

About the Instructions

What is in these instructions?

Instructions provide guidance on:

- Budget request basics, such as submittal components and format requirements
- Creation of decision package and Recommendation Summary documents
- Items to include in carry-forward, maintenance, and performance levels
- Allocating maintenance level subtotals and performance level decision packages to activities
- Performance measure and activity description submittal requirements
- Linking of operating and capital budgets
- Maintenance level, revenue, and other coding requirements
- Additional information requirements for technology portfolios
- Development of good cost estimates

Timeline of 2013-15 budget development events

For general planning purposes, use this timeline of the major budget events.

June	Priorities of Government analysis begins Predesign requests due to OFM – June Requests to change agency activity structure due to OFM by June 29
September	Agency capital and operating budgets due
August – November	Budget review by OFM and the Governor
September	Second-year estimate review due by September 28
November – December	Final budget decisions