over 900 taxpayer appeals each year. These appeals are comprised of five case types: small claims (single issue, up to \$50,000 in tax, penalties, and interest); executive (first impression, industry wide significance); maintenance (regular appeals); revocations (business registration revocations), and Board of Tax Appeals (BTA) informal appeals from agency final decisions. When an appeal is concluded the Department issues written determinations, renders confidential tax law interpretations, negotiates settlements of tax disputes, executes settlement closing agreements when appropriate, and publishes select determinations. When these cases are appealed to the BTA, the Appeals Division presents the agency case during informal proceedings. The BTA renders the final decision.

Rank: #56 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 41,461,000
Total Funds	\$ 41,461,000

Dept of General Administration

Current Activity: [Mail Services for State Agencies](#)

The Department of General Administration operates the Consolidated Mail Services (CMS) activity, state government's internal mail service, which processes interagency, incoming, and outgoing mail, and provides site-to-site distribution for most state agencies and some political subdivisions in western Washington. Agencies have identified this as a mission-critical, vital business service because it distributes warrants and laboratory samples.

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Rank: #57 of 248
 Purchase Category: High (Top 90%)

Office of the Secretary of State

Current Activity: [State Archives](#)

The primary mission of the State Archives is to preserve and make accessible the legal and historical documents of all executive, legislative, and judicial agencies, and all local governments. State Archives manages the life cycle of state records and maintains public research facilities for reference and scholarship. The main facility in Olympia and five branches (Bellevue, Bellingham, Ellensburg, Cheney, and Olympia) ensure citizen access to local records while maintaining the security necessary for authentic records. Services include an online research catalog to collections, training and outreach, records preservation, conservation efforts, and a grant program. The archive branches also perform record management services for all local governments.

State Funds	\$ 7,250,000
Total Funds	\$ 7,250,000

Rank: #58 of 248
 Purchase Category: High (Top 90%)

Department of Retirement Systems

Current Activity: [Administration](#)

Agency management activities include executive leadership, budget, fiscal and legal services, and policy and planning support to the Governor on pension issues, personnel, and other administrative support services. The authority for the Department of Retirement Systems (DRS) is established by RCW 41.50.

State Funds	\$ 5,108,000
Total Funds	\$ 5,108,000

Rank: #59 of 248
 Purchase Category: High (Top 90%)

Dept of General Administration

Current Activity: [Administrative Activity](#)

Fixed, indirect agency activities include executive management, infrastructure maintenance, financial systems maintenance, and those human resource services that are not direct expenses.

State Funds	\$ 7,835,000
Total Funds	\$ 7,835,000

Rank: #60 of 248
 Purchase Category: High (Top 90%)

Department of Information Services

Current Activity: [Technology Acquisition Services](#)

DIS Acquisition Services is a convenient, single source from which state and local government agencies can purchase information technology (IT) products and services that meet their business needs. Agencies that purchase from DIS benefit from collective purchasing power, labor-saving support, and informed recommendations. Technology Acquisition Services include technology consulting, acquisition support, desktop leasing, and master contracts. This activity also supports the information technology portion of the state's strategic purchasing program.

State Funds	\$ 56,155,000
Total Funds	\$ 56,155,000

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Rank: #61 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 490,000
Total Funds	\$ 490,000

Office of Attorney General

Children's Admin HQ Team: [Legal Services to State Agencies](#)

The Office of the Attorney General requests \$490,000 and 1.5 FTEs to fund legal services for the Department of Social Health Services Children's Administration (CA) for legal services related to state-wide juvenile litigation support and coordination, advice to CA headquarters and Braam litigation.

Rank: #62 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 62,746,000
Total Funds	\$ 62,746,000

Department of Information Services

Current Activity: [Enterprise Mainframe Computing](#)

DIS provides 24-hour, year-round shared and dedicated mainframe processing services for customers on IBM System/390 and Unisys computing platforms. These mainframe platforms process millions of transactions each day for state agencies and the public in the areas of social services, employment, corrections, business regulation, finance and retirement systems, health care, and natural resources. Computing services on both mainframe platforms include technical support services for shared and agency software products and output in multiple media formats.

Rank: #63 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 8,372,000
Total Funds	\$ 8,372,000

Department of Information Services

Current Activity: [Enterprise Server Technology](#)

DIS provides a broad range of server-based enterprise business solutions. These services improve efficiency for state government by providing hardware and software, staff expertise and support, data center facilities, and data storage. Specific services include server hosting, server management, electronic mailing lists, Web site hosting, data transfer security, content management for Web sites, portable digital assistants, online payment processing, video/audio streaming, and billing support. With these technologies customers can facilitate communications, integrate applications, gain quality and reliable server management, utilize report and document management capabilities, transfer sensitive data securely between organizations, and manage electronic mailing lists.

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Rank: #64 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 909,000
Total Funds	\$ 909,000

Office of the Secretary of State

Giving Voters More Information: [Voter Registration Database](#)

The Office of the Secretary of State must maintain the statewide Voter Registration Database created under the federal Help American Vote Act of 2002. The state received federal funding to create the database, but must fund the ongoing costs. This provides state funds to replace federal funds previously available to support ongoing staff and the system starting July 1, 2010.

Rank: #65 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 3,382,000
Total Funds	\$ 3,382,000

Department of Retirement Systems

Current Activity: [Deferred Compensation Management for Public Employees](#)

This program enables eligible public employees to defer a portion of their earnings under a series of before-tax investment plans until retirement or termination of public employment. At the end of Fiscal Year 2007, the program had \$2.6 billion in assets, serving more than 51,000 employees of state government, higher education, and political subdivisions. This activity also includes a supplemental retirement program serving more than 200 judges. Authority for the Deferred Compensation Plan is contained in RCW 41.50 and Section 457 of the Internal Revenue Code, while authority for the Judges program is contained in RCW 2.12.

Rank: #66 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 21,730,000
Total Funds	\$ 21,730,000

Department of Information Services

Current Activity: [Administrative Activity](#)

The Department of Information Services was established in 1987 to provide telecommunications, computer services, and technology policy standards to state, local, and tribal governments, educational institutions, and nonprofit organizations. This activity supports the following functions: agency management, internal application development and support, administrative support, legislative coordination, and performance management.

Strengthen Government’s Ability to
 Achieve Results Efficiently and Effectively

Rank: #67 of 248

Purchase Category: High (Top 90%)

State Funds	\$ 5,547,000
Total Funds	\$ 5,637,000

Leg Evaluation & Account Prog Comm

Current Activity: [Information Services and Support for Legislature](#)

The Legislative Evaluation and Accountability Program Committee is a bipartisan committee serving under the direction and control of the Legislature to provide information support for legislative fiscal analysts and policy making. The Committee provides the Legislature and its staff with information technology services and support needed to enable legislative budget development and in-depth analysis and monitoring of state agency expenditures, budgets, and related fiscal matters.

Rank: #68 of 248

Purchase Category: High (Top 90%)

State Funds	\$ 1,580,000
Total Funds	\$ 1,580,000

Office of Financial Management

Current Activity: [Population Estimates, Forecasts, and Census Data](#)

The Population Center produces the official population figures for the state, cities, towns, and counties. The statutorily required center provides the current and future population estimates that are needed for statewide economic and revenue forecasts and fiscal planning activity, budget driver and expenditure forecast activity, and the Initiative 601 spending limit. The center is also responsible for all statutes using population size as criteria for program administration/eligibility for the allocation of millions of dollars to local governments, and for other budget and program planning activities. The center certifies all municipal boundary changes in Washington, acts as liaison to the federal Bureau of the Census for state and local agencies, and assists the bureau with decennial census and product distribution activities through the State Data Center program.

Rank: #69 of 248

Purchase Category: High (Top 90%)

State Funds	\$ 38,835,000
Total Funds	\$ 38,835,000

Department of Information Services

Current Activity: [Voice Telephony Services](#)

DIS offers a wide range of telecommunications services, including: local and long distance telephone service, Voice over Internet Protocol, long distance calling card service (SCAN Plus), conference calling services, interactive voice recognition, call center technical support, operator services and directory assistance, and advanced digital switching services in support of video conferencing.

Strengthen Government’s Ability to
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Rank: #70 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 276,000
Total Funds	\$ 1,601,000

Office of the Secretary of State

County Election Reviews & Training: [Certification and Training](#)

The Certification and Training program performs reviews of each county's conduct of elections and provides training for the county election administrators. Due to on going complex changes in election laws and practices at federal and state levels it is necessary to increase election reviews and training opportunities. These funds are for training and travel costs so current staff can assist counties with individual problems and improve their election operations, provide additional training for election administrator certification maintenance, educate local election administrators regarding changes to election law and provide reference resources to a wide variety of stakeholders in the elections process.

Rank: #71 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 10,071,000
Total Funds	\$ 10,071,000

Office of Financial Management

Current Activity: [Statewide Policy Development for Governor's Office](#)

The Executive Policy Office performs policy research and analysis for the Governor, and works with agencies and OFM budget staff in the development of proposed legislation and the Governor's budget proposal.

Rank: #72 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 10,290,000
Total Funds	\$ 10,290,000

Public Employment Relations Comm

Current Activity: [Dispute Resolution of Public Employer Labor Disputes](#)

The mission of the Public Employment Relations Commission (PERC) is to prevent or minimize disruptions of public services by the uniform, impartial, efficient, and expert resolution of labor-management disputes. PERC has jurisdiction over all local government units and their employees (including school districts and their certificated employees), state government units and their employees (transitioning to full-scope bargaining rights), state college and university faculty, home care employees, research/teaching assistants at the University of Washington, and private employers and employees (upon their joint request). PERC provides mediation and interest arbitration for contract negotiation disputes, provides training on interest-based bargaining techniques, certifies and clarifies bargaining units, decides unfair labor practice and non-association claims, and provides arbitration for contract interpretation disputes.

**Strengthen Government's Ability to
 Achieve Results Efficiently and Effectively**

Rank: #73 of 248
 Purchase Category: High (Top 90%)

Public Disclosure Commission

State Funds	\$ 3,272,000
Total Funds	\$ 3,272,000

Current Activity: [Provide Public Access to Certain Campaign, Lobbying and Financial Information](#)

The Public Disclosure Commission provides full and timely public access to political finance data by maintaining a secure, comprehensive website, and developing and maintaining electronic filing alternatives for campaigns, lobbyists, lobbyist employers, and personal financial affairs filers. The agency assists filers in fulfilling statutory reporting requirements by providing training, instructional manuals, help screens, and telephone and e-mail assistance. Commission staff enters, reviews, and maintains data required of campaigns, lobbyists, lobbyist employers, and others to ensure the uniformity and accuracy of the data.

Rank: #74 of 248
 Purchase Category: High (Top 90%)

Dept of General Administration

State Funds	\$ 52,060,000
Total Funds	\$ 52,060,000

Current Activity: [Facilities Operation & Maintenance](#)

This activity provides maintenance and operation, environmental, and building support system services for state owned and managed facilities within Thurston County, including the Capitol Campus. Services include preventive building maintenance (including electrical, carpentry and HVAC), cleaning and preservation of historical building exteriors, care of Capitol Campus grounds and state owned parks within Olympia, painting, signage, and management of mechanical/electrical locks, asbestos and hazardous waste, building control systems, and the Powerhouse, campus utilities, campus fire protection and Washington State Patrol security.

Rank: #75 of 248
 Purchase Category: High (Top 90%)

Dept of General Administration

State Funds	\$ 71,541,000
Total Funds	\$ 71,541,000

Current Activity: [Office Facilities Management](#)

This activity serves as the landlord for office facilities on the capitol campus and other state-owned locations in Thurston, Cowlitz, Pierce, Skagit, King, and Yakima counties. The activity is responsible for overall property management, providing direction, long-range planning, space planning, stewardship, rate setting, and quality assurance. It is responsible for efficiently and cost-effectively housing state government in 3.5 million square feet of owned office and support facilities. Operations and maintenance of Thurston County facilities is detailed in activities "Facilities Maintenance," "Physical Plant Engineering," and "Custodial."

Strengthen Government's Ability to
 Achieve Results Efficiently and Effectively

Rank: #76 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 5,276,000
Total Funds	\$ 5,276,000

Dept of General Administration

Current Activity: [Capital Project Management](#)

This activity supports the design, construction, and maintenance needs of public facilities for more than 20 state agencies and the state's 33 community and technical colleges through comprehensive, professional project management services and energy management. Licensed architects and engineers manage the design and construction of projects. They are assisted by contract specialists, dispute resolution, claims mitigation, cost engineering, and other technical and administrative support.

Rank: #77 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 1,219,000
Total Funds	\$ 1,219,000

Office of Lieutenant Governor

Current Activity: [Executive Operations for the Lieutenant Governor's Office](#)

The Lieutenant Governor, elected independently of the Governor, has a constitutional responsibility to act as Governor if the Governor is unable to perform his/her duties; serve as the presiding officer (President) of the Senate; and discharge other duties prescribed by law. The Lieutenant Governor represents the state at public and private functions, and serves on various executive and legislative committees. Staff assists the Lieutenant Governor with administrative support, communicating with the public, and representing the Lieutenant Governor's policy recommendations to the Legislature.

Rank: #78 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 305,000
Total Funds	\$ 305,000

Office of the Secretary of State

Census & Redistricting Project: [Census and Redistricting Project](#)

Every ten years, each state participates in the U.S. Census Bureau's Redistricting Data Program which results in information used by the Washington State Redistricting Commission to establish legislative and congressional districts. This request will provide funds necessary for the Office of the Secretary of State to provide information for the 2010 U.S. Census and begin planning for subsequent redistricting required by the Washington State Constitution and Revised Code of Washington.

Strengthen Government's Ability to
 Achieve Results Efficiently and Effectively

Rank: #79 of 248
 Purchase Category: High (Top 90%)

Office of Financial Management

Current Activity: [Collective Bargaining](#)

OFM represents the Governor in collective bargaining negotiations for wages, hours, and working conditions for represented classified employees, including those in higher education. As a result of legislation passed by the 2002 Legislature, OFM negotiates all master contracts and provides guidance for all supplemental bargaining. The first contracts were submitted to the Legislature for approval with the Governor's 2005-07 budget request. (Labor Relations Service Account)

State Funds	\$ 3,724,000
Total Funds	\$ 3,724,000

Rank: #80 of 248
 Purchase Category: High (Top 90%)

Dept of General Administration

Current Activity: [Statewide Procurement](#)

Chapter 43.19 RCW directs the Department to develop and implement state purchasing criteria and policy for centralized purchasing. It ensures statutory compliance in the purchase of alternative fuel vehicles, recycled products, sheltered workshop, and Correctional Industries products. It establishes statewide contracts for a broad range of materials, supplies, equipment, and services. This activity also administers credit card purchasing programs; develops and maintains the state commodity system; and certifies state employees to perform purchasing functions as agents for the state.

