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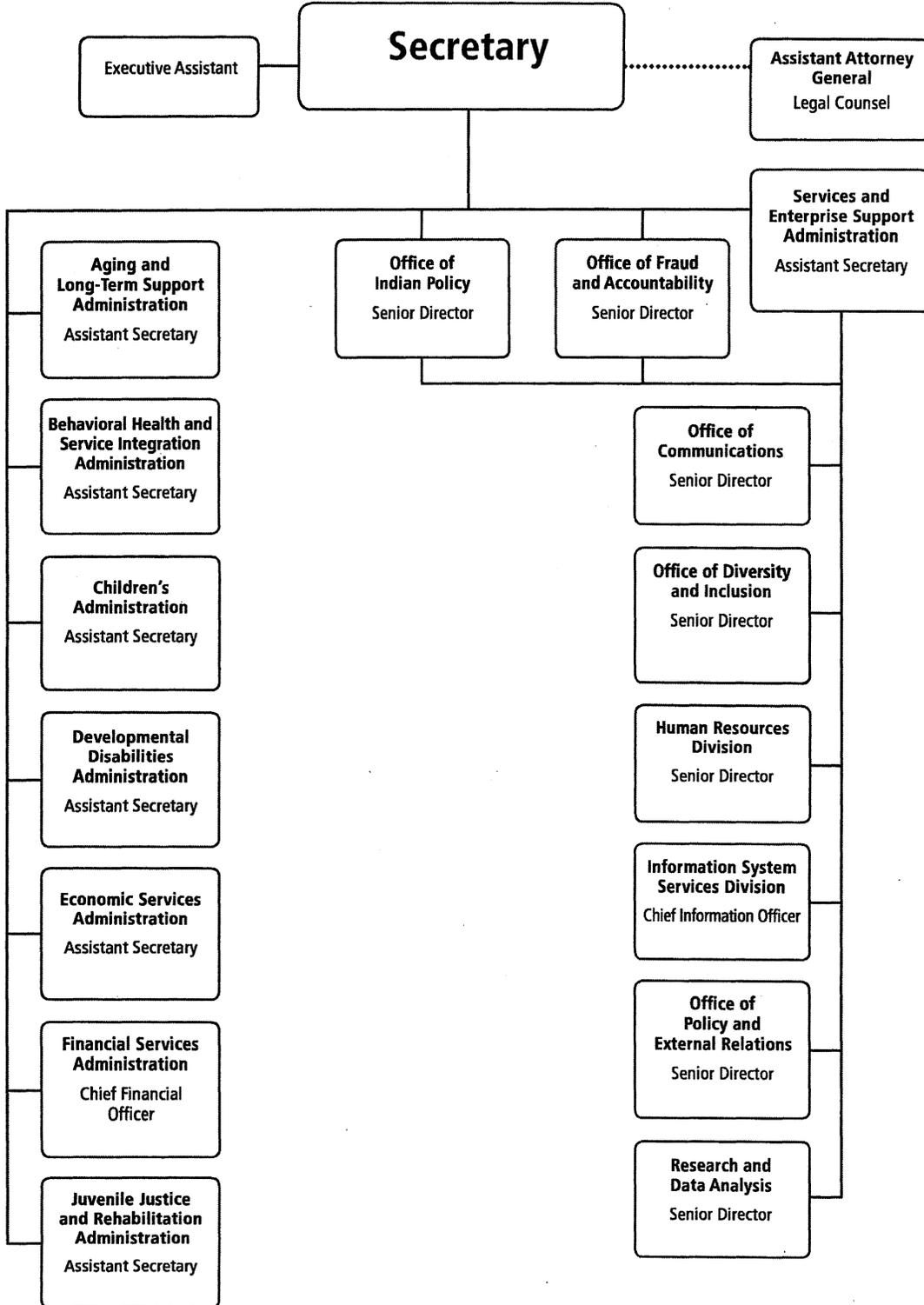
Strategic Plan

**Department of
Social and
Health Services**

DSHS Budget Division

**DSHS – Section 1
Organization Chart**

Washington State Department of Social and Health Services



Recommendation Summary

Version: 11 - 2015-17 2-YR Agency Req

Budget Period:2015-17
 Budget Level Criteria: ALL

Dollars in Thousands		Agency Priority	Annual Avg FTEs	General Fund State	Other Funds	Total Funds
CB - Current Biennium						
00	Current Biennium Base	0	16,828.6	5,755,558	6,291,981	12,047,539
01	Corrections to CB Base	0	0.0	0	0	0
SubTotal CB			<u>16,828.6</u>	<u>5,755,558</u>	<u>6,291,981</u>	<u>12,047,539</u>
Cumulative Total Thru CB			<u>16,828.6</u>	<u>5,755,558</u>	<u>6,291,981</u>	<u>12,047,539</u>
CL - Carry Forward Level						
02	Carry Forward Adjustments	0	83.3	239,497	177,586	417,083
SubTotal CL			<u>83.3</u>	<u>239,497</u>	<u>177,586</u>	<u>417,083</u>
Cumulative Total Thru CL			<u>16,911.9</u>	<u>5,995,055</u>	<u>6,469,567</u>	<u>12,464,622</u>
M1 - Mandatory Caseload and Enrollment Changes						
0U	Forecast Cost/Utilization	0	0.0	(12,570)	(18,790)	(31,360)
90	Maintenance Level Revenue	0	0.0	0	0	0
93	Mandatory Caseload Adjustments	0	0.0	42,698	48,735	91,433
94	Mandatory Workload Adjustments	0	56.3	6,238	5,094	11,332
9N	TANF/WCCC Caseload Adjustment	0	0.0	(10,536)	0	(10,536)
SubTotal M1			<u>56.3</u>	<u>25,830</u>	<u>35,039</u>	<u>60,869</u>
Cumulative Total Thru M1			<u>16,968.1</u>	<u>6,020,885</u>	<u>6,504,606</u>	<u>12,525,491</u>
M2 - Inflation and Other Rate Changes						
03	Recast To New Activity	0	0.0	0	0	0
10	FPAWS Litigation	0	0.0	12,532	4,178	16,710
11	Non-Forecasted Extended Foster Care	0	0.0	8,502	3,843	12,345
18	Sequestration Mitigation	0	0.0	7,108	(7,108)	0
19	Medical Consultant	0	0.0	380	0	380
1A	Child Protective Services Staffing	0	93.4	12,380	3,698	16,078
1B	Braam Compliance	0	63.0	7,790	2,314	10,104
21	Safety/Security at Facilities	0	15.2	2,026	0	2,026
23	Managing Medical/Medication Costs	0	0.0	1,876	0	1,876
24	Public Disclosure/Record Management	0	2.0	287	0	287
25	Parent Pay Recovery	0	0.0	1,032	(1,032)	0
27	JABG Grant Eliminated	0	0.0	972	(972)	0
28	Increased Motor Pool Costs	0	0.0	954	0	954
29	Achieving PREA Compliance	0	6.0	1,150	0	1,150
2K	Match for Rehabilitation Grant	0	0.0	2,500	0	2,500
30	T.R. Implementation	0	0.0	16,552	16,553	33,105
33	EMR-ICD10 Maintenance & Operations	0	0.0	5,776	0	5,776
34	Align Funding with ICD-10 Imp.	0	0.0	2,003	0	2,003
35	Hep C Treatment	0	0.0	2,880	0	2,880
39	Nursing Hours for Required Training	0	12.4	1,669	0	1,669
3A	ProviderOne	0	20.5	2,235	2,235	4,470
3B	JLARC Statutory Compliance	0	3.0	828	0	828
3C	Hospital Revenue	0	0.0	500	(500)	0
3D	RSN Rate Update	0	0.0	0	0	0
3F	Competency Restoration Ward	0	53.1	11,722	0	11,722
3I	Hospital Shortfall	0	0.0	11,408	0	11,408
3J	Single Bed Certification	0	0.0	0	0	0
42	RHC Medicaid Compliance	0	9.0	2,258	2,258	4,516

Recommendation Summary

Budget Period: 2015-17
 Budget Level Criteria: ALL

Version: 11 - 2015-17 2-YR Agency Req

Dollars in Thousands		Agency Priority	Annual Avg FTEs	General Fund State	Other Funds	Total Funds
M2 - Inflation and Other Rate Changes						
43	SOLA	0	68.5	5,326	4,917	10,243
44	Basic Plus Expansion	0	15.7	13,939	13,213	27,152
45	Implement Community First Choice	0	21.8	(72,336)	222,371	150,035
46	IFS Expansion	0	63.0	7,607	15,652	23,259
50	State Hospital Discharge	0	4.0	6,109	5,871	11,980
51	IT Security Requirements	0	2.0	242	242	484
52	RCS Investigations & Licensing	0	0.0	1,062	1,060	2,122
55	AAA Case Management	0	0.0	14,120	14,118	28,238
58	Complaint Resolution Unit	0	7.7	739	739	1,478
5B	Nursing Home Investigations	0	15.4	0	14,192	14,192
5Z	Deaf-Blind Equipment Distribution	0	0.0	0	400	400
60	ACA Impact on Eligibility Work	0	122.7	48,233	(29,802)	18,431
61	ESAR - Phase II and III	0	37.0	14,950	33,850	48,800
62	ACES Disaster Recovery	0	0.0	765	511	1,276
64	Incapacity Exams	0	0.0	1,200	0	1,200
66	Tribal TANF	0	0.0	0	0	0
69	Printing ACES Letters to Clients	0	0.0	1,664	1,108	2,772
6A	Time and Attendance Interface	0	0.0	0	0	0
6B	Interface with New EBT Vendor	0	2.2	5,195	0	5,195
6F	TANF PRISM	0	0.0	408	272	680
6G	Federal Incentive Funds Realignment	0	0.0	0	0	0
70	Lcl. Auth. Medicaid Elig. Services	0	0.0	0	2,200	2,200
72	Initiative 502	0	4.0	0	19,769	19,769
73	Behavioral Health Service Data	0	2.0	703	0	703
74	Federal Authority BRIDGES Grant	0	0.0	0	890	890
75	Federal Authority PFS Grant	0	0.0	0	5,145	5,145
76	6312 (2014 Session) Implementation	0	0.0	0	0	0
7C	Staff - Secure Community Transition	0	7.0	936	0	936
7D	Open	0	0.0	0	0	0
7E	Hepatitis C Cost	0	0.0	1,700	0	1,700
7R	Technical Corrections	0	250.0	0	0	0
7S	One-Time Relocation	0	0.0	6,168	1,660	7,828
7V	Juvenile Welfare in Ferry County	0	0.0	142	62	204
7W	Perez vs DSHS	0	0.0	526	225	751
7X	Permanency	0	0.0	1,393	597	1,990
7Y	Forensic Psychologists	0	2.0	581	0	581
85	Telecommunication Sys Modernization	0	1.0	1,555	342	1,897
8L	Lease Rate Adjustments	0	0.0	3,276	835	4,111
8M	Mileage Rate Adjustments	0	0.0	636	146	782
8P	Postage Rate Adjustments	0	0.0	744	362	1,106
8W	Institution Vehicle Replacement	0	0.0	316	149	465
8X	Facility Maintenance Costs	0	0.0	1,583	329	1,912
8Y	Cost Allocation Adjustment	0	0.0	3,196	(3,196)	0
9A	Federal Funds Increased Authority	0	0.0	0	23,578	23,578
9B	Microsoft Enterprise Licensing Agmt	0	0.0	1,586	348	1,934
9F	Federal Funding Adjustment	0	0.0	0	0	0
9G	Workers Comp Base Correction	0	0.0	5,535	1,712	7,247
9S	Equipment Replacement Costs	0	0.0	1,505	528	2,033
9T	Transfers	0	0.0	0	0	0

Recommendation Summary

Budget Period:2015-17

Version: 11 - 2015-17 2-YR Agency Req

Budget Level Criteria: ALL

Dollars in Thousands		Agency Priority	Annual Avg FTEs	General Fund State	Other Funds	Total Funds
M2 - Inflation and Other Rate Changes						
9Y	Electronic Records Vault - EVault	0	0.0	498	110	608
BD	YOP Funds Transfer to DSHS/JJRA	0	0.0	670	0	670
DA	Utilization of Residential Services	0	0.0	24,571	23,607	48,178
SubTotal M2			903.6	224,363	403,579	627,942
Cumulative Total Thru M2			17,871.7	6,245,248	6,908,185	13,153,433
PL - Performance Level						
A0	Extended Foster Care	0	0.0	(16,227)	(6,107)	(22,334)
A1	CRCs, Hope Beds, Street Youth	0	0.0	(1,023)	(10,741)	(11,764)
A2	Family Reconciliation Services	0	(29.0)	(3,360)	(1,060)	(4,420)
C0	Minimum Release Youth with Parole	0	(8.1)	(1,352)	0	(1,352)
C1	Community Placement FTE	0	(2.0)	(304)	0	(304)
C2	SCC - King County SCTF	0	(15.0)	(2,912)	0	(2,912)
C3	SCC Administrative Services	0	(2.0)	(360)	0	(360)
C4	SCC Health Services	0	(3.0)	(1,786)	0	(1,786)
C5	DVR Client Services	0	0.0	(1,178)	(5,102)	(6,280)
C6	Juvenile Offende Basic Train Camp	0	0.0	(1,691)	0	(1,691)
C7	Evidence Based Regional Services	0	0.0	(1,696)	0	(1,696)
C8	Prevention Services for Juveniles	0	0.0	(110)	0	(110)
C9	Evidence Based Institutional Svcs	0	0.0	(1,378)	0	(1,378)
CA	Transition Specialist	0	(1.0)	(153)	0	(153)
CB	Juvenile Court Funding	0	(0.4)	(2,096)	0	(2,096)
E0	FAS Satellite Evaluation Sites	0	0.0	(200)	0	(200)
E1	FAS Evaluation Training	0	0.0	(708)	0	(708)
E2	Family Hardship	0	0.0	(160)	0	(160)
E3	Repeat DUI Offender Services	0	0.0	(42)	0	(42)
E4	PALS	0	0.0	(10,400)	0	(10,400)
E5	Parent Trust	0	0.0	(200)	0	(200)
E6	Offender Reentry Community Safety	0	0.0	(3,620)	0	(3,620)
E7	Safe Babies Safe Moms	0	0.0	(1,790)	(1,426)	(3,216)
E8	Criminal Incompetency	0	0.0	(550)	(372)	(922)
E9	CD ITA Contracts	0	0.0	(12,880)	0	(12,880)
EA	Parent Child Assistance Program	0	0.0	(4,342)	(2,752)	(7,094)
G0	State Only Employment and Day	0	0.0	(4,800)	0	(4,800)
G1	Increase AFH License Fee	0	0.0	0	(461)	(461)
I0	Increase AFH License Fee	0	0.0	(1,358)	4,625	3,267
I1	Delay Nursing Home Rebase	0	0.0	(58,778)	(58,825)	(117,603)
K0	WA Telephone Assistance Program	0	(5.5)	(5,068)	0	(5,068)
K1	TANF - Participation Incentive	0	(27.0)	(21,042)	0	(21,042)
K2	Most Wanted Website	0	(0.4)	(16)	(36)	(52)
K3	Home Visiting Programs	0	(1.0)	(4,380)	0	(4,380)
K4	SBCTC - Work Study	0	0.0	(2,000)	0	(2,000)
K5	Call Center Staffing	0	(40.0)	(4,351)	(1,513)	(5,864)
K6	Emergent Need (AREN)	0	0.0	(1,726)	0	(1,726)
K7	Commerce-Employment and LEP Progs	0	0.0	(3,000)	0	(3,000)
K8	Limited English Pathway	0	0.0	(4,732)	0	(4,732)
K9	Current Naturalization Services	0	0.0	(3,314)	0	(3,314)
KA	Aged, Blind or Disabled (ABD) Prog	0	(40.4)	(18,120)	0	(18,120)
KB	Tribal TANF-GF-State Portion	0	0.0	(12,306)	0	(12,306)

Recommendation Summary

Budget Period:2015-17
 Budget Level Criteria: ALL

Version: 11 - 2015-17 2-YR Agency Req

Dollars in Thousands	Agency Priority	Annual Avg FTEs	General Fund State	Other Funds	Total Funds	
PL - Performance Level						
N0	Family Assessment Response	0	42.5	6,500	6,500	13,000
N1	Discovery Staff Support	0	15.0	2,718	56	2,774
N2	Mobile Computing	0	2.0	1,909	1,907	3,816
N3	Vendor Rate Increase	0	0.0	14,858	4,108	18,966
N4	Supervised Visitation	0	10.0	8,232	168	8,400
N5	Performance Based Contracting	0	0.0	3,475	0	3,475
N6	Family Reconciliation Services	0	29.0	3,360	1,060	4,420
N7	CRCs, Hope Beds, Street Youth	0	0.0	1,023	10,741	11,764
N8	Extended Foster Care	0	0.0	16,227	6,107	22,334
P0	Juvenile Court Funding	0	0.4	2,096	0	2,096
P1	Transition Specialist	0	1.0	153	0	153
P2	Evidence Based Institutional Svcs	0	0.0	1,378	0	1,378
P3	Prevention Services for Juveniles	0	0.0	110	0	110
P4	Evidence Based Regional Services	0	0.0	1,696	0	1,696
P5	Juvenile Offende Basic Train Camp	0	0.0	1,691	0	1,691
P6	DVR Client Services	0	0.0	1,178	5,102	6,280
P7	SCC Health Services	0	3.0	1,786	0	1,786
P8	SCC Administrative Services	0	2.0	360	0	360
P9	SCC - King County SCTF	0	15.0	2,912	0	2,912
PA	Community Placement FTE	0	2.0	304	0	304
PB	Minimum Release Youth with Parole	0	8.1	1,352	0	1,352
PC	Parole and Community Supervision	0	23.1	3,948	0	3,948
PD	Mental Health Services	0	66.5	9,740	0	9,740
PE	Services for At-Risk Youth	0	0.0	800	0	800
PF	Electronic Health Records	0	0.0	0	0	0
PG	SCC IT Staff	0	2.0	351	0	351
PH	ACT IT Team	0	6.0	1,264	0	1,264
PI	Assessment of Staffing Requirements	0	0.0	50	0	50
PJ	Staff - Total Confinement	0	5.0	783	0	783
R0	Enhanced Training for Hosp Staff	0	20.4	3,902	0	3,902
R1	Psych. Intensive Care Unit (PICU)	0	22.8	3,923	0	3,923
R2	Psychiatric Emergency Response Team	0	23.0	3,668	0	3,668
R3	Address Interim CD Medicaid Rates	0	0.0	6,938	25,222	32,160
R4	Parent Child Assistance Program	0	0.0	4,342	2,752	7,094
R5	CD ITA Contracts	0	0.0	12,880	0	12,880
R6	Criminal Incompetency	0	0.0	550	372	922
R7	Safe Babies Safe Moms	0	0.0	1,790	1,426	3,216
R8	Offender Reentry Community Safety	0	0.0	3,620	0	3,620
R9	Parent Trust	0	0.0	200	0	200
RA	PALS	0	0.0	10,400	0	10,400
RB	Repeat DUI Offender Services	0	0.0	42	0	42
RC	Family Hardship	0	0.0	160	0	160
RD	FAS Evaluation Training	0	0.0	708	0	708
RE	FAS Satellite Evaluation Sites	0	0.0	200	0	200
RF	JLARC Recommendations	0	2.0	467	35	502
RG	Hospital Staffing Levels	0	0.0	0	0	0
T0	Restore Agency Provider Rate Cut	0	0.0	248	248	496
T1	Assisted Living Rate Increase	0	0.0	126	126	252
T2	Enhanced Respite	0	0.0	539	338	877

Recommendation Summary

Version: 11 - 2015-17 2-YR Agency Req

Budget Period:2015-17
 Budget Level Criteria: ALL

Dollars in Thousands	Agency Priority	Annual Avg FTEs	General Fund State	Other Funds	Total Funds	
PL - Performance Level						
T3	Community Res Rate Adjustments	0	1.5	16,911	16,859	33,770
T4	DDA Center of Excellence	0	2.5	361	240	601
T5	State Only Employment and Day	0	0.0	4,800	0	4,800
T6	Increase AFH License Fee	0	0.0	0	461	461
V0	Pre-Medicaid Services	0	3.0	19,174	0	19,174
V1	Adult Protective Services	0	9.0	1,552	274	1,826
V2	Assisted Living Rate Increase	0	0.0	8,207	8,210	16,417
V3	Restore Agency Provider Rate Cut	0	0.0	1,583	1,582	3,165
V4	Skilled Nursing Comparability	0	0.0	336	336	672
V5	Long-Term Supports Insurance Study	0	0.0	100	300	400
V6	AFH Technical Assistance	0	7.0	683	681	1,364
V7	HealthPath Washington Managed Care	0	10.1	190	1,122	1,312
V8	Delay Nursing Home Rebase	0	0.0	58,778	58,825	117,603
V9	Increase AFH License Fee	0	0.0	1,358	(4,625)	(3,267)
X1	Tribal TANF-GF-State Portion	0	0.0	12,306	0	12,306
X2	Aged, Blind or Disabled (ABD) Prog	0	40.4	18,120	0	18,120
X3	Assess Basic Food Enrollment	0	1.0	162	51	213
X4	Replace Client Receivables System	0	1.1	1,770	1,602	3,372
X5	Current Naturalization Services	0	0.0	3,314	0	3,314
X6	Limited English Pathway	0	0.0	4,732	0	4,732
X7	Commerce-Employment and LEP Progs	0	0.0	3,000	0	3,000
X8	Emergent Need (AREN)	0	0.0	1,726	0	1,726
X9	Call Center Staffing	0	40.0	4,351	1,513	5,864
XA	SBCTC - Work Study	0	0.0	2,000	0	2,000
XB	DCS Non-Collectible Receivables	0	0.0	1,328	0	1,328
XC	Build IT Capacity	0	5.0	562	562	1,124
XD	Home Visiting Programs	0	1.0	4,380	0	4,380
XE	Expand Naturalization Services	0	0.0	1,880	0	1,880
XF	Most Wanted Website	0	0.4	16	36	52
XG	Two Parent Work Participation	0	9.7	22,082	0	22,082
XH	Restore 15 Percent Grant Reduction	0	0.0	61,576	478	62,054
XI	TANF - Participation Incentive	0	27.0	21,042	0	21,042
XJ	WA Telephone Assistance Program	0	5.5	5,068	0	5,068
Z0	Enhanced Internal Auditing Function	0	3.0	476	104	580
Z1	Confidential Data Comp with HIPPA	0	3.0	1,428	314	1,742
Z2	Securing Sensitive and Confid Data	0	0.0	4,920	1,080	6,000
Z3	Building Org Lean Capacity	0	3.8	757	166	923
Z4	Redesign DSHS Customer WebPages	0	1.0	194	42	236
Z5	Alleviate Growing Backlog	0	13.0	1,216	1,216	2,432
Z6	TLA Readiness Project	0	3.0	1,312	288	1,600
Z7	Emergency Preparedness Resp System	0	5.5	1,042	228	1,270
Z8	Agency Content Workflow Mgmt Sys	0	0.0	1,074	236	1,310
Z9	Agency Business Process Management	0	0.0	2,050	450	2,500
ZA	Admin Hearings Legal Mgmt System	0	1.2	2,628	576	3,204
ZB	Geospatial Data and Services	0	5.0	1,050	230	1,280
ZC	Replace Performance Evaluation Syst	0	1.0	1,305	287	1,592
ZD	Alternative Workspace Pilot Project	0	0.0	923	202	1,125
SubTotal PL			329.7	233,271	76,424	309,695

Recommendation Summary

Budget Period:2015-17
Budget Level Criteria: ALL

Version: 11 - 2015-17 2-YR Agency Req

Dollars in Thousands	Agency Priority	Annual Avg FTEs	General Fund State	Other Funds	Total Funds
	Cumulative Total Thru PL	<u>18,201.4</u>	<u>6,478,519</u>	<u>6,984,609</u>	<u>13,463,128</u>
Total Proposed Budget		<u>18,201.4</u>	<u>6,478,519</u>	<u>6,984,609</u>	<u>13,463,128</u>

Department of Social and Health Services

DP Code/Title: M1-0U Forecast Cost/Utilization

Agency Wide

There are 2 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

Recommendation Summary Text:

Program(s): 040

The Developmental Disabilities Administration (DDA), requests (\$1,151,000) Total Funds and \$1,047,000 GF State to reflect changes in the utilization of personal care services.

Program(s): 050

Aging and Long-Term Support Administration (ALTSA) requests (\$30,209,000) Total Funds, (\$13,617,000) GF-State to reflect utilization changes related to Long Term Services and Supports (LTSS) that were identified through the June 2014 caseload forecast process.

Fiscal Detail:

Operating Expenditures

	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Overall Funding			
001-1 General Fund - Basic Account-State	(9,635,000)	(2,935,000)	(12,570,000)
001-C General Fund - Basic Account-Medicaid Federal	(12,531,000)	(6,259,000)	(18,790,000)
Total Cost	(22,166,000)	(9,194,000)	(31,360,000)

Staffing

Package Description:

Program(s): 040

DDA requests (\$1,151,000) Total Funds and \$1,047,000 GF State to reflect changes in the utilization of personal care services within DDA. This request utilizes the June 2014 Forecast, reflecting increased costs for Adult Family Homes (AFH), Individual Providers (IP) and Agency Provider (AP) services.

Agency Contact: Ken Brown (360) 902 7583

Program Contact: Eric Mandt (360) 725 2579

Program(s): 050

The Department of Social and Health Services (DSHS) Aging and Long-Term Support Administration (ALTSA) requests (\$30,209,000) Total Funds, (\$13,617,000) GF-State to reflect changes in the utilization of LTSS that were identified in the June 2014 caseload forecasting process developed by ALTSA. Examples of these services and supports include but are not limited to nursing homes, Area Agency on Aging (AAA) services, nursing facility discharge payments, estate recoveries, and Home and Community Based Services (HCBS). The primary driver for this funding request decrease was due to per capita changes for nursing home and in-home services.

Agency Contact: Bryan Way (360) 902-7769

Program Contact: Eric Mandt (360) 725-2579

Narrative Justification and Impact Statement

What specific performance outcomes does the agency expect?

Program(s): 040

Forecast driven caseload changes reflect the agency's goals, including:

- Ensuring a safety net is in place for people of need;
- Clients maintain maximum independence;
- Services are of high quality;
- People participate in choices about their services; and
- Clients experience stability.

Department of Social and Health Services

DP Code/Title: M1-0U Forecast Cost/Utilization

Agency Wide

There are 2 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

Program(s): 050

The agency expects to have sufficient funding to cover per capita cost adjustments related to the ALTSA caseload.

Performance Measure Detail

Agency Level

Activity: D074 Personal Care

Incremental Changes

FY 1

FY 2

Output Measures

001128	Monthly Percentage of Total Paid Services Caseload Living in the Community	0.00%	0.00%
001603	Monthly Average Cost per DDD Waiver Client.	0.00	0.00
001925	DDD Total Clients Receiving Personal Care to Remain in the Own Homes or in their Community	0.00	0.00

Is this decision package essential to implement a strategy identified in the agency's strategic plan?

Program(s): 040 050

The budget request supports DSHS Goal:

- 1: Health - Each individual and each community will be healthy
- 2: Safety - Each individual and each community will be safe
- 4: Quality of Life - Each individual in need will be supported to attain the highest possible quality of life

Does this decision package provide essential support to one or more of the Governor's Results Washington priorities?

Program(s): 040

This decision package supports the Results Washington goals to:

Goal 4: Healthy and Safe Communities - Fostering the health of Washingtonians from a healthy start to a safe and supported future.

Goal 5: Effective, Efficient and Accountable Government - Fostering a Lean culture that drive accountability and results for the people of Washington. and

--Help the most vulnerable people become independent and self-sufficient.

Program(s): 050

Goal 4: Healthy and Safe Communities - Fostering the health of Washingtonians from a healthy start to a safe and supported future.

Goal 5: Effective, Efficient and Accountable Government - Fostering a Lean culture that drive accountability and results for the people of Washington. and

--Help the most vulnerable people become independent and self-sufficient.

What are the other important connections or impacts related to this proposal?

Program(s): 040 050

Funding this decision package will ensure that providers of services will see little change in their method of conducting business.

What alternatives were explored by the agency, and why was this alternative chosen?

Program(s): 040 050

This request cannot be absorbed within existing resources since funding levels are driven entirely by forecast changes.

What are the consequences of adopting or not adopting this package?

Program(s): 040

This request addresses the forecasted growth of per capita costs for Medicaid clients in DDD. Increased cost for these clients must be recognized. It is possible that reductions in non-mandatory activities may become necessary (to cover the cost of growth within mandatory activities).

Department of Social and Health Services

DP Code/Title: M1-0U Forecast Cost/Utilization

Agency Wide

There are 2 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

Program(s): 050

The consequence of adopting this package is that sufficient funding will be available to cover projected costs of LTSS services provided to vulnerable individuals.

What is the relationship, if any, to the state's capital budget?

Program(s): 040 050

This request has no impact on the capital budget.

What changes would be required to existing statutes, rules, or contracts, in order to implement the change?

Program(s): 040 050

This request has no impact to existing statutes, rules or contracts.

Expenditure and revenue calculations and assumptions

Program(s): 040

See attachment: DDA Forecast Cost - Utilization.xlsx.

Program(s): 050

See attachment: AL TSA Forecast Cost-Utilization.xlsx

Which costs and functions are one-time? Which are ongoing? What are the budget impacts in future biennia?

Program(s): 040 050

These costs are ongoing and will carry forward into future biennia.

Object Detail

	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Overall Funding			
N Grants, Benefits & Client Services	(22,166,000)	(9,194,000)	(31,360,000)

DSHS Source Code Detail

Overall Funding		<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Fund 001-1, General Fund - Basic Account-State				
<u>Sources</u>	<u>Title</u>			
0011	General Fund State	(9,635,000)	(2,935,000)	(12,570,000)
<i>Total for Fund 001-1</i>		<u>(9,635,000)</u>	<u>(2,935,000)</u>	<u>(12,570,000)</u>
Fund 001-C, General Fund - Basic Account-Medicaid Federal				
<u>Sources</u>	<u>Title</u>			
19TA	Title XIX Assistance (FMAP)	(12,531,000)	(6,259,000)	(18,790,000)
<i>Total for Fund 001-C</i>		<u>(12,531,000)</u>	<u>(6,259,000)</u>	<u>(18,790,000)</u>
Total Overall Funding		<u>(22,166,000)</u>	<u>(9,194,000)</u>	<u>(31,360,000)</u>

Funding Totals by Program

Dollars in Thousands

<u>Program</u>	<u>FTE's</u>		<u>GF-State</u>		<u>Total Funds</u>	
	<u>FY 1</u>	<u>FY 2</u>	<u>FY 1</u>	<u>FY 2</u>	<u>FY 1</u>	<u>FY 2</u>
040 Developmental Disabilities Admi	0.0	0.0	343	704	(928)	(223)
050 Aging and Long-Term Support A	0.0	0.0	(9,978)	(3,639)	(21,238)	(8,971)
Grand Total:	<u>0.0</u>	<u>0.0</u>	<u>(9,635)</u>	<u>(2,935)</u>	<u>(22,166)</u>	<u>(9,194)</u>

**2015-17 Biennial Budget
Forecast Cost / Utilization**

Change in:

<u>Caseload</u>	<u>Expenditures</u>		<u>Per Capitas</u>		<u>Caseload</u>	<u>Expenditures</u>		
	<u>Total</u>	<u>State</u>	<u>Total</u>	<u>State</u>		<u>Due to Cost/Utilization Changes</u>		
						<u>Total</u>	<u>State</u>	<u>Federal</u>

2013-15 Biennium

Funding Available

FY15 - Through Policy Level (includes 2014 Supplemental Budget)

H52 Personal Care 12,807 \$ 299,309,000 \$ 150,658,000 \$ 1,948 \$ 980

FY16 - Carry Forward Level

H52 Personal Care 12,807 \$ 301,017,000 \$ 150,789,000 \$ 1,959 \$ 981

FY17 - Carry Forward Level

H52 Personal Care 12,807 \$ 301,017,000 \$ 150,789,000 \$ 1,959 \$ 981

12

Funding Needed

FY15 - Jun 2014 Update

H52 Personal Care 12,648 \$ 295,084,000 \$ 148,636,000 \$ 1,944 \$ 979 (158)

FY16 - Jun 2014 Update

H52 Personal Care 12,590 \$ 295,011,000 \$ 148,588,000 \$ 1,953 \$ 983 (216)

FY17 - Jun 2014 Update

H52 Personal Care 12,510 \$ 293,819,000 \$ 147,999,000 \$ 1,957 \$ 986 (297)

2015-17 Biennial Budget Step

	<u>Total</u>	<u>State</u>	<u>Federal</u>
	\$ (523,000)	\$ (158,000)	\$ (365,000)
	\$ (928,000)	\$ 343,000	\$ (1,271,000)
	\$ (223,000)	\$ 704,000	\$ (927,000)
	\$ (1,151,000)	\$ 1,047,000	\$ (2,198,000)

2015-17 Biennial Budget Forecast Cost / Utilization

		Due to Cost/Utilization Changes		
		<u>Total</u>	<u>State</u>	<u>Federal</u>
FY16 - June 2014 Update				
X01	Nursing Facilities	\$ (17,837,000)	\$ (9,906,000)	\$ (7,931,000)
X40	Adult Day Health	\$ 9,000	\$ 1,000	\$ 8,000
X43	NF Discharge	\$ (22,000)	\$ (22,000)	\$ -
X48	Private Duty Nurse	\$ (207,000)	\$ (107,000)	\$ (100,000)
X49	Recoveries	\$ -	\$ 4,000	\$ (4,000)
X61	In-Home	\$ (10,184,000)	\$ (3,208,000)	\$ (6,976,000)
J85	Caregiver Training	\$ 3,416,000	\$ 1,728,000	\$ 1,688,000
J86	Agency Health Insurance	\$ 25,000	\$ 25,000	\$ -
E8947	Background Check	\$ 240,000	\$ 120,000	\$ 120,000
X62	Adult Family Homes	\$ 3,154,000	\$ 1,385,000	\$ 1,769,000
X63	Adult Residential Centers	\$ (47,000)	\$ (87,000)	\$ 40,000
X64	Assisted Living	\$ 229,000	\$ (111,000)	\$ 340,000
X65	Managed Care	\$ 8,000	\$ 2,000	\$ 6,000
FY15 Subtotal		\$ (21,216,000)	\$ (10,176,000)	\$ (11,040,000)

FY17 - June 2014 Update

X01	Nursing Facilities	\$ (14,835,000)	\$ (8,383,000)	\$ (6,452,000)
X40	Adult Day Health	\$ 113,000	\$ 53,000	\$ 60,000
X43	NF Discharge	\$ (17,000)	\$ (17,000)	\$ -
X48	Private Duty Nurse	\$ (210,000)	\$ (108,000)	\$ (102,000)
X49	Recoveries	\$ -	\$ 4,000	\$ (4,000)
X61	In-Home	\$ (5,711,000)	\$ (798,000)	\$ (4,913,000)
J85	Caregiver Training	\$ 4,989,000	\$ 2,525,000	\$ 2,464,000
J86	Agency Health Insurance	\$ 25,000	\$ 25,000	\$ -
E8947	Background Check	\$ 240,000	\$ 120,000	\$ 120,000
X62	Adult Family Homes	\$ 5,877,000	\$ 2,772,000	\$ 3,105,000
X63	Adult Residential Centers	\$ 36,000	\$ (42,000)	\$ 78,000
X64	Assisted Living	\$ 366,000	\$ (41,000)	\$ 407,000
X65	Managed Care	\$ 142,000	\$ 70,000	\$ 72,000
FY15 Subtotal		\$ (8,985,000)	\$ (3,820,000)	\$ (5,165,000)

Additional Adjustments outside forecast

FY16 - June 2014 Update

J82	AAA Case Management and N	\$ (22,000)	\$ 198,000	\$ (220,000)
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FY17 - June 2014 Update

J82	AAA Case Management and N	\$ 14,000	\$ 181,000	\$ (167,000)
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Budget Steps:

TOTAL FY16	\$ (21,238,000)	\$ (9,978,000)	\$ (11,260,000)
TOTAL FY17	\$ (8,971,000)	\$ (3,639,000)	\$ (5,332,000)

Department of Social and Health Services

DP Code/Title: M1-93 Mandatory Caseload Adjustments

Agency Wide

There are 6 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

Recommendation Summary Text:

Program(s): 010

The Children's Administration (CA) requests (\$3,222,000) GF-State and (\$2,716,000) Total Funds in the 2015-17 Biennium to reflect changes in Adoption Support and Foster Care eligible clients based on the June 2014 Caseload Forecast Council (CFC) forecast. This request will be updated by future forecasts.

