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| **Institution** |
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| **Project Title** |
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| **Project Location (City)** |
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1. **Problem Statement (short description of the project – the needs and the benefits)**
2. **History of the project or facility**
3. **University programs addressed or encompassed by the project**
4. **Impact on Economic Development:**
5. Identify any specific state, regional, or local economic development plans associated with the project, and describe how it would support them.
6. Demonstrate that federal or private funding is likely to be available to support the research that would be conducted in the facility.
7. Summarize and quantify the expected economic benefits of the project, and provide selected supporting documentation in a clearly referenced appendix.
8. **Impact on Innovation:**

Explain how the research activities proposed for the project will advance areas of existing preeminence, or position the institution for preeminence in a field or area. Evidence of existing or potential research preeminence could include, but is not limited to, funding history, faculty qualifications, publications, patents, business spin-offs, etc.

1. **Availability of Research Space:**

Describe the extent to which there is sufficient space (square footage) in existing campus facilities to conduct the proposed research.

1. **Adequacy of Research Space:**

Describe how and the extent to which existing campus facilities are inadequate to meet existing and future research standards and needs.

1. **Availability of Instructional Space/Utilization on Campus:**

Describe the institution’s plan for improving space utilization and how the project will impact the following:

1. The utilization of classroom space
2. The utilization of class laboratory space
3. **Reasonableness of Cost:**

Provide as much detailed cost information as possible, including baseline comparison of costs per square foot (SF) with the cost data provided in Chapter 5.0 of the Higher Education Capital Project Scoring Process Instructions and a completed [OFM C-100 form](http://www.ofm.wa.gov/budget/forms.asp). Also, describe the construction methodology that will be used for the proposed project.

If applicable, provide Life Cycle Cost Analysis results demonstrating significant projected savings for selected system alternates (Uniformat Level II) over 50 years, in terms of net present savings.

1. **Contribution of Other Funding Sources:**

Identify the source and amount of capital planning and construction costs that will be covered by sources other than the State Building Construction Account or the State Taxable Building Construction Account. *(Provide supporting documentation demonstrating the likelihood that such non-state revenues are likely to be available, and any restrictions on their use.)*

1. **Integral to Achieving Statewide Policy Goals:**

Describe how the project will increase economic development through theoretical or applied research.

1. Is the proposed project necessary to conduct the proposed research?
2. Is there clear and compelling evidence that the proposed research is likely to create or retain high-paying jobs?
3. Is there clear and compelling evidence that the proposed research is likely to contribute to the solution of significant regional, national, or global challenges?
4. Is there clear and compelling evidence that the proposed research is likely to increase the stability or competitiveness of the local or regional economy through the creation or retention of high-growth, high-paying companies?