State Funds	\$ 13,903,000
Total Funds	\$ 13,903,000

Rank: #81 of 248
 Purchase Category: High (Top 90%)

Office of the Secretary of State

Current Activity: [Records Management](#)

Records Management is an integral part of managing the life cycle of state and local government records in an efficient and cost-effective manner, while preserving essential legal and historical archival records. Substantial space savings are achieved by timely destruction of records according to retention schedules approved by state and local records committees. Maintaining a central state records center achieves significant storage cost savings, and the document retrieval system provides efficient access to agency records.

State Funds	\$ 3,129,000
Total Funds	\$ 3,129,000

Rank: #82 of 248
 Purchase Category: High (Top 90%)

Office of State Auditor

Current Activity: [Administrative Activity](#)

This activity provides for the administration of the Office of the State Auditor.

State Funds	\$ 3,612,000
Total Funds	\$ 3,612,000

Strengthen Government's Ability to
 Achieve Results Efficiently and Effectively

Rank: #83 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 37,963,000
Total Funds	\$ 37,963,000

Department of Personnel

Current Activity: [Human Resource Information Systems](#)

The Department of Personnel (DOP) maintains a centralized Human Resource Management System (HRMS) that provides personnel administration and payroll processing functionality for state agencies. HRMS is an enterprise system that supports a number of critical functions including payroll, retirement, insurance, recruitment, employment referrals, training, and compliance with federal programs. It also provides ready access to the data needed for effective human resource management and planning. This activity also supports DOP's technology infrastructure, including four computing platforms: mainframe, local area network, client/server, and the web (Intranet and Internet). DOP websites provide the general public and state employees with easy access to information regarding services, civil service rules, and employment-related information, as well as the online job application system.

Rank: #84 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 187,000
Total Funds	\$ 187,000

Dept of General Administration

Current Activity: [Barrier Free Facilities Program \(BFFP\)](#)

This program partners with community colleges, universities, the Departments of Social and Health Services, Corrections, Transportation, Ecology, and the Superintendent of Public Instruction to provide technical expertise through plan reviews of new and remodeled buildings. Other activities in this program include consulting on disability issues related to facilities, a statewide assistive technology equipment lending program, and support for Braille publishing and audio tapes used to provide reasonable accommodation for persons with disabilities who are employed by or are served by the state.

Rank: #85 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 5,595,000
Total Funds	\$ 5,595,000

Department of Personnel

Current Activity: [Job Classification and Compensation](#)

The Department of Personnel (DOP) develops and revises job classifications and associated compensation levels for classified employees in general government agencies and higher education institutions to reflect the changing business needs of state government and provide career opportunities for employees. DOP provides assistance to agencies in conducting job analyses and determining the competency needs of positions, for purposes of classification, recruitment, compensation, performance management, and workforce planning. DOP is implementing a plan to consolidate 2,400 job classifications into broader occupational categories that provide needed flexibility to adapt to new technology and changing economic, workforce, and organizational needs. It reviews the creation of exempt positions and their salary levels, and conducts a compensation survey every two years to provide recommendations on state employee salaries. It also staffs the State Committee on Agency Officials' Salaries.

Strengthen Government's Ability to
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Rank: #86 of 248
 Purchase Category: High (Top 90%)

Department of Personnel

Current Activity: [Administrative Activity](#)

This activity includes Department of Personnel (DOP) internal leadership and support functions such as: strategic planning and performance monitoring; budget and fiscal; human resources; communications; facilities; contracts, records maintenance; and risk management. These functions help ensure well coordinated day-to-day operations and effective service delivery, and support a high performing organization.

State Funds	\$ 7,760,000
Total Funds	\$ 8,020,000

Rank: #87 of 248
 Purchase Category: High (Top 90%)

Office of State Auditor

Current Activity: [Audit of School Programs](#)

The School Programs audit team assesses school district compliance with legal criteria that must be met as a condition for receiving General Fund monies. There are 296 school districts subject to this audit effort. The team also assists the Special Education Safety Net Committee, works with staff of the Office of Superintendent of Public Instruction on audit resolution, and provides training for school district staff.

State Funds	\$ 1,578,000
Total Funds	\$ 1,578,000

Rank: #88 of 248
 Purchase Category: High (Top 90%)

Public Disclosure Commission

Current Activity: [Enforcement of Public Disclosure Laws](#)

The Public Disclosure Commission monitors whether persons subject to public disclosure laws file timely reports and comply with other provisions of the law. The agency reviews approximately 70 complaints from the public annually, the vast majority relating to provisions of the campaign financing statutes. The commission initiates investigations, produces reports, and enforces the public disclosure laws, including hearing enforcement cases and imposing penalties on violators.

State Funds	\$ 1,114,000
Total Funds	\$ 1,144,000

Rank: #89 of 248
 Purchase Category: High (Top 90%)

Office of the Secretary of State

Current Activity: [Federal Information](#)

This activity provides citizens with access to print and digital information and publications, both current and historical, from the federal government.

State Funds	\$ 1,236,000
Total Funds	\$ 1,236,000

Strengthen Government's Ability to
 Achieve Results Efficiently and Effectively

Rank: #90 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 409,000
Total Funds	\$ (809,000)

Department of Personnel

Current Activity: [Adjudication of State Employee Civil Service Appeals](#)

The Washington Personnel Resources Board (WPRB) conducts hearings and decides the outcome of appeals of state agency actions brought by state civil service employees not covered by collective bargaining agreements. Actions include reduction in force, salary reduction, suspension, demotion, dismissal, disability separation, and alleged violation of state civil service law or merit system rules. The WPRB adjudicates position allocation appeals for represented and non-represented employees.

Rank: #91 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 5,513,000
Total Funds	\$ 5,513,000

Dept of General Administration

Current Activity: [Distribution of Surplus Property](#)

The Department of General Administration operates a program that disposes of state surplus properties utilizing methods that are efficient and meet legal requirements concerning use of publicly-owned goods. The program also represents the state with the federal government's surplus program. The state and federal programs allow state agencies, political subdivisions, and non-profit organizations to receive state and federally-owned surplus property, such as office equipment and furniture, at lower-than-market cost. This program is funded through revenue generated from the sale of goods.

Rank: #92 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 3,013,000
Total Funds	\$ 3,013,000

Department of Information Services

Current Activity: [Enterprise Web Properties](#)

DIS supports state government's Access Washington™ Web portal <http://access.wa.gov>, the Ask George™ search tool, and the state's intranet portal, Inside Washington™. The statewide Web portals deliver the single face of Washington government. DIS also provides agencies with Web site development services using the latest technologies.

Strengthen Government's Ability to
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Rank: #93 of 248
 Purchase Category: High (Top 90%)

Office of the Secretary of State

Current Activity: [Digital Archives](#)

This activity preserves and makes accessible the legal and historical electronic records of all executive, legislative, and judicial state agencies; and local governments. It maintains a public research facility for reference and scholarship. The Digital Archives provides secure storage of archived electronic records, provides remote access via the Internet, and ensures long-term accessibility through data migration as technology changes.

State Funds	\$ 4,204,000
Total Funds	\$ 4,204,000

Rank: #94 of 248
 Purchase Category: High (Top 90%)

State Lottery Commission

Current Activity: [Washington's Lottery](#)

Washington's Lottery generates revenue for various education, cultural, and community beneficiaries by earning profits from the sale of creative and entertaining Lottery products. Beneficiaries of Lottery profits include the Education Construction Account, the General Fund Account, the Stadium and Exhibition Center Account (Qwest Field), the Baseball Stadium Account - King County (Safeco Field), the Economic Development Reserve Account, and the Problem Gambling Account.

State Funds	\$ 347,947,768
Total Funds	\$ 347,947,768

Rank: #95 of 248
 Purchase Category: High (Top 90%)

Liquor Control Board

Current Activity: [Liquor Warehouse Operations and Distribution](#)

The Board operates a warehouse for storage and shipment of liquor. Located in Seattle, the warehouse receives products from suppliers and ships products to state liquor stores and contract liquor stores throughout the state.

State Funds	\$ 22,007,000
Total Funds	\$ 22,007,000

Rank: #96 of 248
 Purchase Category: High (Top 90%)

Liquor Control Board

Current Activity: [State Liquor Store Operations](#)

The purpose of state liquor stores is the controlled distribution of products sought by qualified customers. Store personnel are trained to identify and deny sale to underage or intoxicated customers. Store managers place weekly orders to replenish store inventory; they also schedule part-time help to manage fluctuating volumes of sales. Supporting functions also include strategic planning, store remodels and maintenance, store site selection, negotiation of leases, and supervision of state liquor stores.

State Funds	\$ 143,090,000
Total Funds	\$ 143,090,000

Strengthen Government's Ability to
 Achieve Results Efficiently and Effectively

Rank: #97 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 1,945,000
Total Funds	\$ 1,945,000

Liquor Control Board

Current Activity: [Liquor Purchasing and Merchandising](#)

The Purchasing Division's function is to provide citizens a wide selection of alcoholic beverages at reasonable prices. The division recommends product listings to the board and manages inventory in the Distribution Center. The Special Order Program allows customers to obtain products that are not in general listings.

Rank: #98 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 1,700,000
Total Funds	\$ 1,700,000

Special Approp to the Governor

Current Activity: [Special Appropriations-Gov's Emergency Fund](#)

This activity includes appropriations made to the Governor for unforeseen expenses and special allocations to state agencies and local governments.

Rank: #99 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 24,642,000
Total Funds	\$ 24,642,000

Liquor Control Board

Current Activity: [Contract Liquor Store Operations](#)

The purpose of this activity is to pay commissions and minor operating expenses for contract liquor store retail outlets located in communities that do not have large enough populations to support the operational expenses of a state-operated store. The Liquor Control Board, with recommendations from its Retail Division, appoints local business owners to sell products under contractual and code regulations. Supporting functions also include contract store supervision.

Rank: #100 of 248
 Purchase Category: High (Top 90%)

State Funds	\$ 587,000
Total Funds	\$ 1,174,000

Redistricting Commission

Establish Decennial Commission: [Redistricting Commission](#)

RCW 44.05 requires the establishment of a redistricting commission in January of each year ending in one to accomplish state legislative and congressional redistricting. This package requests funding to establish the commission for the last six months of fiscal year 2011.

Strengthen Government’s Ability to
 Achieve Results Efficiently and Effectively

Rank: #101 of 248
 Purchase Category: Low (Next 10%)

State Funds	\$ 545,240,641
Total Funds	\$ 545,240,641

State Lottery Commission

Current Activity: [Washington's Lottery](#)

Washington's Lottery generates revenue for various education, cultural, and community beneficiaries by earning profits from the sale of creative and entertaining Lottery products. Beneficiaries of Lottery profits include; the Education Construction Account, the General Fund Account, the Stadium and Exhibition Center Account (Qwest Field), the Baseball Stadium Account - King County (Safeco Field), the Economic Development Reserve Account, and the Problem Gambling Account.

Strengthen Government's Ability to
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Rank: #102 of 248
 Purchase Category: Buy Next

State Lottery Commission

Current Activity: [Washington's Lottery](#)

Washington's Lottery generates revenue for various education, cultural, and community beneficiaries by earning profits from the sale of creative and entertaining Lottery products. Beneficiaries of Lottery profits include; the Education Construction Account, the General Fund Account, the Stadium and Exhibition Center Account (Qwest Field), the Baseball Stadium Account - King County (Safeco Field), the Economic Development Reserve Account, and the Problem Gambling Account.

State Funds	\$ 444,591
Total Funds	\$ 444,591

Rank: #103 of 248
 Purchase Category: Buy Next

Contrib to Retirement Systems--LEOFF

Recommendation from OSA: [Contributions to Retirement Systems](#)

This package adjusts State General Fund contributions to retirement systems to the amounts provided by the Office of the State Actuary on August 20, 2008.

State Funds	\$ 5,000,000
Total Funds	\$ 5,000,000

Rank: #104 of 248
 Purchase Category: Buy Next

Contrib to Retirement Systems--LEOFF

Current Activity: [Contributions to Retirement Systems](#)

This activity identifies the costs associated with direct contributions made by the state to two retirement systems: Law Enforcement Officers' and Firefighters' and Judicial retirement systems.

State Funds	\$ 100,800,000
Total Funds	\$ 100,800,000

Rank: #105 of 248
 Purchase Category: Buy Next

Office of State Auditor

Current Activity: [Audits of Local Government](#)

The Office of the State Auditor independently audits local governments at least every three years, with the exception of self-insurance plans, which are audited on a two-year cycle. There are approximately 2,400 local government entities, including counties, cities, schools, ports, public utilities, hospital districts, and fire districts. Auditors use a risk-based approach which focuses on public resources most likely to be at risk of loss or misappropriation. Beyond examining the financial condition, accounting and reporting by local governments, the audits assess compliance with the Constitution, state laws, and local government ordinances. Any report disclosing malfeasance, misfeasance or nonfeasance in office on the part of local government officers or employees is referred to the county prosecuting attorney or federal government for recovery of funds and prosecution. Bond rating agencies rely on these audit reports in performing their assessments.

State Funds	\$ 36,847,000
Total Funds	\$ 36,847,000

Strengthen Government's Ability to
 Achieve Results Efficiently and Effectively

Rank: #106 of 248
 Purchase Category: Buy Next

State Funds	\$ 1,089,000
Total Funds	\$ 1,089,000

Board for Volunteer Firefighters

Current Activity: [Benefits to Volunteer Firefighters and Reserve Law Enforcement Officers](#)

The Board for Volunteer Firefighters administers the Volunteer Firefighters' Relief and Pension Act, which provides medical, disability, and survivors' benefits to volunteer firefighters who are injured or killed in the line of duty. The Board provides a pension plan for both volunteer firefighters and reserve law enforcement officers as an incentive to keep them active for longer periods of time. This program provides essential support that enables citizens to volunteer in protecting their communities.