Program(s): 030

The Behavioral Health Service Integration Administration (BHSIA) requests funding for an adjustment to reflect the changes in the number of Medicaid eligible clients based in the June 2014 Caseload forecast.

Program(s): 040

The Department of Social and Health Services (DSHS), Developmental Disabilities Administration (DDA), requests (\$12,053,000) Total Funds and (\$6,038,000) GF State, in the 2015-17 Biennium to adjust funding for personal care. Personal care services help people with developmental disabilities live in community settings, and whenever possible, to remain in a family environment.

Program(s): 050

The Aging and Long-Term Support Administration (AL TSA) requests \$89,882,000 Total Funds, \$44,531,000 GF-State for changes in the number of clients receiving Long-Term Services and Supports (LTSS) that were identified through the June 2014 caseload forecasting process.

Program(s): 060

The Economic Services Administration (ESA) requests adjustments to funding in order to align with the June 2014 forecasts for a number of ESA programs. By funding this request, ESA is expected to be properly funded for projected changes in caseloads.

Program(s): 135

The Juvenile Justice and Rehabilitation Administration (JJRA) requests funding in order to pay increased costs projected in the June 2014 caseload forecast for the Special Commitment Center (SCC) facilities. By funding this request, JJRA is expected to be properly funded for caseload growth and increases in per resident costs, such as costs for resident food, housing, and medical and dental services.

Fiscal Detail:

Operating Expenditures

	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Overall Funding			
001-1 General Fund - Basic Account-State	8,410,000	34,288,000	42,698,000
001-2 General Fund - Basic Account-Federal	137,000	137,000	274,000
001-A General Fund - Basic Account-DSHS Fam Support/Chi	4,252,000	4,873,000	9,125,000
001-C General Fund - Basic Account-Medicaid Federal	9,985,000	29,351,000	39,336,000
Total Cost	22,784,000	68,649,000	91,433,000

Staffing

Package Description:

Program(s): 010

This request adjusts caseloads and per capita changes in Adoption Support and Foster Care as a result of the June 2014 forecast. This decision package will be updated by future forecasts.

Agency Contact: Tula Habb (360) 902-8182
Program Contact: Jenny Greenlee (360) 902-0221

Department of Social and Health Services

DP Code/Title: M1-93 Mandatory Caseload Adjustments

Agency Wide

There are 6 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

Program(s): 030

Funding for the mental health community-based services is based on the number of Washington State Medicaid eligible clients. An annual funding adjustment is required to reflect changes in the number of Medicaid eligible clients based on the June 2014 Caseload Forecast.

Agency Contact: Martha Brenna (360) 902-8194

Program Contact: Sara Corbin (360) 725-3749

Program(s): 040

DSHS, DDA, requests (\$12,053,000) Total Funds and (\$6,038,000) GF State, in the 2015-17 Biennium to adjust funding for personal care. Personal care services help people with developmental disabilities live in community settings, and whenever possible, to remain in a family environment. Personal care refers to assistance with activities of daily living (bathing, eating, toileting, etc.), and is considered an entitlement. Funding has been adjusted based on the June 2014 forecasts by the Caseload Forecast Council (CFC) and the Aging and Disability Services Administration (ADSA).

Program Contact: Eric Mandt (360) 725-2579

Agency Contact: Ken Brown (360) 902-7583

Program(s): 050

The Department of Social and Health Services (DSHS) AL TSA requests \$89,882,000 Total Funds, \$44,531,000 GF-State for changes in the number of clients receiving various LTSS. These changes were identified through the June 2014 caseload forecast process that includes forecast components developed by the Caseload Forecast Council (CFC) and AL TSA. Examples of these services and supports include but are not limited to nursing homes, Area Agency on Aging (AAA) services, nursing facility discharge payments, estate recoveries, and Home and Community Based Services (HCBS). Caseload changes for in-home personal care are the primary driver for this funding increase request.

Agency Contact: Bryan Way (360) 902-7769

Program Contact: Eric Mandt (360) 725-2579

Program(s): 060

In June of 2014, ESA, the Department of Social and Health Services (DSHS) Central Budget Office, and the Caseload Forecast Council prepared updated forecasts of the caseloads and expected costs per client for the following programs:

- Refugee Cash Assistance (RCA)
- Aged, Blind, or Disabled (ABD)
- Pregnant Women Assistance (PWA)
- Retained Child Support
- Food Assistance for Legal Immigrants (FAP)

RCA provides cash grants to needy refugees who have settled in Washington State. The refugees served by this program are authorized by the United States State Department to immigrate to this country. These refugees are granted permanent residence authorization. The goal of the program is to help refugees attain self-sufficiency. Increased funding in the amount of \$137,000 in both Fiscal Years 2016 and 2017 is needed to support the forecasted changes to this caseload.

The ABD program provides cash assistance to low-income adults who are 65 or older, blind, or likely to meet Supplemental Security Income (SSI) disability criteria. The PWA program provides cash assistance to eligible women who are pregnant and ineligible for Temporary Assistance for Needy Families (TANF) and State Family Assistance (SFA) for reasons other than a refusal to cooperate with TANF/SFA requirements. Decreased funding of (\$916,000) in Fiscal Year 2016 and increased funding of \$1,350,000 in Fiscal Year 2017 is requested as a result of forecasted changes in the caseload. Additionally, decreased funding in the amount of (\$3,439,000) in Fiscal Year 2016 and (\$1,414,000) in Fiscal Year 2017 is required as a result of changes in the amount of ABD expenditures that will be recovered from the Social Security Administration as ABD clients are determined to be eligible for SSI benefits.

Department of Social and Health Services

DP Code/Title: M1-93 Mandatory Caseload Adjustments

Agency Wide

There are 6 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

The Division of Child Support (DCS) provides support and collection services to custodial parents. Collections for families on public assistance are retained by the state and shared with the federal government. Funding is requested in Fiscal Year 2016 in the amount of \$7,499,000 and in Fiscal Year 2017 in the amount of \$9,769,000 for changes in the forecasted amount of child support collections retained by the state.

FAP for Legal Immigrants provides state Basic Food benefits for legal immigrants who are not eligible for federal food benefits due to their immigration status. Increased funding in the amount of \$1,396,000 for Fiscal Year 2016 and \$1,421,000 in Fiscal Year 2017 is needed to support the forecasted changes to this caseload.

Agency Contact: Wendy Polzin (360) 902-8067
Program Contact: Susan Kavanaugh (360) 725-4642

Program(s): 135

The June 2014 forecast of SCC caseloads projects:

- No change in the average monthly caseload for the Total Confinement facility.
- A small increase (\$24) in the cost per month, per resident in the Total Confinement facility resulting in an average increase in costs of \$77,000 per year.
- An increase in the average monthly caseload in the Secure Community Transition (SCTF) and Less Restrictive Alternative (LRA) community facilities of 2.1 resulting in an increase in costs of \$114,000 per year.
- A small decrease (\$3) in the cost per month, per resident in the Secure Community Transition and Less Restrictive Alternative community facilities resulting in a decrease in costs of \$1,000 per year.

The total forecasted cost increase is \$190,000 per year. This projection captures such costs as sex offender treatment and evaluation, food costs, housing costs for SCTF and LRA populations, and most medical and dental care and medications. These forecasts do not capture changes in caseload that would result in a need for increased/decreased facilities or staffing. Any change in the need for facilities or staffing is requested in a separate budget step. Additionally, requests for funding for significant medical costs related to the resident treatment for Hepatitis C are included in a separate budget step.

Agency Contact: Mickie Coates (360)902-8077
Program Contact: Mark Strong (253)583-5929

Narrative Justification and Impact Statement

What specific performance outcomes does the agency expect?

Program(s): 010

Children are placed in out-of-home care to protect them from abuse and neglect, and to provide necessities such as food, clothing, and shelter when their parents cannot care for them. Forecasted services are designed to ensure the safety of children and to assist children who are temporarily or permanently removed from their parent's homes. Primary responsibility for caring for children requiring out-of-home support rests with the State.

Funding the per capita need for Adoption Support and Foster Care ensures that children who are in need of protection will continue to be assisted temporarily or permanently through Washington State's Child Welfare system.

Program(s): 040

This and other forecast driven caseload changes reflect several agency goals, including:

- A safety net is in place for people of need,
- Clients maintain maximum independence,
- Services are of high quality,
- People participate in choices about their services, and

Department of Social and Health Services

DP Code/Title: M1-93 Mandatory Caseload Adjustments

Agency Wide

There are 6 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

- Clients experience stability.

Program(s): 050

The agency expects to have sufficient funding to cover caseload cost adjustments related to the ALTSA caseload.

Program(s): 060

ESA expects that by funding this decision package, the agency will continue to provide benefits to clients and assist them in achieving self-sufficiency.

Program(s): 135

To keep the civilly committed residents in SCC's care in a healthy, safe and secure environment and to provide treatment for a successful release back into the community.

Performance Measure Detail

Agency Level

Activity: D074 Personal Care

Output Measures

		Incremental Changes	
		<u>FY 1</u>	<u>FY 2</u>
001128	Monthly Percentage of Total Paid Services Caseload Living in the Community	0.00%	0.00%
001603	Monthly Average Cost per DDD Waiver Client.	0.00	0.00
001925	DDD Total Clients Receiving Personal Care to Remain in the Own Homes or in their Community	0.00	0.00

Is this decision package essential to implement a strategy identified in the agency's strategic plan?

Program(s): 010 030 040 050 060 135

The budget request supports DSHS Goal:

- 1: Health - Each individual and each community will be healthy
- 2: Safety - Each individual and each community will be safe
- 3: Protection - Each individual who is vulnerable will be protected
- 4: Quality of Life - Each individual in need will be supported to attain the highest possible quality of life

Does this decision package provide essential support to one or more of the Governor's Results Washington priorities?

Program(s): 010 030 040 050 060 135

This decision package supports the Results Washington goals to:

- Goal 4: Healthy and Safe Communities - Fostering the health of Washingtonians from a healthy start to a safe and supported future.
- Goal 5: Effective, Efficient and Accountable Government - Fostering a Lean culture that drive accountability and results for the people of Washington. and
- Help the most vulnerable people become independent and self-sufficient.

What are the other important connections or impacts related to this proposal?

Program(s): 010 030 040 050 060

Clients will continue to receive benefits and assistance.

Program(s): 135

This request provides for continued confinement, care, and treatment of persons who have been convicted of or charged with a crime of sexual violence. These individual suffer from a mental abnormality or personality disorder which makes it likely that they will engage in predatory acts of violence if they are not confined. All SCC stakeholders will continue to support the treatment of confined residents.

What alternatives were explored by the agency, and why was this alternative chosen?

Department of Social and Health Services

DP Code/Title: M1-93 Mandatory Caseload Adjustments

Agency Wide

There are 6 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

Program(s): 010

CA has not explored any alternatives to Adoption Support for several reasons; adoption is in the best interest of legally freed children, adoption is fiscally more responsible as it costs less than keeping the child in a foster family home, and federal law requires the State to provide adoption services to children.

Additionally, CA has not explored alternatives to Foster Care, including family homes, Behavioral Rehabilitation Services (BRS), or receiving homes, as CA has no intention to abandon the basic continuum of care that currently exists.

Program(s): 030 040

The June 2014 forecast necessitates a change in the funding provided for the forecast programs.

Program(s): 050

The request cannot be absorbed within existing resources because this request addresses the forecasted growth of Medicaid and state only clients receiving LTSS in AL TSA. Increased costs for these clients must be recognized. It is possible that reductions in non-mandatory activities may become necessary to cover the cost of growth within mandatory activities.

Program(s): 060

The June 2014 forecast necessitates a change in the funding provided for the forecast programs.

Program(s): 135

The request cannot be absorbed within existing resources for the following reason:

Request is for funding for increased costs expected due to larger forecasted caseloads and increased resident costs in SCC facilities. The current appropriation is insufficient to provide for the confinement, care, and treatment of the larger number of residents forecasted for the SCC program.

What are the consequences of adopting or not adopting this package?

Program(s): 010

Not adopting this request will result in longer stays in foster care for children whose families experience prolonged negotiations regarding the level of support for adoption. Children in foster care will receive basic services to assure their safety; however, services addressing their mental and/or emotional health needs will be more limited or possibly eliminated. Delays in finalizing adoptions and further limits on necessary treatment will result in longer stays in foster care and consequently, higher caseloads.

Program(s): 030

If this request is not funded, persons eligible for services will not receive them.

Program(s): 040

Funding would remain at the June 2014 forecasted level.

Program(s): 050

The consequence of adopting this decision package is that sufficient funding will be available to provide LTSS services to vulnerable individuals.

Program(s): 060

ESA will be funded at the June 2014 forecasted levels for the RCA, ABD, PWA, Retained Child Support, and FAP programs.

Program(s): 135

Without needed funding, SCC cannot provide adequate and appropriate services to residents. The program could be placed in jeopardy of non-compliance with federal standards by not providing residents with constitutionally adequate mental health treatment.

What is the relationship, if any, to the state's capital budget?

Program(s): 010 030 040 050 060 135

This request has no impact on the capital budget.

What changes would be required to existing statutes, rules, or contracts, in order to implement the change?

Department of Social and Health Services

DP Code/Title: M1-93 Mandatory Caseload Adjustments

Agency Wide

There are 6 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

Program(s): 010

This request has no impact to existing statutes, rules or contracts.

Program(s): 030

Contracts will need to be amended to incorporate revised funding levels.

Program(s): 040 050 060 135

This request has no impact to existing statutes, rules or contracts.

Expenditure and revenue calculations and assumptions

Program(s): 010

See attachment: CA Mandatory Caseload Adjustments.xls

Program(s): 030

The cost will be determined after the RSN rate and forecast model is updated for the changes in the forecasting methodology that resulted from implementation of Health Care Reform.

Program(s): 040

See attachment: DDA Mandatory Caseload.xlsx.

Program(s): 050

See attachment: AL TSA Mandatory Caseload.xlsx

Program(s): 060

See attachment: ESA Mandatory Caseload Adjustments.xls

Program(s): 135

See attachment: SCC M1-93 Mandatory Caseload Adjustments.xlsx

Which costs and functions are one-time? Which are ongoing? What are the budget impacts in future biennia?

Program(s): 010 030 040 050 060 135

All costs are ongoing and will be carried forward into future biennia based on future caseload forecasts.

<u>Object Detail</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Overall Funding			
E Goods\Other Services	56,000	56,000	112,000
N Grants, Benefits & Client Services	22,728,000	68,593,000	91,321,000
Total Objects	22,784,000	68,649,000	91,433,000

State of Washington
Decision Package
Department of Social and Health Services

DP Code/Title: M1-93 Mandatory Caseload Adjustments

Agency Wide

There are 6 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

DSHS Source Code Detail

Overall Funding	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Fund 001-1, General Fund - Basic Account-State			
<u>Sources Title</u>			
0011 General Fund State	8,410,000	34,288,000	42,698,000
<i>Total for Fund 001-1</i>	8,410,000	34,288,000	42,698,000
Fund 001-2, General Fund - Basic Account-Federal			
<u>Sources Title</u>			
566B Refugee & Entrant Assist-St Admin'd Prog(D)(100%)	137,000	137,000	274,000
<i>Total for Fund 001-2</i>	137,000	137,000	274,000
Fund 001-A, General Fund - Basic Account-DSHS Fam Support/Chi			
<u>Sources Title</u>			
563A Title IV-D Child Support Enforcement (A) (FMAP)	3,736,000	4,883,000	8,619,000
658A Title IV-E Foster Care (FMAP)	(755,000)	(403,000)	(1,158,000)
658L Title IV-E-Foster Care (50%)	(81,000)	(86,000)	(167,000)
659A Title IV-E Adoption Assistance (FMAP)	1,337,000	468,000	1,805,000
659L Title IV-E Adoption Assistance (50%)	15,000	11,000	26,000
<i>Total for Fund 001-A</i>	4,252,000	4,873,000	9,125,000
Fund 001-C, General Fund - Basic Account-Medicaid Federal			
<u>Sources Title</u>			
19TA Title XIX Assistance (FMAP)	9,985,000	29,351,000	39,336,000
<i>Total for Fund 001-C</i>	9,985,000	29,351,000	39,336,000
Total Overall Funding	22,784,000	68,649,000	91,433,000

Funding Totals by Program

Dollars in Thousands

<u>Program</u>	<u>FTE's</u>		<u>GF-State</u>		<u>Total Funds</u>	
	<u>FY 1</u>	<u>FY 2</u>	<u>FY 1</u>	<u>FY 2</u>	<u>FY 1</u>	<u>FY 2</u>
010 Children's Administration	0.0	0.0	(2,187)	(1,035)	(1,671)	(1,045)
030 BHSIA - Mental Health	0.0	0.0	0	0	0	0
040 Developmental Disabilities Admi	0.0	0.0	(2,544)	(3,494)	(5,078)	(6,975)
050 Aging and Long-Term Support A	0.0	0.0	12,147	32,384	24,666	65,216
060 Economic Services Admin	0.0	0.0	804	6,243	4,677	11,263
135 Special Commitment Center	0.0	0.0	190	190	190	190
Grand Total:	0.0	0.0	8,410	34,288	22,784	68,649

Department of Social and Health Services

DP Code/Title: M1-93 Mandatory Caseload Adjustments

Agency Wide

There are 6 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

DSHS Source Code Detail

Overall Funding		<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Fund 001-1, General Fund - Basic Account-State				
<u>Sources</u>	<u>Title</u>			
0011	General Fund State	8,410,000	34,288,000	42,698,000
<i>Total for Fund 001-1</i>		8,410,000	34,288,000	42,698,000
Fund 001-2, General Fund - Basic Account-Federal				
<u>Sources</u>	<u>Title</u>			
566B	Refugee & Entrant Assist-St Admin'd Prog(D)(100%)	137,000	137,000	274,000
<i>Total for Fund 001-2</i>		137,000	137,000	274,000
Fund 001-A, General Fund - Basic Account-DSHS Fam Support/Chi				
<u>Sources</u>	<u>Title</u>			
563A	Title IV-D Child Support Enforcement (A) (FMAP)	3,736,000	4,883,000	8,619,000
658A	Title IV-E Foster Care (FMAP)	(755,000)	(403,000)	(1,158,000)
658L	Title IV-E-Foster Care (50%)	(81,000)	(86,000)	(167,000)
659A	Title IV-E Adoption Assistance (FMAP)	1,337,000	468,000	1,805,000
659L	Title IV-E Adoption Assistance (50%)	15,000	11,000	26,000
<i>Total for Fund 001-A</i>		4,252,000	4,873,000	9,125,000
Fund 001-C, General Fund - Basic Account-Medicaid Federal				
<u>Sources</u>	<u>Title</u>			
19TA	Title XIX Assistance (FMAP)	9,985,000	29,351,000	39,336,000
<i>Total for Fund 001-C</i>		9,985,000	29,351,000	39,336,000
Total Overall Funding		22,784,000	68,649,000	91,433,000

Funding Totals by Program

Dollars in Thousands

<u>Program</u>	<u>FTE's</u>		<u>GF-State</u>		<u>Total Funds</u>	
	<u>FY 1</u>	<u>FY 2</u>	<u>FY 1</u>	<u>FY 2</u>	<u>FY 1</u>	<u>FY 2</u>
010 Children's Administration	0.0	0.0	(2,187)	(1,035)	(1,671)	(1,045)
030 BHSIA - Mental Health	0.0	0.0	0	0	0	0
040 Developmental Disabilities Admi	0.0	0.0	(2,544)	(3,494)	(5,078)	(6,975)
050 Aging and Long-Term Support A	0.0	0.0	12,147	32,384	24,666	65,216
060 Economic Services Admin	0.0	0.0	804	6,243	4,677	11,263
135 Special Commitment Center	0.0	0.0	190	190	190	190
Grand Total:	0.0	0.0	8,410	34,288	22,784	68,649

2015-17 Biennial Budget

Mandatory Caseload Adjustments

Budget Step Summary

Total	February 2014 Forecast	2014 Supp + CFL Adjustments	Total Authority	June 2014 Forecast	June Incremental Change	Round, 000s
FY15	\$ 152,864,609	\$ 1,530,141	\$ 154,394,750	\$ 154,477,099	\$ 82,349	\$ 82,000
IV-E	\$ 52,624,450	\$ 198,796	\$ 52,823,246	\$ 52,969,204	\$ 145,958	\$ 146,000
IV-E Admin	\$ 1,920,409	\$ -	\$ 1,920,409	\$ 1,917,363	\$ (3,046)	\$ (3,000)
Lidded (Other Fed)	\$ 13,514,629	\$ -	\$ 13,514,629	\$ 13,514,629	\$ -	\$ -
State	\$ 84,805,122	\$ 1,331,345	\$ 86,136,467	\$ 86,075,903	\$ (60,563)	\$ (61,000)
FY16	\$ 154,480,223	\$ (1,351,769)	\$ 153,128,454	\$ 151,456,987	\$ (1,671,467)	\$ (1,671,000)
IV-E	\$ 52,703,969	\$ (833,699)	\$ 51,870,270	\$ 52,453,113	\$ 582,843	\$ 582,000
IV-E Admin	\$ 1,931,272	\$ -	\$ 1,931,272	\$ 1,864,592	\$ (66,680)	\$ (66,000)
Lidded (Other Fed)	\$ 13,514,629	\$ (664,000)	\$ 12,850,629	\$ 12,850,629	\$ -	\$ -
State	\$ 86,330,353	\$ 145,930	\$ 86,476,283	\$ 84,288,653	\$ (2,187,630)	\$ (2,187,000)
FY17	\$ 152,864,609	\$ (1,193,799)	\$ 151,670,810	\$ 150,625,876	\$ (1,044,934)	\$ (1,045,000)
IV-E	\$ 52,624,450	\$ (313,164)	\$ 52,311,286	\$ 52,376,040	\$ 64,755	\$ 65,000
IV-E Admin	\$ 1,920,409	\$ -	\$ 1,920,409	\$ 1,846,206	\$ (74,202)	\$ (75,000)
Lidded (Other Fed)	\$ 13,514,629	\$ -	\$ 13,514,629	\$ 13,514,629	\$ -	\$ -
State	\$ 84,805,122	\$ (880,635)	\$ 83,924,487	\$ 82,889,000	\$ (1,035,486)	\$ (1,035,000)

Note: costs reflect adoption support and foster care eligibles

**2015-17 Biennial Budget
Mandatory Caseload Adjustments**

Change in:

<u>Caseload</u>	<u>Expenditures</u>		<u>Per Capitas</u>		<u>Caseload</u>	<u>Expenditures</u>		
	<u>Total</u>	<u>State</u>	<u>Total</u>	<u>State</u>		<u>Due to Caseload</u>		
						<u>Total</u>	<u>State</u>	<u>Federal</u>

2013-15 Biennium

Funding Available

FY15 - Through Policy Level (includes 2014 Supplemental Budget)

H52 Personal Care 12,807 \$ 299,309,000 \$ 150,658,000 \$ 1,948 \$ 980

FY16 - Carry Forward Level

H52 Personal Care 12,807 \$ 301,017,000 \$ 150,789,000 \$ 1,959 \$ 981

FY17 - Carry Forward Level

H52 Personal Care 12,807 \$ 301,017,000 \$ 150,789,000 \$ 1,959 \$ 981

Funding Needed

FY15 - Jun 2014 Update

							<u>Total</u>	<u>State</u>	<u>Federal</u>
H52 Personal Care	12,648	\$ 295,084,000	\$ 148,636,000	\$ 1,944	\$ 979	(158)	\$ (3,702,000)	\$ (1,864,000)	\$ (1,838,000)

FY16 - Jun 2014 Update

H52 Personal Care	12,590	\$ 295,011,000	\$ 148,588,000	\$ 1,953	\$ 983	(216)	\$ (5,078,000)	\$ (2,544,000)	\$ (2,534,000)
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FY17 - Jun 2014 Update

H52 Personal Care	12,510	\$ 293,819,000	\$ 147,999,000	\$ 1,957	\$ 986	(297)	\$ (6,975,000)	\$ (3,494,000)	\$ (3,481,000)
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2015-17 Biennial Budget Step

							\$ (12,053,000)	\$ (6,038,000)	\$ (6,015,000)
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2015-17 Biennial Budget

Mandatory Caseload Adjustments

Expenditures

Due to Caseload

		<u>Total</u>	<u>State</u>	<u>Federal</u>
FY16 - June 2014 Update				
X01	Nursing Facilities	\$ 917,000	\$ 460,000	\$ 457,000
X40	Adult Day Health	\$ (488,000)	\$ (244,000)	\$ (244,000)
X43	NF Discharge	\$ 14,000	\$ 14,000	\$ -
X48	Private Duty Nurse	\$ (957,000)	\$ (480,000)	\$ (477,000)
X49	Recoveries	\$ -	\$ -	\$ -
X61	In-Home	\$ 22,816,000	\$ 11,274,000	\$ 11,542,000
J85	Caregiver Training	\$ -	\$ -	\$ -
J86	Agency Health Insurance	\$ -	\$ -	\$ -
E8947	Background Check	\$ -	\$ -	\$ -
X62	Adult Family Homes	\$ (737,000)	\$ (396,000)	\$ (341,000)
X63	Adult Residential Centers	\$ 1,117,000	\$ 607,000	\$ 510,000
X64	Assisted Living	\$ (1,649,000)	\$ (886,000)	\$ (763,000)
X65	Managed Care	\$ 1,169,000	\$ 589,000	\$ 580,000
FY15 Subtotal		\$ 22,202,000	\$ 10,938,000	\$ 11,264,000

FY17 - June 2014 Update

X01	Nursing Facilities	\$ 3,770,000	\$ 1,891,000	\$ 1,879,000
X40	Adult Day Health	\$ (488,000)	\$ (244,000)	\$ (244,000)
X43	NF Discharge	\$ 23,000	\$ 23,000	\$ -
X48	Private Duty Nurse	\$ (698,000)	\$ (350,000)	\$ (348,000)
X49	Recoveries	\$ -	\$ -	\$ -
X61	In-Home	\$ 53,737,000	\$ 26,553,000	\$ 27,184,000
J85	Caregiver Training	\$ -	\$ -	\$ -
J86	Agency Health Insurance	\$ -	\$ -	\$ -
E8947	Background Check	\$ -	\$ -	\$ -
X62	Adult Family Homes	\$ 1,981,000	\$ 1,064,000	\$ 917,000
X63	Adult Residential Centers	\$ 1,877,000	\$ 1,019,000	\$ 858,000
X64	Assisted Living	\$ (1,104,000)	\$ (593,000)	\$ (511,000)
X65	Managed Care	\$ 1,471,000	\$ 741,000	\$ 730,000
FY15 Subtotal		\$ 60,569,000	\$ 30,104,000	\$ 30,465,000

Additional Adjustments outside forecast

FY16 - June 2014 Update

J82	AAA Case Management and N	\$ 2,464,000	\$ 1,209,000	\$ 1,255,000
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FY17 - June 2014 Update

J82	AAA Case Management and N	\$ 4,647,000	\$ 2,280,000	\$ 2,367,000
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Budget Steps:

TOTAL FY16	\$ 24,666,000	\$ 12,147,000	\$ 12,519,000
TOTAL FY17	\$ 65,216,000	\$ 32,384,000	\$ 32,832,000

2015-17 Biennial Budget Mandatory Caseload Adjustments

		June 2014 Forecast		
		SFY 2016	SFY 2017	2015-17 Biennial
REFUGEE CASH ASSISTANCE				
		1,391,000	1,391,000	2,782,000
		1,528,000	1,528,000	3,056,000
	001-2 (566B)	137,000	137,000	274,000
AGED, BLIND, DISABLED/PREGNANT WOMENS ASSISTANCE				
		51,967,000	49,687,000	101,654,000
		51,051,000	51,037,000	102,088,000
	001-1	(916,000)	1,350,000	434,000
AGED, BLIND, DISABLED RECOVERIES				
		(26,077,000)	(23,797,000)	(49,874,000)
		(29,516,000)	(25,211,000)	(54,727,000)
	001-1	(3,439,000)	(1,414,000)	(4,853,000)
RETAINED CHILD SUPPORT				
		(49,257,000)	(48,100,000)	(97,357,000)
		(41,758,000)	(38,331,000)	(80,089,000)
		7,499,000	9,769,000	17,268,000
	001-1	3,763,000	4,886,000	8,649,000
	001-A (563A)	3,736,000	4,883,000	8,619,000
FOOD ASSISTANCE PROGRAM				
		13,821,000	13,821,000	27,642,000
		15,217,000	15,242,000	30,459,000
	001-1	1,396,000	1,421,000	2,817,000
TOTAL ML ADJUSTMENT		4,677,000	11,263,000	15,940,000
001-1 GF-State		804,000	6,243,000	7,047,000
001-2 (566B) Refugee (100%)		137,000	137,000	274,000
001-A (563A) Title IV-D Child Support Enforcen		3,736,000	4,883,000	8,619,000
TOTAL ML ADJUSTMENT		4,677,000	11,263,000	15,940,000

2015-17 Biennial Budget Mandatory Caseload Adjustments

	SCTF/LRA		Main Facility		Total SCC	
	2016	2017	2016	2017	2016	2017
February 2014 Forecast	1,488,000	1,395,000	3,838,000	3,721,000	5,326,000	5,116,000
2015-17 CFL Adjustments	(92,000)		(118,000)		(210,000)	-
2015-17 CFL	1,396,000	1,395,000	3,720,000	3,721,000	5,116,000	5,116,000
June 2014 Forecast	1,509,000	1,509,000	3,797,000	3,797,000	5,306,000	5,306,000
2015-17 Biennial Budget Request	113,000	114,000	77,000	76,000	190,000	190,000

Department of Social and Health Services

DP Code/Title: M1-94 Mandatory Workload Adjustments

Agency Wide

There are 4 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

Recommendation Summary Text:

Program(s): 020

The Department of Social and Health Services (DSHS) Juvenile Justice and Rehabilitation Administration (JJRA) requests adjustments to funding and FTEs in order to align with the June 2014 Caseload/Workload Forecast for Juvenile Rehabilitation (JR) facilities. By funding this request, JJRA is expected to be properly funded for expected changes in caseload.

Program(s): 040

The Department of Social and Health Services (DSHS), Division of Developmental Administration (DDA), requests (7.0) FTEs and (\$1,272,000) Total Funds, (\$763,000) GF State, in the 2015-17 Biennium to maintain established Case Resource Manager (CRM) to client caseload ratios required to manage the DDA caseload.

Program(s): 050

The Aging and Long-Term Support Administration (AL TSA) requests \$12,937,000 Total Funds, \$7,334,000 GF-State, and 65.3 FTEs for mandatory workload adjustments associated with June 2014 caseload forecasts.

Fiscal Detail:

Operating Expenditures

	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Overall Funding			
001-1 General Fund - Basic Account-State	1,673,000	4,565,000	6,238,000
001-C General Fund - Basic Account-Medicaid Federal	1,509,000	3,585,000	5,094,000
Total Cost	3,182,000	8,150,000	11,332,000

Staffing

	<u>FY 1</u>	<u>FY 2</u>	<u>Annual Avg</u>
Agency FTEs	30.2	82.3	56.3

Package Description:

Program(s): 020

The June 2014 Caseload Forecast for JR facilities projects a seven bed decrease in Fiscal Year 2016 and a two bed decrease in Fiscal Year 2017. At a marginal rate of \$37,000 and 0.4666 FTEs per bed, the adjustment needed is a decrease of \$259,000 and 3.2 FTEs in Fiscal Year 2016 and a decrease of \$74,000 and 0.9 FTEs in Fiscal Year 2017.

Agency Contact: Mickie Coates (360) 902-8077

Program Contact: Georgina Carleton (360) 902-8107

Program(s): 040

DSHS, DDA, requests (7.0) FTEs and (\$1,272,000) Total Funds, (\$763,000) GF State, in the 2015-17 Biennium to maintain established CRM to client caseload ratios required to manage the DDA caseload. The FTEs for the biennium will be phased in.

Established ratios were used to calculate the CRM and associated support staff required to manage the DDA caseload. The CRM staff will be utilized to complete mandated assessments, service plans, and monitoring of individual support plans for clients of DDA.

Agency Contact: Ken Brown (360) 902-7583

Program Contact: Eric Mandt (360) 725-2579

Program(s): 050

AL TSA requests \$12,937,000 Total Funds, \$7,334,000 GF-State, and 65.3 FTEs for mandatory workload adjustments associated with caseload changes identified through the June 2014 caseload forecast process. Home and Community Services (HCS) and Residential Care Services (RCS) use the outcome of the caseload forecast in conjunction with a system of established workload standards to project future staffing needs. The workload standards take into account different staffing needs based on setting and position type. Financial, supervisory, clerical, and managerial staffing needs are also factored into the staffing request based upon established ratios of these positions to social service staff.

Department of Social and Health Services

DP Code/Title: M1-94 Mandatory Workload Adjustments

Agency Wide

There are 4 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

Agency Contact: Bryan Way (360) 902-7769
 Program Contact: Eric Mandt (360) 725-2579

Narrative Justification and Impact Statement

What specific performance outcomes does the agency expect?

Program(s): 020

JJRA expects to keep juveniles committed to JR facilities in a healthy, safe and secure environment and help to provide for the safety of the people and property of Washington.

Program(s): 040

1. Per Washington State WAC, annual assessments will be completed for everyone receiving a DDA paid service. DSHS has seen a reduction in the percentage of waiver assessments that are completed within the waiver year (Centers for Medicare and Medicaid Services (CMS) requires 100 percent). As of March 31, 2014, 4 percent of Waiver clients had assessments with plan effective dates that were overdue.

2. DDA is significantly behind on assessments for other non waiver paid services clients. 6.5 percent of Individual and Family Services Clients and 4.3 percent of Medicaid Personal Care Clients have assessments with plan effective dates that were overdue as of March 31, 2014. Medicaid requires an annual assessment to maintain federal matching funds.

