

Status of Audit Resolution

December 2009

Department of Veterans' Affairs (DVA)

Agency: 305

Audit Report: 1000849

Finding Number: 001

Finding: The Washington Department of Veterans' Affairs has inadequate controls over security of fuel cards and monitoring of fuel card purchases.

Resolution: In response to this finding, fuel cards assigned to the Veterans Home in Retsil were secured and vehicle mileage logs were established. The logs were placed in all Veterans Home vehicles and staff are specifically required to log all miles driven.

Additionally, the Department published and implemented an agency policy specific to the fleet card system to standardize practices and controls for the use of fuel cards at all locations. The Department instituted a monthly reconciliation of vehicle mileage logs to gas purchases, completed by the plant manager at each facility. In addition, accounts payable staff reconcile monthly invoices to fuel receipts for each facility prior to payment.

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