Rank: #107 of 248
 Purchase Category: Buy Next

State Funds	\$ 1,405,000
Total Funds	\$ 1,405,000

Office of Financial Management

Current Activity: [Personal Service and Client Service Contracts](#)

The Personal Services and Client Services Contracts section develops and monitors statewide contract policies for personal services and client services as per state regulations. Contract staff provide training and consult with agencies regarding contract and procurement issues to ensure agencies are appropriately expending contract dollars. The staff also provides review and approval of approximately 1,200 personal service contracts filed annually to oversee state agency contract practices and compliance with statutory requirements (RCW 39.29).

Rank: #108 of 248
 Purchase Category: Buy Next

State Funds	\$ 10,447,000
Total Funds	\$ 10,447,000

Office of the Secretary of State

Current Activity: [Administrative Activity](#)

Administration provides the agency with management and policy direction not directly attributed to any program or service. Functions include public information, legislative affairs, policy and planning, heritage center development, international relations, human resources, financial services, contracting and purchasing, and facility and records management.

Rank: #109 of 248
 Purchase Category: Buy Next

State Funds	\$ 37,251,000
Total Funds	\$ 37,251,000

Dept of General Administration

Current Activity: [Motor Pool](#)

The state motor pool was created in 1975 by the Washington State Commission for Efficiency and Accountability in Government to "provide economic, efficient, and effective motor pool transportation services to state agencies." The motor pool manages 1,380 vehicles assigned to agencies on a permanent basis for staff use and a vehicle trip fleet for short-term rental. The motor pool maintains and repairs trip vehicles and many permanently assigned vehicles, as well as vehicles owned by various state agencies.

Strengthen Government’s Ability to
 Achieve Results Efficiently and Effectively

Rank: #110 of 248
 Purchase Category: Buy Next

State Funds	\$ 915,000
Total Funds	\$ 915,000

Office of State Auditor

Current Activity: [Local Government Budgeting, Accounting and Reporting System and Statistics](#)

The Office of the State Auditor, in collaboration with local governments, sets uniform accounting standards for local governments, allowing for consistent reporting of data, timely analysis, and greater public understanding. The office helps local governments meet these standards by providing technical assistance and training. Each year, the office works with local governments to update the Budgeting, Accounting, and Reporting Systems for local governments. Annually, the office publishes a compilation of local government comparative statistics, a 10-year history of financial information for comparing entities and analyzing programs. Bond rating agencies often rely on the local government financial reporting system in performing their assessments.

Rank: #111 of 248
 Purchase Category: Buy Next

State Funds	\$ 6,213,000
Total Funds	\$ 6,213,000

Department of Personnel

Current Activity: [Recruitment, Assessment, and Appointments](#)

Assisting state agencies in filling job openings throughout state government is a core business function of the Department of Personnel (DOP). DOP assists agencies in recruiting a diverse pool of qualified candidates, especially for hard-to-fill positions which require a more targeted recruitment effort. DOP maintains a statewide recruitment website and an electronic application and screening system that provide agencies immediate access to names of job applicants with the key competencies needed for a specific job. DOP provides assistance and consultation to help agencies use effective assessment tools, background research, and other selection techniques to ensure candidates are well-qualified.

Rank: #112 of 248
 Purchase Category: Buy Next

State Funds	\$ 9,987,000
Total Funds	\$ 9,987,000

Department of Information Services

Current Activity: [Information Services Policy Development and Project Oversight](#)

DIS provides staff support to the Information Services Board, which is composed of representatives of all three branches of state government, as well as private industry. Activities include the development of statewide information technology (IT) policy, oversight of major IT projects, preparation of technical IT standards, and evaluation of the technical merits of proposed projects. DIS is also the lead agency and provides staff support for IT committees and task forces.

Strengthen Government’s Ability to
 Achieve Results Efficiently and Effectively

Rank: #113 of 248
 Purchase Category: Buy Next

State Law Library

State Funds	\$ 4,490,000
Total Funds	\$ 4,490,000

Current Activity: [Legal Research and Research Services](#)

The State Law Library, located in the Temple of Justice in Olympia, maintains a legal research library and provides legal reference services to state government and the public. In addition, three branch libraries are maintained at the Court of Appeals in Seattle, Tacoma, and Spokane. The primary function of the State Law Library is to provide a legal research library for use by the public, state officials, staff and employees of the judicial, legislative, and executive branches of government, including all commissions, agencies and boards, local governments, and members of the bar. The State Law Library also advises administrative bodies of county law libraries on developing and improving county law library services. State law (RCW 27.20) establishes the State Law Library as part of the judicial branch of government under the jurisdiction of the Supreme Court.

Rank: #114 of 248
 Purchase Category: Buy Next

Dept of General Administration

State Funds	\$ 9,058,000
Total Funds	\$ 9,058,000

Current Activity: [Real Estate Services](#)

The Department of General Administration is responsible for supplying real estate services to state agencies, boards, and commissions. Functions include comprehensive leasing and architectural services and contracting for the long-term lease, purchase, or sale of state-owned properties. Support is also provided to agencies to help meet the goals of the commute trip reduction (CTR) law to reduce single-occupancy vehicle use, congestion, air pollution, and energy use. In addition the CTR program, in partnership with Intercity Transit, manages the State Agency Rider (STAR)Pass, which provides state employees located in work sites in Thurston County a fare-free transit pass, enabling them to travel on any Intercity Transit route. Through contracts, the program provides direct support for the guaranteed ride home programs in Thurston, Pierce , King, and Spokane Counties.

Rank: #115 of 248
 Purchase Category: Buy Next

CTED

State Funds	\$ 1,394,000
Total Funds	\$ 1,394,000

Current Activity: [Local Government Fiscal Notes](#)

The Local Government Fiscal Note program performs mandated analyses on legislation affecting local governments and prepares fiscal notes used in legislative deliberations. This program produces more fiscal notes than any single state agency.

Strengthen Government's Ability to
 Achieve Results Efficiently and Effectively

Rank: #116 of 248
 Purchase Category: Buy Next

State Funds	\$ 5,117,000
Total Funds	\$ 5,117,000

Office of Financial Management

Current Activity: [Management, Accountability and Performance](#)

This activity assists agencies in successfully implementing the Governor's management agenda, including Plain Talk and GMAP (Executive Orders 05-02 and 05-03) It also provides technical assistance and enterprise-wide strategic direction on performance and accountability.

Rank: #117 of 248
 Purchase Category: Buy Next

State Funds	\$ 5,000
Total Funds	\$ 5,000

Department of Revenue

Intellectual Content Reproduction: [Tax Policy Research, Analysis, and Interpretation](#)

DOR was recently contacted by an in-state company that sells movies and software packages on DVDs. The company expressed an interest in having their DVDs manufactured by another in-state company, but stated that it would not do so because of the increased tax burden that would follow that action. In response, the Department developed this proposal that would permit companies that provide intellectual content to processors for hire to engage another in-state company to manufacture its products without incurring an increased tax liability. This bill will remove the disincentive under current law to use in-state processors when one company is providing the intellectual content for DVDs or similar products.

Rank: #118 of 248
 Purchase Category: Buy Next

State Funds	\$ 6,568,000
Total Funds	\$ 6,568,000

Joint Leg. Audit & Review Committee

Current Activity: [Program Evaluation and Studies for the State Legislature](#)

The Legislative Audit and Review Committee (JLARC) provides the Legislature with analysis and recommendations on issues of legislative concern. JLARC conducts performance evaluations, policy studies, Sunset Act program reviews, and other studies which are intended to provide the Legislature with the information it needs to make cost-effective use of the taxpayer dollars.

Strengthen Government's Ability to
 Achieve Results Efficiently and Effectively

Rank: #119 of 248
 Purchase Category: Buy Next

State Funds	\$ 18,378,000
Total Funds	\$ 18,378,000

Joint Legislative Systems Committee

Current Activity: [Information Technology and Telecommunications Services](#)

The Joint Legislative Systems Committee was created in 1986. It oversees information technology in the Legislature and enforces the policies, procedures, and standards established by the Committee. It functions primarily through the activities of its operating arm, the Legislative Service Center (LSC), which provides a full range of information technology services to the House, Senate, and legislative subagencies. LSC's services include computing and telecommunication operations, equipment maintenance and repair, applications support, customer training, and help desk support. LSC also provides selected services to certain non-legislative customers. In addition, LSC provides support for electronic access to legislative information.

Rank: #120 of 248
 Purchase Category: Buy Next

State Funds	\$ 706,000
Total Funds	\$ 706,000

Office of Attorney General

Continue DSHS Juvenile Caseload: [Legal Services to State Agencies](#)

The Office of the Attorney General requests \$706,000 and 2.5 FTEs to fund legal services for the Department of Social and Health Services in Thurston County needed to respond to impact created by the Public Defense Parents' Representation Project.

Rank: #121 of 248
 Purchase Category: Buy Next

State Funds	\$ 4,531,000
Total Funds	\$ 4,531,000

Dept of General Administration

Current Activity: [Energy Services](#)

Energy Services provides engineering services to agencies on a fee-for-service basis to assist agencies in conserving energy and reducing their energy costs. Engineers also conduct energy life cycle cost reviews, assist with sustainable design, and support building commissioning. Agencies incur no direct costs as all costs are paid for with energy savings.

Strengthen Government's Ability to
 Achieve Results Efficiently and Effectively

Rank: #122 of 248
 Purchase Category: Buy Next

State Funds	\$ 678,000
Total Funds	\$ 678,000

DIS

Small Agency Technology Support: [Information Services Policy Development and Project Oversight](#)

Three Information Technology positions are needed to provide technology support, and ISB standard compliance for 22 small agencies. These Information Technology Specialists will focus on computer installation, maintenance, and troubleshooting while offering technical advice and assistance to management on information technology policies, procedures, and new acquisitions.

Rank: #123 of 248
 Purchase Category: Buy Next

State Funds	\$ 8,000
Total Funds	\$ 8,000

Joint Transportation Committee

Current Activity: [Research and Financial Analysis of Transportation Issues](#)

The purpose of the Joint Transportation Committee (JTC) is to review and research transportation programs and issues to better inform state and local government and policymakers, including legislators. The JTC may also make recommendations for audits to the Transportation Performance Audit Board.

Rank: #124 of 248
 Purchase Category: Buy Next

State Funds	\$ 4,100,000
Total Funds	\$ 6,020,000

Office of the Secretary of State

Current Activity: [Election Cost Reimbursement to Counties](#)

This activity provides primary and general election cost reimbursements to county election offices in odd-numbered election years and for the presidential primary.

Rank: #125 of 248
 Purchase Category: Buy Next

State Funds	\$ 1,093,000
Total Funds	\$ 1,093,000

Department of Personnel

Current Activity: [Training and Development Services](#)

The Department of Personnel is responsible for developing, providing, and monitoring training and developmental services for state employees. The primary focus involves comprehensive management and leadership development with an additional required focus on certain mandatory subjects such as sexual harassment awareness and prevention. Services include, but are not limited to, classroom and e-learning opportunities, special speaker events, and access to organizational development consultation. Additionally, DOP maintains the statewide system for training and development events registration and statewide archived training participation records for each state employee.

Strengthen Government's Ability to
 Achieve Results Efficiently and Effectively

Rank: #126 of 248
 Purchase Category: Buy Next

Liquor Control Board

State Funds	\$ 27,954,000
Total Funds	\$ 27,954,000

Current Activity: [Administrative Activity](#)

The Liquor Control Board (LCB) establishes policies for the sale of alcoholic beverages and tobacco products throughout the state. Activities funded in this category include costs for the overall management of agency employees, and oversight of administrative and policy duties.

Rank: #127 of 248
 Purchase Category: Buy Next

LEOFF 2 Retirement Board

State Funds	\$ 2,067,000
Total Funds	\$ 2,067,000

Current Activity: [Law Enforcement Officers' and Fire Fighters' Plan 2 Retirement Board](#)

Develop policy recommendations, adopt contribution rates, and oversee the administration of the Law Enforcement Officers' and Fire Fighters' Plan 2.

Rank: #128 of 248
 Purchase Category: Buy Next

Department of Information Services

State Funds	\$ 4,824,000
Total Funds	\$ 4,824,000

Current Activity: [Enterprise Initiatives Group](#)

The Enterprise Initiatives Group helps agencies develop enterprise business solutions. DIS brings state and local government partners together to develop cross-agency and cross-jurisdictional initiatives and information technology services that improve overall government effectiveness.

Rank: #129 of 248
 Purchase Category: Buy Next

Public Printer

State Funds	\$ 22,083,000
Total Funds	\$ 22,083,000

Current Activity: [Printing and Related Services](#)

The Department of Printing was established by the Legislature to be the printer of government documents and to determine when it is most effective to buy printing services and products from private sources. The agency provides traditional offset and digital printing, on-demand copy services, variable data, and direct mail services, and hosts warehousing and distribution of printed products and promotional items for government organizations through our website applications. Print technology-consulting services assist agencies with unique printing needs for major agency applications and also for assistance in managing their office printing resources. The agency's main plant is located in Tumwater and houses the offset and digital presses, the fulfillment program, inserting and ink-jetting equipment, envelope manufacturing operation and administrative offices. The Department of Printing has copy centers co-located with our customers in the Olympia/Lacey/Tumwater areas. These products and services are provided to state and local government organizations, Indian tribes, and public organizations.

**Strengthen Government's Ability to
 Achieve Results Efficiently and Effectively**

Rank: #130 of 248
 Purchase Category: Buy Next

State Funds	\$ 3,780,000
Total Funds	\$ 3,780,000

Department of Personnel

Current Activity: [Workforce Development and Productivity](#)

The Department of Personnel provides comprehensive training, development, and career services to promote skills development and productivity of state employees and managers. These services include a wide range of both classroom and e-learning opportunities. DOP offers expert consultation and assistance in the areas of organizational development, workforce planning, and individual performance management.

Rank: #131 of 248
 Purchase Category: Buy Next

State Funds	\$ 2,471,000
Total Funds	\$ 2,471,000

State Investment Board

Strengthen Tech Infrastructure: [Investment Activities](#)

The backbone of sound investment decisions is a comprehensive understanding of risk. This budget request will provide funding to allow the Washington State Investment Board (WSIB) to build a risk system that will provide risk modeling, stress testing, exposure analysis, and risk budgeting. The goal is to be able to look across all of our holdings and understand how the portfolio acts as a whole under various market movements, as well as to better understand where the portfolio is correlated. Additionally, funding for WSIB usage of Department of Information Services services to support electronic records management and hosting of WSIB's disaster recovery infrastructure to improve operational resiliency are requested.