3. Maintaining established ratios will prevent non waiver, paid services assessments from falling further behind.

Program(s): 050

Adjusting staffing levels based on a caseload forecast increases allows ALTSA to maintain current performance.

Performance Measure Detail

Agency Level

Activity: D036 Field Services

Output Measures

		Incremental Changes	
		<u>FY 1</u>	<u>FY 2</u>
001128	Monthly Percentage of Total Paid Services Caseload Living in the Community	0.00%	0.00%
001935	Percent of Total Budget Devoted to Field Support	0.00%	0.00%

Is this decision package essential to implement a strategy identified in the agency's strategic plan?

Program(s): 020 040 050

The budget request supports DSHS Goal:

- 1: Health - Each individual and each community will be healthy
- 2: Safety - Each individual and each community will be safe
- 3: Protection - Each individual who is vulnerable will be protected
- 4: Quality of Life - Each individual in need will be supported to attain the highest possible quality of life

Does this decision package provide essential support to one or more of the Governor's Results Washington priorities?

Program(s): 020 040 050

This decision package supports the Results Washington goals to:

Goal 4: Healthy and Safe Communities - Fostering the health of Washingtonians from a healthy start to a safe and supported future.

Goal 5: Effective, Efficient and Accountable Government - Fostering a Lean culture that drive accountability and results for the people of Washington. and

--Help the most vulnerable people become independent and self-sufficient.

Department of Social and Health Services

DP Code/Title: M1-94 Mandatory Workload Adjustments

Agency Wide

There are 4 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

What are the other important connections or impacts related to this proposal?

Program(s): 020

Not applicable

Program(s): 040

1. As of March 31, 2012, there were 38 people receiving a paid state service who are not being assessed or visited.

2. CMS requires 100 percent annual completion of waiver and MPC assessments and plans. By focusing all available resources, DDD is achieving 94 percent of this goal for Waiver clients and 87 percent for Medicaid Personal Care clients, which does not meet CMS requirements.

Program(s): 050

Not applicable

What alternatives were explored by the agency, and why was this alternative chosen?

Program(s): 020

Due to the specific nature of this request, no alternatives were explored by the agency.

Program(s): 040

1. DDD considered not requiring the case manager to do the assessment in the home, face to face. This was not chosen because the case manager could have people come to a central location and do the assessments there a few days each month. It is often difficult for some of our clients to make appointments outside of their homes, many of the questions asked on the assessment are of a highly personal nature and you would not want unrelated people to inadvertently overhear the process. The extra time in-home assessments takes is worth the extra health and safety benefit that comes with a trained case manager being able to see the living situation of vulnerable clients once each year.

2. DDD considered assigning specialized "assessment" staff to perform assessments statewide. There is value in the case managers developing a relationship and a level of trust with the people on their caseload. When someone applies for DDD services they turn in an application at a local office which someone helps them with. Clients are then assigned to an intake and eligibility worker. When deemed eligible they are assigned to a case manager who does their assessment and will remain their case manager. Having a specialized assessment staff would add another individual into the people the client is working with. The case manager gains valuable information about the individual and their situation during the assessment process. Specific assessment staff would take the same amount of time to complete the assessment so there is no savings of hours.

3. DDD also considered changing the assessment to reduce time. The MPC assessment is a major part of the DDD Comprehensive Assessment and changing it would affect approximately 45,000 elders and people with physical disabilities. CMS would not accept the MPC assessment as the only assessment for people with developmental disabilities. CMS requires an assessment of the "unique needs" of persons with developmental disabilities and the DDD Comprehensive Assessment currently performed meets those CMS demands.

Program(s): 050

Due to the specific nature of this request, no alternatives were explored by the agency.

What are the consequences of adopting or not adopting this package?

Program(s): 020

JR funding will not align with the June 2014 Caseload Forecast.

Program(s): 040

1. DDA will be in the position of having a significant workload increase along with an increase of the CRM ratios in the no paid services and non-waiver paid services.

2. DDA will fall farther behind on completing assessments for non-waiver paid services clients.

3. DDA will not be able to base paid services upon a consistent assessment tool.

Department of Social and Health Services

DP Code/Title: M1-94 Mandatory Workload Adjustments

Agency Wide

There are 4 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

4. DDA will not be able to collect full data on the number of people that have requested services and use it for forecasting future needs.

Program(s): 050

The consequence of adopting this package includes having enough staff to support the projected caseload.

What is the relationship, if any, to the state's capital budget?

Program(s): 020 040 050

This request has no impact on the capital budget.

What changes would be required to existing statutes, rules, or contracts, in order to implement the change?

Program(s): 020 040 050

This request has no impact to existing statutes, rules or contracts.

Expenditure and revenue calculations and assumptions

Program(s): 020

The annual cost per bed is based on the marginal rate of \$37,000 and .4666 FTEs.

Fiscal Year 2016 :

7 bed increase x \$37,000 = \$259,000

7 bed increase x 0.4666 FTEs = 3.2 FTEs

Fiscal Year 2017:

2 bed increase x \$37,000 = \$74,000

2 bed increase x 0.44666 FTEs = 0.9 FTEs

Program(s): 040

See attachment: DDA Mandatory Workload Adjustments.xlsx.

Program(s): 050

See attachment: AL TSA Mandatory Workload.xlsx

Which costs and functions are one-time? Which are ongoing? What are the budget impacts in future biennia?

Program(s): 020 040 050

All costs are ongoing and will carry forward into future biennia.

<u>Object Detail</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Overall Funding			
A Salaries And Wages	1,751,000	4,660,000	6,411,000
B Employee Benefits	636,000	1,658,000	2,294,000
E Goods\Other Services	441,000	1,228,000	1,669,000
G Travel	132,000	292,000	424,000
J Capital Outlays	233,000	316,000	549,000
N Grants, Benefits & Client Services	(20,000)	(7,000)	(27,000)
S Interagency Reimbursements	9,000	3,000	12,000
Total Objects	3,182,000	8,150,000	11,332,000

Department of Social and Health Services

DP Code/Title: M1-94 Mandatory Workload Adjustments

Agency Wide

There are 4 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

DSHS Source Code Detail

Overall Funding		<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Fund 001-1, General Fund - Basic Account-State				
<u>Sources</u>	<u>Title</u>			
0011	General Fund State	1,673,000	4,565,000	6,238,000
<i>Total for Fund 001-1</i>		<u>1,673,000</u>	<u>4,565,000</u>	<u>6,238,000</u>
Fund 001-C, General Fund - Basic Account-Medicaid Federal				
<u>Sources</u>	<u>Title</u>			
19UL	Title XIX Admin (50%)	1,509,000	3,585,000	5,094,000
<i>Total for Fund 001-C</i>		<u>1,509,000</u>	<u>3,585,000</u>	<u>5,094,000</u>
Total Overall Funding		<u>3,182,000</u>	<u>8,150,000</u>	<u>11,332,000</u>

Funding Totals by Program

Dollars in Thousands

<u>Program</u>	<u>FTE's</u>		<u>GF-State</u>		<u>Total Funds</u>	
	<u>FY 1</u>	<u>FY 2</u>	<u>FY 1</u>	<u>FY 2</u>	<u>FY 1</u>	<u>FY 2</u>
020 Juvenile Rehabilitation	(3.2)	(0.9)	(259)	(74)	(259)	(74)
040 Developmental Disabilities Admi	(6.5)	(7.5)	(353)	(410)	(588)	(684)
050 Aging and Long-Term Support A	39.9	90.7	2,285	5,049	4,029	8,908
150 Information Systems Services Div	0.0	0.0	0	0	0	0
Grand Total:	<u>30.2</u>	<u>82.3</u>	<u>1,673</u>	<u>4,565</u>	<u>3,182</u>	<u>8,150</u>

2015-17 Biennial Budget Mandatory Workload Adjustments

M1-94 Mandatory Workload

FY16	FY17	Job Class Title	Range	\$/mo	Salary	36% Benefits	FY16 Salary	FY17 Salary	FY16 Benefits	FY17 Benefits
(4.7)	(5.4)	Case Resource Manger (CRM)	51	\$ 4,542	\$ 54,504	\$ 19,621	\$ (255,109)	\$ (296,636)	\$ (91,837)	\$ (106,787)
(0.3)	(0.3)	CRM Supervisor	53	\$ 4,770	\$ 57,240	\$ 20,606	\$ (16,188)	\$ (18,823)	\$ (5,828)	\$ (6,776)
(0.2)	(0.2)	Resource Program Mgr	51	\$ 4,542	\$ 54,504	\$ 19,621	\$ (11,368)	\$ (13,219)	\$ (4,093)	\$ (4,759)
(0.3)	(0.4)	Intake & Eligibility	51	\$ 4,542	\$ 54,504	\$ 19,621	\$ (17,594)	\$ (20,458)	\$ (6,334)	\$ (7,365)
(0.6)	(0.7)	Secretary Senior	33	\$ 2,920	\$ 35,040	\$ 12,614	\$ (20,501)	\$ (23,838)	\$ (7,380)	\$ (8,581)
(0.1)	(0.2)	Dev Dis Administrator	57	\$ 5,266	\$ 63,192	\$ 22,749	\$ (9,056)	\$ (10,530)	\$ (3,260)	\$ (3,791)
(0.2)	(0.3)	Management Services	52	\$ 4,653	\$ 55,836	\$ 20,101	\$ (13,067)	\$ (15,194)	\$ (4,704)	\$ (5,470)
(6.5)	(7.5)				\$ 374,820	\$ 134,933	\$ (342,883)	\$ (398,698)	\$ (123,436)	\$ (143,529)

		FY16	FY17
SALARIES (A)		\$ (343,000)	\$ (399,000)
BENEFITS (B)		\$ (123,000)	\$ (144,000)
GOODS/SUPPLIES (E)	\$ 6,780	\$ (44,000)	\$ (51,000)
LEASE/ENERGY COSTS (ED)	\$ 6,288	\$ (41,000)	\$ (47,000)
PERSONNEL COSTS (EN)	0.70%	\$ (2,000)	\$ (3,000)
TRAVEL COST (G)	\$ 3,600	\$ (23,000)	\$ (27,000)
EQUIPMENT COSTS (JA - One Time)	\$ 6,000	\$ -	\$ -
EQUIPMENT COSTS (On-Going)	\$ 300	\$ (2,000)	\$ (2,000)
ISSD (TZ)	\$ 1,500	\$ (10,000)	\$ (11,000)
TOTAL		\$ (588,000)	\$ (684,000)
STATE	60.00%	\$ (353,000)	\$ (410,000)
FEDERAL	40.00%	\$ (235,000)	\$ (274,000)
TOTAL		\$ (588,000)	\$ (684,000)

2015-17 Biennial Budget

Mandatory Workload Adjustments

Revised with June 2014 CFC Forecast

Home and Community Services (HCS)

	FTE'S		TOTAL		GF-State		GF-Federal
FY16	38.4	\$	3,839,000	\$	2,188,000	\$	1,651,000
FY17	86.5	\$	8,436,000	\$	4,809,000	\$	3,627,000
15-17 Biennium	62.5	\$	12,275,000	\$	6,997,000	\$	5,278,000

Residential Care Services (RCS)

	FTE'S		TOTAL		GF-State		GF-Federal
FY16	1.5	\$	190,000	\$	97,000	\$	93,000
FY17	4.2	\$	472,000	\$	240,000	\$	232,000
15-17 Biennium	2.9	\$	662,000	\$	337,000	\$	325,000

TOTAL

	FTE'S		TOTAL		GF-State		GF-Federal
FY16	39.9	\$	4,029,000	\$	2,285,000	\$	1,744,000
FY17	90.7	\$	8,908,000	\$	5,049,000	\$	3,859,000
15-17 Biennium	65.3	\$	12,937,000	\$	7,334,000	\$	5,603,000

Department of Social and Health Services

DP Code/Title: M2-45 Implement Community First Choice

Agency Wide

There are 3 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

Recommendation Summary Text:

Program(s): 040 050

The Aging and Long-Term Support Administration (AL TSA) and the Developmental Disabilities Administration (DDA) request the implementation of the Community First Choice (CFC) Option, as directed by the 2014 Legislature. By using the CFC, AL TSA and DDA will improve their current community-based entitlement programs in support of their strategic objectives to serve a higher percentage of clients in home and community-based settings, and to improve client choice and quality of life. The CFC draws in approximately 56 percent in federal match, rather than the current 50 percent, so state expenditures will be lowered, although total expenditures will increase.

Fiscal Detail:

<u>Operating Expenditures</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Overall Funding			
001-1 General Fund - Basic Account-State	(36,394,000)	(36,052,000)	(72,446,000)
001-C General Fund - Basic Account-Medicaid Federal	110,924,000	111,337,000	222,261,000
Total Cost	74,530,000	75,285,000	149,815,000

Staffing

	<u>FY 1</u>	<u>FY 2</u>	<u>Annual Avg</u>
Agency FTEs	17.1	26.5	21.8

Package Description:

Program(s): 040 050

Problem Statement:

The federal Affordable Care Act established the CFC option as a way for states to expand their home and community-based services in long-term care. As an incentive for expansion, an additional six percentage points are offered in federal match. For Washington State, this would mean approximately 56 percent match vs. the current 50 percent, creating significant General Fund-State savings compared to the maintenance level.

The CFC entitlement program is similar to Washington State's current home and community-based entitlement (Medicaid Personal Care), but also requires some additional services beyond what our state currently provides, and also allows some optional services. The CFC option offers an opportunity to restructure our current entitlement to better meet the needs of our aging population, and by providing additional federal match it reduces the fiscal impact to the state while making overall services more responsive, person-centered, and driven by client choice.

The department had been investigating the possibility of changing its current community-based entitlement program for several years. After the much delayed release of the final CFC rules, and some clarifications about concerns, the 2014 Legislature required the Department to "refinance" its current personal care program under the CFC, and provided certain parameters (HB 2746).

The design of the CFC is subject to federal requirement to work with stakeholders. A stakeholder workgroup is currently meeting and will have recommendations by the fall. Therefore, the final design of the CFC is pending and will be under development over the next nine months, plus additional implementation time. The fact that the system design, which ultimately must be approved by the federal Centers for Medicare and Medicaid Services (CMS), is still not complete, is one of the risks that may affect being able to implement CFC on the projected schedule. Another is negotiating the interactions among various information technology systems, such as ProviderOne Phase 2, ACES, and the CARE assessment tool. Also, CFC has a Maintenance of Effort (MOE) requirement. If the department has to cut current services by more than five percent, then implementation would need to be delayed by a year to meet the MOE.

This decision package includes the best estimated impact of the CFC as of June 2016, prior to the recommendations of the workgroup. Due to the complexity of the process, the size of the dollars, and the need for transparency for this item with

Department of Social and Health Services

DP Code/Title: M2-45 Implement Community First Choice

Agency Wide

There are 3 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

stakeholders, this adjustment for the CFC is being requested as a decision package rather than as part of carry forward level or as part of a caseload or utilization adjustment.

Proposed Solution:

This decision package assumes funding changes similar to those estimated in the fiscal note to HB 2746, with some updates. It may change again after decisions of the Workgroup. Assumptions include:

- 97 percent of the current personal care and certain waiver costs can receive the 56 percent federal match.
- The new benefits under CFCO will not exceed 3 percent more than current per capita costs for personal care and certain waiver services.
- Caseloads will grow only slightly more than they otherwise would have without the change - 2 percent more.
- No loss or gain in client participation toward the cost of services.
- Grandfathering approximately 700 long-term care clients on MPC who will not meet the new CFCO criteria with state only funds (this is updated from a previous estimate of 1,500; we now know that clients with a developmental disability will be eligible for CFC through a different avenue of eligibility).
- \$10 average cost per person/month for a new monthly waiver benefit so that certain CFC clients retain their Medicaid medical eligibility.
- Unknown costs to be determined: potential cost for changes to ProviderOne, ACES, and other systems.

Agency Contact: Bryan Way (360) 902-7769
 Program Contact: Bea Rector (360) 725-2272

Narrative Justification and Impact Statement

What specific performance outcomes does the agency expect?

Program(s): 040

The CFC option offers an opportunity to restructure our current entitlement to better meet the needs of our aging population and by providing additional federal match it reduces the fiscal impact to the state while making overall services more responsive, person-centered, and driven by client choice.

Program(s): 050

The CFC option offers an opportunity to restructure the current entitlement programs to better meet the needs of the aging population and provide additional federal match to reduce the fiscal impact to the state while overall services become more responsive, person-centered, and driven by client choice.

Performance Measure Detail

Agency Level

Activity: D036 Field Services

Output Measures

		Incremental Changes	
		<u>FY 1</u>	<u>FY 2</u>
001128	Monthly Percentage of Total Paid Services Caseload Living in the Community	0.00%	0.00%
001935	Percent of Total Budget Devoted to Field Support	0.00%	0.00%

Activity: D074 Personal Care

Output Measures

		Incremental Changes	
		<u>FY 1</u>	<u>FY 2</u>
001128	Monthly Percentage of Total Paid Services Caseload Living in the Community	0.00%	0.00%
001603	Monthly Average Cost per DDD Waiver Client.	0.00	0.00
001925	DDD Total Clients Receiving Personal Care to Remain in the Own Homes or in their Community	0.00	0.00

Department of Social and Health Services

DP Code/Title: M2-45 Implement Community First Choice

Agency Wide

There are 3 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

Is this decision package essential to implement a strategy identified in the agency's strategic plan?

Program(s): 040 050

The budget request supports DSHS Goal 4: Quality of Life - Each individual in need will be supported to attain the highest possible quality of life and DSHS Goal 5: Public Trust - Strong management practices will be used to ensure quality and efficiency. This item is essential to implementing the AL TSA and DDA Strategic Objective 4.1: Improve the percentage of clients served in home and community based settings and Strategic Objective 4.7: Design and implement a Medicaid Community First Choice Option (CFCO-State Plan) program in a manner consistent with legislative direction.

Does this decision package provide essential support to one or more of the Governor's Results Washington priorities?

Program(s): 040 050

This decision package supports the Results Washington Goal 4: Healthy and Safe Communities - Fostering the health of Washingtonians from a healthy start to a safe and supported future. Help the most vulnerable people become independent and self-sufficient and:

--Increase the percent of long-term care clients served in home and community-based settings.

What are the other important connections or impacts related to this proposal?

Program(s): 040

Stakeholders will support this proposal as they supported HB 2746 in the last session, including the ARC of Washington, the Developmental Disabilities Council, the AARP, and SEIU-775NW. They will want to be sure the legislation is successfully implemented - and have a say in how the savings are invested.

Program(s): 050

Stakeholders, including the ARC of Washington, the Developmental Disabilities Council, the AARP, and SEIU 775NW, will support this proposal as they supported HB 2746 last session. They will want to be sure the legislation is successfully implemented and have a say in how the savings are invested.

What alternatives were explored by the agency, and why was this alternative chosen?

Program(s): 040 050

Due to the nature of this decision package, the agency explored no other alternatives. It is assumed that this decision package will result in significant savings of GF-State dollars.

What are the consequences of adopting or not adopting this package?

Program(s): 040

The consequences of adopting this package include the implementation of the Community First Choice. AL TSA and DDA will improve their current community-based entitlement programs in support of their strategic objectives to serve a higher percentage of clients in home and community-based settings, and to improve client choice and quality of life.

Program(s): 050

The consequences of adopting this package include the implementation of the CFC. AL TSA and DDA will improve their current community-based entitlement programs in support of their strategic objectives to serve a higher percentage of clients in home and community-based settings and improve client choice and quality of life.

What is the relationship, if any, to the state's capital budget?

Program(s): 040 050

This request has no impact on the capital budget.

What changes would be required to existing statutes, rules, or contracts, in order to implement the change?

Program(s): 040 050

This request has no impact to existing statutes, rules or contracts.

Expenditure and revenue calculations and assumptions

Program(s): 040

See attachment: DDA Implement Community First Choice.xlsx

Department of Social and Health Services

DP Code/Title: **M2-45 Implement Community First Choice**

Agency Wide

There are 3 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

Program(s): 050

See attachment: AL TSA Implement Community First Choice.xlsx

Which costs and functions are one-time? Which are ongoing? What are the budget impacts in future biennia?

Program(s): 040 050

These costs are ongoing and will carry forward into future biennia.

<u>Object Detail</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Overall Funding			
A Salaries And Wages	918,000	1,424,000	2,342,000
B Employee Benefits	346,000	525,000	871,000
E Goods\Other Services	261,000	379,000	640,000
G Travel	6,000	10,000	16,000
J Capital Outlays	103,000	56,000	159,000
N Grants, Benefits & Client Services	72,890,000	72,884,000	145,774,000
P Debt Service	6,000	7,000	13,000
Total Objects	74,530,000	75,285,000	149,815,000

DSHS Source Code Detail

<u>Overall Funding</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Fund 001-1, General Fund - Basic Account-State			
<u>Sources Title</u>			
0011 General Fund State	(36,394,000)	(36,052,000)	(72,446,000)
<i>Total for Fund 001-1</i>	(36,394,000)	(36,052,000)	(72,446,000)
Fund 001-C, General Fund - Basic Account-Medicaid Federal			
<u>Sources Title</u>			
19TA Title XIX Assistance (FMAP)	110,210,000	110,236,000	220,446,000
19TC TXIX Assistance (75%)	131,000	268,000	399,000
19UL Title XIX Admin (50%)	583,000	833,000	1,416,000
<i>Total for Fund 001-C</i>	110,924,000	111,337,000	222,261,000
Total Overall Funding	74,530,000	75,285,000	149,815,000

Funding Totals by Program

Dollars in Thousands

<u>Program</u>	<u>FTE's</u>		<u>GF-State</u>		<u>Total Funds</u>	
	<u>FY 1</u>	<u>FY 2</u>	<u>FY 1</u>	<u>FY 2</u>	<u>FY 1</u>	<u>FY 2</u>
040 Developmental Disabilities Admi	5.0	8.5	(5,449)	(5,353)	15,920	16,182
050 Aging and Long-Term Support A	12.1	18.0	(30,945)	(30,699)	58,610	59,103
150 Information Systems Services Div	0.0	0.0	0	0	0	0
Grand Total:	17.1	26.5	(36,394)	(36,052)	74,530	75,285

2015-17 Biennial Budget Implement Community First Choice

Roll-Up DDA

Roll-Up					Roll-Up					2015-17 Biennial Budget				
FY16					FY17					2015-17 Biennial Budget				
Category	FTE	State	Federal	Total	Category	FTE	State	Federal	Total	Category	FTE	State	Federal	Total
Basic Plus	11.2	3,834,000	3,593,000	7,427,000	Basic Plus	20.2	10,105,000	9,620,000	19,725,000	Basic Plus	15.7	13,939,000	13,213,000	27,152,000
IFS	45.0	1,848,000	6,177,000	8,025,000	IFS	81.0	5,759,000	9,475,000	15,234,000	IFS	63.0	7,607,000	15,652,000	23,259,000
CFCO	3.8	(5,382,000)	21,309,000	15,927,000	CFCO	5.2	(5,324,000)	21,366,000	16,042,000	CFCO	4.5	(10,706,000)	42,675,000	31,969,000
Financial Eligibility	2.2	53,000	159,000	212,000	Financial Eligibility	4.3	91,000	268,000	359,000	Financial Eligibility	3.3	144,000	427,000	571,000
Total	62.2	353,000	31,238,000	31,591,000	Total	110.7	10,631,000	40,729,000	51,360,000	Total	86.4	10,984,000	71,967,000	82,951,000
check pt	-	-	-	-	-	-	-	-	-	-	-	-	-	-

Remove Already in CFL

FY16					FY17					2015-17 Biennial Budget				
Category	FTE	State	Federal	Total	Category	FTE	State	Federal	Total	Category	FTE	State	Federal	Total
Basic Plus	-	-	-	-	Basic Plus	-	-	-	-	Basic Plus	-	-	-	-
IFS	-	-	-	-	IFS	-	-	-	-	IFS	-	-	-	-
CFCO	1.0	65,000	44,000	109,000	CFCO	1.0	65,000	44,000	109,000	CFCO	1.0	130,000	88,000	218,000
Financial Eligibility	-	-	-	-	Financial Eligibility	-	-	-	-	Financial Eligibility	-	-	-	-
Total	1.0	65,000	44,000	109,000	Total	1.0	65,000	44,000	109,000	Total	1.0	130,000	88,000	218,000

Maintenance Level

FY16					FY17					2015-17 Biennial Budget				
Category	FTE	State	Federal	Total	Category	FTE	State	Federal	Total	Category	FTE	State	Federal	Total
Basic Plus	11.2	3,834,000	3,593,000	7,427,000	Basic Plus	20.2	10,105,000	9,620,000	19,725,000	Basic Plus	15.7	13,939,000	13,213,000	27,152,000
IFS	45.0	1,848,000	6,177,000	8,025,000	IFS	81.0	5,759,000	9,475,000	15,234,000	IFS	63.0	7,607,000	15,652,000	23,259,000
CFCO	2.8	(5,447,000)	21,265,000	15,818,000	CFCO	4.2	(5,389,000)	21,322,000	15,933,000	CFCO	3.5	(10,836,000)	42,587,000	31,751,000
Financial Eligibility	2.2	53,000	159,000	212,000	Financial Eligibility	4.3	91,000	268,000	359,000	Financial Eligibility	3.3	144,000	427,000	571,000
Total	61.2	288,000	31,194,000	31,482,000	Total	109.7	10,566,000	40,685,000	51,251,000	Total	85.4	10,854,000	71,879,000	82,733,000

2015-17 Biennial Budget Implement Community First Choice

ALTSA

Roll-Up

Category	FY16			
	FTE	State	Federal	Total
Basic Plus	-	-	-	-
IFS	-	-	-	-
CFCO	17.1	(30,667,000)	89,833,000	59,166,000
Financial Eligibility	-	-	-	-
Total	17.1	(30,667,000)	89,833,000	59,166,000

check pt

Remove Already in CFL

Category	FY16			
	FTE	State	Federal	Total
Basic Plus	-	-	-	-
IFS	-	-	-	-
CFCO	5.0	278,000	278,000	556,000
Financial Eligibility	-	-	-	-
Total	5.0	278,000	278,000	556,000

Maintenance Level

Category	FY16			
	FTE	State	Federal	Total
Basic Plus	-	-	-	-
IFS	-	-	-	-
CFCO	12.1	(30,945,000)	89,555,000	58,610,000
Financial Eligibility	-	-	-	-
Total	12.1	(30,945,000)	89,555,000	58,610,000

Category	FY17			
	FTE	State	Federal	Total
Basic Plus	-	-	-	-
IFS	-	-	-	-
CFCO	23.0	(30,421,000)	90,080,000	59,659,000
Financial Eligibility	-	-	-	-
Total	23.0	(30,421,000)	90,080,000	59,659,000

Category	FY17			
	FTE	State	Federal	Total
Basic Plus	-	-	-	-
IFS	-	-	-	-
CFCO	5.0	278,000	278,000	556,000
Financial Eligibility	-	-	-	-
Total	5.0	278,000	278,000	556,000

Category	FY17			
	FTE	State	Federal	Total
Basic Plus	-	-	-	-
IFS	-	-	-	-
CFCO	18.0	(30,699,000)	89,802,000	59,103,000
Financial Eligibility	-	-	-	-
Total	18.0	(30,699,000)	89,802,000	59,103,000

Category	2015-17 Biennial Budget			
	FTE	State	Federal	Total
Basic Plus	-	-	-	-
IFS	-	-	-	-
CFCO	20.1	(61,088,000)	179,913,000	118,825,000
Financial Eligibility	-	-	-	-
Total	20.1	(61,088,000)	179,913,000	118,825,000

Category	2015-17 Biennial Budget			
	FTE	State	Federal	Total
Basic Plus	-	-	-	-
IFS	-	-	-	-
CFCO	5.0	556,000	556,000	1,112,000
Financial Eligibility	-	-	-	-
Total	5.0	556,000	556,000	1,112,000

Category	2015-17 Biennial Budget			
	FTE	State	Federal	Total
Basic Plus	-	-	-	-
IFS	-	-	-	-
CFCO	15.1	(61,644,000)	179,357,000	117,713,000
Financial Eligibility	-	-	-	-
Total	15.1	(61,644,000)	179,357,000	117,713,000

Department of Social and Health Services

DP Code/Title: M2-7R Technical Corrections

Agency Wide

There are 3 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

Recommendation Summary Text:

Program(s): 010 050 060

The Department of Social and Health (DSHS) requests technical corrections in the 2015-17 Biennium Budget to the Children's Administration (CA), Aging and Long Term Support Administration (AL TSA), and the Economic Services Administration (ESA).

Fiscal Detail:

<u>Operating Expenditures</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Overall Funding			
001-1 General Fund - Basic Account-State	(1,698,000)	1,698,000	0
001-A General Fund - Basic Account-DSHS Fam Support/Chi	(1,947,000)	1,947,000	0
Total Cost	(3,645,000)	3,645,000	0

Staffing

	<u>FY 1</u>	<u>FY 2</u>	<u>Annual Avg</u>
Agency FTEs	250.0	250.0	250.0

Package Description:

Program(s): 010 050 060

CA requests the transfer of \$1,698,000 GF State and \$1,947,000 GF Federal Title 4E from Fiscal Year 2016 to Fiscal Year 2017. The CA GF State appropriation is approximately \$3.4 million less in the second year at the 2015-17 Biennium carry forward level. The GF Federal Title 4E funding authority is also less in the second year, approximately \$3.9 million. This problem has developed over the last several biennia. This request would even out the budget appropriations between fiscal years and better reflect CA's spending plan.

AL TSA requests 1.0 FTE in order to provide additional staff resources to the Washington State Traumatic Brain Injury Council (TBIC). By funding this request, AL TSA will be able to provide the support needed by the TBIC to implement the TBI Comprehensive Statewide Plan. The FTE will be funded within the Council's existing funds with no need for additional GF State. The Council recently voted to add the position as part of the TBIC staffing plan for the 2015-17 Biennium.

The 2012 Supplemental Enacted Budget reduced the FTE Authority for ESA by 267 FTEs each year in step PL-R9. ESA was impacted heavily by the Hiring Freeze at that time and the estimate provided to support the FTE reduction was not accurate. ESA requests an increase of 249 FTE Authority per year for the 2015-17 Biennium.

Agency Contact: Bill Jordan (360) 902 8183

Narrative Justification and Impact Statement

What specific performance outcomes does the agency expect?

Program(s): 010 050 060

CA's budget authority would better reflect its spending plan.

The TBIC program manager will be able to support the TBI Comprehensive Statewide plan rather than spending time on administrative and logistical functions.

ESA will meet FTE Authority requirements.

Performance Measure Detail

Agency Level

Department of Social and Health Services

DP Code/Title: M2-7R Technical Corrections

Agency Wide

There are 3 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

Activity: A007 Behavioral Rehabilitative Services (BRS) No measures linked to package	Incremental Changes <u>FY 1</u> <u>FY 2</u> 0.00 0.00
Activity: A230 Foster Care Support No measures linked to package	Incremental Changes <u>FY 1</u> <u>FY 2</u> 0.00 0.00
Activity: E051 Program Support for Long Term Care No measures linked to package	Incremental Changes <u>FY 1</u> <u>FY 2</u> 0.00 0.00
Activity: F120 CSD Field Support Services No measures linked to package	Incremental Changes <u>FY 1</u> <u>FY 2</u> 0.00 0.00

Is this decision package essential to implement a strategy identified in the agency's strategic plan?

Program(s): 010 050 060

The budget request supports DSHS Goal 5: Public Trust - Strong management practices will be used to ensure quality and efficiency.

Does this decision package provide essential support to one or more of the Governor's Results Washington priorities?

Program(s): 010 050 060

This decision package supports the Results Washington goals to:

Help keep people safe in their homes, on their jobs, and in their communities and:

- Decrease the rate of children with founded allegations of child abuse and/or neglect.
- Decrease the percent of children in out of home placement five years or more.
- Increase the percent of child victims in Child Protective Service intakes seen by a social worker within 24 hours of the intake.

Help the most vulnerable people become independent and self sufficient and:

- Increase the percent of individuals who leave public assistance (TANF) due to increased income.
- Increase the percent of long term care clients served in home and community based settings.

What are the other important connections or impacts related to this proposal?

Program(s): 010 050 060

Stakeholders would prefer that the CA have a more even split of their funding authority between fiscal years to carry out their mission.

The ALTSA FTE proposal was initiated and unanimously adopted by the Washington State TBI Council.

ESA FTE reduction in the 2012 Supplemental budget was not accurate.

What alternatives were explored by the agency, and why was this alternative chosen?

Program(s): 010 050 060

The request will help to equalize CA's existing resources between fiscal years and would help to alleviate an overspend issue that could occur in the second fiscal year.

The TBI Council has funding and this request is for the FTE authority.

What are the consequences of adopting or not adopting this package?

Program(s): 010 050 060

Adopting this package would allow the CA's budget to reflect its spending plan.

Department of Social and Health Services

DP Code/Title: M2-7R Technical Corrections

Agency Wide

There are 3 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

The TBI Council would have support staff to assist the program manager, which is its only paid staff.

Without the additional FTE's ESA would over spend their FTE authority each fiscal year.

What is the relationship, if any, to the state's capital budget?

Program(s): 010 050 060

This request has no impact on the capital budget.

What changes would be required to existing statutes, rules, or contracts, in order to implement the change?

Program(s): 010 050 060

This request has no impact to existing statutes, rules or contracts.

Expenditure and revenue calculations and assumptions

Program(s): 010 050 060

See attachment: Technical Corrections.xlsx

Which costs and functions are one-time? Which are ongoing? What are the budget impacts in future biennia?

Program(s): 010 050 060

The CA cost requires this initial adjustment and will be on going into future biennia. There is no need for a carry forward level adjustment in the 2017 19 Biennium. The AL TSA and ESA FTEs are on going and will carry forward into future biennia.

<u>Object Detail</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Overall Funding			
N Grants, Benefits & Client Services	(3,645,000)	3,645,000	0

DSHS Source Code Detail

<u>Overall Funding</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Fund 001-1, General Fund - Basic Account-State			
<u>Sources Title</u>			
0011 General Fund State	(1,698,000)	1,698,000	0
<i>Total for Fund 001-1</i>	(1,698,000)	1,698,000	0
Fund 001-A, General Fund - Basic Account-DSHS Fam Support/Chi			
<u>Sources Title</u>			
658A Title IV-E Foster Care (FMAP)	(1,947,000)	1,947,000	0
<i>Total for Fund 001-A</i>	(1,947,000)	1,947,000	0
Total Overall Funding	(3,645,000)	3,645,000	0

Funding Totals by Program

Dollars in Thousands

<u>Program</u>	<u>FTE's</u>		<u>GF-State</u>		<u>Total Funds</u>	
	<u>FY 1</u>	<u>FY 2</u>	<u>FY 1</u>	<u>FY 2</u>	<u>FY 1</u>	<u>FY 2</u>
010 Children's Administration	0.0	0.0	(1,698)	1,698	(3,645)	3,645
050 Aging and Long-Term Support A	1.0	1.0	0	0	0	0
060 Economic Services Admin	249.0	249.0	0	0	0	0
Grand Total:	250.0	250.0	(1,698)	1,698	(3,645)	3,645

2015-17 Biennial Budget Technical Corrections

CA Technical Correction - Fund Adjustment b/w Fiscal Year

2015-17 CFL		
Fund	FY 2016	FY 2017
001-1 State	303,866,000	300,470,000
001-A Federal Title 4E	153,557,000	149,663,000

Adjustment		
Fund	FY 2016	FY 2017
001-1 GF-State	(1,698,000)	1,698,000
001-A Federal Title 4E	(1,947,000)	1,947,000

Budget adjustment to line with estimated expenditure.

