

FACILITIES INVENTORY SYSTEM REPLACEMENT

The state of Washington owns and leases facilities to house state agencies. The 2012 Facilities Inventory System (FIS) reports a total of approximately 108.6 million square feet of facilities, both owned and leased, with approximately 10,200 facilities recorded. This inventory represents a significant financial investment by the citizens of Washington.

To oversee this investment, the Office of Financial Management (OFM) has responsibility for the completion of the state's annual facilities inventory. The inventory provides a comprehensive set of data related to the state's facilities assets. In 2007, the Legislature strengthened OFM's role in state facility analysis and decision-making and state facility portfolio management. This increased responsibility required OFM to place a great emphasis on inventory data and its reliability and accessibility.

In the fall of 2011, OFM began work with the Department of Enterprise Services, Enterprise Technology Services Division (DES), to replace the current flat Excel-based facilities inventory "system" with a web-based database application. OFM, DES and state agencies recently completed the development of requirements for the replacement system. DES and OFM will implement the replacement system by June 2013, just in time for the 2013 Annual Report.

This new facilities inventory system will allow the state to:

- Improve data quality to empower OFM and state agencies to become more effective stewards of the state's facilities and the financial resources associated with them.
- Provide a tool to improve inter-agency collaboration for improved space utilization.
- Increase the availability of data to OFM, the legislature, state agencies and the public.
- Maintain a searchable history of facilities data.
- Reduce the administrative burden of reporting.
- Centrally store facilities-related documents including leases, contracts and other agreements.
- Produce standard and ad-hoc facilities reports.

For more information contact:

Amy McMahan
Sr. Facilities Oversight Manager
Amy.mcmahan@ofm.wa.gov
(360) 902-9824

Chuck McKinney
Facilities Analyst/FIS Lead
chuck.mckinney@ofm.wa.gov
(360) 902-0450