Rank: #132 of 248
 Purchase Category: Buy Next

State Funds	\$ 5,176,000
Total Funds	\$ 5,176,000

Department of Information Services

Current Activity: [Enterprise Multimedia Services](#)

DIS delivers video and multimedia production services, including video production, webcasting, satellite broadcasts, Web site development, and interactive design (integrating web, voice, and video).

Rank: #133 of 248
 Purchase Category: Buy Next

State Funds	\$ 3,662,000
Total Funds	\$ 3,662,000

Office of the Secretary of State

Current Activity: [Agency Information Technology](#)

This activity provides the agency with central oversight and coordination of technology, including the agency's information technology plan, server maintenance, hardware/software maintenance and programming, and web service development.

Strengthen Government's Ability to
 Achieve Results Efficiently and Effectively

Rank: #134 of 248

Purchase Category: Buy Next

Dept of General Administration

State Funds	\$ 961,000
Total Funds	\$ 961,000

Current Activity: [Plant Operations Support](#)

This activity provides information, technical assistance, and consultation on physical plant operations and maintenance issues to state and local governments, as well as services to the public works community and the K-12 school system.

Rank: #135 of 248

Purchase Category: Buy Next

Office of the Secretary of State

State Funds	\$ 6,187,000
Total Funds	\$ 6,187,000

Current Activity: [Imaging Services and Security Microfilm](#)

This activity provides imaging services on a cost-recovery basis to state and local agencies to ensure permanent retention of essential records and documents of legal or historical significance. Services include imaging (filming, scanning, and digital conversion); creating an inventory; quality review and inspection; brown-toning for preservation; and off-site security storage of archival microfilm and images. The unit also provides assessment and consultation on local government holdings and microfilm/imaging standards.

Rank: #136 of 248

Purchase Category: Buy Next

Municipal Research Council

State Funds	\$ 6,324,000
Total Funds	\$ 6,324,000

Current Activity: [Municipal Research Services](#)

The Municipal Research Council is composed of legislators, city and county officials, and one member appointed by the Governor. The council's primary purpose is to provide Washington's local officials with professional advice, research, and information on topics related to local government. The council has no independent staff, but contracts with the Department of Community, Trade and Economic Development and the Municipal Research and Services Center, a private non-profit agency in Seattle. Through the center, the council responds to requests for information on municipal law, finance, growth management, public works, management, and operations. The center's library holds the state's largest collection of municipal reference materials, with over 12,000 volumes. The center also publishes many research articles and operates a website that received 2.17 million visitors in FY 2003. These services reduce the need for local staff and are crucial to smaller units of local government.

**Strengthen Government's Ability to
 Achieve Results Efficiently and Effectively**

Rank: #137 of 248
 Purchase Category: Buy Next

State Funds	\$ 1,258,000
Total Funds	\$ 1,258,000

Department of Personnel

E-Recruiting Improvements: [Human Resource Management System - Payroll](#)

Department of Personnel is requesting \$1,258,000 to fund improvements to the state's online recruitment tool (E-Recruiting). These improvements will address problems with the user interface that may discourage job seekers from applying for state jobs and accessibility challenges reported by visually impaired and blind job seekers. An improved tool will encourage more state employers to list their jobs in E-Recruiting, reducing the need for job seekers to search multiple locations to find state job opportunities. An improved recruitment tool will enhance the state's ability to recruit and hire the right people to staff essential state functions.

Rank: #138 of 248
 Purchase Category: Buy Next

State Funds	\$ 3,609,000
Total Funds	\$ 3,609,000

Department of Personnel

HRMS Archiving Solution: [Human Resource Management System - Payroll](#)

The amount of data in the State's Human Resource Management System has doubled in size since the system was implemented in 2006. The current storage allocated is 11 terabytes of data, and is expected to double in size again, within the next 2 years. As data continues to grow, the systems will experience increasing performance and response time issues, slowing down all processing, including payroll. This \$3.6 million is requested to implement an archiving solution, removing historical data from the production environments, maintaining their processing efficiency. Archiving the historical data will enable more efficient management of storage growth, and the data will be available for reporting purposes and to meet legal requirements for file retention.

Rank: #139 of 248
 Purchase Category: Buy Next

State Funds	\$ 40,000
Total Funds	\$ 40,000

Liquor Control Board

Add Ten Contract Stores: [Contract Liquor Store Operations](#)

In order to meet the ongoing demands of increased population in the 21-year-old and over age bracket, the Liquor Control Board (LCB) is requesting funding for ten new Contract Liquor Stores (CLS) in the 2009-2011 biennium. An investment of about \$1.3 million per year to pay for CLS will help the agency improve sales by approximately \$13 million annually when fully implemented. This would translate into \$2.9 million net return back to the state and local governments per year when fully implemented. About \$1.45 million would be considered General Fund.

Strengthen Government’s Ability to
 Achieve Results Efficiently and Effectively

Rank: #140 of 248
 Purchase Category: Buy Next

State Funds	\$ 76,000
Total Funds	\$ 76,000

Board for Volunteer Firefighters

Reallocation Incremental Increase: [Benefits to Volunteer Firefighters and Reserve Law Enforcement Officers](#)

The Board for Volunteer Firefighters and Reserve Officers (BVFF & RO) recently reviewed its employees job descriptions and classifications. Department of Personnel has been changing, combining, and reclassifying many job classifications. The federal Department of Labor has also been auditing agencies to ensure that personnel are correctly classified and several agencies both in our state and others have received fines because of incorrect classifications. As a result, the BVFF & RO audited its own employee job descriptions and classifications and found that two positions were incorrectly classified. We have corrected the classifications, but need the funding to pay the incremental difference between the old and the new classifications.

Rank: #141 of 248
 Purchase Category: Buy Next

State Funds	\$ 1,262,000
Total Funds	\$ 1,262,000

Office of Attorney General

Current Activity: [Executive Ethics Board](#)

The Executive Ethics Board is a regulatory board responsible for addressing violations of the State Ethics in Public Service Act. It also promotes and supports ethical awareness and principled action through knowledge and understanding of this law. The Board fulfills its mission under specific statutory mandates that include: developing educational materials and training; adopting rules and policies; issuing advisory opinions; investigating and resolving allegations of misconduct through an adjudicative process; reviewing certain contracts between state agencies and state officers and employees; and reviewing agency policies. The Board and its staff conducts ongoing training and educational workshops as well as teaching individualized agency training sessions. It responds to complaints through fair and impartial investigation, settlement, and hearing if settlement cannot be reached. While the Board is an independent body, the Office of the Attorney General provides its Board staff and its legal representation through two different divisions, one that provides a legal advisor and another that provides a prosecutor for the Board's regulatory actions. Currently, the Board staff consists of an executive director, investigator, and a training and information specialist. .

Rank: #142 of 248
 Purchase Category: Buy Next

State Funds	\$ 1,644,000
Total Funds	\$ 1,644,000

Office of State Auditor

Current Activity: [Investigating Improper Governmental Actions](#)

The State Auditor administers the state employee whistleblower program which encourages state employees to disclose, to the extent not expressly prohibited by law, improper governmental actions. Improper governmental action means any action by an employee undertaken in the performance of the employee's official duties, which is a gross waste of public funds or resources or in violation of federal or state law or rule, if the violation is not merely technical or of a minimum nature, or of substantial and specific danger to the public health or safety.

**Strengthen Government's Ability to
 Achieve Results Efficiently and Effectively**

Rank: #143 of 248
 Purchase Category: Buy Next

State Funds	\$ 49,000
Total Funds	\$ 49,000

Dept of General Administration

Emergency Management: [Administrative Activity](#)

Recent experiences with natural disasters and other catastrophic events in this state and others dictate the critical need to fund an Emergency Operations Manager at Department of General Administration (GA). As the primary lead for logistics, facilities, and public works support statewide, GA must have the capacity necessary to conduct year-round planning, coordination and preparations in collaboration with the Washington Military Department staff; all state agency planners; federal agencies; first responders; and local governments. GA is also the primary agency responsible for Capitol Campus disaster recovery and business resumption.

Rank: #144 of 248
 Purchase Category: Buy Next

State Funds	\$ 42,630,000
Total Funds	\$ 42,630,000

State Lottery Commission

Updated Incentive Pay Structure: [Washington's Lottery](#)

Lottery District Sales Representatives (DSRs) and Scratch Specialists current incentive pay structure allows them to receive incentive pay when sales exceed 100% up to 103%. This updated structure would allow sales staff to earn incentives up to 20 ranges higher than their current pay for sales that are up to 115% of budgeted sales. This updated structure is included in the WFSE Contract for 2009-11, which covers all DSRs. This new incentive structure would allow the Lottery to incentivize sales staff to grow their sales to 115% or more of the current budgeted sales. Based on a probable scenario of some sales staff remaining at the current incentive level and some reaching the higher levels, sales would increase to 109% of the currently budgeted amounts, resulting in an additional \$27 million in profit available for distribution to Lottery beneficiaries.

Rank: #145 of 248
 Purchase Category: Buy Next

State Funds	\$ 1,431,000
Total Funds	\$ 1,431,000

Dept of General Administration

Procurement Reform (Roadmap): [Statewide Procurement](#)

Washington state procurement authority is dispersed by acquisition type among 23 statutes, including 18 state agencies, and federal authorities. This complexity impedes agencies' abilities to manage acquisitions for state government operations. The state identified addressing these problems as a prerequisite for further investment in enterprise business technology. This request seeks to increase General Administration's expenditure authority to be consistent with anticipated costs to reform existing purchasing policies while identifying necessary organizational and legislative changes for future transformation. This foundational work will apply best practices that lead to future efficiencies and improved accountability and transparency into the state's procurement process.

Strengthen Government’s Ability to
 Achieve Results Efficiently and Effectively

Rank: #146 of 248
 Purchase Category: Buy Next

State Funds	\$ 31,349,000
Total Funds	\$ 31,349,000

Dept of General Administration

Current Activity: [Custodial Services](#)

This activity provides daily custodial services for over three million square feet of building space. Custodial services include the cleaning of all office space, public and common-use areas, restroom sanitizing and stocking of supplies, special floor and carpet care, emergency and urgent clean-up, building locking and unlocking, support for special events on and around the Capitol Campus, and collection of recyclable materials.

Rank: #147 of 248
 Purchase Category: Buy Next

State Funds	\$ 2,419,000
Total Funds	\$ 2,419,000

Office of the Secretary of State

Current Activity: [State Depository Collection](#)

This activity provides citizens with access to print and digital information and publications, both current and historical, from Washington State agencies.

Rank: #148 of 248
 Purchase Category: Buy Next

State Funds	\$ 6,152,000
Total Funds	\$ 6,152,000

State Investment Board

Investment Excellence Continuity: [Investment Activities](#)

This budget request will enhance the performance and accountability of the Washington State Investment Board (WSIB). It increases capacity to manage global funds, tangible assets, active marketable securities funds, and other innovative vehicles. The proposal improves our ability to manage risk by integrating qualitative and quantitative analysis into processes and decisions. The agency's objective is to effectively construct and oversee premium investment portfolios for state retirement systems and other public funds. This request favorably positions the WSIB to attain the 8 percent return objective set by the Legislature.

Rank: #149 of 248
 Purchase Category: Buy Next

State Funds	\$ 31,000
Total Funds	\$ 31,000

Department of Revenue

Improve Tax Administration: [Tax Policy Research, Analysis, and Interpretation](#)

Over time, the Department of Revenue has accumulated a number of suggested bill proposals that would make relatively minor but nonetheless substantive changes to the tax statutes. Since most of these proposals propose substantive changes in law, they are not appropriate for inclusion in a purely technical corrections bill. These proposals address numerous inefficiencies in the system that don't rise to the level of justifying a single bill for any one proposal. Collectively, however, they do represent a substantial improvement to the tax system.

Strengthen Government's Ability to
 Achieve Results Efficiently and Effectively

Rank: #150 of 248
 Purchase Category: Buy Next

State Funds	\$ 1,926,000
Total Funds	\$ 1,926,000

Dept of General Administration

Current Activity: [Parking Management](#)

This activity provides direction, long-range planning, stewardship, rate setting, quality assurance, overall property management, and assignment of parking spaces and fees. GA manages more than 7,000 parking spaces at the State Capital and other GA facilities located around the state, providing parking to agencies, employees, and the visiting public in the support of conducting state business. Parking is provided on a monthly, hourly, and special-permit basis. This activity includes cleaning and maintenance of parking garages at the State Capital campus.

Rank: #151 of 248
 Purchase Category: Buy Next

State Funds	\$ 9,409,000
Total Funds	\$ 9,409,000

Dept of General Administration

Current Activity: [Material Management Center](#)

RCW 43.19 requires the Department of General Administration (GA) to develop and recommend overall state policy regarding the following material control functions: determination where consolidations, closures, or additions of stores should be initiated; institution of standard criteria for when and where an item in the state supply system should be stocked; establishment of stock levels to be maintained in state stores and standards for replenishment; formulation of an overall distribution and redistribution system for stock items which establishes sources of supply support for all agencies, including interagency supply support; standardization of records and forms used for supply activities; criteria for use of warehouse space; reduction of transportation costs incurred by the state for materials, supplies, services, and equipment; performance measures for the reduction of total overall expenses for material, supplies, equipment, and services; establishment of a standard system for all state organizations to record and report dollar savings and avoidance from improved material control procedures; and development of procedures for the exchange of material control services. GA also maintains a central store for the centralized storage and distribution of such supplies, equipment, and other items of common use in the daily operation of state agencies, colleges and universities, political subdivisions, and eligible non-profit corporations.

Rank: #152 of 248
 Purchase Category: Buy Next

State Funds	\$ 1,549,000
Total Funds	\$ 1,549,000

Dept of General Administration

Current Activity: [State Capitol Visitor Services](#)

The State Capitol Visitor Services activity provides public information and access to the public for the capitol campus, including information about state agencies, the Legislature, and tourist attractions on campus, in the local area, and throughout the state. Educational tours are provided to the visiting public, school children, and dignitaries. Staff conduct tours of the Legislative Building, state capitol grounds, capitol conservatory, and the Temple of Justice. Special events, such as rallies, demonstrations, and other formal gatherings, are also coordinated by Visitor Services.