After Adjustment		
Fund	FY 2016	FY 2017
001-1 GF-State	302,168,000	302,168,000
001-A Federal Title 4E	151,610,000	151,610,000

AL TSA Technical Correction - FTE Authority Need

	FY 2016	FY 2017
FTE	1.0	1.0

AL TSA requests 1.0 FTE per year for the Washington State Traumatic Brain Injury Council

ESA Technical Correction - FTE Authority Need

2012 Supplemental Budget - Unfunded FTE Reduction Step PL-R9

	SFY 12	SFY 13
Economic Services Admin	(267)	(267)

ESA requests the reinstatement of 249 FTEs per year.

Department of Social and Health Services

DP Code/Title: M2-7S One-Time Relocation

Agency Wide

There are 7 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

Recommendation Summary Text:

Program(s): 010 020 040 050 060 100 110

The Department of Social and Health Services (DSHS) requests one-time funding for relocation and project costs to support DSHS' Leased Facilities Strategic Plan.

Fiscal Detail:

<u>Operating Expenditures</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Overall Funding			
001-1 General Fund - Basic Account-State	3,534,000	2,634,000	6,168,000
001-2 General Fund - Basic Account-Federal	275,000	211,000	486,000
001-A General Fund - Basic Account-DSHS Fam Support/Chi	232,000	140,000	372,000
001-C General Fund - Basic Account-Medicaid Federal	277,000	525,000	802,000
Total Cost	4,318,000	3,510,000	7,828,000

Staffing

Package Description:

Program(s): 010 020 040 050 060 100 110

The DSHS Leased Facilities Strategic Plan was developed in Spring 2014 for inclusion in the Office of Financial Management's (OFM) 2015-21 Six-Year Facilities Plan as defined by RCW 43.82.055, which is due to the Legislature January 1, 2015. DSHS' long-range strategies increase the agency's current leasehold footprint by approximately 100,000 square feet in order to accommodate increasing space needs for the Aging and Long Term Support Administration, Developmental Disabilities Administration, Economic Services Administration, Administrative Services, Vocational Rehabilitation, and Childrens Administration.

Agency Contact: Charles Wang (360) 902-8154

Narrative Justification and Impact Statement

What specific performance outcomes does the agency expect?

Program(s): 010 020 040 050 060 100 110

DSHS is legally obligated to provide services to its estimated 2.5 million clients across the state. To accomplish this mission DSHS must have accessible American Disability Act (ADA) Compliant office locations across the state, which allow staff to meet with clients and provide them services.

Performance Measure Detail

Agency Level

Activity: **A200 Child Welfare Intake Screening**

No measures linked to package

Incremental Changes

<u>FY 1</u>	<u>FY 2</u>
0.00	0.00

Activity: **A210 Child Protective Services Investigations**

No measures linked to package

Incremental Changes

<u>FY 1</u>	<u>FY 2</u>
0.00	0.00

Activity: **A220 Child Welfare In-Home Support**

No measures linked to package

Incremental Changes

<u>FY 1</u>	<u>FY 2</u>
0.00	0.00

Activity: **A230 Foster Care Support**

No measures linked to package

Incremental Changes

<u>FY 1</u>	<u>FY 2</u>
0.00	0.00

Department of Social and Health Services

DP Code/Title: M2-7S One-Time Relocation

Agency Wide

There are 7 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

		Incremental Changes	
		<u>FY 1</u>	<u>FY 2</u>
Activity: A250 Adoption Support	No measures linked to package	0.00	0.00
Activity: A285 Direct Regional Administration and Field Support	No measures linked to package	0.00	0.00
Activity: B072 Parole Transitional Services for State Committed Juvenile Offenders	No measures linked to package	0.00	0.00
Activity: D036 Field Services	No measures linked to package	0.00	0.00
Activity: E052 Eligibility/Case Management Services	No measures linked to package	0.00	0.00
Activity: E054 Investigations/Quality Assurance for Vulnerable Adults	No measures linked to package	0.00	0.00
Activity: F010 Child Support Enforcement	No measures linked to package	0.00	0.00
Activity: F120 CSD Field Support Services	No measures linked to package	0.00	0.00
Activity: J104 Vocational Counseling and Guidance	No measures linked to package	0.00	0.00
Activity: K001 Administration and Supporting Services	No measures linked to package	0.00	0.00

Is this decision package essential to implement a strategy identified in the agency's strategic plan?

Program(s): 010 020 040 050 060 100 110

This request supports the following goal identified in the DSHS 2013-2015 Strategic Plan:

Public Trust - Strong management practices will be used to ensure quality and efficiency.

Does this decision package provide essential support to one or more of the Governor's Results Washington priorities?

Program(s): 010 020 040 050 060 100 110

This package supports Governor Inslee's Goals:

Goal 4: Healthy and Safe Communities - Fostering the health of Washingtonians from a healthy start to a safe and supported future.

Goal 5: Effective, Efficient and Accountable Government - Fostering a Lean culture that drives accountability and results for the people of Washington.

What are the other important connections or impacts related to this proposal?

Program(s): 010 020 040 050 060 100 110

None

Department of Social and Health Services

DP Code/Title: M2-7S One-Time Relocation

Agency Wide

There are 7 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

What alternatives were explored by the agency, and why was this alternative chosen?

Program(s): 010 020 040 050 060 100 110

The request cannot be absorbed within existing resources. Not funding this request will decrease the agency's ability to serve our clients' needs. Funding will need to be diverted from other client services in order to support this expenditure.

What are the consequences of adopting or not adopting this package?

Program(s): 010 020 040 050 060 100 110

Funding this request will prevent a negative impact on client services.

What is the relationship, if any, to the state's capital budget?

Program(s): 010 020 040 050 060 100 110

This request has no impact on the capital budget.

What changes would be required to existing statutes, rules, or contracts, in order to implement the change?

Program(s): 010 020 040 050 060 100 110

This request has no impact to existing statutes, rules or contracts.

Expenditure and revenue calculations and assumptions

Program(s): 010 020 040 050 060 100 110

See attachment: AW One-Time Relocation.xlsx

Which costs and functions are one-time? Which are ongoing? What are the budget impacts in future biennia?

Program(s): 010 020 040 050 060 100 110

These costs are one-time and will not carry forward.

<u>Object Detail</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Overall Funding			
E Goods\Other Services	3,173,000	2,153,000	5,326,000
J Capital Outlays	1,145,000	1,357,000	2,502,000
Total Objects	4,318,000	3,510,000	7,828,000

Department of Social and Health Services

DP Code/Title: M2-7S One-Time Relocation

Agency Wide

There are 7 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

DSHS Source Code Detail

Overall Funding		<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Fund 001-1, General Fund - Basic Account-State				
<u>Sources</u> <u>Title</u>				
0011	General Fund State	3,534,000	2,634,000	6,168,000
<i>Total for Fund 001-1</i>		3,534,000	2,634,000	6,168,000
Fund 001-2, General Fund - Basic Account-Federal				
<u>Sources</u> <u>Title</u>				
E61L	Food Stamp Program (50%)	275,000	211,000	486,000
<i>Total for Fund 001-2</i>		275,000	211,000	486,000
Fund 001-A, General Fund - Basic Account-DSHS Fam Support/Chi				
<u>Sources</u> <u>Title</u>				
563I	Title IV-D Child Support Enforcement (A) (66%)	0	55,000	55,000
658L	Title IV-E-Foster Care (50%)	232,000	85,000	317,000
<i>Total for Fund 001-A</i>		232,000	140,000	372,000
Fund 001-C, General Fund - Basic Account-Medicaid Federal				
<u>Sources</u> <u>Title</u>				
19TA	Title XIX Assistance (FMAP)	229,000	370,000	599,000
19UL	Title XIX Admin (50%)	48,000	155,000	203,000
<i>Total for Fund 001-C</i>		277,000	525,000	802,000
Total Overall Funding		4,318,000	3,510,000	7,828,000

Funding Totals by Program

Dollars in Thousands

Program	FTE's		GF-State		Total Funds	
	<u>FY 1</u>	<u>FY 2</u>	<u>FY 1</u>	<u>FY 2</u>	<u>FY 1</u>	<u>FY 2</u>
010 Children's Administration	0.0	0.0	2,210	813	2,442	898
020 Juvenile Rehabilitation	0.0	0.0	2	185	2	185
040 Developmental Disabilities Admi	0.0	0.0	330	533	559	903
050 Aging and Long-Term Support A	0.0	0.0	44	163	84	313
060 Economic Services Admin	0.0	0.0	786	761	1,061	1,027
100 Vocational Rehabilitation	0.0	0.0	127	155	127	155
110 Administrative & Supporting Se	0.0	0.0	35	24	43	29
Grand Total:	0.0	0.0	3,534	2,634	4,318	3,510

**2015-17 Biennial Budget
One-Time Relocation**

Department of Social & Health Services									
Program	State			Other			Total		
	2016	2017	Total	2016	2017	Total	2016	2017	Total
010	\$ 2,210,000	\$ 813,000	\$ 3,023,000	\$ 232,000	\$ 85,000	\$ 317,000	\$ 2,442,000	\$ 898,000	\$ 3,340,000
020	\$ 2,000	\$ 185,000	\$ 187,000	\$ -	\$ -	\$ -	\$ 2,000	\$ 185,000	\$ 187,000
040	\$ 330,000	\$ 533,000	\$ 863,000	\$ 229,000	\$ 370,000	\$ 599,000	\$ 559,000	\$ 903,000	\$ 1,462,000
050	\$ 44,000	\$ 163,000	\$ 207,000	\$ 40,000	\$ 150,000	\$ 190,000	\$ 84,000	\$ 313,000	\$ 397,000
060	\$ 786,000	\$ 761,000	\$ 1,547,000	\$ 275,000	\$ 266,000	\$ 541,000	\$ 1,061,000	\$ 1,027,000	\$ 2,088,000
100	\$ 127,000	\$ 155,000	\$ 282,000	\$ -	\$ -	\$ -	\$ 127,000	\$ 155,000	\$ 282,000
110	\$ 35,000	\$ 24,000	\$ 59,000	\$ 8,000	\$ 5,000	\$ 13,000	\$ 43,000	\$ 29,000	\$ 72,000
Total	\$ 3,534,000	\$ 2,634,000	\$ 6,168,000	\$ 784,000	\$ 876,000	\$ 1,660,000	\$ 4,318,000	\$ 3,510,000	\$ 7,828,000

Department of Social and Health Services

DP Code/Title: **M2-85 Telecommunication Sys Modernization**

Agency Wide

There are 2 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

Recommendation Summary Text:

Program(s): 110 150

The Services and Enterprise Support Administration (SESA), Information System Services Division (ISSD) requests funding and a FTE to procure and implement shared telephony systems in order to replace or upgrade failing legacy telephony systems that provide voice and fax services to 17 of 84 agency sites (can only complete 17 of 84 sites in 2015-17). By funding this request, clients will have more consistent access to services, and the department will be able to be more efficient and effective in its use of shared data and voice networks. It will reduce operational costs and extended outages while retaining the ability to effectively budget for this service. DSHS Capital Programs will request \$9.2 million in a separate Telecommunications decision package for the 2015-17 Capital Budget.

Fiscal Detail:

Operating Expenditures

	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Overall Funding			
001-1 General Fund - Basic Account-State	778,000	777,000	1,555,000
001-C General Fund - Basic Account-Medicaid Federal	171,000	171,000	342,000
Total Cost	949,000	948,000	1,897,000

Staffing

	<u>FY 1</u>	<u>FY 2</u>	<u>Annual Avg</u>
Agency FTEs	1.0	1.0	1.0

Package Description:

Program(s): 110 150

Problem Statement:

DSHS has a variety of dissimilar systems used to deliver telephone services to agency staff. The systems range from large Private Branch exchange (PBX) telephone systems owned and operated by Consolidated Technology Services (CTS) to small hybrid telephone systems owned by the local DSHS office or administration. There is no overall governance for acquisition, operation, or maintenance for these various systems. Many of the small hybrid systems have reached the end of their useful or supportable life, and have no maintenance contracts or replacement plans in place, resulting in emergency corrective maintenance being the norm. This impacts not only agency staff but the department's business partners, clients, and the public when contacting the agency for services.

As a result of the agency administrations "owning" their telephony systems, many systems reach end of life or end of support without lifecycle replacement strategies. The consequence is that many of these systems are no longer sustainable. At times, a system has failed with no chance of repair because it is so old that parts are no longer manufactured (often even trying to find a "spare" part here and there fails) and vendors won't touch it because of lack of knowledge and/or fear of responsibilities. End of life telephony equipment is inefficient due to costly repairs and staff downtime. Many end of life systems are no longer supported by vendors or providers and are extremely difficult (and costly) to find technicians who know how to repair an outdated system.

If this decision package is not fulfilled, DSHS will continue to use outdated systems, continue to accrue costly repair costs, and increase risk of outages and downtime. Between July, 2013 and June, 2014, these end of life systems generated over 10,000 incidents, repairs, and/or troubleshooting calls, resulting in an average of six days per month downtime, resulting in a loss of productivity and impacting the ability to provide client services throughout the agency. Each year, the cost of doing nothing to update these outdated systems greatly increases the chances of a system failing with the only option available being to procure a complete new system. Many offices have had staff that are unable to contact clients by phone or fax, potentially causing delays and impacting clients.

Not funding this package compromises the department's ability to support and provide client services. DSHS will not be able to retire existing end of life systems which are now at high risk of catastrophic failure and prevents the department from transforming

Department of Social and Health Services

DP Code/Title: M2-85 Telecommunication Sys Modernization

Agency Wide

There are 2 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

its service delivery model to one that can improve its service capabilities without continued increases in the cost of providing those services. The result will be compromises and heightened risk to client safety and wellbeing along with diminished case workers ability to serve clients as the population at risk increases.

DSHS cannot effectively budget or plan telephony operational expenses due to the inability to predict the number of failures and sometimes lacks options other than purchasing a complete replacement system, resulting in extended outages with unacceptable timeframes. These outdated telephony systems prevent the agency from leveraging existing and future Infrastructure Technology (IT) Investments to their total capability. These outdated systems force the inefficient use of the network infrastructure, and prevent the deployment of newer technology features that would benefit the business. In addition, these older systems are an increased security risk as vendors do not provide patches for these outdated systems.

Proposed Solution:

The proposed solution is to upgrade or repair outdated telephony systems by contracting with CTS or other vendors. The funding will provide the ability to implement several efficiencies, including expanded local dialing (minimal long distance charges between offices); shared data and voice networks (reducing circuit and equipment costs); consistent system maintenance (decreasing repair costs); standardized systems throughout the agency; consistent security updates, etc. This proposed solution will reduce ongoing operational costs for repairs and hardware/software upgrades.

The decision package will fund 1.0 FTE to coordinate and organize the approximately 17 upgrades needed throughout the agency. This FTE will help create agency enterprise governance for these systems to ensure future proactive support. The FTE is needed to implement the upgrade and for on-going service management (for CTS and DSHS-managed telephony systems) Working with CTS and other contractors, the upgrades will be designed, procured, and implemented throughout the 2015-17 Biennium. ISSD's goal is to establish a new model of telephony management. ISSD and/or CTS would own and manage the telephony systems and procure new systems as existing systems enter end of life or end of support. This promotes standardization, consolidation, and maintenance agreement which avoids future problems and unexpected costs.

CTS Consultation:

Consults were completed with CTS for hosting services. The results of these consults were used in the requested amounts where needed.

Agency Contact: Don Petrich (360) 902-7831

Program Contact: Cheryl Fowble (360) 902-7747

Narrative Justification and Impact Statement

What specific performance outcomes does the agency expect?

Program(s): 110 150

The upgraded telephony systems will enhance performance outcomes due to the following:

- Provide the agency with updated, consistent, reliable, and easier telephone systems.
- Replace stand alone systems with standard CTS networked managed systems (will reduce the number of abandoned calls per month throughout the agency (currently at 7,000 per month))
- Call Centers will be in a shared data and voice environment and be able to take advantage of upgraded, networked systems (resulting in more efficient and effective, responding to and serving clients more quickly)

Performance Measure Detail

Agency Level

Activity: K001 Administration and Supporting Services

No measures linked to package

Incremental Changes

FY 1

0.00

FY 2

0.00

Department of Social and Health Services

DP Code/Title: M2-85 Telecommunication Sys Modernization

Agency Wide

There are 2 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

Activity: P001 Information Systems Services

No measures linked to package

Incremental Changes	
FY 1	FY 2
0.00	0.00

Is this decision package essential to implement a strategy identified in the agency's strategic plan?

Program(s): 110 150

The budget request supports DSHS Goal 5: Public Trust - Strong management practices will be used to ensure quality and efficiency

The decision package is essential to implementing the SESA Strategic Objective 5.10: Pursue excellence in the technology services we offer.

Does this decision package provide essential support to one or more of the Governor's Results Washington priorities?

Program(s): 110 150

This decision package supports the Results Washington Goal 5: Effective, Efficient and Accountable Government - Fostering a Lean culture that drives accountability and results for the people of Washington.

- By reducing future ongoing costs while improving services.
- By supporting a more productive workforce.
- By keeping the telephony service an efficient, nimble, and frugal resource.
- By improving service and providing increased options to partners and clients.

What are the other important connections or impacts related to this proposal?

Program(s): 110 150

Upgrades or replacement of systems are managed to minimize the impact on stakeholders by performing the work during non-business hours, or through planned outages coordinated with the business owners. Stakeholders will benefit from consistent, more reliable, maintainable systems and the benefits it will create to assist clients more efficiently.

What alternatives were explored by the agency, and why was this alternative chosen?

Program(s): 110 150

The request cannot be absorbed within existing resources due to the negative impact of taking funds away from other client services.

What are the consequences of adopting or not adopting this package?

Program(s): 110 150

Not funding this request will cause the agency to continue having an average of 7,000 abandoned calls a month due to having an old outdated telephony system. Additionally, these outdated telephony systems prevent the agency from leveraging existing and future Infrastructure Technology (IT) Investments to their total capability. They also force the inefficient use of the network infrastructure, and prevent the deployment of newer technology features that would benefit the business. In addition, these older systems are an increased security risk as vendors do not provide patches for these outdated systems.

What is the relationship, if any, to the state's capital budget?

Program(s): 110 150

DSHS Capital Programs will request \$9.2 million in a separate Telecommunications decision package for the 2015-17 Capital Budget.

What changes would be required to existing statutes, rules, or contracts, in order to implement the change?

Program(s): 110 150

This request has no impact to existing statutes, rules or contracts.

Expenditure and revenue calculations and assumptions

Program(s): 110 150

Salary, benefits, goods and services, and travel for 1 FTE, plus equipment for the modernization of telephone systems across the agency.

Department of Social and Health Services

DP Code/Title: M2-85 Telecommunication Sys Modernization

Agency Wide

There are 2 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

Which costs and functions are one-time? Which are ongoing? What are the budget impacts in future biennia?

Program(s): 110 150

The funding for the 2015-17 Biennium is for 17 facilities and is one-time for those facilities. However, there are several more facilities (approximately 80) that require telecommunications upgrades and therefore the costs are ongoing until all facilities receive upgrades.

<u>Object Detail</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Overall Funding			
A Salaries And Wages	81,000	81,000	162,000
B Employee Benefits	24,000	24,000	48,000
E Goods\Other Services	14,000	14,000	28,000
G Travel	5,000	5,000	10,000
J Capital Outlays	825,000	824,000	1,649,000
Total Objects	949,000	948,000	1,897,000

DSHS Source Code Detail

<u>Overall Funding</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Fund 001-1, General Fund - Basic Account-State			
<u>Sources Title</u>			
0011 General Fund State	778,000	777,000	1,555,000
<i>Total for Fund 001-1</i>	778,000	777,000	1,555,000
Fund 001-C, General Fund - Basic Account-Medicaid Federal			
<u>Sources Title</u>			
19UL Title XIX Admin (50%)	171,000	171,000	342,000
<i>Total for Fund 001-C</i>	171,000	171,000	342,000
Total Overall Funding	949,000	948,000	1,897,000

Funding Totals by Program

Dollars in Thousands

<u>Program</u>	<u>FTE's</u>		<u>GF-State</u>		<u>Total Funds</u>	
	<u>FY 1</u>	<u>FY 2</u>	<u>FY 1</u>	<u>FY 2</u>	<u>FY 1</u>	<u>FY 2</u>
110 Administrative & Supporting Se	0.0	0.0	778	777	949	948
150 Information Systems Services Div	1.0	1.0	0	0	0	0
Grand Total:	1.0	1.0	778	777	949	948

Information Technology Addendum

Recsum Code and Title **M2-85 Telecommunication Systems Modernization**

Brief Description: The Services and Enterprise Support Administration (SESA), Information System Services Division (ISSD) requests \$1,897,000 and a 1.0 FTE to procure and implement shared telephony systems in order to replace or upgrade failing legacy telephony systems that provide voice and fax services to 15 of 84 agency sites (can only complete 15 of 84 sites in 2015-17). By funding this request, clients will have more consistent access to services, and the Department will be able to be more efficient and effective in its use of shared data and voice networks. It will reduce operational costs and extended outages while retaining the ability to effectively budget for this service. DSHS Capital Programs will request funding in a separate Telecommunications decision package for the 2015-17 Capital Budget.

If this investment includes the use of servers, do you plan to use the state data center?

- Yes No, waiver received No, waiver not received Does not apply

Security

Security: How does this investment affect the state's security posture? Have the proper security considerations been made? Does the investment itself actually improve infrastructure security? What, if any, security concerns are there?

The Telecommunication systems modernization will improve security by upgrading and standardizing end of support and failing telephony systems. Security updates are often not provided for end of support systems; upgrading these systems will allow security updates to be implemented on a regular, proactive basis reducing vulnerabilities and protecting unauthorized access to DSHS systems.

Feasibility/Risk

Cultural readiness/organizational capacity: Does this investment require significant institutional change within the agency, and is the agency prepared for that change? Is there committed and proven leadership? Is there a record of successful projects? Does the agency foster a culture of creative problem solving?

This investment will provide standardization for phone systems and associated voicemail, long distance calling procedures, etc. This change is welcome, as the current variety of systems causes confusion on agency-level communications and training that is provided to staff. Staff will need minimal training on the new phone sets that are required with the upgraded systems. The digital phone sets that are implemented are standard for similar sites within the agency, and have been installed in many DSHS offices and other state agencies. Other minimal training for staff may include voice mail, call center, Interactive Voice Response (IVR).

2015-17 Biennium Budget Department of Social and Health Services

Technical complexity: Can the investment realistically be completed within the proposed framework of time, budget and resources?

Yes, the telecommunication systems upgrades can realistically be completed within the 2015-2017 biennium. Consolidated Technology Services (CTS) has implemented many telecommunication system upgrades over the past few years. The upgrades are proven, standard technology. Similar, standardized agency data communications upgrades have been managed on schedule for the past four years.

Urgency: Is the investment urgent or can wait until a future funding cycle? Must the investment be completed all at once, or can we break it into incremental pieces?

If this decision package is not fulfilled during this funding cycle, DSHS will continue to use outdated telecommunication systems, continue to accrue costly repair costs, and increase risk of outages and downtime. Over an eleven month period, the end of life telecommunication systems generated over 10,000 incidents, repairs, and/or troubleshooting calls, resulting in an average of 6 days per month downtime, resulting in a loss of productivity and impacting the ability to provide client services throughout the agency.

Impact of not doing: What are the potential impacts to the state, agency, or the public if this investment is not completed?

The cost of doing nothing to update these outdated systems greatly increases the chances of a system failing with the only option available being to procure a complete new system, resulting in multiple days of down time. Many offices have had, and will continue to have staff that are unable to contact clients by phone or fax, potentially causing delays and impacting clients.

Not funding this package will compromise the Department's ability to support and provide client services. DSHS will not be able to retire existing end of life systems which are now at high risk of catastrophic failure and will prevent the department from transforming its service delivery model to one that can improve its service capabilities while minimizing increases in the cost of providing those services. The result will be compromises and heightened risk to client safety and wellbeing, along with diminished case workers ability to serve them as the population at risk increases.

Technology Strategy Alignment

Agile value: Is the investment broken into incremental steps that provide customer-facing value and allow periodic assessment of progress?

The Telecommunication Systems Modernization project will use an incremental approach to upgrading systems, prioritizing based on performance measures of the existing system. The systems that are at highest risk of failing and tend to have many repair or troubleshooting incidents will be upgraded first. Coordinating with CTS and DSHS Administrations, the remaining telecommunication systems will be upgraded as needed per requirements.

Modernization of state government: Will the investment result in replacing legacy systems that are no longer solving business problems with modern, appropriate technology solutions?

Telecommunications Sys Modernization

2015-17 Biennium Budget Department of Social and Health Services

Yes, this investment will upgrade legacy, failing, and end of life telecommunication systems with standardized, modern networked systems that CTS implements and manages. This will enable the various agency Call Centers to be in a shared data and voice environment and will allow them to take advantage of new features not available in the older systems. These newer systems also have enhanced features for voice mail and Interactive Voice Response, providing more efficient and effective telephony services so that DSHS staff can respond and serve a larger number of clients more quickly.

Mobility: Does the investment help state employees conduct business “any time, anywhere”? Does it improve mobile access to services for customers?

The telecommunication systems upgrades will provide the infrastructure necessary to support mobility and newer related technologies. Customers will have better access to automated Interactive Voice Response (IVR) systems and DSHS call center agents.

Transparency: Does it increase public visibility of services provided with public funds? Does this investment increase public access to searchable public data and information?

Currently, DSHS experiences an average of six days of down time per month due to system errors and failures; and an average of 7000 abandoned calls per month. The telecommunication systems upgrades and modernization will decrease the number of errors and failures, and should decrease the number of abandoned calls made by Washington citizens. These improvements will increase public access to the agency and provide better public facing service.

Accountability: Are the investment’s goals well articulated? How will “success” be determined or measured?

The telecommunication systems upgrades will result in a decreased number of repair and troubleshooting incidents. These are measured through the Information System Services Division’s Incident Monitor ticketing system. Success will be measured by a lower number of tickets, decreased trouble calls, lower repair costs, and decreased number of abandoned calls.

Financial

Financial risk of not doing: Are there potential financial consequences for not completing this investment, such as fines for noncompliance with legal requirements or a loss of federal funding?

The risk of fines or loss of federal funding is minimal. However it is possible with the current age of some DSHS telephone systems that an outage could take days or weeks to resolve with the possibility of an entire office without standard telephone service. If such an outage were to occur, there would be a significant local impact on the provision of health and safety services to customers with negative impacts on the public perception of the agency and State government.

Cost Reduction: Does this investment prevent or reduce expenses, such as the cost of maintaining labor-intensive systems that could be automated, repairs or maintenance to obsolete or outdated infrastructure, or specialty expertise required for legacy technologies?

The telecommunication systems upgrades and modernization will provide the ability to implement several efficiencies, including expanded local dialing (minimal long distance charges between offices); shared data and voice networks (saving money with circuit and equipment costs); system maintenance (decreasing repair costs); standardized systems throughout the

Telecommunications Sys Modernization

**2015-17 Biennium Budget
Department of Social and Health Services**

agency; consistent security updates, etc. This proposed solution will reduce ongoing, unscheduled and unplanned operational costs for repairs and hardware/software upgrades and allow DSHS to make informed decisions for budgeting telephony expenses.

Revenue Generation: Does this investment generate new revenue, or capture additional revenue left “on the table” by current solutions?

This investment does not generate or capture additional revenue. This investment will reduce unscheduled costly repairs, reduce loss of productivity during outages, and provide better customer service.

Business Case/Agency Mission Priority

Mission priority: Does this investment help the agency better deliver its mission?

The upgrades will help transform lives by providing enhanced communication support to our service delivery staff. This will be achieved by making the telecommunication systems more consistent, more reliable, standardized, and maintainable.

Business case: Is there a clear problem with the status quo, and does this investment clearly solve that business problem?

DSHS currently has approximately 86 agency sites with failing legacy or end of support telephony systems that provide voice and fax services for these locations. This investment clearly solves this business problem by modernizing and standardizing these telecommunication systems, thus reducing the risk due to unplanned outages and system failures.

Department of Social and Health Services

DP Code/Title: M2-8L Lease Rate Adjustments

Agency Wide

There are 10 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

Recommendation Summary Text:

Program(s): 010 020 030 040 050 060 070 100 110 135

The Department of Social and Health Services (DSHS) requests funding for the incremental cost of lease changes for offices and client service centers statewide.

Fiscal Detail:

<u>Operating Expenditures</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Overall Funding			
001-1 General Fund - Basic Account-State	845,000	2,431,000	3,276,000
001-2 General Fund - Basic Account-Federal	(213,000)	5,000	(208,000)
001-A General Fund - Basic Account-DSHS Fam Support/Chi	145,000	255,000	400,000
001-C General Fund - Basic Account-Medicaid Federal	230,000	413,000	643,000
Total Cost	1,007,000	3,104,000	4,111,000

Staffing

Package Description:

Program(s): 010 020 030 040 050 060 070 100 110 135

DSHS requests to fund the rate change associated with a total of 176 leases and sub-leases. These facilities house over 11,000 staff and community partners who provide mission-critical services and administrative support to an estimated 2.5 million DSHS clients annually. Currently, DSHS leases over 3.1 million square feet of space in 135 facilities statewide.

Agency Contact: Charles Wang (360) 902-8154

Narrative Justification and Impact Statement

What specific performance outcomes does the agency expect?

Program(s): 010 020 030 040 050 060 070 100 110 135

DSHS is legally obligated to provide services to its estimated 2.5 million clients across the state. To accomplish this mission, DSHS must have accessible American Disability Act (ADA) Compliant office locations across the state, which allow staff to meet with clients and provide them services.

Performance Measure Detail

Agency Level

Activity:		<u>Incremental Changes</u>	
		<u>FY 1</u>	<u>FY 2</u>
A200 Child Welfare Intake Screening	No measures linked to package	0.00	0.00
A210 Child Protective Services Investigations	No measures linked to package	0.00	0.00
A220 Child Welfare In-Home Support	No measures linked to package	0.00	0.00
A230 Foster Care Support	No measures linked to package	0.00	0.00
A250 Adoption Support	No measures linked to package	0.00	0.00

Department of Social and Health Services

DP Code/Title: M2-8L Lease Rate Adjustments

Agency Wide

There are 10 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

Activity: A285 Direct Regional Administration and Field Support	Incremental Changes	
No measures linked to package	<u>FY 1</u>	<u>FY 2</u>
	0.00	0.00
Activity: B072 Parole Transitional Services for State Committed Juvenile Offenders	Incremental Changes	
No measures linked to package	<u>FY 1</u>	<u>FY 2</u>
	0.00	0.00
Activity: C900 Program Support - Mental Health	Incremental Changes	
No measures linked to package	<u>FY 1</u>	<u>FY 2</u>
	0.00	0.00
Activity: D065 Office of Deaf and Hard of Hearing	Incremental Changes	
No measures linked to package	<u>FY 1</u>	<u>FY 2</u>
	0.00	0.00
Activity: E051 Program Support for Long Term Care	Incremental Changes	
No measures linked to package	<u>FY 1</u>	<u>FY 2</u>
	0.00	0.00
Activity: F010 Child Support Enforcement	Incremental Changes	
No measures linked to package	<u>FY 1</u>	<u>FY 2</u>
	0.00	0.00
Activity: F016 Office of Financial Recovery	Incremental Changes	
No measures linked to package	<u>FY 1</u>	<u>FY 2</u>
	0.00	0.00
Activity: F078 Program Support	Incremental Changes	
No measures linked to package	<u>FY 1</u>	<u>FY 2</u>
	0.00	0.00
Activity: F110 Division of Disability Determination Services	Incremental Changes	
No measures linked to package	<u>FY 1</u>	<u>FY 2</u>
	0.00	0.00
Activity: G022 DASA Administration	Incremental Changes	
No measures linked to package	<u>FY 1</u>	<u>FY 2</u>
	0.00	0.00
Activity: J103 Vocational Rehabilitation Administration	Incremental Changes	
No measures linked to package	<u>FY 1</u>	<u>FY 2</u>
	0.00	0.00
Activity: J104 Vocational Counseling and Guidance	Incremental Changes	
No measures linked to package	<u>FY 1</u>	<u>FY 2</u>
	0.00	0.00
Activity: K001 Administration and Supporting Services	Incremental Changes	
No measures linked to package	<u>FY 1</u>	<u>FY 2</u>
	0.00	0.00
Activity: M00 SCC Forensic Services	Incremental Changes	
No measures linked to package	<u>FY 1</u>	<u>FY 2</u>
	0.00	0.00
Activity: M02 Civil Commitment Less Restrictive Alternatives	Incremental Changes	
No measures linked to package	<u>FY 1</u>	<u>FY 2</u>
	0.00	0.00

Is this decision package essential to implement a strategy identified in the agency's strategic plan?

Program(s): 010 020 030 040 050 060 070 100 110 135

The budget request supports DSHS Goal:

5: Public Trust - Strong management practices will be used to ensure quality and efficiency

Department of Social and Health Services

DP Code/Title: M2-8L Lease Rate Adjustments

Agency Wide

There are 10 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

Does this decision package provide essential support to one or more of the Governor's Results Washington priorities?

Program(s): 010 020 030 040 050 060 070 100 110 135

This package supports the Results Washington goals to:

Goal 4: Healthy and Safe Communities - Fostering the health of Washingtonians from a healthy start to a safe and supported future.

Goal 5: Effective, Efficient and Accountable Government - Fostering a Lean culture that drives accountability and results for the people of Washington.

What are the other important connections or impacts related to this proposal?

Program(s): 010 020 030 040 050 060 070 100 110 135

None

What alternatives were explored by the agency, and why was this alternative chosen?

Program(s): 010 020 030 040 050 060 070 100 110 135

The request cannot be absorbed within existing resources. DSHS has no alternative but to pay its legally binding lease obligations, which may range from five-year to 15-year terms. Not funding this request will decrease the agency's ability to serve our clients' needs. Funding will need to be diverted from other client services in order to support this expenditure.

What are the consequences of adopting or not adopting this package?

Program(s): 010 020 030 040 050 060 070 100 110 135

Funding this request will prevent negative impacts on client services.

What is the relationship, if any, to the state's capital budget?

Program(s): 010 020 030 040 050 060 070 100 110 135

This request has no impact on the capital budget.

What changes would be required to existing statutes, rules, or contracts, in order to implement the change?

Program(s): 010 020 030 040 050 060 070 100 110 135

This request has no impact to existing statutes, rules or contracts.

Expenditure and revenue calculations and assumptions

Program(s): 010 020 030 040 050 060 070 100 110 135

See attachment: AW Lease Rate Adjustments.xlsx

Which costs and functions are one-time? Which are ongoing? What are the budget impacts in future biennia?

Program(s): 010 020 030 040 050 060 070 100 110 135

These costs are ongoing and will carry forward into future biennia.