Strengthen Government's Ability to
 Achieve Results Efficiently and Effectively

Rank: #153 of 248

Purchase Category: Buy Next

State Funds	\$ 118,000
Total Funds	\$ 118,000

Dept of General Administration

Relocate GA Servers: [Administrative Activity](#)

This funds costs associated with planning and conducting the move of General Administration's (GA) 38 servers into the Office Building 2 data center when GA moves out of the GA Building in November 2009. Included are the ongoing incremental costs to pay the Department of Information Services (DIS) for its a la Carte services.

Rank: #154 of 248

Purchase Category: Buy Next

State Funds	\$ 744,000
Total Funds	\$ 744,000

Public Disclosure Commission

Current Activity: [Agency Administration](#)

Agency Administration provides administrative and management support to the Public Disclosure Commission.

Rank: #155 of 248

Purchase Category: Buy Next

State Funds	\$ 159,000
Total Funds	\$ 159,000

Dept of General Administration

Emergency Management: [Administrative Activity](#)

Recent experiences with natural disasters and other catastrophic events in this state and others dictate the critical need to fund an Emergency Operations Manager at Department of General Administration (GA). As the primary lead for logistics, facilities, and public works support statewide, GA must have the capacity necessary to conduct year-round planning, coordination and preparations in collaboration with the Military Department staff; state agency planners; federal agencies; first responders; and local governments. GA is also the primary agency responsible for Capital Campus disaster recovery and business resumption.

Rank: #156 of 248

Purchase Category: Buy Next

State Funds	\$ 269,000
Total Funds	\$ 269,000

Dept of General Administration

Relocate GA Servers: [Administrative Activity](#)

This funds costs associated with planning and conducting the move of General Administration's (GA) 38 servers into the Office Building 2 data center when GA moves out of the GA Building in November 2009. Also included are the ongoing incremental costs to pay the Department of Information Services for its a la Carte services.

Strengthen Government's Ability to
 Achieve Results Efficiently and Effectively

Rank: #157 of 248
 Purchase Category: Buy Next

State Funds	\$ 1,659,000
Total Funds	\$ 1,659,000

Department of Information Services

Videoconferencing: [Voice Telephony Services](#)

Videoconferencing services are provided for use by state and local agencies, education institutions, tribal governments, and qualifying non-profit organizations at locations throughout the state.

Rank: #158 of 248
 Purchase Category: Buy Next

State Funds	\$ 322,000
Total Funds	\$ 322,000

Office of the Governor

Current Activity: [Maintenance of Governor's Mansion](#)

The Executive Mansion is provided for the Governor's residential use and to fulfill ceremonial responsibilities. The Governor's personal expenses are the responsibility of the Governor and are not included in the mansion budget.

Rank: #159 of 248
 Purchase Category: Buy Next

State Funds	\$ 396,000
Total Funds	\$ 396,000

Comm on Salaries Elected Officials

Current Activity: [Salary Setting for Elected Officials](#)

The State Constitution and state law direct the Citizens' Commission on Salaries for Elected Officials to set the salaries of the state's elected officials, including the Governor, Lieutenant Governor, Secretary of State, Treasurer, Auditor, Attorney General, Superintendent of Public Instruction, Commissioner of Public Lands, and Insurance Commissioner, members of the Legislature, Justices of the Supreme Court, and judges of the Courts of Appeals, Superior Courts, and District Courts. The Commission is required to set the salaries in accordance with the duties of each office. The salary setting process begins with the adoption of a proposed salary schedule upon which the public is invited to comment. Following a series of public hearings and work sessions, a biennial salary schedule is adopted, filed with the Secretary of State, and becomes law 90 days after filing, unless overturned by voter referendum.

Rank: #160 of 248
 Purchase Category: Buy Next

State Funds	\$ 297,000
Total Funds	\$ 297,000

Office of Administrative Hearings

Technology Infrastructure Solutions: [Administrative Hearings](#)

The Office of Administrative Hearings (OAH) IT infrastructure requires improvement in many areas to ensure business continuity. These include replacing outdated and no longer supported telephone systems in the Olympia, Spokane, Vancouver, and Yakima offices; replacing outdated and end-of-life Ethernet network switches and network routers in all offices and installing a data sharing and document collaboration system. The above systems are the final components in updating an agency infrastructure that is out of date. If these systems failed, there would be a serious impact on our services to the citizens of the state.

Strengthen Government's Ability to
 Achieve Results Efficiently and Effectively

Rank: #161 of 248
 Purchase Category: Buy Next

State Funds	\$ 556,000
Total Funds	\$ 556,000

Office of the Secretary of State

Local Records Preservation: [State Archives](#)

The Secretary of State Archives Division received approval to continue two projects in 2007-2009. One project is to process a backlog of local archival collections in the Regional Archives and the other is to repair substandard security microfilm for local governments. Both projects need to be continued through the 2009-2011 biennium. This provides four project positions to continue the processing of backlogged archival collections and funding to repair additional security microfilm through filming or scanning of original documents to create a complete record that meets preservation standards.

Rank: #162 of 248
 Purchase Category: Buy Next

State Funds	\$ 242,000
Total Funds	\$ 242,000

Office of Attorney General

Electronic Records Management: [Legal Services to State Agencies](#)

The Office of the Attorney General (AGO) requests \$242,022 and 1.0 FTE to achieve improved efficiencies in electronic record management. This will enhance the ability to store and retrieve information and documents which are critical to the operations of a major public law office.

Rank: #163 of 248
 Purchase Category: Buy Next

State Funds	\$ 3,000,000
Total Funds	\$ 3,000,000

Liquor Control Board

Add Store FTEs: [State Liquor Store Operations](#)

OFM and the Legislature recognized the need to increase the operational budget for state liquor stores during the 2007-09 biennium. With those increases the current sales per employee are approximately 70,000 bottles per year. However, LCB has projected 3% sales growth moving forward in the 2009-11 biennium. In order to maintain the current level of service and public safety to LCB customers and staff, LCB is requesting 21 additional store FTEs per year beginning in FY2010. When fully implemented, an investment of approximately \$2 million per year should generate approximately \$4.4 million in additional sales each year* which generates tax revenue of almost \$1.2 million of which \$856,000 would be General Fund.

**Strengthen Government's Ability to
 Achieve Results Efficiently and Effectively**

Rank: #164 of 248
 Purchase Category: Buy Next

State Funds	\$ 1,306,000
Total Funds	\$ 1,306,000

Liquor Control Board

Add Five New State Stores: [State Liquor Store Operations](#)

In order to meet the ongoing demands of increased population in the 21-year-old and over age bracket, the Liquor Control Board (LCB) is requesting funding and staffing for 5 new State Stores in the 2009-2011 biennium. An investment of about \$2.4 million per year for state operated stores will help the agency improve sales by approximately \$9.8 million annually when fully implemented. This would translate into additional tax revenue for the state of \$2.6 million plus an annual net return to general fund of about \$384k with an additional \$384k to cities and counties when fully implemented.

Rank: #165 of 248
 Purchase Category: Buy Next

State Funds	\$ 629,000
Total Funds	\$ 629,000

Governor's Office of Indian Affairs

Current Activity: [Promote Government Relations](#)

The Governor's Office of Indian Affairs assists the state in developing and implementing policies, as well as conducting its relations with federally-recognized tribes on a government-to-government basis, consistent with the principles identified and affirmed in the 1989 Centennial Accord, 1999 Millennium Agreement, and Governor's Proclamation of July 21, 1997. The office works to improve communication between the state of Washington and federally-recognized tribes and tribal organizations.

Rank: #166 of 248
 Purchase Category: Buy Next

State Funds	\$ 1,529,000
Total Funds	\$ 1,529,000

Department of Personnel

Current Activity: [Employee Advisory Service](#)

The mission of the Employee Advisory Service (EAS) is to support and enhance employee performance and to promote a safe and productive work environment for employees. EAS serves about 60,000 merit system employees and their families; it also contracts with non-merit system entities, such as the Washington State Ferries, higher education institutions, and municipalities. EAS provides confidential, no-charge assistance to employees and family members, identifying and resolving a variety of personal problems affecting their job performance. It offers assistance to agencies in addressing productivity issues, provides supervisor training to manage change and on-the-job behavioral problems, and offers reduction-in-force workshops. EAS also coordinates independent medical evaluations for threat assessment and/or fitness for duty and provides critical incident management services.

Strengthen Government's Ability to
 Achieve Results Efficiently and Effectively

Rank: #167 of 248
 Purchase Category: Buy Next

State Funds	\$ 111,000
Total Funds	\$ 111,000

State Lottery Commission

Add 1 Floating DSR: [Washington's Lottery](#)

Lottery has experienced significant growth over the last two years; placing many pressures on the current staff of 33 Lottery District Sales Representatives (DSR). With the projected increase in sales and total account loads the Lottery is at risk of not meeting the customer service needs of the retailers. During 2009-11, 11 of the 33 DSRs will eligible for retirement, and the remaining DSRs will be unable to fill the temporary gaps that are left. The Lottery would like to add one full-time position to the sales department that would act as a floating DSR. This person would fill-in for DSRs when they are on extended vacation or resign. This would allow for a high level of customer service to be provided to Lottery retailers and prevent the loss of sales due to non-coverage.

Rank: #168 of 248
 Purchase Category: Buy Next

State Funds	\$ 709,000
Total Funds	\$ 709,000

State Lottery Commission

Integrated Financial Package: [Washington's Lottery](#)

Washington's Lottery is required by RCW 67.70.040 to maximize revenue to the State consonant within the dignity of the state. As such, the Lottery's Director has the fiscal responsibility to pursue the acquisition and implementation of an integrated financial accounting package with sound data processing controls. This package will not be funded from the General Fund but by the Lottery's legislatively appropriated account. This package will be integrated with the state's AFRS system and will position the agency's financial reporting to become more efficient and effective while maintaining internal controls, and ensuring timely and reliable reporting.

Rank: #169 of 248
 Purchase Category: Buy Next

State Funds	\$ 4,966,000
Total Funds	\$ 4,966,000

Office of the Secretary of State

Current Activity: [Public Affairs Broadcasting](#)

The Office of the Secretary of State contracts with a non-profit organization to produce gavel-to-gavel television coverage of state government deliberations and other events of statewide significance.

Rank: #170 of 248
 Purchase Category: Buy Next

State Funds	\$ 360,000
Total Funds	\$ 360,000

Office of Attorney General

Public Counsel Unit Staffing: [Legal Services to State Agencies](#)

The Office of the Attorney General (AGO) requests \$360,000 and 1.0 FTE to represent residential and small business utility customers in cases before the Washington Utilities and Transportation Commission (WUTC), state courts and other fora. As the utility ratepayer advocate for the state, Public Counsel faces major and growing demands from the increasing frequency of energy rate increase requests, mergers, and new cases in the area of energy efficiency and renewable energy.

**Strengthen Government's Ability to
 Achieve Results Efficiently and Effectively**

Rank: #171 of 248
 Purchase Category: Buy Next

State Funds	\$ 26,000
Total Funds	\$ 26,000

Econ & Revenue Forecast Council

Ensuring Continued Accuracy: [Revenue Forecasting](#)

The Economic and Revenue Forecast Council is requesting resources to ensure the continued accuracy of the forecast. Human resources development and retention are vital elements in the agency's strategic plan to achieve our mission and vision. The agency recognizes that its future depends on attracting and retaining committed, capable and knowledgeable employees, so is requesting funding to help employees be current on developments in their field. In addition, the agency is requesting resources to augment the benefits of state employment by providing incentives for employees who participate in an agency Commute Trip Reduction plan.

Rank: #172 of 248
 Purchase Category: Buy Next

State Funds	\$ 600,000
Total Funds	\$ 600,000

Office of the Secretary of State

Local Records Preservation: [Imaging Services and Security Microfilm](#)

The Secretary of State Archives Division received approval to continue two projects in 2007-2009. One project is to process a backlog of local archival collections in the Regional Archives and the other is to repair substandard security microfilm for local governments. Both projects need to be continued through the 2009-2011 biennium. This provides four project positions to continue the processing of backlogged archival collections and funding to repair additional security microfilm through filming or scanning of original documents to create a complete record that meets preservation standards.

Rank: #173 of 248
 Purchase Category: Buy Next

State Funds	\$ 1,074,000
Total Funds	\$ 1,074,000

Office of the Secretary of State

Current Activity: [Government Information Locator Service \(GILS\)](#)

This activity provides citizens with online access to government information in Washington through specialized online search tools offering sites for state and local government and consumer protection information.

Rank: #174 of 248
 Purchase Category: Buy Next

State Funds	\$ 4,354,000
Total Funds	\$ 4,354,000

Office of Attorney General

Legal Assistant Job Class Series: [Legal Services to State Agencies](#)

The Office of the Attorney General (AGO) requests \$4,354,000 to fund a proposed Legal Assistant Job Class Series. This would reclassify the existing AGO Legal Secretaries series to a six-level Legal Assistant series.

**Strengthen Government's Ability to
 Achieve Results Efficiently and Effectively**

Rank: #175 of 248
 Purchase Category: Buy Next

State Funds	\$ 23,000
Total Funds	\$ 23,000

Department of Personnel

Current Activity: [Mandated Employee Services](#)

The Department of Personnel offers a variety of mandated services intended to give individual state employees an avenue to seek help with personal and work related issues, access to a third party review of employer actions, and an efficient process for making charitable contributions to the community. Legally mandated services include the Employee Assistance Program (EAP), the Director Review and Employee Appeal Process, and the Combined Fund Drive. Personal or work-related problems may affect job performance, and EAP offers employees free, confidential, and professional help. Managers and supervisors can contact EAP for workforce and performance problems. When critical or traumatic events occur, EAP is often called to assist agencies and individuals. The Director Review and Employee Appeals processes allow employees to request independent parties to review and rule on certain actions taken by their employer. The Washington State Combined Fund Drive is an organized giving program that allows employees to give to charities with the convenience of automatic payroll deduction.