Object Detail

Overall Funding

E Goods\Other Services
 P Debt Service

FY 1

FY 2

Total

929,000
 78,000

3,026,000
 78,000

3,955,000
 156,000

Total Objects

1,007,000

3,104,000

4,111,000

Department of Social and Health Services

DP Code/Title: M2-8L Lease Rate Adjustments

Agency Wide

There are 10 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

DSHS Source Code Detail

Overall Funding		FY 1	FY 2	Total
Fund 001-1, General Fund - Basic Account-State				
<u>Sources</u> <u>Title</u>				
0011	General Fund State	845,000	2,431,000	3,276,000
<i>Total for Fund 001-1</i>		845,000	2,431,000	3,276,000
Fund 001-2, General Fund - Basic Account-Federal				
<u>Sources</u> <u>Title</u>				
001B	Social Security Disability Ins (100%)	(25,000)	(26,000)	(51,000)
E61L	Food Stamp Program (50%)	(188,000)	31,000	(157,000)
<i>Total for Fund 001-2</i>		(213,000)	5,000	(208,000)
Fund 001-A, General Fund - Basic Account-DSHS Fam Support/Chi				
<u>Sources</u> <u>Title</u>				
563I	Title IV-D Child Support Enforcement (A) (66%)	109,000	168,000	277,000
658L	Title IV-E-Foster Care (50%)	36,000	87,000	123,000
<i>Total for Fund 001-A</i>		145,000	255,000	400,000
Fund 001-C, General Fund - Basic Account-Medicaid Federal				
<u>Sources</u> <u>Title</u>				
19TA	Title XIX Assistance (FMAP)	238,000	486,000	724,000
19UL	Title XIX Admin (50%)	(8,000)	(73,000)	(81,000)
<i>Total for Fund 001-C</i>		230,000	413,000	643,000
Total Overall Funding		1,007,000	3,104,000	4,111,000

Funding Totals by Program

Dollars in Thousands

Program	FTE's		GF-State		Total Funds	
	FY 1	FY 2	FY 1	FY 2	FY 1	FY 2
010 Children's Administration	0.0	0.0	340	830	376	917
020 Juvenile Rehabilitation	0.0	0.0	(36)	219	(36)	219
030 BHSIA - Mental Health	0.0	0.0	(37)	(33)	(40)	(35)
040 Developmental Disabilities Admi	0.0	0.0	346	703	587	1,191
050 Aging and Long-Term Support A	0.0	0.0	76	(20)	56	(127)
060 Economic Services Admin	0.0	0.0	(174)	288	(278)	461
070 BHSIA-Alcohol & Substance Ab	0.0	0.0	(58)	(51)	(71)	(63)
100 Vocational Rehabilitation	0.0	0.0	299	309	299	309
110 Administrative & Supporting Se	0.0	0.0	114	210	139	256
135 Special Commitment Center	0.0	0.0	(25)	(24)	(25)	(24)
Grand Total:	0.0	0.0	845	2,431	1,007	3,104

**2015-17 Biennial Budget
Lease Rate Adjustments**

Department of Social & Health Services

Program	State			Other			Total		
	2016	2017	Total	2016	2017	Total	2016	2017	Total
010 - CA	\$340,000	\$830,000	\$1,170,000	\$36,000	\$87,000	\$123,000	\$376,000	\$917,000	\$1,293,000
020 - JRA	(\$36,000)	\$219,000	\$183,000	\$0	\$0	\$0	(\$36,000)	\$219,000	\$183,000
030 - MHD	(\$37,000)	(\$33,000)	(\$70,000)	(\$3,000)	(\$2,000)	(\$5,000)	(\$40,000)	(\$35,000)	(\$75,000)
040 - DDD	\$346,000	\$703,000	\$1,049,000	\$241,000	\$488,000	\$729,000	\$587,000	\$1,191,000	\$1,778,000
050 - LTC	\$76,000	(\$20,000)	\$56,000	(\$20,000)	(\$107,000)	(\$127,000)	\$56,000	(\$127,000)	(\$71,000)
060 - ESA	(\$174,000)	\$288,000	\$114,000	(\$104,000)	\$173,000	\$69,000	(\$278,000)	\$461,000	\$183,000
070 - ASA	(\$58,000)	(\$51,000)	(\$109,000)	(\$13,000)	(\$12,000)	(\$25,000)	(\$71,000)	(\$63,000)	(\$134,000)
100 - DVR	\$299,000	\$309,000	\$608,000	\$0	\$0	\$0	\$299,000	\$309,000	\$608,000
110 - ADMIN	\$114,000	\$210,000	\$324,000	\$25,000	\$46,000	\$71,000	\$139,000	\$256,000	\$395,000
135 - SCC	(\$25,000)	(\$24,000)	(\$49,000)	\$0	\$0	\$0	(\$25,000)	(\$24,000)	(\$49,000)
Total	\$845,000	\$2,431,000	\$3,276,000	\$162,000	\$673,000	\$835,000	\$1,007,000	\$3,104,000	\$4,111,000

Program	Total Request			Lease Matrix			On-Going Leases Only		
	2015-17 Biennium Request (Incremental)			2015-17 Biennium Need			2015-17 Total Carry Forward Level		
	FY 2016	FY 2017	Total	FY 2016	FY 2017	Total	FY 2016	FY 2017	Total
010 - CA	376,000	917,000	1,293,000	16,901,000	17,559,000	34,460,000	16,525,000	16,642,000	33,167,000
020 - JRA	(36,000)	219,000	183,000	805,000	1,037,000	1,842,000	841,000	818,000	1,659,000
030 - MHD	(40,000)	(35,000)	(75,000)	380,000	385,000	765,000	420,000	420,000	840,000
040 - DDD	587,000	1,191,000	1,778,000	4,062,000	4,787,000	8,849,000	3,475,000	3,596,000	7,071,000
050 - LTC	56,000	(127,000)	(71,000)	8,053,000	8,432,000	16,485,000	7,997,000	8,559,000	16,556,000
060 - ESA	(278,000)	461,000	183,000	27,648,000	28,424,000	56,072,000	27,926,000	27,963,000	55,889,000
070 - ASA	(71,000)	(63,000)	(134,000)	290,000	290,000	580,000	361,000	353,000	714,000
100 - DVR	299,000	309,000	608,000	2,670,000	2,680,000	5,350,000	2,371,000	2,371,000	4,742,000
110 - ADMIN	139,000	256,000	395,000	441,000	554,000	995,000	302,000	298,000	600,000
135 - SCC	(25,000)	(24,000)	(49,000)	305,000	306,000	611,000	330,000	330,000	660,000
Total	1,007,000	3,104,000	4,111,000	61,555,000	64,454,000	126,009,000	60,548,000	61,350,000	121,898,000

Department of Social and Health Services

DP Code/Title: M2-8M Mileage Rate Adjustments

Agency Wide

There are 7 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

Recommendation Summary Text:

Program(s): 010 020 030 040 050 060 150

The Department of Social and Health Services (DSHS) requests increased funding necessary to reimburse staff and volunteers for private automobile mileage. By funding this request, DSHS will be able to meet its base cost requirements. The number of total miles driven by agency employees and volunteers while conducting official state business has increased steadily since 2012.

Fiscal Detail:

<u>Operating Expenditures</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Overall Funding			
001-1 General Fund - Basic Account-State	318,000	318,000	636,000
001-2 General Fund - Basic Account-Federal	12,000	12,000	24,000
001-A General Fund - Basic Account-DSHS Fam Support/Chi	28,000	28,000	56,000
001-C General Fund - Basic Account-Medicaid Federal	33,000	33,000	66,000
Total Cost	391,000	391,000	782,000

Staffing

Package Description:

Program(s): 010 020 030 040 050 060 150

Current state travel regulations allow a reimbursement rate for the use of privately owned vehicles when traveling on official state businesses (In-Take Referrals for Child Abuse Investigations, Foster Home Visits, Domestic Violence Prevention, and New Employee Trainings, etc). While the reimbursement rate of \$0.560 per mile remained relatively flat compared to previous biennia, the number of total miles driven by agency employees and volunteers while conducting official state business has increased steadily since 2012.

Agency Contact: Charles Wang (360) 902-8154

Narrative Justification and Impact Statement

What specific performance outcomes does the agency expect?

Program(s): 010 020 030 040 050 060 150

Funding this request will strengthen the foundation for the current continuum of care and access to client services across the department.

Performance Measure Detail

Agency Level

Activity:		Incremental Changes	
		<u>FY 1</u>	<u>FY 2</u>
A230 Foster Care Support	No measures linked to package	0.00	0.00
A285 Direct Regional Administration and Field Support	No measures linked to package	0.00	0.00
B016 Community Facility Transitional Services for State Committed Juvenile Offenders	No measures linked to package	0.00	0.00

Department of Social and Health Services

DP Code/Title: M2-8M Mileage Rate Adjustments

Agency Wide

There are 7 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

		Incremental Changes	
		<u>FY 1</u>	<u>FY 2</u>
Activity: B072	Parole Transitional Services for State Committed Juvenile Offenders		
	No measures linked to package	0.00	0.00
Activity: C900	Program Support - Mental Health		
	No measures linked to package	0.00	0.00
Activity: D036	Field Services		
	No measures linked to package	0.00	0.00
Activity: D095	State Operated Living Alternatives		
	No measures linked to package	0.00	0.00
Activity: E051	Program Support for Long Term Care		
	No measures linked to package	0.00	0.00
Activity: E054	Investigations/Quality Assurance for Vulnerable Adults		
	No measures linked to package	0.00	0.00
Activity: F010	Child Support Enforcement		
	No measures linked to package	0.00	0.00
Activity: F078	Program Support		
	No measures linked to package	0.00	0.00
Activity: P001	Information Systems Services		
	No measures linked to package	0.00	0.00

Is this decision package essential to implement a strategy identified in the agency's strategic plan?

Program(s): 010 020 030 040 050 060 150

The budget request supports one of DSHS Goals:

Public Trust - Strong management practices will be used to ensure quality and efficiency

Does this decision package provide essential support to one or more of the Governor's Results Washington priorities?

Program(s): 010 020 030 040 050 060 150

This package supports the Results Washington goals to:

Goal 4: Healthy and Safe Communities - Fostering the health of Washingtonians from a healthy start to a safe and supported future.

Goal 5: Effective, Efficient and Accountable Government - Fostering a Lean culture that drives accountability and results for the people of Washington.

What are the other important connections or impacts related to this proposal?

Program(s): 010 020 030 040 050 060 150

None

What alternatives were explored by the agency, and why was this alternative chosen?

Program(s): 010 020 030 040 050 060 150

The request cannot be absorbed within existing resources. Not funding this request will decrease the agency's ability to meet

Department of Social and Health Services

DP Code/Title: M2-8M Mileage Rate Adjustments

Agency Wide

There are 7 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

our clients' needs. Funding will need to be diverted from other client services in order to support this expenditure.

What are the consequences of adopting or not adopting this package?

Program(s): 010 020 030 040 050 060 150

Funding this request will prevent any negative impact on client services.

What is the relationship, if any, to the state's capital budget?

Program(s): 010 020 030 040 050 060 150

This request has no impact on the capital budget.

What changes would be required to existing statutes, rules, or contracts, in order to implement the change?

Program(s): 010 020 030 040 050 060 150

This request has no impact to existing statutes, rules or contracts.

Expenditure and revenue calculations and assumptions

Program(s): 010 020 030 040 050 060 150

See attachment: AW Mileage Rate Adjustments.xlsx

Which costs and functions are one-time? Which are ongoing? What are the budget impacts in future biennia?

Program(s): 010 020 030 040 050 060 150

These costs are ongoing and will carry forward into future biennia.

Object Detail

Overall Funding

G Travel

	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
	391,000	391,000	782,000

Department of Social and Health Services

DP Code/Title: M2-8M Mileage Rate Adjustments

Agency Wide

There are 7 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

DSHS Source Code Detail

Overall Funding		<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Fund 001-1, General Fund - Basic Account-State				
<u>Sources Title</u>				
0011	General Fund State	318,000	318,000	636,000
<i>Total for Fund 001-1</i>		318,000	318,000	636,000
Fund 001-2, General Fund - Basic Account-Federal				
<u>Sources Title</u>				
E61L	Food Stamp Program (50%)	12,000	12,000	24,000
<i>Total for Fund 001-2</i>		12,000	12,000	24,000
Fund 001-A, General Fund - Basic Account-DSHS Fam Support/Chi				
<u>Sources Title</u>				
563I	Title IV-D Child Support Enforcement (A) (66%)	4,000	4,000	8,000
658L	Title IV-E-Foster Care (50%)	24,000	24,000	48,000
<i>Total for Fund 001-A</i>		28,000	28,000	56,000
Fund 001-C, General Fund - Basic Account-Medicaid Federal				
<u>Sources Title</u>				
19TA	Title XIX Assistance (FMAP)	17,000	17,000	34,000
19UL	Title XIX Admin (50%)	16,000	16,000	32,000
<i>Total for Fund 001-C</i>		33,000	33,000	66,000
Total Overall Funding		391,000	391,000	782,000

Funding Totals by Program

Dollars in Thousands

<u>Program</u>	<u>FTE's</u>		<u>GF-State</u>		<u>Total Funds</u>	
	<u>FY 1</u>	<u>FY 2</u>	<u>FY 1</u>	<u>FY 2</u>	<u>FY 1</u>	<u>FY 2</u>
010 Children's Administration	0.0	0.0	233	233	257	257
020 Juvenile Rehabilitation	0.0	0.0	5	5	5	5
030 BHSIA - Mental Health	0.0	0.0	4	4	4	4
040 Developmental Disabilities Admi	0.0	0.0	26	26	43	43
050 Aging and Long-Term Support A	0.0	0.0	19	19	35	35
060 Economic Services Admin	0.0	0.0	31	31	47	47
150 Information Systems Services Div	0.0	0.0	0	0	0	0
Grand Total:	0.0	0.0	318	318	391	391

2015-17 Biennial Budget Mileage Rate Adjustments

Department of Social & Health Services

Program	Year				ISSD - TZ				Total		
	2016	2017	Total		2016	2017	Total		2016	2017	Total
010	255,000	255,000	510,000		2,000	2,000	4,000		257,000	257,000	514,000
020	4,000	4,000	8,000		1,000	1,000	2,000		5,000	5,000	10,000
030	3,000	3,000	6,000		1,000	1,000	2,000		4,000	4,000	8,000
040	42,000	42,000	84,000		1,000	1,000	2,000		43,000	43,000	86,000
050	34,000	34,000	68,000		1,000	1,000	2,000		35,000	35,000	70,000
060	42,000	42,000	84,000		5,000	5,000	10,000		47,000	47,000	94,000
150	11,000	11,000	22,000		(11,000)	(11,000)	(22,000)		0	0	0
Total	391,000	391,000	782,000		0	0	0		391,000	391,000	782,000

State/Other Split

Program	State				Federal				Total		
	2016	2017	Total		2016	2017	Total		2016	2017	Total
010	233,000	233,000	466,000		24,000	24,000	48,000		257,000	257,000	514,000
020	5,000	5,000	10,000		0	0	0		5,000	5,000	10,000
030	4,000	4,000	8,000		0	0	0		4,000	4,000	8,000
040	26,000	26,000	52,000		17,000	17,000	34,000		43,000	43,000	86,000
050	19,000	19,000	38,000		16,000	16,000	32,000		35,000	35,000	70,000
060	31,000	31,000	62,000		16,000	16,000	32,000		47,000	47,000	94,000
150	0	0	0		0	0	0		0	0	0
Total	318,000	318,000	636,000		73,000	73,000	146,000		391,000	391,000	782,000

Department of Social and Health Services

DP Code/Title: M2-8P Postage Rate Adjustments

Agency Wide

There are 10 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

Recommendation Summary Text:

Program(s): 010 020 030 040 050 060 100 110 135 150

The Department of Social Health and Services (DSHS) requests funding for the 6.52 percent postage rate increase which went into effect January 27, 2014. By funding this request, DSHS is expected to meet its postal obligations to customers, clients, and constituents.

Fiscal Detail:

<u>Operating Expenditures</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Overall Funding			
001-1 General Fund - Basic Account-State	372,000	372,000	744,000
001-2 General Fund - Basic Account-Federal	71,000	71,000	142,000
001-A General Fund - Basic Account-DSHS Fam Support/Chi	98,000	98,000	196,000
001-C General Fund - Basic Account-Medicaid Federal	12,000	12,000	24,000
Total Cost	553,000	553,000	1,106,000

Staffing

Package Description:

Program(s): 010 020 030 040 050 060 100 110 135 150

Problem Statement:

The United States Postal Services (USPS) increased its postal rate for first-class mail from \$0.46 to \$0.49 (6.52 percent increase) on January 27, 2014. The USPS increase impacts all DSHS programs.

Communication between clients and programs are a routine and essential part of doing business. Clients expect written responses to their inquiries and concerns. Other areas impacted by this postage rate increase are payments to clients and notices to clients required by law.

The USPS mail services are considered accessible to all clients and it is an efficient means of communication. Other forms of communication or remittance of payments such as electronic banking and e-mail are not accessible to the majority of the department's clients or may require revisions to state laws.

Proposed Solution:

DSHS requests \$1,106,000 (\$744,000 GF-State) for a postal rate adjustment so that all the DSHS programs can meet its current postal obligations.

Agency Contact: Don Petrich (360) 902-7831

Narrative Justification and Impact Statement

What specific performance outcomes does the agency expect?

Program(s): 010 020 030 040 050 060 100 110 135 150

By funding this decision package, DSHS will continue meeting its obligations and statutory requirements to ensure all clients receive their proper information in a timely manner without negative impacts to other client services.

Performance Measure Detail

Agency Level

Department of Social and Health Services

DP Code/Title: M2-8P Postage Rate Adjustments

Agency Wide

There are 10 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

Activity: A285 Direct Regional Administration and Field Support	Incremental Changes
No measures linked to package	<u>FY 1</u> <u>FY 2</u>
	0.00 0.00
Activity: B046 Juvenile Rehabilitation Administration	Incremental Changes
No measures linked to package	<u>FY 1</u> <u>FY 2</u>
	0.00 0.00
Activity: C900 Program Support - Mental Health	Incremental Changes
No measures linked to package	<u>FY 1</u> <u>FY 2</u>
	0.00 0.00
Activity: D036 Field Services	Incremental Changes
No measures linked to package	<u>FY 1</u> <u>FY 2</u>
	0.00 0.00
Activity: D079 Program Support for Developmental Disabilities	Incremental Changes
No measures linked to package	<u>FY 1</u> <u>FY 2</u>
	0.00 0.00
Activity: D086 Residential Habilitation Facilities	Incremental Changes
No measures linked to package	<u>FY 1</u> <u>FY 2</u>
	0.00 0.00
Activity: E052 Eligibility/Case Management Services	Incremental Changes
No measures linked to package	<u>FY 1</u> <u>FY 2</u>
	0.00 0.00
Activity: E054 Investigations/Quality Assurance for Vulnerable Adults	Incremental Changes
No measures linked to package	<u>FY 1</u> <u>FY 2</u>
	0.00 0.00
Activity: F010 Child Support Enforcement	Incremental Changes
No measures linked to package	<u>FY 1</u> <u>FY 2</u>
	0.00 0.00
Activity: F016 Office of Financial Recovery	Incremental Changes
No measures linked to package	<u>FY 1</u> <u>FY 2</u>
	0.00 0.00
Activity: F078 Program Support	Incremental Changes
No measures linked to package	<u>FY 1</u> <u>FY 2</u>
	0.00 0.00
Activity: J103 Vocational Rehabilitation Administration	Incremental Changes
No measures linked to package	<u>FY 1</u> <u>FY 2</u>
	0.00 0.00
Activity: J104 Vocational Counseling and Guidance	Incremental Changes
No measures linked to package	<u>FY 1</u> <u>FY 2</u>
	0.00 0.00
Activity: K001 Administration and Supporting Services	Incremental Changes
No measures linked to package	<u>FY 1</u> <u>FY 2</u>
	0.00 0.00
Activity: M00 SCC Administrative Services	Incremental Changes
No measures linked to package	<u>FY 1</u> <u>FY 2</u>
	0.00 0.00
Activity: P001 Information Systems Services	Incremental Changes
No measures linked to package	<u>FY 1</u> <u>FY 2</u>
	0.00 0.00

Is this decision package essential to implement a strategy identified in the agency's strategic plan?

Program(s): 010 020 030 040 050 060 100 110 135 150

The budget request supports DSHS Goal:

Department of Social and Health Services

DP Code/Title: M2-8P Postage Rate Adjustments

Agency Wide

There are 10 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

5: Public Trust - Strong management practices will be used to ensure quality and efficiency.

Does this decision package provide essential support to one or more of the Governor's Results Washington priorities?

Program(s): 010 020 030 040 050 060 100 110 135 150

This decision package supports the Results Washington Goal:

5: Effective, Efficient and Accountable Government - Fostering a Lean culture that drives accountability and results for the people of Washington.

Ensure efficiency and performance to the public by providing transparency and accountability in state agency operations and:

--Increase Washington State government's transparency.

--Increase customer satisfaction.

--Increase on-time delivery for state services.

What are the other important connections or impacts related to this proposal?

Program(s): 010 020 030 040 050 060 100 110 135 150

None

What alternatives were explored by the agency, and why was this alternative chosen?

Program(s): 010 020 030 040 050 060 100 110 135 150

The request cannot be absorbed within existing resources. Funds supporting other client services would need to be diverted if funding for this USPS rate increase is not provided.

What are the consequences of adopting or not adopting this package?

Program(s): 010 020 030 040 050 060 100 110 135 150

Not funding this request will have a negative impact to the agency's ability to communicate with clients and hamper its ability to remain responsive to constituent needs. If not approved, funds will have to be diverted from other program activities and/or services to cover the cost increase.

What is the relationship, if any, to the state's capital budget?

Program(s): 010 020 030 040 050 060 100 110 135 150

This request has no impact on the capital budget.

What changes would be required to existing statutes, rules, or contracts, in order to implement the change?

Program(s): 010 020 030 040 050 060 100 110 135 150

This request has no impact to existing statutes, rules or contracts.

Expenditure and revenue calculations and assumptions

Program(s): 010 020 030 040 050 060 100 110 135 150

See attachment: AW Postage Rate Adjustments.xlsx

Which costs and functions are one-time? Which are ongoing? What are the budget impacts in future biennia?

Program(s): 010 020 030 040 050 060 100 110 135 150

These costs are ongoing and will carry forward into future biennia.

Object Detail

Overall Funding

E Goods\Other Services

FY 1

FY 2

Total

553,000

553,000

1,106,000

Department of Social and Health Services

DP Code/Title: M2-8P Postage Rate Adjustments

Agency Wide

There are 10 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

DSHS Source Code Detail

Overall Funding		<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Fund 001-1, General Fund - Basic Account-State				
<u>Sources Title</u>				
0011	General Fund State	372,000	372,000	744,000
<i>Total for Fund 001-1</i>		372,000	372,000	744,000
Fund 001-2, General Fund - Basic Account-Federal				
<u>Sources Title</u>				
E61L	Food Stamp Program (50%)	71,000	71,000	142,000
<i>Total for Fund 001-2</i>		71,000	71,000	142,000
Fund 001-A, General Fund - Basic Account-DSHS Fam Support/Chi				
<u>Sources Title</u>				
563I	Title IV-D Child Support Enforcement (A) (66%)	96,000	96,000	192,000
658L	Title IV-E-Foster Care (50%)	2,000	2,000	4,000
<i>Total for Fund 001-A</i>		98,000	98,000	196,000
Fund 001-C, General Fund - Basic Account-Medicaid Federal				
<u>Sources Title</u>				
19TA	Title XIX Assistance (FMAP)	4,000	4,000	8,000
19UL	Title XIX Admin (50%)	8,000	8,000	16,000
<i>Total for Fund 001-C</i>		12,000	12,000	24,000
Total Overall Funding		553,000	553,000	1,106,000

Funding Totals by Program

Dollars in Thousands

Program	FTE's		GF-State		Total Funds	
	<u>FY 1</u>	<u>FY 2</u>	<u>FY 1</u>	<u>FY 2</u>	<u>FY 1</u>	<u>FY 2</u>
010 Children's Administration	0.0	0.0	23	23	25	25
020 Juvenile Rehabilitation	0.0	0.0	3	3	3	3
030 BHSIA - Mental Health	0.0	0.0	8	8	8	8
040 Developmental Disabilities Admi	0.0	0.0	9	9	13	13
050 Aging and Long-Term Support A	0.0	0.0	11	11	17	17
060 Economic Services Admin	0.0	0.0	293	293	460	460
100 Vocational Rehabilitation	0.0	0.0	5	5	5	5
110 Administrative & Supporting Se	0.0	0.0	18	18	20	20
135 Special Commitment Center	0.0	0.0	2	2	2	2
150 Information Systems Services Div	0.0	0.0	0	0	0	0
Grand Total:	0.0	0.0	372	372	553	553

**2015-17 Biennial Budget
Postage Rate Adjustments**

Department of Social and Health Services

Rounded =Round(link,-3)

Program	Year			ISSD - TZ			Total		
	2016	2017	Total	2016	2017	Total	2016	2017	Total
010	19,000	19,000	38,000	6,000	6,000	12,000	25,000	25,000	50,000
020	2,000	2,000	4,000	1,000	1,000	2,000	3,000	3,000	6,000
030	5,000	5,000	10,000	3,000	3,000	6,000	8,000	8,000	16,000
040	9,000	9,000	18,000	4,000	4,000	8,000	13,000	13,000	26,000
050	13,000	13,000	26,000	4,000	4,000	8,000	17,000	17,000	34,000
060	445,000	445,000	890,000	15,000	15,000	30,000	460,000	460,000	920,000
070	0	0	0	0	0	0	0	0	0
100	4,000	4,000	8,000	1,000	1,000	2,000	5,000	5,000	10,000
110	10,000	10,000	20,000	10,000	10,000	20,000	20,000	20,000	40,000
135	1,000	1,000	2,000	1,000	1,000	2,000	2,000	2,000	4,000
145	0	0	0	0	0	0	0	0	0
150	45,000	45,000	90,000	(45,000)	(45,000)	(90,000)	0	0	0
Total	553,000	553,000	1,106,000	0	0	0	553,000	553,000	1,106,000

State/Other Split

Program	State			Other			Total		
	2016	2017	Total	2016	2017	Total	2016	2017	Total
010	23,000	23,000	46,000	2,000	2,000	4,000	25,000	25,000	50,000
020	3,000	3,000	6,000	0	0	0	3,000	3,000	6,000
030	8,000	8,000	16,000	0	0	0	8,000	8,000	16,000
040	9,000	9,000	18,000	4,000	4,000	8,000	13,000	13,000	26,000
050	11,000	11,000	22,000	6,000	6,000	12,000	17,000	17,000	34,000
060	293,000	293,000	586,000	167,000	167,000	334,000	460,000	460,000	920,000
070	0	0	0	0	0	0	0	0	0
100	5,000	5,000	10,000	0	0	0	5,000	5,000	10,000
110	18,000	18,000	36,000	2,000	2,000	4,000	20,000	20,000	40,000
135	2,000	2,000	4,000	0	0	0	2,000	2,000	4,000
145	0	0	0	0	0	0	0	0	0
150	0	0	0	0	0	0	0	0	0
Total	372,000	372,000	744,000	181,000	181,000	362,000	553,000	553,000	1,106,000

Department of Social and Health Services

DP Code/Title: M2-8W Institution Vehicle Replacement

Agency Wide

There are 3 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

Recommendation Summary Text:

Program(s): 020 040 135

The Department of Social and Health Services (DSHS) requests funding in the 2015-17 Biennium for the replacement of vehicles through lease-purchase that are critical in the support of the health, safety, and security of residents and staff for the department's institutional programs.

Fiscal Detail:

<u>Operating Expenditures</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Overall Funding			
001-1 General Fund - Basic Account-State	113,000	203,000	316,000
001-C General Fund - Basic Account-Medicaid Federal	55,000	94,000	149,000
Total Cost	168,000	297,000	465,000

Staffing

Package Description:

Program(s): 020 040 135

The department requires the replacement of necessary vehicles to meet the day-to-day needs of the clients in five institutions and maintenance operations. This includes vehicles for client transport and for the support of base operations and maintenance of these facilities. Most of these vehicles have a usable life span of five years but have been in operation from ten to 20 years, are difficult and expensive to maintain, and have become unreliable. Equipment beyond its useful life has been shown to become dangerous and is costly to repair. This request is to support the lease-purchase of vehicles through a certificate of participation (COP).

Juvenile Rehabilitation (JR)

This request funds the replacement of necessary vehicles to meet the day-to-day health and security needs of the youth placed into JR custody. Requested equipment items are critical to ensure the health, safety and security of clients, public safety, and staff productivity.

Developmental Disabilities Administration (DDA)

This request funds the replacement of necessary vehicles to meet the day-to-day health and security needs of Residential Habilitation Centers (RHC) clients residing in the nursing facility and/or an Intermediate Care Facility for the Intellectually Disabled (ICF/ID). These vehicles will serve a variety of campus needs for 200 residents and 300 staff, including providing flexible transportation for client recreation and appointments and increase transportation availability to staff for groups or individuals for training classes and travel. The current vehicle options on campus are limited because of the higher level of use of this type of vehicle (as opposed to the larger capacity vans).

Special Commitment Center (SCC)

SCC operated DSHS, provides a specialized mental health treatment program on McNeil Island for civilly committed sex offenders who have completed their prison sentences. The majority of SCC vehicles for the Total Confinement Facility (TCF) and Secure Community Transition Facilities (SCTF) are at least ten years old. Vehicles obtained since 2004 are primarily surplus vehicles handed down from other programs with many years of service already. It is no longer cost effective to repair these vehicles and in some cases their safety is in question. The SCTF program requires long distance travel with residents and these vehicles cannot be used for this purpose when there is a risk of breakdown. Lack of reliable transportation has impacted the program as trips into the community have been canceled when vehicles are either unavailable due to extended repair times. SCC cannot meet statutory community safety/security obligations with the current number of serviceable SCC fleet vehicles. SCC is obligated to provide transportation to medical and court-ordered treatment for residents while residing at the TCF and SCTF. Other vehicles in the SCC fleet or state service cannot be utilized as there is a requirement to have a Washington State Patrol (WSP) radio in each vehicle.

Consolidated Maintenance and Operations (CMO) & Consolidated Support Services (CSS)

Department of Social and Health Services

DP Code/Title: M2-8W Institution Vehicle Replacement

Agency Wide

There are 3 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

CMO and CSS provide services to institutions in JR, Mental Health (MH), Developmental Disabilities (DD), and SCC. Funding is requested for vehicles for maintenance and base support operations critical to the mission of each institution to support the health, safety, and security of clients and staff.

Agency Contact: Ken Brown (360) 902-7583

Narrative Justification and Impact Statement

What specific performance outcomes does the agency expect?

Program(s): 020 040 135

Funding this request will strengthen the foundation for the current continuum of care and access to client services at the department's institutions. Appropriate safe, up to date, and functional equipment supports provide for healthy, safe, and secure facilities and campuses.

Performance Measure Detail

Agency Level

Activity: B045 Institutional Services for State Committed Juvenile Offenders

No measures linked to package

Incremental Changes
FY 1 FY 2

0.00 0.00

Activity: D086 Residential Habilitation Facilities

No measures linked to package

Incremental Changes
FY 1 FY 2

0.00 0.00

Activity: M00 Facility and Island Operation

No measures linked to package

Incremental Changes
FY 1 FY 2

0.00 0.00

Is this decision package essential to implement a strategy identified in the agency's strategic plan?

Program(s): 020 040 135

This request supports the following goals identified in the DSHS 2013-2015 Strategic Plan:

Safety - Each individual and each community will be safe

Public Trust - Strong management practices will be used to ensure quality and efficiency

Does this decision package provide essential support to one or more of the Governor's Results Washington priorities?

Program(s): 020 040 135

This package supports Results Washington Goal 4: Healthy and Safe Communities - Fostering the health of Washingtonians from a healthy start to safe and supported future.

What are the other important connections or impacts related to this proposal?

Program(s): 020 040 135

With some institutions operating at a deficit and other facilities marginally meeting their budget, the department has been unable to purchase needed equipment. Maintenance of this equipment is expensive and over time has become a maintenance challenge often resulting in higher costs for rentals and contracting with outside vendors. It is essential that safe, functional equipment be provided to the department employees for use in accomplishing assigned tasks.

What alternatives were explored by the agency, and why was this alternative chosen?

Program(s): 020 040 135

The request cannot be absorbed within existing resources for the following reasons. Repairing equipment, when practical, is an option, but is not always feasible. This alternative was chosen because it provides funding for immediate replacement of necessary equipment to maintain safety and security for clients and staff.

Department of Social and Health Services

DP Code/Title: M2-8W Institution Vehicle Replacement

Agency Wide

There are 3 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

What are the consequences of adopting or not adopting this package?

Program(s): 020 040 135

Failure to provide funding for the replacement of medical, information technology, and safety equipment necessary to sustain the health and safety of clients and staff presents a risk to program operations. Insufficient funding for essential equipment exposes clients and staff to roadside mishaps and expensive facility repairs.

What is the relationship, if any, to the state's capital budget?

Program(s): 020 040 135

This request has no impact on the capital budget.

What changes would be required to existing statutes, rules, or contracts, in order to implement the change?

Program(s): 020 040 135

This request has no impact to existing statutes, rules or contracts.

Expenditure and revenue calculations and assumptions

Program(s): 020 040 135

See attachment: AW Institution Vehicle Replacement.xlsx

Which costs and functions are one-time? Which are ongoing? What are the budget impacts in future biennia?

Program(s): 020 040 135

These costs are ongoing and will carry forward into future biennia.