Rank: #176 of 248
 Purchase Category: Buy Next

State Funds	\$ 958,000
Total Funds	\$ 958,000

Office of Administrative Hearings

Case Management System: [Administrative Hearings](#)

The Office of Administrative Hearings (OAH) has three separate case management systems with no integration between them. Consequently business processes are designed around the system versus the best process for handling and tracking the cases. These systems all use outdated and no longer supported software for data entry and storage. The software and data formats are incompatible with state government Information Services Board (ISB) standards and cannot be shared between OAH and partner agencies. A new single Case Management System (CMS) would allow better tracking and handling of cases; simplify case scheduling; compatibility with state government technology direction; and compatibility with OAH partner agencies.

Rank: #177 of 248
 Purchase Category: Buy Next

State Funds	\$ 234,000
Total Funds	\$ 234,000

State Lottery Commission

Updated Incentive Pay Structure: [Washington's Lottery](#)

Lottery District Sales Representatives (DSRs) and Scratch Specialists' current pay structure allows them to receive incentive pay when sales exceed 100% up to 103%. An updated structure would allow sales staff to earn incentives up to 20 ranges higher than their current pay for sales that are up to 115% of budgeted sales. This updated structure is included in the WFSE Contract for 2009-11, which covers all DSRs. This new incentive structure would allow the Lottery to incentivize sales staff to grow their sales to 115% or more of the current budgeted sales. Based on a probable scenario of some sales staff remaining at the current incentive level and some reaching the higher levels, sales would increase to 109% of the currently budgeted amounts, resulting in an additional \$27 million in profit available for distribution to Lottery beneficiaries.

**Strengthen Government's Ability to
 Achieve Results Efficiently and Effectively**

Rank: #178 of 248
 Purchase Category: Buy Next

State Funds	\$ 22,000
Total Funds	\$ 22,000

State Lottery Commission

WaServ - Electronic Records Vault: [Washington's Lottery](#)
 All Lottery email is stored on Lottery equipment, on the Exchange server in individual mailboxes, and in PST files. The contents of these repositories are controlled by the individual users. Storage requirements are growing because of requirements for saving email for potential evidential discovery/litigation hold requests and public records requests. The current method for retrieving requested emails is basically a standard Outlook 'advanced' search on individual mailboxes and PST files, and is time-consuming and unreliable. DIS is offering an archive vault solution – WaSERV, designed for state agencies to use for more efficient archiving and retrieval of emails.

Rank: #179 of 248
 Purchase Category: Buy Next

State Funds	\$ 100,000
Total Funds	\$ 100,000

Dept of General Administration

Campus Security: [Facilities Operation & Maintenance](#)
 A Capital Campus Security Manager is requested to implement the Campus Security Partnership Program. The purpose is to develop and implement a security program that will preserve and enhance the existing security programs located in the Governor's Office, Washington State Patrol, House of Representatives, Senate, and General Administration. The Campus Security Partnership will provide a common, proactive, and responsive system for the Capital Campus. Also requested is funding for a Rapid Notification Service and upgrade of the current radio system.

Rank: #180 of 248
 Purchase Category: Buy Next

State Funds	\$ 755,000
Total Funds	\$ 755,000

Dept of General Administration

Campus Security: [Facilities Operation & Maintenance](#)
 A Capital Campus Security Manager is requested to implement the Campus Security Partnership Program. The purpose is to develop and implement a security program that will preserve and enhance the existing security programs located in the Governor's Office, Washington State Patrol, House of Representatives, Senate, and General Administration. The Campus Security Partnership will provide a common, proactive, and responsive system for the Capital Campus. Also requested is funding for a Rapid Notification Service and upgrade of the current radio system.

**Strengthen Government’s Ability to
 Achieve Results Efficiently and Effectively**

Rank: #181 of 248

Purchase Category: Buy Next

State Funds	\$ 100,000
Total Funds	\$ 100,000

Board for Volunteer Firefighters

Database Replacement Phase Two: [Benefits to Volunteer Firefighters and Reserve Law Enforcement Officers](#)

In the 2005-07, the Board for Volunteer Firefighters and Reserve Officers was given a pool of money to build a new web-based database that would allow some constituent self-service, and would increase security and stability. Since the proposal was originally drafted in 2004, the cost has increased, and OFM and DIS requirements have added to the cost. In addition, technologies have improved, and the basic construction will allow far more constituent self service than originally planned. These additional features would drastically decrease the amount of time taken by both the State Board and by local governments for data entry. As a result, the Board decided to initiate a two-part implementation phase. By completing the basic database project and then immediately building the additional functionality, the agency would save money on contracts. This package would fund the second phase of the project. The second phase would allow police departments, fire departments, and Emergency Medical Service Districts to submit their remittance advices on-line. They would be able to pull up their current list of volunteers from our database and would only have to enter the information for new members, rather than having to type out all the information every time. The new information that they enter would then auto-populate our database, saving the Board Staff from having to take the information from the departments' typed advices and entering it into our database. The same functionality would be available for Accident Reporting and Incident Reporting. Additionally, emergency responders would be able to view an on-line pension calculator, similar to the Department of Retirement Systems', that would also auto-populate retirement forms that the member could print off and send in requesting their retirement money. This would help them plan for retirement better and would also stream-line the process so they could begin receiving their payments more quickly. The agency expects all of these functionality enhancements to allow local governments and the State Board to function more efficiently. They will also allow the departments and individual members to securely view their retirement and injury information more easily, thus promoting a more accessible government.

Rank: #182 of 248

Purchase Category: Buy Next

State Funds	\$ 432,000
Total Funds	\$ 432,000

Office of Administrative Hearings

Legal Support Staff Upgrade: [Administrative Hearings](#)

Legal support staff for the Office of Administrative Hearings (OAH) provides legal support to the Administrative Law Judges. These positions require support staff with knowledge, skills and abilities to perform higher-level duties and responsibilities in a legal environment in state government than the current legal secretary classifications. OAH recommends a reclassification for the legal secretary class series to support and maintain an effective and efficient workforce and to address recruitment and retention issues.

Strengthen Government's Ability to
 Achieve Results Efficiently and Effectively

Rank: #183 of 248
 Purchase Category: Buy Next

State Funds	\$ 222,000
Total Funds	\$ 222,000

Liquor Control Board

Risk Management: [Administrative Activity](#)

The Liquor Control Board (LCB) has experienced and will continue to experience work related injuries. These injuries not only severely impact agency safety efforts, but serve to erode employees trust and the trust of the public in LCB's ability to operate safely. Enterprise Risk Management requires the agency to conduct annual risk assessments related to the retail business plan and strategic plan. Annually assessing risk is essential to ensuring LCB keeps up with the ever changing environment. A new risk manager could place focus on annual assessments. The LCB is requesting funding to add a Risk Manager.

Rank: #184 of 248
 Purchase Category: Buy Next

State Funds	\$ 115,000
Total Funds	\$ 115,000

State Lottery Commission

Updated Security Monitoring System: [Washington's Lottery](#)

Due to the nature of the Lottery's business the Lottery is an enforcement agency. As a result all Lottery facilities are secured to ensure the safety of the Lottery staff and other resources and the integrity of the Lottery drawings. The current mandatory use contract for the maintenance and monitoring for intrusion, holdup, and fire alarms is scheduled to expire no later than 1/24/2011 and will require a new contract sometime during 2009-11. Most of the system currently in use is old and non-replicable. When the contract is awarded, new equipment will need to be procured. The investment in a new system would result in fewer if any break downs of equipment, more user friendly features, and faster repair times if breakdowns did occur.

Rank: #185 of 248
 Purchase Category: Buy Next

State Funds	\$ 2,000,000
Total Funds	\$ 2,000,000

State Investment Board

Inv Officers Incentive Compensation (partial funding): [Investment Activities](#)

The members of the Washington State Investment Board (WSIB) believe that a well defined retention strategy for state investment officers is critical. Therefore, the WSIB is requesting a budget allocation to ensure that adequate funding is available to meet compensation costs associated with the recruitment and retention of investment officers pursuant to RCW 43.33A.100.

Strengthen Government's Ability to
 Achieve Results Efficiently and Effectively

Rank: #186 of 248

Purchase Category: Buy Next

State Funds	\$ 143,000
Total Funds	\$ 143,000

Dept of General Administration

Audit & Fiscal Accountability Aid: [Administrative Activity](#)

Increased demands for audits and rising requests for public records have created an extremely heavy work load for GA's sole Director of Internal Audit and a risk-management concern for GA. This request for 1.0 FTE (Auditor 2) supports the enhancement of essential services in the areas of internal auditing (60%), public records oversight and accountability (40%), as well as provides an increase in training funds for the Finance Office staff. This will leverage resources by expanding capacity to perform internal audit tasks and manage and coordinate GA's responses to ever-increasing levels of public records requests.

Rank: #187 of 248

Purchase Category: Buy Next

State Funds	\$ 910,000
Total Funds	\$ 910,000

Liquor Control Board

DC Material Handling: [Liquor Warehouse Operations and Distribution](#)

The Liquor Control Board (LCB) is proposing a comprehensive decision package to improve the efficiency and effectiveness of its Distribution Center Operation. Recommendations from professional Material Handling System experts and stakeholders pertain to optimal Distribution Center (DC) performance and include strategies to increase the reliability and efficiency of the system. Funding of this request will allow the DC to: 1) automate split-case sorting; 2) increase accumulation lines into the floor deck lanes and divide the inbound conveyor from one to two lines; and 3) update and replace control components. The goal of this plan is to reduce production downtime resulting from existing manual processes and dated systems.

Rank: #188 of 248

Purchase Category: Buy Next

State Funds	\$ 677,000
Total Funds	\$ 677,000

Office of the Secretary of State

Electronic Records Staffing: [Digital Archives](#)

The Digital Archives ensures that the state's significant legal and historic electronic public records are preserved and securely maintained in accordance with state statutes. The Digital Archives research use has increased 50% annually over the past four years to the current 250,000 visits a year. This provides 4 permanent staff and 1 project position to manage data acquisition that is projected to grow by 677% during the 2009-11 biennium.

Strengthen Government’s Ability to
 Achieve Results Efficiently and Effectively

Rank: #189 of 248

Purchase Category: Buy Next

State Funds	\$ 534,000
Total Funds	\$ 534,000

Comm on Asian Pacific Amer Affairs

Current Activity: [Advocacy of Asian Pacific-American Community Issues](#)

The commission advises the Legislature, Governor, and state agencies on the development and implementation of policies and programs that address the special needs and concerns of Asian Pacific Americans. One of the major programs this agency is working on is helping minority businesses develop economically through access to technical support from state agencies, and assistance in applying for certification and state contracting. Ongoing meetings are held with other state agencies and minority businesses to further this objective.

Rank: #190 of 248

Purchase Category: Buy Next

State Funds	\$ 590,000
Total Funds	\$ 590,000

Commission On Hispanic Affairs

Current Activity: [Advocacy and Coordination of Hispanic Community Issues](#)

The Commission on Hispanic Affairs provides advice and information to the Governor, Legislature, and state and local agencies to promote and advocate for the rights and needs of Hispanics in Washington State. Particular emphasis is given to equal opportunity in education, housing, health, and economic development. To define the issues important to Hispanics, the Commission holds public meetings with the community six times a year, meets with community groups on an ad hoc basis, and develops networks with groups that serve Hispanic populations.

Rank: #191 of 248

Purchase Category: Buy Next

State Funds	\$ 552,000
Total Funds	\$ 552,000

Commission African-American Affairs

Current Activity: [Advocacy and Coordination of Issues for African-American Community](#)

The African-American Affairs Commission's purpose is to improve public policy development for, and government services delivery to, the African-American community. The commission was created to fulfill the duty of the state to improve the status of African Americans who find themselves disadvantaged or isolated from the benefits of equal opportunity. The commission examines issues pertaining to the rights and needs of the African-American community, and makes recommendations to the Governor, Legislature, and state agencies for changes in programs and laws. The commission has conducted public information and outreach programs in support of educational achievement, as well as developed special studies and proposed legislation to address issues of concern to the African-American community.

**Strengthen Government's Ability to
 Achieve Results Efficiently and Effectively**

Rank: #192 of 248
 Purchase Category: Buy Next

State Funds	\$ 459,000
Total Funds	\$ 459,000

State Lottery Commission

Warehouse Capacity Upgrade: [Washington's Lottery](#)

The current configuration of the Lottery warehouse and order processing area was designed in 1995 when Scratch ticket sales were approximately 1/3 of what they are now. For more than 10 years the Lottery warehouse has continued to operate with about the same FTE level while sales and the resulting work level have continued to grow. Efficiencies have been made in the warehouse that have allowed them to keep up with the increasing workload but are no longer adequate. To meet the growing needs, modifications must be made to the Lottery Warehouse to increase storage and movement capacity. The funding requested in this decision package would provide tools for better management of the distribution system and expand the storage and order processing capacity of the Lottery warehouse.

Rank: #193 of 248
 Purchase Category: Buy Next

State Funds	\$ 16,000
Total Funds	\$ 16,000

Board for Volunteer Firefighters

Actuarial Relief Valuation: [Benefits to Volunteer Firefighters and Reserve Law Enforcement Officers](#)

The Board for Volunteer Firefighters and Reserve Officers currently contracts with the Office of the State Actuary to provide an pension valuation for the Volunteer Firefighter & Reserve Officer Relief and Pension Fund. Throughout the years, this valuation has been extremely useful to the Board, to the Actuary, to the Legislature, and to the Governor's Office to gauge the health of the fund. However, the pension valuation is only one part of the fund. Relief benefits are also paid out of the fund. Relief Benefits are the Line of Duty Death benefits and worker's compensation benefits for emergency responders. By implementing a relief valuation, the Board, and its constituents, would be able to get a more accurate picture of the entire fund. We would be able to more accurately predict changes in the cost of medical care and trends in accident claims, which would help to ensure the continued solvency of the fund.

Rank: #194 of 248
 Purchase Category: Buy Next

State Funds	\$ 380,000
Total Funds	\$ 380,000

Liquor Control Board

Replace Store Equipment: [State Liquor Store Operations](#)

The Liquor Control Board needs to update in-store product display equipment and fixtures to continue to provide excellent customer service to the citizens of the state and maintain current revenue streams. Many of the fixtures within LCB liquor stores are over twenty years old. This funding would replace fixtures in 20 existing locations and 6 planned relocations during the 2009-11 biennium.

Strengthen Government's Ability to
 Achieve Results Efficiently and Effectively

Rank: #195 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 1,593,000
Total Funds	\$ 1,593,000

Liquor Control Board

Add Five New State Stores: [State Liquor Store Operations](#)

In order to meet the ongoing demands of increased population in the 21-year-old and over age bracket, Liquor Control Board is requesting funding and staffing for 5 new State stores in the 2009-11 biennium. Investing about \$2.4 million per year for state-operated stores will help the agency improve sales by approximately \$9.8 million annually when fully implemented. This would translate into additional tax revenue for the state of \$2.6 million plus an annual net return of about \$384,000 each to general fund and cities and counties when fully implemented.

Rank: #196 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 66,000
Total Funds	\$ 66,000

Department of Revenue

Improve Tax Administration: [State and Local Revenue Collection and Distribution](#)

Over time, the Department of Revenue has accumulated a number of suggested bill proposals that would make relatively minor but nonetheless substantive changes to the tax statutes. Since most of these proposals propose substantive changes in law, they are not appropriate for inclusion in a purely technical corrections bill. These proposals address numerous inefficiencies in the system that don't rise to the level of justifying a single bill for any one proposal. Collectively, however, they do represent a substantial improvement to the tax system.

Rank: #197 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 755,000
Total Funds	\$ 755,000

Office of the Secretary of State

Digital Archives Functionality: [Digital Archives](#)

The Digital Archives ensures that the state's significant legal and historic electronic public records are preserved and securely maintained in accordance with state statutes. It provides remote access to its collections via the World Wide Web, and ensures the long-term accessibility of the records through data migration as technology changes. This provides one-time funds to acquire necessary hardware and software to increase the accessibility of legal and historical records to the public and maintain the functionality of the Digital Archives.

**Strengthen Government's Ability to
 Achieve Results Efficiently and Effectively**

Rank: #198 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 1,099,000
Total Funds	\$ 1,099,000

Office of State Auditor

Hotline: [Investigating Improper Governmental Actions](#)

The 2007 state Legislature voted unanimously to establish the Citizen Hotline Program in the State Auditor's Office. Senate Bill 5513 (RCW 43.09.186A) was designed to give citizens a way to "recommend measures to improve efficiency in state and local government and to report waste, inefficiency, or abuse, as well as examples of efficiency or outstanding achievement, by state and local agencies, public employees, or persons under contract with state and local agencies." Also at the direction of the Legislature, the Auditor's Office created, promoted and is operating the program with no additional funds or staff. The Office agreed to do so with the intent of returning with a budget request based on actual numbers of Hotline contacts and the actual number of hours and other costs associated with operating and promoting the program.

Rank: #199 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 122,000
Total Funds	\$ 122,000

State Lottery Commission

Managment Analyst FTE - HR: [Washington's Lottery](#)

The Lottery has seen a high level of staff turn-over in recent years due to retirements, and resignations. This trend is expected to continue in 2009-11 at levels up to 20% or more. This has lead to the need for a full-time employee who would train new staff on policies and procedures, review existing policies and procedures yearly, and conduct refresher training periodically to ensure that all employees are knowledgeable on current policies and procedures, resulting non-compliance and audit findings. This would allow the Lottery to minimize risk and maintain compliance and accountability.

Rank: #200 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 3,067,000
Total Funds	\$ 3,067,000

State Investment Board

Inv Officers Incentive Compensation: [Investment Activities](#)

The members of the Washington State Investment Board (WSIB) believe that a well defined retention strategy for state investment officers is critical. Therefore, the WSIB is requesting a budget allocation to ensure that adequate funding is available to meet compensation costs associated with the recruitment and retention of investment officers pursuant to RCW 43.33A.100.

Rank: #201 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 26,798,000
Total Funds	\$ 26,798,000

Office of State Auditor

Current Activity: [Performance Audits](#)

The Office of the State Auditor conducts independent performance audits of agencies in the executive, judicial, and legislative branches of government, as granted pursuant to voter approval of Initiative 900 in 2005.

Strengthen Government's Ability to
 Achieve Results Efficiently and Effectively

Rank: #202 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 660,000
Total Funds	\$ 660,000

Dept of General Administration

Sustainability Management: [Administrative Activity](#)

Moving state government forward on environmentally sustainable practices is an urgent statewide priority. This decision package requests 3 FTEs to deliver coherent statewide policy leadership, internal activity management, and performance data analysis. This package will enable GA to align statewide sustainable facilities design, construction and leasing efforts; increase the purchase and use of environmentally preferable products; reduce material and energy waste in state government operations; and enhance the efficiency of state vehicle fleets and transportation management.

Rank: #203 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 272,000
Total Funds	\$ 272,000

Liquor Control Board

Public Disclosure Workload: [Administrative Activity](#)

The Governor stated in a February 2006 directive that she expects agencies to "renew their commitment to openness" and to "reduce any backlog on public records requests". WSLCB public records requests continue to grow at a pace that far exceeds the ability of the public records office to keep up. The office has two full-time employees responding to more than 5,000 requests annually. The agency will effectively meet the time required by law for meeting all public records requests by adding two additional FTEs.

Rank: #204 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 454,000
Total Funds	\$ 454,000

Office of the Secretary of State

Archives Security/Inventory Control: [State Archives](#)

The Washington State Archives is responsible for keeping millions of valuable legal and historical documents that include the State Constitution, records of the Legislature, the Supreme Court, the Governor, state agencies, and the many Boards and Commissions on behalf of the citizens. Without adequate security, these collections are at risk of theft and/or damage. A barcode inventory control system and Washington State Patrol trooper cadet will provide the necessary security of these collections in the State Government Archives, the Southwest Regional Archives and Security Microfilm to ensure they are available for all Washington State citizens.

Rank: #205 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 648,000
Total Funds	\$ 648,000

Office of the Secretary of State

Current Activity: [Productivity Board](#)

The Productivity Board improves the quality, service, and efficiency of Washington State by the implementation of cost-effective employee suggestions and process improvements. The Board encourages state employees to create, innovate, and apply their ideas for the betterment of state government and saving state taxpayers' dollars.

Strengthen Government's Ability to
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Rank: #206 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 103,000
Total Funds	\$ 103,000

Department of Revenue

Office Relocation: [Administration](#)

DOR currently has four offices inside Thurston County. The two largest offices are located in Tumwater, a small office to house "over-flow" staff is located in Lacey, and the main/Executive office is located in Olympia. In FY10, the leased Capital Plaza facility in Olympia is up for renewal. The Capital Plaza facility is at full capacity and with current legislative rulings, divisions housed in this facility will be increasing in FTE's. With no future growth opportunities at this facility it would cause further unit fragmentation. This decision package requests funding for moving costs associated with consolidation of fragmented units, co-location of Department offices in Thurston County, and availability of space for growth if necessary.

Rank: #207 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 132,000
Total Funds	\$ 132,000

Office of the Secretary of State

TWV Salaries Carry Forward: [Public Affairs Broadcasting](#)

The 2007-09 Operating Budget provided funds for a contract with a nonprofit organization to produce gavel-to-gavel television coverage of state government deliberations and other events of statewide significance. This package (1 of 2) requests an adjustment to the annual passthrough funding for salaries and benefits for July 1, 2009 through June 30, 2011 period.

Rank: #208 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 126,000
Total Funds	\$ 126,000

Office of the Secretary of State

Increase College-age Voter Turnout: [Voters Pamphlet](#), [Voter Outreach](#), and [Legal Advertising](#)

Washington citizens between the ages of 18 and 24 are less likely to register and vote than other age groups. It is believed low voter turnout is partially due to a lack of knowledge concerning registration procedures, as well as a feeling among young people that their vote has little impact on their communities. The College Civics program provides a half-time Program Specialist to train and inspire student leaders all over Washington to increase voter registration and civic participation on their campuses.

Rank: #209 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 134,000
Total Funds	\$ 134,000

Office of the Secretary of State

TWV Equipment Maintenance Contracts: [Public Affairs Broadcasting](#)

The 2007-09 Operating Budget provided funds for a contract with a nonprofit organization to produce gavel-to-gavel television coverage of state government deliberations and other events of statewide significance. This package (2 of 2) requests an adjustment to the annual pass through funding for 2009-11.

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Rank: #210 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 43,000
Total Funds	\$ 43,000

Economic & Revenue Forecast Council

Moving Costs: [Revenue Forecasting](#)

This funding is for the agency to re-locate to a new building after the lease commitment of the current building is fulfilled. Per statute, the agency co-locates with the Department of Revenue (DOR). DOR has proposed that, at the end of the lease on Capital Plaza in 2010, the two agencies move to Tumwater where DOR has two buildings on the same campus. ERFC will need to move to continue to co-locate. With this increased funding, the agency will continue to have the resources available for implementation of its strategic plan.

Rank: #211 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 207,000
Total Funds	\$ 207,000

Department of Revenue

Fully Fund Salaries and Benefits: [Administration](#)

Approximately 450 or 42 percent of Department employees are eligible for automatic merit system salary increases during the 2009-11 Biennium. To pay for the salary increases, and maintain current staffing levels, the Department requests the dollars to fully fund salary and benefit costs.

Rank: #212 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 12,000
Total Funds	\$ 12,000

Joint Transportation Committee

Travel Increases: [Research and Financial Analysis of Transportation Issues](#)

Due to increases in mileage and per diem rates.

Rank: #213 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 523,000
Total Funds	\$ 523,000

Office of Lieutenant Governor

Current Activity: [Leg Comm on Economic Development and International Relations](#)

The Legislative Committee on Economic Development and International Relations was established by RCW 44.52.010 to provide responsive and consistent involvement by the Legislature in economic development in order to maintain a healthy state economy and provide employment opportunities to Washington residents. The Lieutenant Governor serves as Chair and appoints the members. Effective July 1, 2003 the Legislature transferred all operational and support responsibilities for this committee to the Office of Lieutenant Governor. Related to this, the Lieutenant Governor acts in an ambassadorial role for the state by meeting with foreign officials and others both in Washington state and abroad.

Strengthen Government's Ability to
 Achieve Results Efficiently and Effectively

Rank: #214 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 2,585,000
Total Funds	\$ 2,585,000

Office of the Secretary of State

Increased Local Govt Agency Grants: [State Archives](#)

The Secretary of State Archives division administers a highly successful local records competitive grant program to improve local governments' ability to manage, protect, and provide access to their public records. The current level of grant appropriation does not meet local government needs. This package provides the necessary appropriation to fund an estimated 150 more grants for local records preservation and public access projects. In addition, the funding establishes an on-going higher base appropriation to cover future grant cycles and hire two on-going permanent FTE, a grants coordinator and an electronic records specialist, to provide assistance requested by local government agencies.

Rank: #215 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 51,000
Total Funds	\$ 51,000

Dept of General Administration

Customer Relations: [Administrative Activity](#)

Recent customer and employee surveys identified a particular need to improve communications and project management for agency customers, particularly on the Capitol Campus. This decision package proposes the reallocation of two existing customer service positions to create a Customer Relations Manager and Customer Service Specialist 4, to ensure that operations are coordinated and consistent with customer demands, including those of the public.

Rank: #216 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 76,000
Total Funds	\$ 76,000

Joint Transportation Committee

Biennialize year round counsel pos.: [Research and Financial Analysis of Transportation Issues](#)

The 2007-09 budget included a half-time position funded for 12 out of 24 months. JTC changed the position to year round and 55 percent time in November 2007. This biennializes the funding and FTE for this position.

Rank: #217 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 1,543,000
Total Funds	\$ 1,543,000

Department of Revenue

Fully Fund Salaries and Benefits: [State and Local Revenue Collection and Distribution](#)

Approximately four hundred fifty or 42 percent of Department employees are eligible for automatic merit system salary increases during 2009-11. To pay for the salary increases, and maintain current staffing levels, the Department requests the dollars to fully fund salary and benefit costs.

**Strengthen Government's Ability to
 Achieve Results Efficiently and Effectively**

Rank: #218 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 3,000,000
Total Funds	\$ 3,000,000

Department of Information Services

Digital Learning Commons: [Digital Learning Commons](#)

Supports the Digital Learning Commons to continue access to educational opportunities and learning resources for all students and teachers in Washington State through high quality educational materials, online courses, and technology tools.

Rank: #219 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 16,000
Total Funds	\$ 16,000

Public Disclosure Commission

Staff Recruitment and Retention: [Enforcement of Public Disclosure Laws](#)

Provides funding to retain and recruit qualified exempt and Washington Management Service staff and pay them at rates comparable to similarly performing state employees by raising compensation 5% annually. The affected positions are: General Counsel, Assistant Director, Chief Technology Officer, Director of Compliance, Administrative Officer, Communications and Training Officer, and Confidential Secretary. Executive Director merit increase funding consistent with the Commission's authority to set its director's compensation in RCW 42.17.370(2).

Rank: #220 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 266,000
Total Funds	\$ 266,000

State Investment Board

Performance Confirmation: [Investment Activities](#)

The Washington State Investment Board (WSIB) is requesting funding for the continuation of the Performance Management program that was approved by the Department of Personnel on December 7, 2007. WSIB's performance based recognition plan acknowledges and rewards excellent individual performance, significant accomplishments, and/or notable achievements. It is a collaborative process where employees and supervisors work closely together to develop individual performance objectives and competencies that meet the agency's mission and strategic goals. It further enables employees to understand and accept responsibility for performance outcomes under their control, with the goal of improving individual and agency performance.

Rank: #221 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 82,000
Total Funds	\$ 82,000

Department of Revenue

Fully Fund Salaries and Benefits: [Taxpayer Appeals](#)

Approximately 450 or 42 percent of Department employees are eligible for automatic merit system salary increases during 2009-11. To pay for the salary increases, and maintain current staffing levels, the Department requests the dollars to fully fund salary and benefit costs.

**Strengthen Government's Ability to
 Achieve Results Efficiently and Effectively**

Rank: #222 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 648,000
Total Funds	\$ 648,000

Department of Revenue

Fully Fund Salaries and Benefits: [Tax Auditing](#)
 Approximately 450 or 42 percent of Department employees are eligible for automatic merit system salary increases during 2009-11. To pay for the salary increases, and maintain current staffing levels, the Department requests the dollars to fully fund salary and benefit costs.

Rank: #223 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 439,000
Total Funds	\$ 439,000

Dept of General Administration

Training/Skills Certification: [Facilities Operation & Maintenance](#)
 This funds training and certification for multiple programs in the Facilities Division of General Administration.