<u>Object Detail</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Overall Funding			
P Debt Service	168,000	297,000	465,000

DSHS Source Code Detail

<u>Overall Funding</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Fund 001-1, General Fund - Basic Account-State			
<u>Sources Title</u>			
0011 General Fund State	113,000	203,000	316,000
<i>Total for Fund 001-1</i>	113,000	203,000	316,000
Fund 001-C, General Fund - Basic Account-Medicaid Federal			
<u>Sources Title</u>			
19TA Title XIX Assistance (FMAP)	55,000	94,000	149,000
<i>Total for Fund 001-C</i>	55,000	94,000	149,000
Total Overall Funding	168,000	297,000	465,000

Funding Totals by Program

Dollars in Thousands

<u>Program</u>	<u>FTE's</u>		<u>GF-State</u>		<u>Total Funds</u>	
	<u>FY 1</u>	<u>FY 2</u>	<u>FY 1</u>	<u>FY 2</u>	<u>FY 1</u>	<u>FY 2</u>
020 Juvenile Rehabilitation	0.0	0.0	27	48	27	48
040 Developmental Disabilities Admi	0.0	0.0	56	95	111	189
135 Special Commitment Center	0.0	0.0	30	60	30	60
Grand Total:	0.0	0.0	113	203	168	297

**2015-17 Biennial Budget
Institution Vehicles Replacement**

Program	Program Request		Total
	FY 2016	FY 2017	
Juvenile Rehabilitation			
Echo Glen	\$ 19,000	\$ 32,000	\$ 51,000
Green Hill	\$ 8,000	\$ 16,000	\$ 24,000
Request for JRA	\$ 27,000	\$ 48,000	\$ 75,000
Special Commitment Center	\$ 30,000	\$ 60,000	\$ 90,000
Request for JJRA	\$ 57,000	\$ 108,000	\$ 165,000
Development Disabilities			
Fircrest	\$ 52,000	\$ 71,000	\$ 123,000
Lakeland Village	\$ 59,000	\$ 118,000	\$ 177,000
Request For DDA	\$ 111,000	\$ 189,000	\$ 300,000
Biennium Totals	\$ 168,000	\$ 297,000	\$ 465,000

Program	Description	Unit Cost	Quantity	Purchase Price		Lease Costs			Repl or New	Usable Life	Purchase Date	Justification
				FY2016	FY2017	FY2016	FY2017					
Echo Glen	Caged Passenger Vans	\$ 30,000	4	\$ 60,000	\$ 60,000	\$ 13,000	\$ 26,000	\$ 39,000	repl	10 yrs		With Echo Glen not being able to receive State transportation used vehicles anymore, we are in need of security vans for transporting residents on campus. Vehicles current mileage range from 142K to 185K and are requiring very frequent repairs which reduces their ability for security transports
Echo Glen CMO	Box van with lift gate	\$ 40,000	1	\$ 40,000		\$ 6,000	\$ 6,000	\$ 12,000	Repl	20	1995	Box van mileage is 62,214 and has high maintenance needs and parts not available in local market. Vehicle required for daily laundry deliveries.
Echo Total						\$ 19,000	\$ 32,000	\$ 51,000				
GHS	Caged Passenger Vans	\$ 30,000	2	\$ 30,000	\$ 30,000	\$ 8,000	\$ 16,000	\$ 24,000	REPLACE	5 Years	12/16/1998 & 4/15/1998	One has 190,000 miles and the other 180,000. They are used to transport incarcerated youth and needs to be replaced for safety reasons
GHS Total						\$ 8,000	\$ 16,000	\$ 24,000				
JRA Total						\$ 27,000	\$ 48,000	\$ 75,000				
SCC	Vehicles - TCF and Community programs	\$ 20,000	7	\$ 140,000		\$ 30,000	\$ 60,000	\$ 90,000	Repl	5	2004	Cannot meet statutory community safety/security obligations with the current number of serviceable SCC fleet vehicles.
SCC Total						\$ 30,000	\$ 60,000	\$ 90,000				
Fircrest	Dodge Caravan	\$ 30,000	2	\$ 30,000	\$ 30,000	\$ 6,000	\$ 12,000	\$ 18,000	New			Will serve a variety of campus needs for 200 residents and 300 staff, including provide flexible transportation for client outings and appointments and increase transportation availability to staff for groups or individuals for training classes and travel. Current options are limited for this type of use because of the need for additional vehicles of this type (as opposed to the larger capacity vans).

**2015-17 Biennial Budget
Institution Vehicles Replacement**

Fircrest	Hybrid Commuter Passenger	\$ 25,000	1	\$ 25,000		\$ 5,000	\$ 5,000	\$ 10,000	New			Will serve a variety of campus needs for 200 residents and 300 staff, including provide flexible transportation for client outings and appointments and increase transportation availability to staff for groups or individuals for training classes and travel. Current options are limited for this type of use because of the need for additional vehicles of this type (as opposed to the larger capacity vans).
Fircrest	Nursing Van	\$ 30,000	1	\$ 30,000		\$ 6,000	\$ 6,000	\$ 12,000	Repl	10	15+	1999 - old and unreliable; sporadically turns off without reason; due to age of vehicle, parts availability is lessened and ability to repair when necessary has become difficult; Nurses need safe reliable vehicle for campus transportation to deliver meds and responding to on-campus emergent needs for residents. (E3 E3A E3B)
Fircrest CMO	1/2 Ton Pickup truck with lift gate	\$ 25,000	2	\$ 25,000	\$ 25,000	\$ 5,000	\$ 10,000	\$ 15,000	Repl	20		Replace worn out and high mileage work vehicle for CMO.
Fircrest CMO	Step van	\$ 40,000	1		\$ 40,000		\$ 8,000	\$ 8,000	Repl	20		Step van for Steam plant is past useful life. Repairs not cost effective and parts not available
Fircrest CMO	Clubwagon Van	\$ 35,000	2	\$ 70,000		\$ 15,000	\$ 15,000	\$ 30,000	REPL	15	1994	Current Resident use vans are 20 years old, mileage at 150 to 163K miles. All these Vans are used daily for Client purposes (outings and daily transportation) and have been experiencing a lot of time in our shop here at Fircrest as well as @ Bill Pierre Ford. They all are 18 to 20 yrs old and have all been experiencing the same fatigue from wear and tear.
Fircrest CMO	Econoline Van	\$ 35,000	2	\$ 70,000		\$ 15,000	\$ 15,000	\$ 30,000	REPL	15	1996	Current Resident use vans are 18 years old, mileage at 150 to 163K miles. All these Vans are used daily for Client purposes (outings and daily transportation) and have been experiencing a lot of time in our shop here at Fircrest as well as @ Bill Pierre Ford. They all are 18 to 20 yrs old and have all been experiencing the same fatigue from wear and tear.
Fircrest Total						\$ 52,000	\$ 71,000	\$ 123,000				
Lakeland CSS	Medium size pickup	\$ 28,000	9	\$ 112,000	\$ 140,000	\$ 24,000	\$ 48,000	\$ 72,000	Repl	15	1980's	Service pickups are deteriorating at a rapid pace. Many are in the 80's model.
Lakeland CSS	Mid size van	\$ 22,500	6	\$ 67,500	\$ 67,500	\$ 14,000	\$ 28,000	\$ 42,000	Repl	15		Service vans are deteriorating at a rapid pace. High maintenance cost for repairs the occur often.
Lakeland CSS	Box truck/Laundry delivery trucks	\$ 65,000	2	\$ 65,000	\$ 65,000	\$ 14,000	\$ 28,000	\$ 42,000	Repl	15		Small box trucks for laundry pick up and delivery are worn out with High miles. Need replaced soon.
Lakeland CSS	12 passenger client transport van	\$ 35,000	3	\$ 35,000	\$ 70,000	\$ 7,000	\$ 14,000	\$ 21,000	Repl	10		Transport client vans that are aging and getting very high miles. With more outing exiting vans are getting a lot more use and need replacing.
Lakeland CSS Total						\$ 59,000	\$ 118,000	\$ 177,000				
DDA Total						\$ 111,000	\$ 189,000	\$ 300,000				

Department of Social and Health Services

DP Code/Title: M2-8X Facility Maintenance Costs

Agency Wide

There are 4 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

Recommendation Summary Text:

Program(s): 020 030 040 135

The Department of Social and Health Services (DSHS) Consolidated Maintenance and Operations (CMO), in support of department institutions, requests funding for equipment and goods and services in order to resolve building component, steam plant, wastewater treatment, and grounds deficiencies that are smaller in scope than capital projects, but beyond the scope of ordinary maintenance. By funding this request, the safety, security, and environmental conditions for residents and staff will be improved to meet minimum facility standards.

Fiscal Detail:

<u>Operating Expenditures</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Overall Funding			
001-1 General Fund - Basic Account-State	837,000	746,000	1,583,000
001-C General Fund - Basic Account-Medicaid Federal	180,000	149,000	329,000
Total Cost	1,017,000	895,000	1,912,000

Staffing

Package Description:

Program(s): 020 030 040 135

Problem Statement:

Current maintenance funding does not allow CMO to keep pace with increasing corrective work request demands due primarily to the advanced age of institution facilities and a shortage of staffing and funding to complete ongoing preventive maintenance. Inability to adequately maintain the facilities or replace components has resulted in decreased safety and security levels and created potential regulatory concerns. This continued deterioration of buildings and grounds results in premature system failure and the need for larger scale capital replacement.

The request includes the following types of work:

1. Replacement and extended repair of failed ventilation components serving staff and client areas.
2. Significant interior and exterior painting to slow facility degradation.
3. Sidewalk repairs and grounds maintenance to improve pedestrian safety.
4. Roofing repairs to reduce water intrusion and the chance of mold infestations in buildings.
5. Interior and exterior door replacement/repair and associated security hardware to lower the risk of breaches in security.
6. Ceiling, flooring, and restroom repairs in staff and client areas to preserve the current infrastructure and prevent premature rotting and mold in ceiling and subfloor systems.

Failure to maintain DSHS facilities will result in further deterioration of building and grounds assets and result in even greater cost to the state in the form of larger capital budget requests. With current funding levels, CMO activities are focused on reactive repair activities to emergent problems. Failing components are only repaired to maintain fundamental operation. Some components that cannot be repaired are left in a failed state. The state and facility occupants then accept the increased risk of a safety or security incident.

Proposed Solution:

Request funding to allow CMO to properly support the maintenance of department institutions west of the Cascades and keep pace with increasing corrective work request demands. Labor will be performed using the existing CMO staffing allotment. All of these projects are expected to be completed in the 2015-17 Biennium. Individual project costs were estimated by DSHS Capital Programs and Maintenance staff.

Department of Social and Health Services

DP Code/Title: M2-8X Facility Maintenance Costs

Agency Wide

There are 4 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

Agency Contact: Ken Brown (360) 902-7583

Program Contact: Thomas Blume (360) 664-6028

Narrative Justification and Impact Statement

What specific performance outcomes does the agency expect?

Performance Measure Detail

Agency Level

Activity: B045 Institutional Services for State Committed Juvenile Offenders

No measures linked to package

Incremental Changes

FY 1 **FY 2**

0.00 0.00

Activity: C063 Mental Health Facilities Services

No measures linked to package

Incremental Changes

FY 1 **FY 2**

0.00 0.00

Activity: D086 Residential Habilitation Facilities

No measures linked to package

Incremental Changes

FY 1 **FY 2**

0.00 0.00

Activity: M00 Facility and Island Operation

No measures linked to package

Incremental Changes

FY 1 **FY 2**

0.00 0.00

Is this decision package essential to implement a strategy identified in the agency's strategic plan?

Program(s): 020 030 040 135

The budget request supports DSHS Goals:

Safety - Each individual and each community will be safe. Public safety will be enhanced through provision of coordinated rehabilitative services to residents at the major Juvenile Justice & Rehabilitation Administration facilities.

Quality of Life - Each individual in need will be supported to attain the highest possible quality of life.

Public Trust - Strong management practices will be used to ensure quality and efficiency.

Does this decision package provide essential support to one or more of the Governor's Results Washington priorities?

Program(s): 020 030 040 135

This package supports Results Washington Goal:

4: Healthy and Safe Communities - Fostering the health of Washingtonians from a healthy start to safe and supported future.

What are the other important connections or impacts related to this proposal?

Program(s): 020 030 040 135

No stakeholder concerns are expected. It is expected all stakeholders would support improved facilities to conduct rehabilitation efforts.

What alternatives were explored by the agency, and why was this alternative chosen?

Program(s): 020 030 040 135

The request cannot be absorbed within existing resources for the following reasons: maintenance funding has not kept pace with the institution needs due to a shortage of staffing and funding. This request funds projects smaller in scope than capital projects but beyond the capability and capacity of institution maintenance departments. This alternative was chosen because

Department of Social and Health Services

DP Code/Title: M2-8X Facility Maintenance Costs

Agency Wide

There are 4 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

it provides funding for immediate repairs to facilities which will provide improved safety and security for clients and staff and prevent higher downstream costs.

What are the consequences of adopting or not adopting this package?

Program(s): 020 030 040 135

Failure to provide funding for maintenance repairs presents a risk to program operations and client safety.

What is the relationship, if any, to the state's capital budget?

Program(s): 020 030 040 135

This request has no impact on the capital budget. If not funded, the failure of key facility components could increase capital budget requests in ensuing fiscal years.

What changes would be required to existing statutes, rules, or contracts, in order to implement the change?

Program(s): 020 030 040 135

This request has no impact to existing statutes, rules or contracts.

Expenditure and revenue calculations and assumptions

Program(s): 020 030 040 135

See attachment: AW Facility Maintenance Costs.xlsx

Which costs and functions are one-time? Which are ongoing? What are the budget impacts in future biennia?

Program(s): 020 030 040 135

These costs are ongoing and will carry forward into future biennia.

<u>Object Detail</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Overall Funding			
E Goods\Other Services	1,017,000	895,000	1,912,000

DSHS Source Code Detail

<u>Overall Funding</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Fund 001-1, General Fund - Basic Account-State			
<u>Sources Title</u>			
0011 General Fund State	837,000	746,000	1,583,000
<i>Total for Fund 001-1</i>	837,000	746,000	1,583,000
Fund 001-C, General Fund - Basic Account-Medicaid Federal			
<u>Sources Title</u>			
19UL Title XIX Admin (50%)	180,000	149,000	329,000
<i>Total for Fund 001-C</i>	180,000	149,000	329,000
Total Overall Funding	1,017,000	895,000	1,912,000

State of Washington
Decision Package
Department of Social and Health Services

DP Code/Title: M2-8X Facility Maintenance Costs

Agency Wide

There are 4 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

Funding Totals by Program

Dollars in Thousands

Program	FTE's		GF-State		Total Funds	
	<u>FY 1</u>	<u>FY 2</u>	<u>FY 1</u>	<u>FY 2</u>	<u>FY 1</u>	<u>FY 2</u>
020 Juvenile Rehabilitation	0.0	0.0	197	174	197	174
030 BHSIA - Mental Health	0.0	0.0	263	270	282	290
040 Developmental Disabilities Admi	0.0	0.0	232	186	393	315
135 Special Commitment Center	0.0	0.0	145	116	145	116
Grand Total:	0.0	0.0	837	746	1,017	895

**2015-17 Biennial Budget
Facility Maintenance Costs**

Department of Social & Health Services

Program	Year			ISSD - TZ			Total		
	2016	2017	Total	2016	2017	Total	2016	2017	Total
020	197,000	174,000	371,000	0	0	0	197,000	174,000	371,000
030	282,000	290,000	572,000	0	0	0	282,000	290,000	572,000
040	393,000	315,000	708,000	0	0	0	393,000	315,000	708,000
135	145,000	116,000	261,000	0	0	0	145,000	116,000	261,000
160	0	0	0	0	0	0	0	0	0
Total	1,017,000	895,000	1,912,000	0	0	0	1,017,000	895,000	1,912,000

State/Other Split

Program	State			Federal			Total		
	2016	2017	Total	2016	2017	Total	2016	2017	Total
020	197,000	174,000	371,000	0	0	0	197,000	174,000	371,000
030	263,000	270,000	533,000	19,000	20,000	39,000	282,000	290,000	572,000
040	232,000	186,000	418,000	161,000	129,000	290,000	393,000	315,000	708,000
135	145,000	116,000	261,000	0	0	0	145,000	116,000	261,000
160	0	0	0	0	0	0	0	0	0
Total	837,000	746,000	1,583,000	180,000	149,000	329,000	1,017,000	895,000	1,912,000

Department of Social and Health Services

DP Code/Title: M2-9F Federal Funding Adjustment

Agency Wide

There are 2 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

Recommendation Summary Text:

Program(s): 010 110

The Department of Social and Health Services (DSHS) requests the adjustment of authority for federal fund types in order to properly align with expected earnings of federal dollars. By funding this request, DSHS will more closely align earnings with federal appropriation authority.

Fiscal Detail:

Operating Expenditures

	FY 1	FY 2	Total
Overall Funding			
001-0 General Fund - Basic Account-DSHS Social Serv Fed	(8,193,000)	(8,642,000)	(16,835,000)
001-2 General Fund - Basic Account-Federal	(1,882,000)	(1,768,000)	(3,650,000)
001-C General Fund - Basic Account-Medicaid Federal	1,882,000	1,768,000	3,650,000
001-D General Fund - Basic Account-TANF (DSHS)	8,193,000	8,642,000	16,835,000
Total Cost	0	0	0

Staffing

Package Description:

Program(s): 010 110

Problem Statement

Administration and Supporting Services (Admin) is currently earning less in federal fund type 001-2 (General Fund - Federal) than the appropriated amount. Admin is currently earning more 001-C (General Fund - Medicaid) than the appropriated amount.

The Children's Administration (CA) currently has Temporary Aid for Needy Families (TANF) funding designated for Social Services Block Grant (SSBG) services, but currently the funding authority is classified under SSBG. The funding authority should be TANF as that is the source of the federal funding. This adjustment does not change the appropriation, it only corrects the title of the fund source.

Proposed Solution

ADMIN

For Fiscal Year 2016, decrease federal appropriation 001-2 from \$6,298,000 to \$4,416,000 - (\$1,882,000) and increase federal appropriation 001-C from \$6,716,000 to \$8,598,000 - \$1,882,000.

For Fiscal Year 2017, decrease federal appropriation 001-2 from \$6,343,000 to \$4,575,000 - (\$1,768,000) and increase federal appropriation 001-C from \$6,712,000 to \$8,480,000 - \$1,768,000.

CA

For Fiscal Year 2016, decrease federal appropriation 001-0 from \$42,170,000 to \$33,977,000 - (\$8,193,000) and increase federal appropriation 001-D from \$23,404,000 to \$31,597,000 - \$8,193,000.

For Fiscal Year 2017, decrease federal appropriation 001-0 from \$42,328,000 to \$33,686,000 - (\$8,642,000) and increase federal appropriation 001-D from \$23,737,000 to \$32,379,000 - \$8,642,000.

Agency Contact: Don Petrich (360) 902-7831

Department of Social and Health Services

DP Code/Title: M2-9F Federal Funding Adjustment

Agency Wide

There are 2 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

Narrative Justification and Impact Statement

What specific performance outcomes does the agency expect?

Program(s): 010 110

To align budgeted federal funding sources with projected federal earnings.

Performance Measure Detail

Agency Level

Activity: A027 Child Welfare Licensed Resources No measures linked to package	Incremental Changes <u>FY 1</u> <u>FY 2</u> 0.00 0.00
Activity: A200 Child Welfare Intake Screening No measures linked to package	Incremental Changes <u>FY 1</u> <u>FY 2</u> 0.00 0.00
Activity: A210 Child Protective Services Investigations No measures linked to package	Incremental Changes <u>FY 1</u> <u>FY 2</u> 0.00 0.00
Activity: A220 Child Welfare In-Home Support No measures linked to package	Incremental Changes <u>FY 1</u> <u>FY 2</u> 0.00 0.00
Activity: A230 Foster Care Support No measures linked to package	Incremental Changes <u>FY 1</u> <u>FY 2</u> 0.00 0.00
Activity: A250 Adoption Support No measures linked to package	Incremental Changes <u>FY 1</u> <u>FY 2</u> 0.00 0.00
Activity: A285 Direct Regional Administration and Field Support No measures linked to package	Incremental Changes <u>FY 1</u> <u>FY 2</u> 0.00 0.00
Activity: A286 Headquarters Operations and Program Support No measures linked to package	Incremental Changes <u>FY 1</u> <u>FY 2</u> 0.00 0.00
Activity: A290 Federal and Local Grants / Special Projects No measures linked to package	Incremental Changes <u>FY 1</u> <u>FY 2</u> 0.00 0.00
Activity: K001 Administration and Supporting Services No measures linked to package	Incremental Changes <u>FY 1</u> <u>FY 2</u> 0.00 0.00

Is this decision package essential to implement a strategy identified in the agency's strategic plan?

Program(s): 010 110

This decision package supports the Results Washington Goal 5: Effective, Efficient and Accountable Government - Fostering a Lean culture that drives accountability and results for the people of Washington.

Does this decision package provide essential support to one or more of the Governor's Results Washington priorities?

Program(s): 010 110

This decision package supports the Results Washington goals to ensure efficiency and performance to the public by providing transparency and accountability in state agency operations.

Department of Social and Health Services

DP Code/Title: M2-9F Federal Funding Adjustment

Agency Wide

There are 2 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

What are the other important connections or impacts related to this proposal?

Program(s): 010 110

There is no impact to stakeholders.

What alternatives were explored by the agency, and why was this alternative chosen?

Program(s): 010 110

Not applicable.

What are the consequences of adopting or not adopting this package?

Program(s): 010 110

Not realigning federal funds will result in the budgeted fund sources not being aligned with how they are actually earned.

What is the relationship, if any, to the state's capital budget?

Program(s): 010 110

This request has no impact on the capital budget.

What changes would be required to existing statutes, rules, or contracts, in order to implement the change?

Program(s): 010 110

This request has no impact to existing statutes, rules or contracts.

Expenditure and revenue calculations and assumptions

Program(s): 010 110

See attachment: AW Federal Funds Adjustment.xlsx

Which costs and functions are one-time? Which are ongoing? What are the budget impacts in future biennia?

Program(s): 010 110

These costs are ongoing and will carry forward into future biennia.

Object Detail

FY 1

FY 2

Total

Overall Funding

Program Totals

Department of Social and Health Services

DP Code/Title: M2-9F Federal Funding Adjustment

Agency Wide

There are 2 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

DSHS Source Code Detail

		<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Overall Funding				
Fund 001-0, General Fund - Basic Account-DSHS Social Serv Fed				
<u>Sources</u> <u>Title</u>				
667T	TANF Transfer - SSBG (100%)	(8,193,000)	(8,642,000)	(16,835,000)
<i>Total for Fund 001-0</i>		<u>(8,193,000)</u>	<u>(8,642,000)</u>	<u>(16,835,000)</u>
Fund 001-2, General Fund - Basic Account-Federal				
<u>Sources</u> <u>Title</u>				
FLIV	Fed Entered as Lidded (various%)	(1,882,000)	(1,768,000)	(3,650,000)
<i>Total for Fund 001-2</i>		<u>(1,882,000)</u>	<u>(1,768,000)</u>	<u>(3,650,000)</u>
Fund 001-C, General Fund - Basic Account-Medicaid Federal				
<u>Sources</u> <u>Title</u>				
19UL	Title XIX Admin (50%)	1,882,000	1,768,000	3,650,000
<i>Total for Fund 001-C</i>		<u>1,882,000</u>	<u>1,768,000</u>	<u>3,650,000</u>
Fund 001-D, General Fund - Basic Account-TANF (DSHS)				
<u>Sources</u> <u>Title</u>				
558T	TANF Transfer - SSBG (100%)	8,193,000	8,642,000	16,835,000
<i>Total for Fund 001-D</i>		<u>8,193,000</u>	<u>8,642,000</u>	<u>16,835,000</u>
Total Overall Funding		<u>0</u>	<u>0</u>	<u>0</u>

Funding Totals by Program

Dollars in Thousands

<u>Program</u>	<u>FTE's</u>		<u>GF-State</u>		<u>Total Funds</u>	
	<u>FY 1</u>	<u>FY 2</u>	<u>FY 1</u>	<u>FY 2</u>	<u>FY 1</u>	<u>FY 2</u>
010 Children's Administration	0.0	0.0	0	0	0	0
110 Administrative & Supporting Se	0.0	0.0	0	0	0	0
Grand Total:	<u>0.0</u>	<u>0.0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

**2015-17 Biennial Budget
Federal Funds Adjustment**

Department of Social and Health Services

Children's Administration Federal Funds Adjustment

		2015-17 CFL		Adjustment		After Adjustment	
DSHS Source		FY 2016	FY 2017	FY 2016	FY 2017	FY 2016	FY 2017
Code	Fund/Source Title						
667B	001-0 SSBG	33,977,000	33,686,000			33,977,000	33,686,000
667T	001-0 TANF Trsn-SSBG 100%	8,193,000	8,642,000	(8,193,000)	(8,642,000)	-	-
	001-0 SSBG Total	42,170,000	42,328,000	(8,193,000)	(8,642,000)	33,977,000	33,686,000
558B	001-D TANF	23,404,000	23,737,000			23,404,000	23,737,000
558T	001-D TANF Trsn-SSBG 100%			8,193,000	8,642,000	8,193,000	8,642,000
	001-D TANF Total	23,404,000	23,737,000	8,193,000	8,642,000	31,597,000	32,379,000

Realign the TANF funding designated for SSBG services into the TANF fund 001-D from the SSBG fund 001-0. The TANF authority would still be used to pay for SSBG services.

Administration and Supporting Services Federal Funds Adjustment

		2015-17 CFL		Adjustment		After Adjustment	
DSHS Source		FY 2016	FY 2017	FY 2016	FY 2017	FY 2016	FY 2017
Code	Fund/Source Title						
FLIV	001-2 Federal - Fed Lidded (Var %)	1,882,000	1,768,000	(1,882,000)	(1,768,000)	-	-
19UL	001-C Medicaid - T19 Admin (50%)	6,716,000	6,712,000	1,882,000	1,768,000	8,598,000	8,480,000

Realign the federal authority based on what the Program can actually earn.

Department of Social and Health Services

DP Code/Title: M2-9G Workers Comp Base Correction

Agency Wide

There are 10 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

Recommendation Summary Text:

Program(s): 010 020 030 040 050 060 070 100 110 135

The Department of Social and Health Services (DSHS) requests funding to correct the base funding level of premiums paid to Labor and Industries (L&I) for worker's compensation. By funding this request, DSHS will not have to divert funding from services to clients in order to cover the cost of this mandatory premium.

Fiscal Detail:

Operating Expenditures

	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Overall Funding			
001-1 General Fund - Basic Account-State	2,635,000	2,900,000	5,535,000
001-2 General Fund - Basic Account-Federal	39,000	58,000	97,000
001-A General Fund - Basic Account-DSHS Fam Support/Chi	63,000	42,000	105,000
001-C General Fund - Basic Account-Medicaid Federal	686,000	824,000	1,510,000
Total Cost	3,423,000	3,824,000	7,247,000

Staffing

Package Description:

Program(s): 010 020 030 040 050 060 070 100 110 135

A review of the funding for worker's compensation found two steps in previous biennial budgets that resulted in an inadequate amount of funding being provided for the premiums that are paid to L&I.

The first adjustment that needs to be made is in the calculation of the Worker's Compensation Changes for the 2011-13 Biennial Budget. The information provided for the calculation showed an Estimated Premium Paid of \$25.2 million for the first year and \$28.5 million for the second year. Using these amounts against the proposed estimated premium of \$31.9 million per fiscal year resulted in an increase in funding of \$6.7 million in the first year and \$3.4 million in the second. The actual cost for the second year for the department was \$24.7 million, instead of the \$28.5 million above, a difference of \$3.8 million for the increased cost in the second year.

The second adjustment is for the Carry Forward Level (CFL) adjustment in the 2013-15 Biennial Budget. The 2011-13 funding was placed into DSHS program Payments to Other Agencies (PTOA or Program 145). As part of the 2012 Supplemental Budget, the funding was transferred out of PTOA to the appropriate DSHS programs. When CFL was completed, Step G01 Transfers contained a reduction of \$3.4 million for the 2011-13 Worker's Compensation Step. This step brought the first year funding to the second year level for the workers compensation portion of the transfer step. There should not have been a CFL adjustment for the Worker's Compensation Step, because the original step was done to bring the funding up to \$31.9 million per Fiscal Year as estimated by L&I.

By funding this request the programs budgets will receive the funding necessary to cover the amounts that are being paid to L&I each quarter.

Agency contact: Bill Jordan (360) 902-8183.

Narrative Justification and Impact Statement

What specific performance outcomes does the agency expect?

Program(s): 010 020 030 040 050 060 070 100 110 135

By funding this mandatory payment requirement, DSHS will not have to divert other funds that currently support client services.

Department of Social and Health Services

DP Code/Title: M2-9G Workers Comp Base Correction

Agency Wide

There are 10 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

Performance Measure Detail

Agency Level

Activity: A027 Child Welfare Licensed Resources	Incremental Changes	
No measures linked to package	<u>FY 1</u>	<u>FY 2</u>
	0.00	0.00
Activity: A200 Child Welfare Intake Screening	Incremental Changes	
No measures linked to package	<u>FY 1</u>	<u>FY 2</u>
	0.00	0.00
Activity: A210 Child Protective Services Investigations	Incremental Changes	
No measures linked to package	<u>FY 1</u>	<u>FY 2</u>
	0.00	0.00
Activity: A220 Child Welfare In-Home Support	Incremental Changes	
No measures linked to package	<u>FY 1</u>	<u>FY 2</u>
	0.00	0.00
Activity: A230 Foster Care Support	Incremental Changes	
No measures linked to package	<u>FY 1</u>	<u>FY 2</u>
	0.00	0.00
Activity: A250 Adoption Support	Incremental Changes	
No measures linked to package	<u>FY 1</u>	<u>FY 2</u>
	0.00	0.00
Activity: A280 SACWIS/Child Welfare Information Technology	Incremental Changes	
No measures linked to package	<u>FY 1</u>	<u>FY 2</u>
	0.00	0.00
Activity: A285 Direct Regional Administration and Field Support	Incremental Changes	
No measures linked to package	<u>FY 1</u>	<u>FY 2</u>
	0.00	0.00
Activity: A286 Headquarters Operations and Program Support	Incremental Changes	
No measures linked to package	<u>FY 1</u>	<u>FY 2</u>
	0.00	0.00
Activity: A290 Federal and Local Grants / Special Projects	Incremental Changes	
No measures linked to package	<u>FY 1</u>	<u>FY 2</u>
	0.00	0.00
Activity: B016 Community Facility Transitional Services for State Committed Juvenile Offenders	Incremental Changes	
No measures linked to package	<u>FY 1</u>	<u>FY 2</u>
	0.00	0.00
Activity: B045 Institutional Services for State Committed Juvenile Offenders	Incremental Changes	
No measures linked to package	<u>FY 1</u>	<u>FY 2</u>
	0.00	0.00
Activity: B046 Juvenile Rehabilitation Administration	Incremental Changes	
No measures linked to package	<u>FY 1</u>	<u>FY 2</u>
	0.00	0.00
Activity: B072 Parole Transitional Services for State Committed Juvenile Offenders	Incremental Changes	
No measures linked to package	<u>FY 1</u>	<u>FY 2</u>
	0.00	0.00
Activity: C063 Mental Health Facilities Services	Incremental Changes	
No measures linked to package	<u>FY 1</u>	<u>FY 2</u>
	0.00	0.00
Activity: C093 Special Projects - Mental Health	Incremental Changes	
	<u>FY 1</u>	<u>FY 2</u>

Department of Social and Health Services

DP Code/Title: M2-9G Workers Comp Base Correction

Agency Wide

There are 10 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

	No measures linked to package	0.00	0.00
Activity: C900 Program Support - Mental Health		Incremental Changes	
	No measures linked to package	FY 1	FY 2
		0.00	0.00
Activity: D036 Field Services		Incremental Changes	
	No measures linked to package	FY 1	FY 2
		0.00	0.00
Activity: D065 Office of Deaf and Hard of Hearing		Incremental Changes	
	No measures linked to package	FY 1	FY 2
		0.00	0.00
Activity: D079 Program Support for Developmental Disabilities		Incremental Changes	
	No measures linked to package	FY 1	FY 2
		0.00	0.00
Activity: D086 Residential Habilitation Facilities		Incremental Changes	
	No measures linked to package	FY 1	FY 2
		0.00	0.00
Activity: D095 State Operated Living Alternatives		Incremental Changes	
	No measures linked to package	FY 1	FY 2
		0.00	0.00
Activity: D107 Community Crisis Stabilization Services		Incremental Changes	
	No measures linked to package	FY 1	FY 2
		0.00	0.00
Activity: E051 Program Support for Long Term Care		Incremental Changes	
	No measures linked to package	FY 1	FY 2
		0.00	0.00
Activity: E052 Eligibility/Case Management Services		Incremental Changes	
	No measures linked to package	FY 1	FY 2
		0.00	0.00
Activity: E054 Investigations/Quality Assurance for Vulnerable Adults		Incremental Changes	
	No measures linked to package	FY 1	FY 2
		0.00	0.00
Activity: F006 Automated Client Eligibility Systems (ACES)		Incremental Changes	
	No measures linked to package	FY 1	FY 2
		0.00	0.00
Activity: F010 Child Support Enforcement		Incremental Changes	
	No measures linked to package	FY 1	FY 2
		0.00	0.00
Activity: F078 Program Support		Incremental Changes	
	No measures linked to package	FY 1	FY 2
		0.00	0.00
Activity: F110 Division of Disability Determination Services		Incremental Changes	
	No measures linked to package	FY 1	FY 2
		0.00	0.00
Activity: G022 DASA Administration		Incremental Changes	
	No measures linked to package	FY 1	FY 2
		0.00	0.00
Activity: J103 Vocational Rehabilitation Administration		Incremental Changes	
	No measures linked to package	FY 1	FY 2
		0.00	0.00
Activity: J104 Vocational Counseling and Guidance		Incremental Changes	
	No measures linked to package	FY 1	FY 2
		0.00	0.00

Department of Social and Health Services

DP Code/Title: **M2-9G Workers Comp Base Correction**

Agency Wide

There are 10 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

<p>Activity: K001 Administration and Supporting Services No measures linked to package</p> <p>Activity: M00 SCC Administrative Services No measures linked to package</p> <p>Activity: M00 SCC Health Services Clinic No measures linked to package</p> <p>Activity: M00 SCC Forensic Services No measures linked to package</p> <p>Activity: M00 Residential and Security Operations No measures linked to package</p> <p>Activity: M00 Facility and Island Operation No measures linked to package</p> <p>Activity: M00 Sex Offender Treatment Services No measures linked to package</p> <p>Activity: M02 Civil Commitment Less Restrictive Alternatives No measures linked to package</p>	<p>Incremental Changes <u>FY 1</u> <u>FY 2</u> 0.00 0.00</p>
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Is this decision package essential to implement a strategy identified in the agency's strategic plan?

Program(s): 010 020 030 040 050 060 070 100 110 135
 The budget request supports DSHS Goals:

- 1: Health - Each individual and each community will be healthy.
- 5: Public Trust - Strong management policies will be used to ensure quality and efficiency. This request will limit risk to the department by establishing mechanisms for appropriate charges incurred by DSHS programs.

Does this decision package provide essential support to one or more of the Governor's Results Washington priorities?

Program(s): 010 020 030 040 050 060 070 100 110 135
 This package supports Governor Inslee's Goal:

- 5: Effective, Efficient and Accountable Government - Fostering a Lean culture that drives accountability and results for the people of Washington.

What are the other important connections or impacts related to this proposal?

Program(s): 010 020 030 040 050 060 070 100 110 135
 None

What alternatives were explored by the agency, and why was this alternative chosen?

Program(s): 010 020 030 040 050 060 070 100 110 135
 The request cannot be absorbed with existing resources without reducing the funding for services to clients.

What are the consequences of adopting or not adopting this package?

Program(s): 010 020 030 040 050 060 070 100 110 135
 Funding this request will prevent any negative impact on client services.

Department of Social and Health Services

DP Code/Title: M2-9G Workers Comp Base Correction

Agency Wide

There are 10 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

What is the relationship, if any, to the state's capital budget?

Program(s): 010 020 030 040 050 060 070 100 110 135
 This request has no impact on the capital budget.

What changes would be required to existing statutes, rules, or contracts, in order to implement the change?

Program(s): 010 020 030 040 050 060 070 100 110 135
 This request has no impact to existing statutes, rules or contracts.

Expenditure and revenue calculations and assumptions

Program(s): 010 020 030 040 050 060 070 100 110 135
 See attachment: AW Workers Comp Base Correction.xlsx.

Which costs and functions are one-time? Which are ongoing? What are the budget impacts in future biennia?

Program(s): 010 020 030 040 050 060 070 100 110 135
 L&I's cost for worker's compensation is an ongoing cost to the department.