Rank: #224 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 99,000
Total Funds	\$ 99,000

Department of Revenue

Fully Fund Salaries and Benefits: [Tax Policy Research, Analysis, and Interpretation](#)
 Approximately 450 or 42 percent of Department employees are eligible for automatic merit system salary increases during 2009-11. To pay for the salary increases, and maintain current staffing levels, the Department requests the dollars to fully fund salary and benefit costs.

Rank: #225 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 6,000
Total Funds	\$ 6,000

Dept of General Administration

Training/Skills Certification: [Facilities Operation & Maintenance](#)
 This funds training and certification for multiple programs in the Facilities Division General Administration.

Strengthen Government's Ability to
 Achieve Results Efficiently and Effectively

Rank: #226 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 144,000
Total Funds	\$ 144,000

Office of State Auditor

Hotline: [Administrative Activity](#)

The 2007 Legislature voted unanimously to establish the Citizen Hotline Program in the State Auditor's Office. Senate Bill 5513 (RCW 43.09.186A) was designed to give citizens a way to "recommend measures to improve efficiency in state and local government and to report waste, inefficiency, or abuse, as well as examples of efficiency or outstanding achievement, by state and local agencies, public employees, or persons under contract with state and local agencies." The law took effect in July 2007. Also at the direction of the Legislature, the Auditor's Office created, promoted and is operating the program with no additional funds or staff. The Office agreed to do so with the intent of returning with a budget request based on actual numbers of Hotline contacts and the actual number of hours and other costs associated with operating and promoting the program.

Rank: #227 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 205,000
Total Funds	\$ 205,000

Department of Revenue

Office Relocation: [Property Tax Administration](#)

DOR currently has four offices in Thurston County; the two largest offices are located in Tumwater, a small office to house "over-flow" staff is located in Lacey, and the main/Executive office is located in Olympia. In FY10, the leased Capital Plaza facility in Olympia is up for renewal. The Capital Plaza facility is at full capacity and with current legislative rulings, divisions housed in this facility will be increasing in FTEs. With no future growth opportunities at this facility it would cause further unit fragmentation. This decision package requests funding for moving costs associated with consolidation of fragmented units, co-location of Department offices in Thurston County, and availability of space for growth if necessary.

Rank: #228 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 24,000
Total Funds	\$ 24,000

Public Disclosure Commission

Staff Recruitment and Retention: [Agency Administration](#)

To provide funding to retain and recruit qualified exempt and Washington Management Service staff and pay them at rates comparable to similarly performing state employees by raising compensation 5% annually. The affected positions are: General Counsel, Assistant Director, Chief Technology Officer, Director of Compliance, Administrative Officer, Communications and Training Officer, and Confidential Secretary. Executive Director merit increase funding consistent with the Commission's authority to set its director's compensation in RCW 42.17.370(2).

Strengthen Government's Ability to
 Achieve Results Efficiently and Effectively

Rank: #229 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 103,000
Total Funds	\$ 103,000

Department of Revenue

Office Relocation: [Taxpayer Appeals](#)

DOR currently has four offices inside Thurston County. The two largest offices are located in Tumwater, a small office to house "over-flow" staff is located in Lacey, and the main/Executive office is located in Olympia. In FY10, the leased Capital Plaza facility in Olympia is up for renewal. The Capital Plaza facility is at full capacity and with current legislative rulings, divisions housed in this facility will be increasing in FTE's. With no future growth opportunities at this facility it would cause further unit fragmentation. This decision package requests funding for moving costs associated with consolidation of fragmented units, co-location of Department offices in Thurston County, and availability of space for growth if necessary.

Rank: #230 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 111,000
Total Funds	\$ 111,000

Office of Lieutenant Governor

Retain Qualified Employees: [Executive Operations for the Lieutenant Governor's Office](#)

Spending authority to budget compensation changes to maintain parity and incentivize peak performance for staff serving in the Office of Lieutenant Governor.

Rank: #231 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 53,000
Total Funds	\$ 53,000

Public Disclosure Commission

Staff Recruitment and Retention: [Provide Public Access to Certain Campaign, Lobbying and Financial Information](#)

To provide funding to retain and recruit qualified exempt and Washington Management Service staff and pay them at rates comparable to similarly performing state employees by raising compensation 5% annually. The affected positions are: General Counsel, Assistant Director, Chief Technology Officer, Director of Compliance, Administrative Officer, Communications and Training Officer, and Confidential Secretary. Executive Director merit increase funding consistent with the Commission's authority to set its director's compensation in RCW 42.17.370(2).

Rank: #232 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 195,000
Total Funds	\$ 195,000

Department of Revenue

Fully Fund Salaries and Benefits: [Property Tax Administration](#)

Approximately 450 or 42 percent of Department employees are eligible for automatic merit system salary increases during the 2009-11 biennium. To pay for the salary increases, and maintain current staffing levels, the Department requests the dollars to fully fund salary and benefit costs.

**Strengthen Government's Ability to
 Achieve Results Efficiently and Effectively**

Rank: #233 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 119,000
Total Funds	\$ 119,000

Department of Revenue

Office Relocation: [Tax Auditing](#)

DOR currently has four offices in Thurston County. The two largest offices are located in Tumwater, a small office to house "over-flow" staff is located in Lacey, and the main/Executive office is located in Olympia. In FY10, the leased Capital Plaza facility in Olympia is up for renewal. The Capital Plaza facility is at full capacity and with current legislative rulings, divisions housed in this facility will be increasing in FTEs. With no future growth opportunities at this facility it would cause further unit fragmentation. This decision package requests funding for moving costs associated with consolidation of fragmented units, co-location of Department offices in Thurston County, and availability of space for growth if necessary.

Rank: #234 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 208,000
Total Funds	\$ 208,000

Department of Revenue

Office Relocation: [State and Local Revenue Collection and Distribution](#)

DOR currently has four offices in Thurston County; the two largest offices are located in Tumwater, a small office to house "over-flow" staff is located in Lacey, and the main/Executive office is located in Olympia. In FY10, the leased Capital Plaza facility in Olympia is up for renewal. The Capital Plaza facility is at full capacity and with current legislative rulings, divisions housed in this facility will be increasing in FTEs. With no future growth opportunities at this facility it would cause further unit fragmentation. This decision package requests funding for moving costs associated with consolidation of fragmented units, co-location of Department offices in Thurston County, and availability of space for growth if necessary.

Rank: #235 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 190,000
Total Funds	\$ 190,000

Department of Revenue

Office Relocation: [Tax Policy Research, Analysis, and Interpretation](#)

DOR currently has four offices inside Thurston County. The two largest offices are located in Tumwater, a small office to house "over-flow" staff is located in Lacey, and the main/Executive office is located in Olympia. In FY10, the leased Capital Plaza facility in Olympia is up for renewal. The Capital Plaza facility is at full capacity and with current legislative rulings, divisions housed in this facility will be increasing in FTEs. With no future growth opportunities at this facility it would cause further unit fragmentation. This decision package requests funding for moving costs associated with consolidation of fragmented units, co-location of Department offices in Thurston County, and availability of space for growth if necessary.

Strengthen Government's Ability to
 Achieve Results Efficiently and Effectively

Rank: #236 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 61,000
Total Funds	\$ 61,000

Dept of General Administration

Customer Relations: [Administrative Activity](#)

Recent customer and employee surveys identified a particular need to improve communications and project management for agency customers, particularly on the Capitol Campus. This decision package proposes the reallocation of two existing customer service positions to create a Customer Relations Manager and Customer Service Specialist 4, to ensure that operations are coordinated and consistent with customer demands, including those of the public.

Rank: #237 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 5,199,000
Total Funds	\$ 5,199,000

Liquor Control Board

Media Campaign -- Public Safety: [Administrative Activity](#)

There is a need to create an education campaign targeting adults and parents to create awareness of the harmful effects of underage drinking. Through a statewide media campaign, the agency will improve public safety and health by educating the public about the harmful effects of underage drinking. The campaign will target parents of middle school students. This outreach will increase awareness of underage drinking and motivate parents to talk to their children about drinking.

Rank: #238 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 90,000
Total Funds	\$ 90,000

Office of the Secretary of State

Current Activity: [Humanities Washington](#)

The Secretary of State's Office provides pass through state funds to Humanities Washington for its "We the People" community conversations program. Humanities Washington's "We The People" initiative includes community conversations and exhibits to increase civic literacy statewide. Additional public forums, through the Inquiring Mind Speakers Bureau conversations, will provide a shared understanding of American history and culture.

Strengthen Government's Ability to
 Achieve Results Efficiently and Effectively

Rank: #239 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 63,000
Total Funds	\$ 63,000

Dept of General Administration

Workforce Development: [Administrative Activity](#)

To position General Administration for the future, this request is for 1.0 FTE for an Administrative Assistant 3 in the human resource program; funds to allow staff from both the Deputy's Team and Human Resources to attend mid-manager training; and funds for employee recognition. Currently, senior consultant resources are partially dedicated to basic administrative functions such as payroll entry, recruiting, and fundamental consulting. This package will enable senior level employees to more fully engage in strategic functions, such as workforce planning (to include succession planning), performance management, and expert consultation.

Rank: #240 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 24,000
Total Funds	\$ 24,000

Comm on Salaries Elected Officials

Equalize Fiscal Year Funding: [Salary Setting for Elected Officials](#)

The Citizens' Commission on Salaries for Elected Officials is directed by the Constitution and statute to set the salaries of the elected officials in the Executive, Legislative, and Judicial branches of state government. Created by the passage of HJR 49, the 78th amendment to the Constitution and legislative action (Chapter 43.03.300 to .310 RCW), the Commission began operation in February 1987. This package requests funding to more evenly equalize funds between the first and second fiscal year of the 2009-11 biennium in order to pay for the services and work necessary to prepare for the 2009-11 salary session, to meet ongoing operational and administrative needs and requirements, and to provide the core services mandated by statute. Without this additional funding, the Commission will be unable to carry out its mission and statutory requirements and to meet the goals, objectives, and strategies of its 2009-11 Strategic Plan.

Rank: #241 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 88,000
Total Funds	\$ 122,000

Governor's Office of Indian Affairs

Improving Communication: [Promote Government Relations](#)

The Governor's Office of Indian Affairs is requesting one half-time FTE to increase the current FTE level for the agency's Communication/Research Analyst. The communication position will enhance the customer service and communication outreach of the agency. This position would also strengthen GOIA's efforts to appropriately fulfill the goals and objectives of the Centennial Accord. The purpose and intent of the Centennial Accord signed between the State of Washington and Indian Tribes in 1989 was to improve government to government communication and establish a process for resolving issues of mutual concern. Effective government to government relations between the State of Washington and Indian Tribes is based on good communication and the proper dissemination of information.

**Strengthen Government's Ability to
 Achieve Results Efficiently and Effectively**

Rank: #242 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 73,000
Total Funds	\$ 73,000

Dept of General Administration

Workforce Development: [Administrative Activity](#)

To position General Administration for the future, this request is for 1 FTE for an Administrative Assistant 3 in the human resource program; funds to allow staff from both the Deputy's Team and Human Resources to attend mid-manager training; and funds for employee recognition. Currently, senior consultant resources are partially dedicated to basic administrative functions such as payroll entry, recruiting, and fundamental consulting. This package will enable senior level employees to more fully engage in strategic functions, such as workforce planning (including succession planning), performance management, and expert consultation.

Rank: #243 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 8,000
Total Funds	\$ 8,000

Commission On Hispanic Affairs

Addressing Disparity: [Advocacy and Coordination of Hispanic Community Issues](#)

The Commission on Hispanic Affairs is mandated by the Legislature to serve as a policy advocate for the needs of Hispanic/Latino citizens. In order to comply with legislative intent, the agency examines and defines issues pertaining to the rights and needs of Hispanics/Latinos and makes recommendations to the Governor, Legislature, and state agencies. Constituent contacts, partnerships, and visibility in the community are critical and serve as an effective means of gathering issues of concern in the Hispanic/Latino communities. This package requests funding to address the disparity in the Hispanic/Latino community by engaging these groups in public discourse.

Rank: #244 of 248
 Purchase Category: Do Not Buy

State Funds	\$ 434,000
Total Funds	\$ 434,000

Dept of General Administration

Visitor Services Staffing: [State Capitol Visitor Services](#)

This request is for salaries, benefits and associated costs for 3 FTEs to address the increased demand for visitor services including a valuable education program on the Capitol Campus.

Strengthen Government's Ability to
 Achieve Results Efficiently and Effectively

Rank: #245 of 248

Purchase Category: Do Not Buy

State Funds	\$ 395,000
Total Funds	\$ 395,000

Dept of General Administration

Heritage Park Visitor Program: [State Capitol Visitor Services](#)

This request provides 1.0 FTE and program budget to undertake a marketing and development effort for the North Capitol Campus to encourage and generate tourism, increase public use and activity, and better connect Heritage Park to the West Capitol Campus. A six-agency Focus Group developed a framework of themes for educational program development, ideas for recreational and cultural activities, and ways to better link the public lands of the north campus to the west campus. The Focus Group's work is the basis for this request. Later steps will include the direct involvement by Washington State Parks as well as General Administration.

Rank: #246 of 248

Purchase Category: Do Not Buy

State Funds	\$ 25,000
Total Funds	\$ 25,000

Office of State Actuary

LEOFF 1 Retiree Medical Study: [Actuarial Analysis for Pensions and Investments](#)

The State Actuary requests funding to perform an on-going biennial actuarial study of local government liabilities for Law Enforcement Officers' and Fire Fighters' Retirement System Plan 1 post-retirement medical benefits.

Rank: #247 of 248

Purchase Category: Do Not Buy

State Funds	\$ 5,000
Total Funds	\$ 5,000

Office of State Actuary

PEBB OPEB Tool for Local Government: [Actuarial Analysis for Pensions and Investments](#)

The State Actuary requests funding to create, implement, and maintain an on-going tool to assist local government employers who participate in the Public Employee Benefits Board with their financial reporting for Other Post-Employment Benefits.

Rank: #248 of 248

Purchase Category: Do Not Buy

State Funds	\$ 20,000
Total Funds	\$ 40,000

Office of State Actuary

OPEB Valuation for UW Medical Center: [Actuarial Analysis for Pensions and Investments](#)

The State Actuary requests funding to perform on-going valuations to assist University of Washington Medical Centers (Harborview and UWMC) with their financial reporting for Other Post-Employment Benefits.



Strengthen Government's Ability to Achieve Results Efficiently and Effectively

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