<u>Object Detail</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Overall Funding			
B Employee Benefits	3,423,000	3,824,000	7,247,000

DSHS Source Code Detail

<u>Overall Funding</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Fund 001-1, General Fund - Basic Account-State			
<u>Sources Title</u>			
0011 General Fund State	2,635,000	2,900,000	5,535,000
<i>Total for Fund 001-1</i>	2,635,000	2,900,000	5,535,000
Fund 001-2, General Fund - Basic Account-Federal			
<u>Sources Title</u>			
001B Social Security Disability Ins (100%)	18,000	11,000	29,000
E61L Food Stamp Program (50%)	21,000	47,000	68,000
<i>Total for Fund 001-2</i>	39,000	58,000	97,000
Fund 001-A, General Fund - Basic Account-DSHS Fam Support/Chi			
<u>Sources Title</u>			
563I Title IV-D Child Support Enforcement (A) (66%)	49,000	29,000	78,000
658L Title IV-E-Foster Care (50%)	14,000	13,000	27,000
<i>Total for Fund 001-A</i>	63,000	42,000	105,000
Fund 001-C, General Fund - Basic Account-Medicaid Federal			
<u>Sources Title</u>			
19TA Title XIX Assistance (FMAP)	642,000	782,000	1,424,000
19UL Title XIX Admin (50%)	44,000	42,000	86,000
<i>Total for Fund 001-C</i>	686,000	824,000	1,510,000
Total Overall Funding	3,423,000	3,824,000	7,247,000

Department of Social and Health Services

DP Code/Title: M2-9G Workers Comp Base Correction

Agency Wide

There are 10 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

Funding Totals by Program

Dollars in Thousands <u>Program</u>	<u>FTE's</u>		<u>GF-State</u>		<u>Total Funds</u>	
	<u>FY 1</u>	<u>FY 2</u>	<u>FY 1</u>	<u>FY 2</u>	<u>FY 1</u>	<u>FY 2</u>
010 Children's Administration	0.0	0.0	135	124	149	137
020 Juvenile Rehabilitation	0.0	0.0	203	231	203	231
030 BHSIA - Mental Health	0.0	0.0	1,171	1,207	1,257	1,296
040 Developmental Disabilities Admi	0.0	0.0	804	1,002	1,363	1,698
050 Aging and Long-Term Support A	0.0	0.0	39	36	74	70
060 Economic Services Admin	0.0	0.0	148	144	236	231
070 BHSIA-Alcohol & Substance Ab	0.0	0.0	3	3	4	4
100 Vocational Rehabilitation	0.0	0.0	18	16	18	16
110 Administrative & Supporting Se	0.0	0.0	21	21	26	25
135 Special Commitment Center	0.0	0.0	93	116	93	116
Grand Total:	0.0	0.0	2,635	2,900	3,423	3,824

**2015-17 Biennial Budget
Workers Comp Base Correction**

Department of Social and Health Services

Program	FY 16	FY 17	FY 16 FUNDING			FY 17 FUNDING		
	B	B	State	Other	Total	State	Other	Total
010 Children's Administration	149,000	137,000	135,000	14,000	149,000	124,000	13,000	137,000
020 Juvenile Rehabilitation Admin	203,000	231,000	203,000	-	203,000	231,000	-	231,000
030 Mental Heath Division	1,257,000	1,296,000	1,171,000	86,000	1,257,000	1,207,000	89,000	1,296,000
040 Developmental Disabilites Admin	1,363,000	1,698,000	804,000	559,000	1,363,000	1,002,000	696,000	1,698,000
050 Aging & Long-Term Support	74,000	70,000	39,000	35,000	74,000	36,000	34,000	70,000
060 Economic Services Admin	236,000	231,000	148,000	88,000	236,000	144,000	87,000	231,000
070 Alcohol & Substance Abuse	4,000	4,000	3,000	1,000	4,000	3,000	1,000	4,000
100 Division of Vocational Rehab	18,000	16,000	18,000	-	18,000	16,000	-	16,000
110 Administration	26,000	25,000	21,000	5,000	26,000	21,000	4,000	25,000
135 Special Commitment Center	93,000	116,000	93,000	-	93,000	116,000	-	116,000
TOTAL	3,423,000	3,824,000	2,635,000	788,000	3,423,000	2,900,000	924,000	3,824,000

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Department of Social and Health Services

DP Code/Title: M2-9S Equipment Replacement Costs

Agency Wide

There are 4 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

Recommendation Summary Text:

Program(s): 020 030 040 135

The Department of Social and Health Services (DSHS) requests funding in the 2015-17 Biennium for the replacement of equipment that is critical in the support of the health, safety, and security of residents and staff for the department's institutional programs.

Fiscal Detail:

<u>Operating Expenditures</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Overall Funding			
001-1 General Fund - Basic Account-State	1,112,000	393,000	1,505,000
001-C General Fund - Basic Account-Medicaid Federal	468,000	60,000	528,000
Total Cost	1,580,000	453,000	2,033,000

Staffing

Package Description:

Program(s): 020 030 040 135

The department requires the replacement of necessary equipment to meet the day-to-day needs of the clients served in the 13 institutions and community facilities. This includes medical and diagnostic equipment that serves clients directly and the support structure housing clients and staff comprising approximately 5 million square feet and 500 buildings.

Juvenile Rehabilitation (JR)

This request funds the replacement of necessary equipment to meet the day-to-day needs of the youth placed into Juvenile Rehabilitation custody. Requested equipment items are critical to ensure the health, safety and security of clients, public safety, and staff productivity.

When youth are committed, it is the Department's responsibility to operate a secure 24-hour facility in which youth sleep, eat, continue education, receive mental health and behavioral therapy, and have access to health care. This round the clock care supervision results in extensive use of institutional equipment-furniture, bedding, security, laundry, janitorial, office, and communication equipment. Equipment beyond its useful life has been shown to become dangerous and is costly to repair.

Mental Health (MH)

Funding is requested for the replacement of essential equipment at Child Study & Treatment Center (CSTC) to support the health, safety, and security of residents and staff. The equipment to be replaced includes direct care items that exceed reasonable life spans and are necessary for the safe, secure, and effective operation of these inpatient facilities. Some of the most behaviorally complex people in Washington State receive inpatient treatment at the state hospitals.

CSTC provides patient evaluation, mental health therapy, medical treatment (including radiology, dental, pharmacy, and laboratory), physical, speech and occupational therapies, and appropriate levels of supportive physical care. The facility operates 24 hours a day, seven days a week. Typically, the facility operates at capacity most of the year.

Developmental Disabilities Administration (DDA)

Residential Habilitation Centers (RHC) may be certified as a nursing facility and/or an Intermediate Care Facility for the Intellectually Disabled (ICF/ID). Nursing services are provided to all residents, many of whom have substantial physical disabilities. ICF/ID services include health care, dental care, vocational training, therapy (physical, speech, occupational, psychiatric, psychological/behavioral), and limited recreational activities. Respite and crisis services are offered on a short term basis. Each RHC operates in a unique environment and are subject to federal regulations. Equipment requirements vary based on resident census and individual needs, staff employed, campus size, services offered and regulatory demand.

Department of Social and Health Services

DP Code/Title: M2-9S Equipment Replacement Costs

Agency Wide

There are 4 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

Special Commitment Center (SCC)

The Special Commitment Center Program (SCC), operated by DSHS, provides a specialized mental health treatment program on McNeil Island for civilly committed sex offenders who have completed their prison sentences. The majority of equipment used at the Total Confinement Facility (TCF) and Secure Community Transition Facilities (SCTF) is at least ten years old. Since the program is maintained on McNeil Island, the program has additional equipment needs related to island maintenance. It is no longer cost effective to repair some equipment items and in some cases the safety of residents and staff is in question.

Consolidated Maintenance and Operations (CMO)

The CMO provides services to institutions in JR, MH, DDA, and SCC. Funding is requested for equipment to support the individual needs of the critical mission of each institution and the needs of the CMO to support the health, safety, and security of clients and staff.

Agency Contact: Ken Brown (360) 902-7583

Narrative Justification and Impact Statement

What specific performance outcomes does the agency expect?

Program(s): 020 030 040 135

Funding this request will strengthen the foundation for the current continuum of care and access to client services at the department's institutions. Appropriate safe, up to date, and functional equipment supports, and provides for healthy, safe, and secure facilities and campuses.

Performance Measure Detail

Agency Level

		Incremental Changes	
		<u>FY 1</u>	<u>FY 2</u>
Activity: B016	Community Facility Transitional Services for State Committed Juvenile Offenders		
	No measures linked to package	0.00	0.00
Activity: B045	Institutional Services for State Committed Juvenile Offenders		
	No measures linked to package	0.00	0.00
Activity: C070	Mental Health Services - Children's Long-term Treatment Programs (CLIP)		
	No measures linked to package	0.00	0.00
Activity: D086	Residential Habilitation Facilities		
	No measures linked to package	0.00	0.00
Activity: M00	Facility and Island Operation		
	No measures linked to package	0.00	0.00

Is this decision package essential to implement a strategy identified in the agency's strategic plan?

Program(s): 020 030 040 135

This request supports the following goals identified in the DSHS 2013-2015 Strategic Plan:

- Safety - Each individual and each community will be safe
- Public Trust - Strong management practices will be used to ensure quality and efficiency

Does this decision package provide essential support to one or more of the Governor's Results Washington priorities?

Department of Social and Health Services

DP Code/Title: M2-9S Equipment Replacement Costs

Agency Wide

There are 4 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

Program(s): 020 030 040 135

This package supports Results Washington Goal 4: Healthy and Safe Communities - Fostering the health of Washingtonians from a healthy start to safe and supported future.

What are the other important connections or impacts related to this proposal?

Program(s): 020 030 040 135

With some institutions operating at a deficit and other facilities marginally meeting their budget, the Department has been unable to purchase needed equipment. Maintenance of this equipment is expensive and over time has become a maintenance challenge often resulting in higher costs for rentals and contracting with outside vendors. It is essential that safe, functional equipment be provided to the department employees for use in accomplishing assigned tasks.

What alternatives were explored by the agency, and why was this alternative chosen?

Program(s): 020 030 040 135

The request cannot be absorbed within existing resources for the following reasons. Repairing equipment, when practical, is an option, but is not always feasible. This alternative was chosen because it provides funding for immediate replacement of necessary equipment to maintain safety and security for clients and staff.

What are the consequences of adopting or not adopting this package?

Program(s): 020 030 040 135

Failure to provide funding for the replacement of medical, information technology, and safety equipment necessary to sustain the health and safety of clients and staff presents a risk to program operations. Insufficient funding for essential equipment exposes clients and staff to roadside mishaps and expensive facility repairs.

What is the relationship, if any, to the state's capital budget?

Program(s): 020 030 040 135

This request has no impact on the capital budget.

What changes would be required to existing statutes, rules, or contracts, in order to implement the change?

Program(s): 020 030 040 135

This request has no impact to existing statutes, rules or contracts.

Expenditure and revenue calculations and assumptions

Program(s): 020 030 040 135

See attachment: AW Equipment Replacement Costs.xlsx

Which costs and functions are one-time? Which are ongoing? What are the budget impacts in future biennia?

Program(s): 020 030 040 135

These costs are ongoing and will carry forward into future biennia.

<u>Object Detail</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Overall Funding			
J Capital Outlays	1,580,000	453,000	2,033,000

Department of Social and Health Services

DP Code/Title: M2-9S Equipment Replacement Costs

Agency Wide

There are 4 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

DSHS Source Code Detail

		<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Overall Funding				
Fund 001-1, General Fund - Basic Account-State				
<u>Sources Title</u>				
0011	General Fund State	1,112,000	393,000	1,505,000
<i>Total for Fund 001-1</i>		1,112,000	393,000	1,505,000
Fund 001-C, General Fund - Basic Account-Medicaid Federal				
<u>Sources Title</u>				
19TA	Title XIX Assistance (FMAP)	468,000	60,000	528,000
<i>Total for Fund 001-C</i>		468,000	60,000	528,000
Total Overall Funding		1,580,000	453,000	2,033,000

Funding Totals by Program

Dollars in Thousands

<u>Program</u>	FTE's		GF-State		Total Funds	
	<u>FY 1</u>	<u>FY 2</u>	<u>FY 1</u>	<u>FY 2</u>	<u>FY 1</u>	<u>FY 2</u>
020 Juvenile Rehabilitation	0.0	0.0	363	80	363	80
030 BHSIA - Mental Health	0.0	0.0	27	37	27	37
040 Developmental Disabilities Admi	0.0	0.0	505	64	973	124
135 Special Commitment Center	0.0	0.0	217	212	217	212
Grand Total:	0.0	0.0	1,112	393	1,580	453

2015-17 Biennial Budget Equipment Replacement Costs

Agency Overview

Program	Program Request		Total
	FY 2016	FY 2017	
Juvenile Rehabilitation			
Echo Glen	\$ 166,000	\$ 18,000	\$ 184,000
Green Hill	\$ 108,000	\$ 44,000	\$ 152,000
Naselle	\$ 18,000	\$ 18,000	\$ 36,000
Community Residential Facilities	\$ 71,000	\$ -	\$ 71,000
Request for JRA	\$ 363,000	\$ 80,000	\$ 443,000
Special Commitment Center	\$ 217,000	\$ 212,000	\$ 429,000
Request for JJRA	\$ 580,000	\$ 292,000	\$ 872,000
Mental Health			
Eastern State	\$ -	\$ -	\$ -
Western State	\$ -	\$ -	\$ -
CSTC	\$ 27,000	\$ 37,000	\$ 64,000
Request for BHSIA-MH	\$ 27,000	\$ 37,000	\$ 64,000
Development Disabilities			
Fircrest	\$ 89,000	\$ 97,000	\$ 186,000
Rainier School	\$ 839,000	\$ -	\$ 839,000
Lakeland Village	\$ 45,000	\$ 27,000	\$ 72,000
Yakima Valley	\$ -	\$ -	\$ -
Request For DDA	\$ 973,000	\$ 124,000	\$ 1,097,000
Biennium Totals	\$ 1,580,000	\$ 453,000	\$ 2,033,000

Note: Program numbers include CMO/CSS.

Department of Social and Health Services

DP Code/Title: M2-9T Transfers

Agency Wide

There are 12 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

Recommendation Summary Text:

Program(s): 010 020 030 040 050 060 070 100 110 135 145 150

The Department of Social and Health Services (DSHS) requests the shift of FTEs and funding among programs in the 2015-17 Biennial Budget. This transfer will align FTEs and funds with the programs where the costs are incurred. The net impact is zero.

Fiscal Detail:

Operating Expenditures

	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Overall Funding			
001-2 General Fund - Basic Account-Federal	(271,000)	(271,000)	(542,000)
001-A General Fund - Basic Account-DSHS Fam Support/Chi	(267,000)	(267,000)	(534,000)
001-C General Fund - Basic Account-Medicaid Federal	538,000	538,000	1,076,000
Total Cost	0	0	0

Staffing

Package Description:

Program(s): 010 020 030 040 050 060 070 100 110 135 145 150

DSHS requests internal transfers among several program budgets resulting in a net zero funding change for the department. This aligns program appropriations with planned expenditures. DSHS requests the following adjustments for the 2015-17 Biennial Budget:

Information System Services Division (ISSD) Compensation Adjustment-
 (Program 110 to Programs 010, 020, 030, 040, 050, 060, 100, 135):

Program 110 - Administration and Supporting Services (Administration) will transfer compensation adjustments for staff in the Information Systems Services Division (Program 150) to other DSHS programs. ISSD is a chargeback program where the funding resides in program's Sub-Object TZ budget. Administration will transfer (\$214,000) GF-State to the other programs. The transfer will realign the funding with the correct DSHS programs to be charged by ISSD.

Consolidated Field Services (CFS) Compensation Adjustment -
 (Program 110 to Programs 010, 020, 030, 040, 050, 060, 135):

Program 110 - Administration and Supporting Services (Administration) will transfer compensation adjustments for staff in Consolidated Field Services (Program 160) to other DSHS programs. CFS is a chargeback program where the funding resides in program's budget. Administration will transfer (\$216,000) GF-State to the other programs. The transfer will realign the funding with the correct DSHS programs to be charged by CFS.

ISSD Chargeback Reallocation -
 (Programs 010, 020, 030, 040, 050, 060, 070, 100, 110, 135):

The Financial Services Administration (FSA), in conjunction with program areas and ISSD, updated the chargeback methodology for services that are being provided. The methodology simplifies the categories of service, as well as the metrics used to fairly and efficiently distribute charges for services utilized. As a result of the methodology updates, the allocation of funding to the program area needs to be re-distributed to reflect the changes. This re-allocation will in essence hold harmless the program areas, so that all programs will be sufficiently funded for currently identified ISSD service needs.

Information Technology Savings (ITS) Adjustment-
 (Program 145 to Programs 010, 020, 030, 040, 050, 060, 070, 100, 110):

Program 145 - Payments to Other Agencies (PTOA) will transfer the ITS reduction to other DSHS programs. The ITS step was placed into PTOA as part of the 2014 Supplemental budget. The PTOA will transfer (\$676,000) GF-State to the other programs. The transfer will realign the reduction with the DSHS programs that incur the charges.

Department of Social and Health Services

DP Code/Title: M2-9T Transfers

Agency Wide

There are 12 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

Office of Deaf and Hard of Hearing (ODHH) Compensation Adjustment-
 (Program 100 to Program 050):

Program 100 - Division of Vocational Rehabilitation (DVR) will transfer compensation adjustments for ODHH staff to Program 050 - Aging and Long-Term Support Administration (AL TSA). ODHH was transferred from DVR to AL TSA in the 2014 Supplemental budget. This transfer is for the ODHH portion of the employee benefit steps that remains in program 050. DVR will transfer (\$6,000) in FY 16 and \$12,000 in FY 17 to AL TSA. The transfer will realign the funding for the ODHH staff into the correct program.

Aging and Long-Term Support Administration to Developmental Disability Administration Transfer-
 (Program 050 to Program 040):

Transfer of 3 FTEs and the funding for the staff that are working on the Roads to Community Living project.

Children's Administration to Aging and Long-Term Support Administration Transfer-
 (Program 010 to Program 050):

Transfer of .5 FTE and the funding for the staff that are working on the Foster Well Being project.

Economic Services Administration to Aging and Long-Term Support Administration Transfer-
 (Program 060 to Program 050):

Transfer of .5 FTE and the funding for the long term care workload related to Western State Hospital.

These transfers will realign the funding with the DSHS programs to be charged.

Agency contact: Bill Jordan 360-902-8183.

Narrative Justification and Impact Statement

What specific performance outcomes does the agency expect?

Program(s): 010 020 030 040 050 060 070 100 110 135 145 150
 DSHS accounts for the wise use of public dollars by maximizing federal funding sources.

Performance Measure Detail

Agency Level

Activity: A286 Headquarters Operations and Program Support

No measures linked to package

Incremental Changes

FY 1 FY 2

0.00 0.00

Activity: B016 Community Facility Transitional Services for State Committed Juvenile Offenders

No measures linked to package

Incremental Changes

FY 1 FY 2

0.00 0.00

Activity: B045 Institutional Services for State Committed Juvenile Offenders

No measures linked to package

Incremental Changes

FY 1 FY 2

0.00 0.00

Activity: B046 Juvenile Rehabilitation Administration

No measures linked to package

Incremental Changes

FY 1 FY 2

0.00 0.00

Activity: B072 Parole Transitional Services for State Committed Juvenile Offenders

No measures linked to package

Incremental Changes

FY 1 FY 2

0.00 0.00

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Activity: B075 Preventative Services for Juveniles	Incremental Changes
No measures linked to package	<u>FY 1</u> <u>FY 2</u>
	0.00 0.00
Activity: C063 Mental Health Facilities Services	Incremental Changes
No measures linked to package	<u>FY 1</u> <u>FY 2</u>
	0.00 0.00
Activity: C900 Program Support - Mental Health	Incremental Changes
No measures linked to package	<u>FY 1</u> <u>FY 2</u>
	0.00 0.00
Activity: D036 Field Services	Incremental Changes
No measures linked to package	<u>FY 1</u> <u>FY 2</u>
	0.00 0.00
Activity: D065 Office of Deaf and Hard of Hearing	Incremental Changes
No measures linked to package	<u>FY 1</u> <u>FY 2</u>
	0.00 0.00
Activity: D079 Program Support for Developmental Disabilities	Incremental Changes
No measures linked to package	<u>FY 1</u> <u>FY 2</u>
	0.00 0.00
Activity: D086 Residential Habilitation Facilities	Incremental Changes
No measures linked to package	<u>FY 1</u> <u>FY 2</u>
	0.00 0.00
Activity: E051 Program Support for Long Term Care	Incremental Changes
No measures linked to package	<u>FY 1</u> <u>FY 2</u>
	0.00 0.00
Activity: E052 Eligibility/Case Management Services	Incremental Changes
No measures linked to package	<u>FY 1</u> <u>FY 2</u>
	0.00 0.00
Activity: F006 Automated Client Eligibility Systems (ACES)	Incremental Changes
No measures linked to package	<u>FY 1</u> <u>FY 2</u>
	0.00 0.00
Activity: F010 Child Support Enforcement	Incremental Changes
No measures linked to package	<u>FY 1</u> <u>FY 2</u>
	0.00 0.00
Activity: F016 Office of Financial Recovery	Incremental Changes
No measures linked to package	<u>FY 1</u> <u>FY 2</u>
	0.00 0.00
Activity: F078 Program Support	Incremental Changes
No measures linked to package	<u>FY 1</u> <u>FY 2</u>
	0.00 0.00
Activity: F110 Division of Disability Determination Services	Incremental Changes
No measures linked to package	<u>FY 1</u> <u>FY 2</u>
	0.00 0.00
Activity: F120 CSD Field Support Services	Incremental Changes
No measures linked to package	<u>FY 1</u> <u>FY 2</u>
	0.00 0.00
Activity: G022 DASA Administration	Incremental Changes
No measures linked to package	<u>FY 1</u> <u>FY 2</u>
	0.00 0.00
Activity: J103 Vocational Rehabilitation Administration	Incremental Changes
No measures linked to package	<u>FY 1</u> <u>FY 2</u>
	0.00 0.00
Activity: J104 Vocational Counseling and Guidance	Incremental Changes
	<u>FY 1</u> <u>FY 2</u>

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No measures linked to package		0.00	0.00
Activity: K001 Administration and Supporting Services		Incremental Changes	
No measures linked to package		FY 1	FY 2
		0.00	0.00
Activity: M00 SCC Administrative Services		Incremental Changes	
No measures linked to package		FY 1	FY 2
		0.00	0.00
Activity: M00 Facility and Island Operation		Incremental Changes	
No measures linked to package		FY 1	FY 2
		0.00	0.00
Activity: M02 Civil Commitment Less Restrictive Alternatives		Incremental Changes	
No measures linked to package		FY 1	FY 2
		0.00	0.00
Activity: N073 Payment to Other Agencies		Incremental Changes	
No measures linked to package		FY 1	FY 2
		0.00	0.00
Activity: P001 Information Systems Services		Incremental Changes	
No measures linked to package		FY 1	FY 2
		0.00	0.00

Is this decision package essential to implement a strategy identified in the agency's strategic plan?

Program(s): 010 020 030 040 050 060 070 100 110 135 145 150

The budget request supports DSHS Goal 1: Health - Each individual and each community will be healthy and Goal 5: Public Trust - Strong management policies will be used to ensure quality and efficiency. This request will limit risk to the department by establishing mechanisms for appropriate charges incurred by DSHS programs.

Does this decision package provide essential support to one or more of the Governor's Results Washington priorities?

Program(s): 010 020 030 040 050 060 070 100 110 135 145 150

This package supports Governor Inslee's Goal 5: Effective, Efficient and Accountable Government - Fostering a Lean culture that drives accountability and results for the people of Washington.

What are the other important connections or impacts related to this proposal?

Program(s): 010 020 030 040 050 060 070 100 110 135 145 150

None

What alternatives were explored by the agency, and why was this alternative chosen?

Program(s): 010 020 030 040 050 060 070 100 110 135 145 150

The request transfers funding between programs so that the needs can be met within existing resources.

What are the consequences of adopting or not adopting this package?

Program(s): 010 020 030 040 050 060 070 100 110 135 145 150

These transfers will realign the funding with the DSHS programs that are charged for the services.

What is the relationship, if any, to the state's capital budget?

Program(s): 010 020 030 040 050 060 070 100 110 135 145 150

This request has no impact on the capital budget.

What changes would be required to existing statutes, rules, or contracts, in order to implement the change?

Program(s): 010 020 030 040 050 060 070 100 110 135 145 150

This request has no impact to existing statutes, rules or contracts.

Expenditure and revenue calculations and assumptions

Department of Social and Health Services

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Agency Wide

There are 12 Programs in this DP

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Program(s): 010 020 030 040 050 060 070 100 110 135 145 150

See attachment: AW Transfers.xlsx.

Which costs and functions are one-time? Which are ongoing? What are the budget impacts in future biennia?

Program(s): 010 020 030 040 050 060 070 100 110 135 145 150

The transfer is one-time then all costs associated with it will be ongoing and will carry-forward into future biennia.

<u>Object Detail</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Overall Funding			
Program Totals			

DSHS Source Code Detail

<u>Overall Funding</u>	<u>FY 1</u>	<u>FY 2</u>	<u>Total</u>
Fund 001-2, General Fund - Basic Account-Federal			
<u>Sources</u> <u>Title</u>			
001B Social Security Disability Ins (100%)	(101,000)	(101,000)	(202,000)
E61L Food Stamp Program (50%)	(170,000)	(170,000)	(340,000)
<i>Total for Fund 001-2</i>	<u>(271,000)</u>	<u>(271,000)</u>	<u>(542,000)</u>
Fund 001-A, General Fund - Basic Account-DSHS Fam Support/Chi			
<u>Sources</u> <u>Title</u>			
563I Title IV-D Child Support Enforcement (A) (66%)	(215,000)	(215,000)	(430,000)
658L Title IV-E-Foster Care (50%)	(52,000)	(52,000)	(104,000)
<i>Total for Fund 001-A</i>	<u>(267,000)</u>	<u>(267,000)</u>	<u>(534,000)</u>
Fund 001-C, General Fund - Basic Account-Medicaid Federal			
<u>Sources</u> <u>Title</u>			
19TA Title XIX Assistance (FMAP)	357,000	357,000	714,000
19TB Title XIX Assistance (100%)	339,000	339,000	678,000
19UL Title XIX Admin (50%)	(158,000)	(158,000)	(316,000)
<i>Total for Fund 001-C</i>	<u>538,000</u>	<u>538,000</u>	<u>1,076,000</u>
Total Overall Funding	<u>0</u>	<u>0</u>	<u>0</u>

Department of Social and Health Services

DP Code/Title: M2-9T Transfers

Agency Wide

There are 12 Programs in this DP

Budget Period: 2015-17 Version: 11 2015-17 2-YR Agency Req

Funding Totals by Program

Dollars in Thousands

<u>Program</u>	<u>FTE's</u>		<u>GF-State</u>		<u>Total Funds</u>	
	<u>FY 1</u>	<u>FY 2</u>	<u>FY 1</u>	<u>FY 2</u>	<u>FY 1</u>	<u>FY 2</u>
010 Children's Administration	(0.5)	(0.5)	(627)	(627)	(679)	(679)
020 Juvenile Rehabilitation	0.0	0.0	109	109	109	109
030 BHSIA - Mental Health	0.0	0.0	468	468	507	507
040 Developmental Disabilities Admi	3.0	3.0	424	424	1,118	1,118
050 Aging and Long-Term Support A	(2.0)	(2.0)	(27)	(45)	(303)	(321)
060 Economic Services Admin	(0.5)	(0.5)	(1,512)	(1,512)	(1,998)	(1,998)
070 BHSIA-Alcohol & Substance Ab	0.0	0.0	(4)	(4)	(3)	(3)
100 Vocational Rehabilitation	0.0	0.0	(58)	(40)	(58)	(40)
110 Administrative & Supporting Se	0.0	0.0	424	424	504	504
135 Special Commitment Center	0.0	0.0	127	127	127	127
145 Payment to Other Agencies	0.0	0.0	676	676	676	676
150 Information Systems Services Div	0.0	0.0	0	0	0	0
Grand Total:	0.0	0.0	0	0	0	0

**2015-17 Biennial Budget
Transfers**

Program	FTEs			FY 2016			FY 2017			2015-17 Biennium		
	FY16	FY17	Total	001-1	Other	Total	001-1	Other	Total	001-1	Other	Total
010 Children's Administration												
1. ISSD Compensation Adjustments			0.0	(18,000)		(18,000)	(18,000)		(18,000)	(36,000)	0	(36,000)
2. CFS Compensation Adjustments			0.0	(6,000)		(6,000)	(6,000)		(6,000)	(12,000)	0	(12,000)
3. ISSD Chargeback Reallocation			0.0	(501,000)	(24,000)	(525,000)	(501,000)	(24,000)	(525,000)	(1,002,000)	(48,000)	(1,050,000)
4. ITS Adjustment			0.0	(73,000)		(73,000)	(73,000)		(73,000)	(146,000)	0	(146,000)
7. CA to ALTSA Transfer	(0.5)	(0.5)	(0.5)	(29,000)	(28,000)	(57,000)	(29,000)	(28,000)	(57,000)	(58,000)	(56,000)	(114,000)
			0.0			0			0	0	0	0
010 Total	(0.5)	(0.5)	(0.5)	(627,000)	(52,000)	(679,000)	(627,000)	(52,000)	(679,000)	(1,254,000)	(104,000)	(1,358,000)
020 Juvenile Rehabilitation												
1. ISSD Compensation Adjustments			0.0	(3,000)		(3,000)	(3,000)		(3,000)	(6,000)	0	(6,000)
2. CFS Compensation Adjustments			0.0	(14,000)		(14,000)	(14,000)		(14,000)	(28,000)	0	(28,000)
3. ISSD Chargeback Reallocation			0.0	140,000		140,000	140,000		140,000	280,000	0	280,000
4. ITS Adjustment			0.0	(14,000)		(14,000)	(14,000)		(14,000)	(28,000)	0	(28,000)
			0.0			0			0	0	0	0
020 Total	0.0	0.0	0.0	109,000	0	109,000	109,000	0	109,000	218,000	0	218,000
030 Mental Health												
1. ISSD Compensation Adjustments			0.0	(10,000)		(10,000)	(10,000)		(10,000)	(20,000)	0	(20,000)
2. CFS Compensation Adjustments			0.0	(34,000)		(34,000)	(34,000)		(34,000)	(68,000)	0	(68,000)
3. ISSD Chargeback Reallocation			0.0	532,000	39,000	571,000	532,000	39,000	571,000	1,064,000	78,000	1,142,000
4. ITS Adjustment			0.0	(20,000)		(20,000)	(20,000)		(20,000)	(40,000)	0	(40,000)
			0.0			0			0	0	0	0
030 Total	0.0	0.0	0.0	468,000	39,000	507,000	468,000	39,000	507,000	936,000	78,000	1,014,000
040 Developmental Disabilities Administration												
1. ISSD Compensation Adjustments			0.0	(12,000)		(12,000)	(12,000)		(12,000)	(24,000)	0	(24,000)
2. CFS Compensation Adjustments			0.0	(35,000)		(35,000)	(35,000)		(35,000)	(70,000)	0	(70,000)
3. ISSD Chargeback Reallocation			0.0	511,000	355,000	866,000	511,000	355,000	866,000	1,022,000	710,000	1,732,000
4. ITS Adjustment			0.0	(40,000)		(40,000)	(40,000)		(40,000)	(80,000)	0	(80,000)
6. ALTSA to DDA Transfer	3.0	3.0	3.0		339,000	339,000		339,000	339,000	0	678,000	678,000
			0.0			0			0	0	0	0
040 Total	3.0	3.0	3.0	424,000	694,000	1,118,000	424,000	694,000	1,118,000	848,000	1,388,000	2,236,000
050 Aging & Long-Term Support Admin												
1. ISSD Compensation Adjustments			0.0	(13,000)		(13,000)	(13,000)		(13,000)	(26,000)	0	(26,000)
2. CFS Compensation Adjustments			0.0	(2,000)		(2,000)	(2,000)		(2,000)	(4,000)	0	(4,000)
3. ISSD Chargeback Reallocation			0.0	12,000	12,000	24,000	12,000	12,000	24,000	24,000	24,000	48,000
4. ITS Adjustment			0.0	(83,000)		(83,000)	(83,000)		(83,000)	(166,000)	0	(166,000)
5. ODHH Compensation Adjustment			0.0	6,000		6,000	(12,000)		(12,000)	(6,000)	0	(6,000)
6. ALTSA to DDA Transfer	(3.0)	(3.0)	(3.0)	0	(339,000)	(339,000)	0	(339,000)	(339,000)	0	(678,000)	(678,000)
7. CA to ALTSA Transfer	0.5	0.5	0.5	29,000	28,000	57,000	29,000	28,000	57,000	58,000	56,000	114,000
8. ESA to ALTSA Transfer	0.5	0.5	0.5	24,000	23,000	47,000	24,000	23,000	47,000	48,000	46,000	94,000
			0.0			0			0	0	0	0
050 Total	(2.0)	(2.0)	(2.0)	(27,000)	(276,000)	(303,000)	(45,000)	(276,000)	(321,000)	(72,000)	(552,000)	(624,000)
060 Economic Services Administration												
1. ISSD Compensation Adjustments			0.0	(47,000)		(47,000)	(47,000)		(47,000)	(94,000)	0	(94,000)
2. CFS Compensation Adjustments			0.0	(7,000)		(7,000)	(7,000)		(7,000)	(14,000)	0	(14,000)
3. ISSD Chargeback Reallocation			0.0	(1,023,000)	(463,000)	(1,486,000)	(1,023,000)	(463,000)	(1,486,000)	(2,046,000)	(926,000)	(2,972,000)
4. ITS Adjustment			0.0	(411,000)		(411,000)	(411,000)		(411,000)	(822,000)	0	(822,000)
8. ESA to ALTSA Transfer	(0.5)	(0.5)	(0.5)	(24,000)	(23,000)	(47,000)	(24,000)	(23,000)	(47,000)	(48,000)	(46,000)	(94,000)
			0.0			0			0	0	0	0
060 Total	(0.5)	(0.5)	(0.5)	(1,512,000)	(486,000)	(1,998,000)	(1,512,000)	(486,000)	(1,998,000)	(3,024,000)	(972,000)	(3,996,000)
070 Alcohol and Substance Abuse												
3. ISSD Chargeback Reallocation			0.0	2,000	1,000	3,000	2,000	1,000	3,000	4,000	2,000	6,000
4. ITS Adjustment			0.0	(6,000)		(6,000)	(6,000)		(6,000)	(12,000)	0	(12,000)
			0.0			0			0	0	0	0
070 Total	0.0	0.0	0.0	(4,000)	1,000	(3,000)	(4,000)	1,000	(3,000)	(8,000)	2,000	(6,000)
100 Division of Voc. Rehabilitation												
1. ISSD Compensation Adjustments			0.0	(2,000)		(2,000)	(2,000)		(2,000)	(4,000)	0	(4,000)
2. CFS Compensation Adjustments			0.0			0			0	0	0	0
3. ISSD Chargeback Reallocation			0.0	(35,000)		(35,000)	(35,000)		(35,000)	(70,000)	0	(70,000)
4. ITS Adjustment			0.0	(15,000)		(15,000)	(15,000)		(15,000)	(30,000)	0	(30,000)
5. ODHH Compensation Adjustment			0.0	(6,000)		(6,000)	12,000		12,000	6,000	0	6,000
			0.0			0			0	0	0	0
100 Total	0.0	0.0	0.0	(58,000)	0	(58,000)	(40,000)	0	(40,000)	(98,000)	0	(98,000)
110 Administration & Supporting Services												
1. ISSD Compensation Adjustments			0.0	107,000		107,000	107,000		107,000	214,000	0	214,000
2. CFS Compensation Adjustments			0.0	108,000		108,000	108,000		108,000	216,000	0	216,000
3. ISSD Chargeback Reallocation			0.0	219,000	80,000	299,000	219,000	80,000	299,000	438,000	160,000	598,000
4. ITS Adjustment			0.0	(10,000)		(10,000)	(10,000)		(10,000)	(20,000)	0	(20,000)
			0.0			0			0	0	0	0
110 Total	0.0	0.0	0.0	424,000	80,000	504,000	424,000	80,000	504,000	848,000	160,000	1,008,000

**2015-17 Biennial Budget
Transfers**

	Program	FTEs			FY 2016			FY 2017			2015-17 Biennium		
		FY16	FY17	Total	001-1	Other	Total	001-1	Other	Total	001-1	Other	Total
135	Special Commitment Center												
	1. ISSD Compensation Adjustments			0.0	(2,000)		(2,000)	(2,000)		(2,000)	(4,000)	0	(4,000)
	2. CFS Compensation Adjustments			0.0	(10,000)		(10,000)	(10,000)		(10,000)	(20,000)	0	(20,000)
	3. ISSD Chargeback Reallocation			0.0	143,000		143,000	143,000		143,000	286,000	0	286,000
	4. ITS Adjustment			0.0	(4,000)		(4,000)	(4,000)		(4,000)	(8,000)	0	(8,000)
				0.0			0			0	0	0	0
	135 Total	0.0	0.0	0.0	127,000	0	127,000	127,000	0	127,000	254,000	0	254,000
145	Payments to Other Agencies												
	4. ITS Adjustment			0.0	676,000		676,000	676,000		676,000	1,352,000	0	1,352,000
				0.0			0			0	0	0	0
	145 Total	0.0	0.0	0.0	676,000	0	676,000	676,000	0	676,000	1,352,000	0	1,352,000
150	Information System Services Division												
	4. ITS Adjustment			0.0			0			0	0	0	0
				0.0			0			0	0	0	0
	150 Total	0.0	0.0	0.0	0	0	0	0	0	0	0	0	0
160	Consolidated Field Services												
				0.0			0			0	0	0	0
	160 Total	0.0	0.0	0.0	0	0	0	0	0	0	0	0	0
Agency-Wide Total:		0	0	0.0	0	0	0	0	0	0	0	0	0

NOTES:

1. Information System Services Division (ISSD) compensation adjustments from Administration & Supporting Services (Admin). Item adjusts object TZ costs. No Carry Forward Level adjustment needed for the 2017-19 Biennium.
2. Consolidated Field Services (CFS) compensation adjustments from Administration & Supporting Services (Admin). Item adjusts object B. No Carry Forward Level adjustment needed for the 2017-19 Biennium.
3. Information System Services Division (ISSD) reallocation of chargeback funding. Item adjusts object TZ costs. No Carry Forward Level adjustment needed for the 2017-19 Biennium.
4. Information Technology Savings from Payments to Other Agencies. Item adjust object E and TZ. No Carry Forward Level adjustment needed for the 2017-19 Biennium.
5. Office of Deaf and Hard of Hearing compensation adjustment from Division of Vocational Rehabilitation. Item adjusts object B. No Carry Forward Level adjustment needed for the 2017-19 Biennium.
6. ATSA to DDA Transfer - alignment of the budget for the staff are working on Roads to Community Living.
7. CA to ALTSA Transfer - alignment of the budget for the staff that are working on Foster Well Being.
8. ESA to ALTSA Transfer - alignment of the budget for the long term care workload related to Western State Hospital.

ELECTRONIC SUBMITTAL CONFIRMATION FORM

Agency Number: 300

Agency Name: Department of Social and Health Services

Agencies are required to provide electronic access to each decision package in their budget request as part of the submittal process. Confirm Option 1 or 2 below:

Option 1:

This agency posts all decision packages for our 2015-17 budget request to our public facing website at the following URL:

URL: http://

Option 2:

This agency does not post decision packages and has forwarded copies via e-mail to OFM.Budget@ofm.wa.gov.

These decision packages conform to our agency's ADA accessibility compliance policy.

Agency Contact: Kelci Karl-Robinson

Contact Phone: (360) 902-8174

Contact E-mail: kelci.karl-robinson@dshs.wa.gov

Date: September 19, 2014

Special Reports

Agency Strategic Plan

DSHS Budget Division



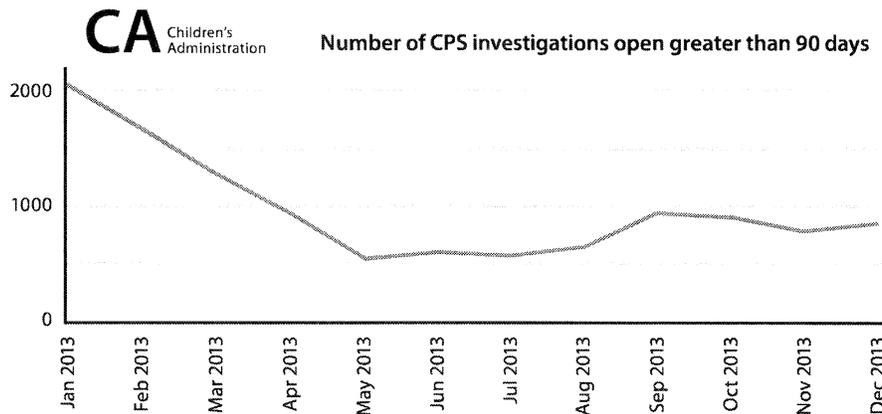
STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
P.O. Box 45010, Olympia, Washington 98504-5010

January 31, 2014

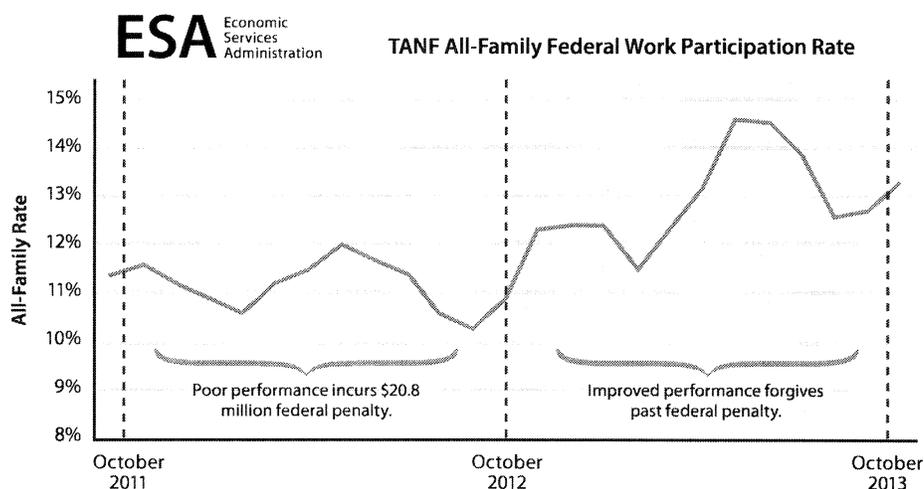
Dear Colleagues and Fellow Washingtonians:

At the direction of Governor Jay Inslee, the Department of Social and Health Services (DSHS) has been on a mission to implement Lean management. The attached Strategic Plan and Lean Report 2014 show the results of that effort at DSHS one year into Governor Inslee's Administration.

Before a summary of where we are, I'd like to highlight two big successes already achieved by the DSHS team. Already, our focus on Lean management has saved dollars, and I believe, even lives. In January 2013, we identified it as a priority to reduce Child Protective Services (CPS) investigations open more than 90 days. We engaged in a number of strategies from barnstorming Children's Administration offices with a renewed focus on mission, to four CPS streamlining events across the State. Today, one year later, we have a 57 percent reduction in investigations open more than 90 days. This directly benefitted those children in our state who are subject to abuse.



In the area of welfare, or Temporary Assistance for Needy Families (TANF), we saved millions while providing better work transition services. In January 2013, just 11.8 percent of our TANF families were engaged in work or work transition activities. This poor performance was not just letting families down, it was so poor it meant we risked incurring tens of millions in federal penalties. DSHS already had a \$20.8 million penalty for poor performance from the year pre-dating the Inslee Administration. Here again, through renewed focus on mission and more results-oriented approaches, we not only increased our year-to-year performance by 17 percent for our clients, we avoided another federal penalty. In fact, by meeting the all-family work participation mark for the first year of the Inslee Administration, the pre-existing \$20.8 million penalty was automatically forgiven. Nice successes for a team just getting started.



No resting on laurels, back to the mission. A Lean transformation starts with a clear vision of mission. DSHS is the State’s largest agency with 2.2 million diverse clients including seniors, children, juvenile offenders, people with developmental disabilities, people with mental illness, people with chemical dependencies, and the poor. Our mission is to help these people transform the quality of their lives.

Lean also requires clear understanding of where you are and where you are going. Where we are as a state is a combination of the efforts of the Governor, the Legislature, the Department and the commitment of our society as a whole. Where we are going, for DSHS, is to be the national leader in every sphere of client service. Judged against this goal below is one picture of where we stand grouped by the people we serve.

The summary evaluations are denoted by color as follows: green equates to strong performance and service in the area, yellow to areas of concern or unmet need, or both, and red to serious concern or serious unmet need, or both. Where there is a positive movement it is denoted by an upward arrow and where we have achieved national leadership it is indicated by our coveted gold star. The big picture for our state is as follows:

Aging and Long-Term Support: GREEN

YARDSTICK

Be the national leader in: Providing a safe home, community and nursing facility array of long-term supports.

		Measuring up Washington		
		2012	2013	
Provide a safe,		RED	↑ RED	Adult protective services laws are strong but referrals, caseloads, backlogs and information technology needs are at critical levels.
home and community, and		★ GREEN	★ GREEN	Washington is a national leader in home care. However, we are not yet prepared for the "age wave".
nursing facility array of long-term supports		GREEN	GREEN	

Behavioral Health: YELLOW

YARDSTICK

Be the national leader in: Providing successful mental health services in state psychiatric hospitals and community settings and successful chemical dependency inpatient and outpatient treatment, recovery and prevention services.

		Measuring up Washington		
		2012	2013	
Provide successful mental health services in state psychiatric hospitals		RED	YELLOW	Capital needs are critical. Forensic system is at a critical level. Operating budgets are not stable. However, strong new senior hospital leadership and increased financial support create a positive trend.
and community settings and		RED	YELLOW	There are insufficient evaluation and treatment beds, and crisis diversion facilities.
successful chemical dependency inpatient		↑ YELLOW	↑ YELLOW	
and outpatient treatment, recovery and prevention services.		YELLOW	YELLOW	

Developmental Disabilities:

YELLOW

YARDSTICK

Be the national leader in: Providing a safe, high-quality, home, community and facility-based array of residential services and employment supports.

Measuring up Washington

	2012	2013	
Provide a safe,	RED	↑ RED	Adult protective services laws are strong and can protect citizens with developmental disabilities but referrals, caseloads, backlogs and information technology infrastructure are at critical levels.
high quality,	YELLOW	YELLOW	While the overwhelming majority of programs exist at a high quality level a best-in-class quality assurance system is not in place.
home,	★ GREEN	★ GREEN	
community	RED	RED	While strong capabilities exist thousands lack services.
and facility-based array of residential services and	YELLOW	↑ YELLOW	
employment supports	★ GREEN ★ YELLOW	★ GREEN ★ YELLOW	Employment programs are nationally recognized but thousands lack services.

Economic Services (Poverty Reduction):

GREEN

YARDSTICK

Be the national leader in: Providing flawless food assistance, child support collection, child care, transition to work services and disability support.

Measuring up Washington

	2012	2013	
Provide flawless food assistance,	GREEN	GREEN	
child support collection,	GREEN	GREEN	
child care,	RED	↑ YELLOW	Contact center (telephone) support is now consistently available and eligibility (but not yet authorization) has been streamlined.
transition to work services, and	RED	↑ YELLOW	Contact center (telephone) support is largely unavailable. Client engagement is not as high as it should be. Job search and educational paths require improvement.
disability support.	★ GREEN ★ YELLOW	★ GREEN ★ YELLOW	Disability determination services are nationally recognized. State disability benefits are yellow due to low benefit levels.

Children's Services:

YELLOW

YARDSTICK

Be the national leader in: **Keeping children safe, strengthening families and supporting foster children in their communities.**

		Measuring up Washington		
		2012	2013	
Keeping children safe,		RED	 YELLOW	Timely case close-outs have improved dramatically.
strengthening families, and		YELLOW	 YELLOW	Family Assessment Response helps parents keep their children safely at home and is now in place as a pilot. Funding for a successful statewide roll-out can move us to a position of national leadership.
supporting foster children in their communities.		RED YELLOW	RED YELLOW	Availability of foster care in rural communities and tribal nations is in red status. Support for foster children elsewhere is in yellow status.

Juvenile Rehabilitation:

YELLOW

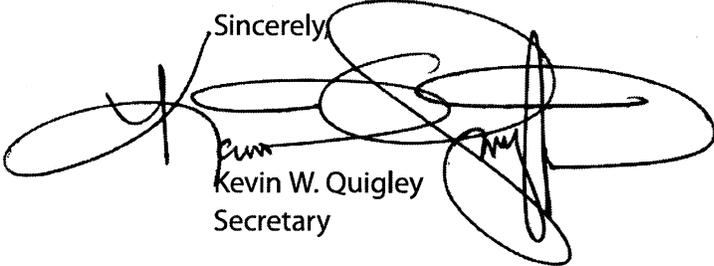
YARDSTICK

Be the national leader in: **Providing community and institutional services to juvenile offenders that are evidence-based and are focused on work and education.**

		Measuring up Washington		
		2012	2013	
Provide community,		RED	RED	Less than half of youth offenders receive parole supervision services.
and institutional,		GREEN	GREEN	
services to juvenile offenders that are evidence-based and are		 GREEN	 GREEN	Washington is a leader in the use of evidence-based practices to serve juvenile offenders.
focused on work and		RED	 RED	Washington's model is only beginning an intense focus on work.
education.		RED	 RED	Washington's model is only beginning an intense focus on education.

These simple assessments roll up almost one hundred specific Lean action plans and indicators across DSHS. At the highest level, these elements are summarized and discussed in the attached DSHS Strategic Plan and Lean Report 2014. That report can be found at <http://www.dshs.wa.gov/pdf/ppa/2013-15jan14/DSHSstratplan.pdf>. Importantly, each of the items discussed in the report are further detailed in a regularly updated strategic plan for each respective DSHS administration serving that group of clients. These strategic plans can be found at www.dshs.wa.gov/ppa/strategic.shtml.

Last, but most importantly, I would like to thank all my teammates at DSHS who have started the wave of empowerment that drives a Lean organization. I am certain that I speak for Governor Jay Inslee when I say we are proud of your efforts, grateful for the progress we have already made and excited about the future.

Sincerely,

Kevin W. Quigley
Secretary
DSHS: Transforming Lives

Strategic Plan and Lean Report 2014



VISION

People are healthy,
People are safe,
People are supported,
Taxpayer resources are guarded

MISSION

To transform lives

VALUES

Honesty and Integrity
Pursuit of Excellence
Open Communication
Diversity and Inclusion
Commitment to Service

Department Overview

This Strategic Plan and Lean Report 2014 reflects Governor Jay Inslee's commitment to implement Lean management across Washington State government. The Department of Social and Health Services (DSHS) is Washington State's largest state agency. In any given month DSHS provides some type of shelter, care, protection, or support to 2.2 million of our state's 6.8 million people.

DSHS is divided into six direct service administrations and two support administrations. Across DSHS we have a single mission – to transform lives.

Overview of Administrations

Aging and Long-Term Support Administration (AL TSA) helps people with support needs to live in their own homes or other community settings of their choice. AL TSA monitors and ensures the quality of our community-based and certified residential services. AL TSA provides long-term support and services to more than 60,000 seniors and individuals with disabilities. AL TSA has licensure, certification and survey responsibility for 3,700 residential settings, and investigates more than 16,000 allegations of abuse and neglect annually. AL TSA supports 13 local Area Agencies on Aging. Total biennial budget: \$3.91 billion. Total employees: 1,461.

Behavioral Health and Service Integration Administration (BHSIA) provides prevention, intervention, inpatient treatment, outpatient treatment, and recovery support to people with addiction and mental health needs. BHSIA's Division of Behavioral Health and Recovery (DBHR) provides financial support and direction to 11 Regional Support Networks, providing mental health services to 200,000 consumers bi-annually. Each biennium, BHSIA supports 95,000 admissions into substance abuse treatment and 50,000 participants in substance abuse prevention activities. BHSIA operates three psychiatric hospitals with the capacity to concurrently serve over 1,100 patients. BHSIA also designs and implements innovative integrated care systems to improve client health outcomes and contain costs. Total biennial budget: \$2.2 billion. Total employees: 2,753.

Children's Administration (CA) works to keep children safe from abuse and neglect and to support birth, foster, kinship and adoptive families. CA provides protective services for children and licenses foster homes. CA helps families find resources to keep kids safe and coordinates health services for foster and adoptive children. CA investigates 30,000 abuse and neglect cases in a typical year, supports approximately 9,000 children in foster or relative care, and works closely with youth transitioning out of foster care. Total biennial budget: \$1.12 billion. Total employees: 2,764.

Developmental Disabilities Administration (DDA) provides residential services, day services and employment support services for clients with development disabilities. DDA residential services support clients who live in their own homes, in community settings, or in habilitation centers. DDA determines whether a person meets the state definition of developmental disabilities, performs service assessments, authorizes in-home or residential supports, develops resources, and monitors providers. DDA supports 25,000 clients with some paid services, operating 27 local offices, four state operated residential habilitation centers and four state-operated supported living alternative programs. Total biennial budget: \$2.11 billion. Total employees: 3,273.

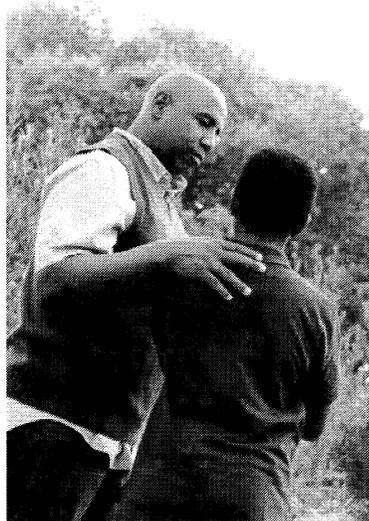
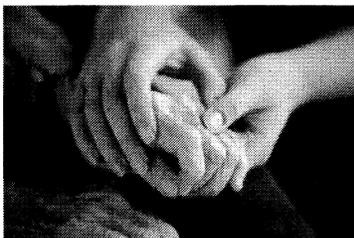
Department Overview

Economic Services Administration (ESA) provides poverty reduction services to nearly 1.5 million people. With 70 offices statewide, ESA helps low-income people meet their basic needs and achieve economic independence through cash grants, food and medical assistance, employment-focused services, subsidized child care, refugee assistance, disability determinations and child support collection. ESA administers Temporary Assistance for Needy Families (TANF), and Basic Food; collects and distributes child support; determines eligibility for Working Connections Child Care, medical assistance, and Social Security disability benefits; and pursues collection of debts owed to DSHS. Total biennial budget: \$2.08 billion. Total employees: 4,442.

Juvenile Justice and Rehabilitation Administration (JJ&RA) provides rehabilitation services to high-risk juvenile offenders, vocational rehabilitation to individuals with disabilities, and a safe environment for treatment of high-risk civilly committed adults. Partnering with families and communities, JJ&RA served 23,000 clients in state fiscal year 2013: 1,600 youth in 12 residential facilities and six leased facilities, 21,000 Vocational Rehabilitation clients in 37 leased facilities, and 300 civilly-committed residents in three facilities. Total biennial budget: \$399 million. Total employees: 1,540.

Financial Services Administration (FSA) provides the financial leadership to manage DSHS' \$11.9 billion biennial budget. FSA also provides risk management and internal audit services, centralized business support services, capital facilities and contracting support services and a limited number of direct client services, like background checks. FSA also includes the Consolidated Field Services (CFS) program which provides business support to institutions and offices in the field and consolidated maintenance operation services primarily to institutions. The staff for CFS report directly to headquarters. The budgeted dollars which support CFS staff reside within the individual administrations. Total biennial budget: \$38 million. Total employees: 775.

Services and Enterprise Support Administration (SESA) provides the administrative leadership to manage DSHS' 17,000 team members, communications, legislative and constituent relations, and performance and accountability functions. SESA also includes Research and Data Analysis and the Office of Diversity and Inclusion. The Office of Indian Policy and the Office of Fraud and Accountability are within the SESA umbrella, although both directly report to the Secretary. SESA also provides agency-wide information technology services through the Information System Services Division (ISSD). The budgeted dollars which support ISSD largely reside within the individual administrations. Total biennial budget: \$59 million. Total employees: 522.



Mission, Values and Vision

Mission

As a Department we are tied together by a single mission: to transform lives. Each administration within DSHS has a refined focus on this mission. Individually we have the following missions:

DSHS – Aging and Long-term Support Administration – to transform lives by promoting choice, independence and safety through innovative services.

DSHS – Behavioral Health and Service Integration Administration – to transform lives by supporting sustainable recovery, independence and wellness.

DSHS – Children’s Administration – to transform lives by protecting children and promoting healthier families through strong practice and strong partnerships with the community and tribes.

DSHS – Developmental Disabilities Administration – to transform lives by creating partnerships that empower people.

DSHS – Economic Services Administration – to transform lives by empowering individuals and families to thrive.

DSHS – Juvenile Justice and Rehabilitation Administration – to transform lives by creating pathways for self-sufficiency through meaningful partnerships, employment, new opportunities and effective rehabilitation.

DSHS – Financial Services Administration – to transform lives by promoting sound management of Department resources.

DSHS – Services and Enterprise Support Administration – to transform lives by helping those who serve succeed.

Values

DSHS is also tied together by the following set of values:

- **Honesty and Integrity** – because leadership and service require a clear moral compass.
- **Pursuit of Excellence** – because it is not enough to get the job done, we must always challenge ourselves to do it better.
- **Open Communication** – because excellence requires teamwork and a strong team is seen, heard and feels free to contribute.
- **Diversity and Inclusion** – because only by including all perspectives are we at our best and only through cultural competency can we optimally serve our clients.
- **Commitment to Service** – because our challenges will always exceed our financial resources, our commitment to service must see us through.

Vision

DSHS works toward a vision divided into five elements:

- **Health** – each individual and each community will be healthy.
- **Safety** – each individual and each community will be safe.
- **Protection** – each individual who is vulnerable will be protected.
- **Quality of Life** – each individual in need will be supported to obtain the highest possible quality of life.
- **Public Trust** – strong management practices will be used to ensure quality and efficiency.

For DSHS, implementing Governor Jay Inslee's commitment to Lean management involves an ongoing number of steps. **The first step is the identification of mission;** gaining a deep understanding of "why" we do the work we do. As outlined above, we at DSHS are on mission to assist the people who seek our help in transforming their lives. One thing is true about every DSHS client, in some way they need help in their lives. Diverse thought leaders from across each DSHS administration have engaged their respective teams to further elaborate how they can transform lives within their administration. Empowerment of the team to have a strong voice in advancing the mission is the essence of Lean management.

Step two is developing a clear understanding of the values we apply in achieving our mission. This is the "how" of our Lean approach. How will we achieve our "why", our mission of transforming lives. For each DSHS administration this involves an elaboration of our values, how do we live them better day by day in the way we work. Each DSHS administration identifies unique values and *DSHS as a whole is tied together by the five values identified above: honesty & integrity, pursuit of excellence, open communication, diversity & inclusion and a commitment to service.*

Step three is to look at what we are doing. This asks: what are the specific goals and objectives of each DSHS administration. For each DSHS administration this means working with their teams to create detailed strategic plans. Within each strategic plan are multiple metrics and action plans. Making these goals truly matter to each team member is a critical element. This also requires a willingness to modify these goals when they are not advancing the larger mission. For each identified goal, in a fully realized Lean world, each team member is encouraged to suggest ways to improve our processes to better and more efficiently serve our clients. This transition requires sustained effort and does not happen overnight. Our path to this end has been to train more than 50 Lean practitioners, and to educate more than 1,000 members of our team on the basics of Lean. For each DSHS administration it means engaging in large scale exercises like value-stream mapping and root cause analysis to look at the fundamentals of what we are doing to find more efficient and successful ways of doing our work. Often it is a multi-day effort to deconstruct each step in a process so that the opportunity for finding improvements in the process can be clearly seen. After that the new course that is plotted often requires change to training, information technology infrastructure, policies, manuals, and so forth. Most importantly, it always requires follow-up and course correction. In time, every DSHS strategic objective, approximately 100 in total, will undergo not just one, but multiple Lean restructurings driven by a team where the front-line service providers have a strong voice.

Lean is also being developed at a more granular level where team members are encouraged to identify and eliminate waste through tools like five-s organization, A-3 problem solving, visual management, "gemba" walks and other traditional Lean management tools. The idea here is for the team to take the steps they can to change things within their direct control, in addition to our large scale program-wide efforts.

Our Lean process is endless because everything we do can be re-examined in still greater detail to find even more improvement. In the end Lean is a culture, a culture where team members are seen and heard and empowered to improve service delivery; *empowered to better transform lives.* This never-ending nature of Lean management is what causes many to label it a "Lean Journey."

Alas, Lean is not a soft-centered, mushy process. Lean is soft on people, in that the team must feel valued, respected and heard. It cannot be overstated that without empowerment of the team there can be no real Lean revolution. However, Lean is all about results, accountability and progress – measurable progress. This [Strategic Plan and Lean Report 2014](#) looks across DSHS at our goals and our progress in meeting those goals. For virtually every goal listed in these pages there is a DSHS administration Strategic Plan that elaborates specific quantified success measures and an action plan for progress. This [Strategic Plan and Lean Report 2014](#) is intended to be read in conjunction with the 2014 Strategic Plans of each DSHS administration which drill down on the high level assessments contained in this report. Those strategic plans can be found at www.dshs.wa.gov/ppa/strategic.shtml. Behind each DSHS administration strategic plan are literally dozens of Lean initiatives that dive deeply into the nuts and bolts of positive change. Below is the big picture for our 17,000 DSHS team members serving 2.2 million clients.

The summary evaluations are denoted primarily by color as follows: green equates to strong performance and service in the area, yellow to areas of concern or unmet need, or both, and red to serious concern or serious unmet need, or both. Where there is a positive movement it is denoted by an upward arrow and where we have achieved national leadership it is indicated by our coveted gold star.

A note of caution: It is not really possible to separate our performance at DSHS from the challenges of funding. The Governor and the State Legislature work with limited resources, and so do we. As a result, we have red status in a number of areas where the performance of DSHS team members is exemplary, but the unmet need is so great that only a red status evaluation is appropriate. Importantly, in virtually every area summarized below, we have set progress measures for ourselves to make better use of the resources we do have. Funding challenges never diminish our commitment to service.

Finally, we at DSHS are the first to recognize that this summary is an art, not a science. It is further true that the only thing that all will agree on is that these evaluations are wrong in some respects. All will not judge the need or the progress the same. Alas, this summary is provided so that the perfect is not made the enemy of the good and so that we, at DSHS, do not shy away from a broad and accessible performance report for fear that all will not agree. The summary should be seen as a general assessment that provides directional indicators and highlights areas of achievement, progress and need.

State Performance

Aging and Long-Term Support

	2012	2013	
Long-term care for children	GREEN	GREEN	
Timely licensing of Adult Family Homes, Assisted Living and Nursing Facilities	GREEN	GREEN	
Timely response to all abuse and neglect allegations	RED	↑ RED	Lean exercises are underway. A new electronic case management system is under construction. Staff funding lags.
Abuse and neglect timely case close-outs	RED	↑ RED	Lean exercises are underway. A new electronic case management system is under construction. Staff funding lags.
Providing home and community-based services	★ GREEN	★ GREEN	Washington is a national leader in providing community and in-home supports.
Voluntary relocation of clients from nursing homes to home and community-based services	GREEN	GREEN	
Providing family caregiver support	YELLOW	YELLOW	
Providing timely eligibility approval	YELLOW	YELLOW	

State Performance

Behavioral Health and Service Integration

	2012	2013	
Timely outpatient mental health services	YELLOW	YELLOW	Significant improvement requires performance based contracts contracting with Regional Support Networks.
Availability of adult outpatient mental health services	YELLOW	YELLOW	
Availability of child outpatient mental health	RED	 YELLOW	
Use of evidence-based chemical dependency prevention programs	YELLOW	YELLOW	
Outpatient adult chemical dependency retention	GREEN	GREEN	Maintaining high treatment rates with limited funding.
Outpatient child chemical dependency retention	GREEN	GREEN	Maintaining high treatment rates with limited funding.
Decreased state psychiatric hospital assault rates	RED	 RED	
Decreased state psychiatric hospital seclusion and restraint rates	YELLOW	YELLOW	
Increased state psychiatric hospital treatment hours	YELLOW	YELLOW	
Improved outcomes for individuals with high medical risk factors			Nation leading pilot program. Performance data not yet available.
Improved care coordination and health service integration			Nation leading pilot program. Performance data not yet available.
Timely competency evaluations	RED	 YELLOW	Work plan rates are being accomplished. Staffing levels require improvement.
Increase employment for chemical dependency clients	GREEN	GREEN	Strong increase in employment post-treatment.

State Performance

Economic Services (Poverty Reduction)

	2012	2013	
Increased access to food assistance	GREEN	GREEN	
Processing time for disability determinations	 GREEN	 GREEN	National leader.
Child support collections	GREEN	GREEN	
Leaving Temporary Assistance for Needy Families (TANF) for self-sufficiency	YELLOW	 YELLOW	System re-design underway.
Remaining off TANF for more than 12 months	YELLOW	 YELLOW	System re-design underway.
TANF participants meeting the federal work participation rate	RED	 YELLOW	Federal penalties incurred for poor performance in 2012. System re-design underway.
Basic food assistance payment accuracy	GREEN	GREEN	National leadership within reach. Currently top 10 performing states.
Timeliness of processing applications	YELLOW	 YELLOW	Staffing level problematic. Progress is being made however through an innovative System Delivery Redesign.
Contact center support	TANF CHILD	 TANF CHILD	Staffing resources may be insufficient to achieve acceptable service for TANF and SNAP. Helpful technology solutions being added. Child care contact center now green.
Affordable Care Act technology support, eligibility determinaton	 GREEN	 GREEN	National leader in Health Benefit Exchange roll-out.

State Performance

Children's Administration

	2012	2013	
Prompt face-to-face contact with alleged victims of child abuse	 GREEN	 GREEN	The most serious cases receive face-to-face visits within 24 hours in more than 97% of cases.
Children in-care receiving regular health and safety visits	GREEN	GREEN	
Decreasing the rate of repeat abuse	GREEN	GREEN	
Children not subject to new founded allegations of abuse	GREEN	GREEN	
Foster care stability	YELLOW	YELLOW	
Racially disproportionate impacts	RED	RED	Disproportionate minority contact persists with critical levels for native americans.
Child Protective Service (CPS) investigator caseloads	RED	 YELLOW	
Timely completion of CPS investigations	RED	 YELLOW	Number of cases open greater than 90 days has been reduced by 50%.
Rural and tribal foster care availability	RED	RED	
Length of stay in out-of-home care	 YELLOW	 YELLOW	
Memorandum of Understanding with tribal governments	RED	 RED	
Family Assessment Response; alternate CPS pathway	RED	 YELLOW	Potential for national leadership if pilot program is expanded statewide.

State Performance

Developmental Disabilities

	2012	2013	
Assessments are completed timely	 YELLOW	GREEN	Identify individual health and welfare needs in a timely manner in order to support individuals to have healthy and active lives.
Child placement and intensive services occur timely	YELLOW	YELLOW	Identify individual health and welfare needs of children in a timely manner in order to support children to have healthy and active lives.
Alternatives to psychiatric hospitals are utilized effectively	YELLOW	 YELLOW	Improve safety and successful long-term placement of individuals who are at risk of institutionalization in state hospitals.
Treatment and support for community protection clients	YELLOW	YELLOW	Ensure that individuals enrolled in the Community Protection Program are supported to achieve their required treatment goals.
Crisis supports	YELLOW	 YELLOW	Develop a statewide Crisis Support system, including the supports and availability of the Residential Habilitation Centers that will provide needed interventions for individuals and families.
Communication with clients' families and providers	YELLOW	 YELLOW	Equip clients, families and providers with information to support health and safety of individuals.
Access to home and community services	GREEN	GREEN	Increase access to home and community-based services.
Plan goals are identified and implemented	RED	 RED	Increase the effectiveness of community residential programs to support individuals to have quality lives.
Options for movement to community	GREEN	GREEN	Increase opportunities for individuals who are institutionalized to have the option to move to the community and be supported as needed.
Increase client employment	YELLOW	YELLOW	Increase the number of clients employed.
Increase basic-plus community supports program	YELLOW	 YELLOW	Provide individuals with in-home supports to enable them to remain in their communities.
Increase individual and family supports	YELLOW	 YELLOW	

State Performance

Juvenile Rehabilitation

	2012	2013	
Juvenile rehabilitation youth health	YELLOW	 YELLOW	
Juvenile rehabilitation youth benefits on system exit	YELLOW	 YELLOW	
Juvenile rehabilitation youth chemical dependency support	YELLOW	YELLOW	
Juvenile rehabilitation youth recidivism	Data under review	Data under review	
Juvenile rehabilitation parole services	YELLOW	YELLOW	
Juvenile rehabilitation community transition	 YELLOW	 YELLOW	
Juvenile rehabilitation mentors	YELLOW	YELLOW	
Juvenile rehabilitation vocational training	YELLOW	 YELLOW	
Juvenile rehabilitation academic development	YELLOW	YELLOW	
Special Commitment Center treatment participation	YELLOW	 YELLOW	
Juvenile rehabilitation use of evidence based practices	 GREEN	 GREEN	
Culturally competent services	GREEN	GREEN	
Worker safety	YELLOW	GREEN	
Racial disproportionality	YELLOW	 YELLOW	

State Performance

Vocational Rehabilitation

	2012	2013	
Vocational rehabilitation student preparedness plans	 YELLOW	 YELLOW	
Vocational rehabilitation successful case closures	GREEN	GREEN	
Vocational rehabilitation customer satisfaction	GREEN	GREEN	
Vocational rehabilitation rehabilitation rate	GREEN	GREEN	
Vocational rehabilitation WorkSource job placements	YELLOW	 YELLOW	
Vocational rehabilitation success rate	 GREEN	 GREEN	
Vocational rehabilitation wage progression	GREEN	GREEN	

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