

## **PPA Meeting July 29, 2009**

PPA Meeting Review  
DOP Update:

2010 HRMS Payroll Calendars – The 2010 Pay Dates are official. We are working on creating the HRMS Payroll Calendars now and plan to share the DRAFT calendars for January through December at the August 10 PPA Executive Committee meeting for feedback. We will publish them as soon as possible after that.

The Decentralized Role Definitions Handbook, which provides information about how the different HRMS Roles relate to an end user's access to system data and transactions, was updated in early July for known differences, and we'll be reviewing it in more detail in the near future and will complete the updates. Going forward, we will be updating the Handbook each time a role is updated, tying that action into our Change Request process, and you will be notified on a regular basis – we are thinking weekly or every other week depending on the frequency of updates.

The Security Administration Handbook, which provides step-by-step instructions for agency security administrators for maintaining user ID accounts in HRMS, was also updated in July, and a summary of the major changes was posted on the DOP Security web page.

HRMS Helpful Tips – CATS Tips

Separations - Workgroup

Logged changes in Infotype Data S\_AHR\_61016380 - Workgroup

Time Evaluation ZT60 – Kelly Welsh, HRMS Training Team

Dependent Verification – Larry Cade, HCA

HRMS Data Definition Project HR Management Report update – Cherie Willhide, DOP

Materials:

[PPA Meeting PowerPoint](#)

[Personal Leave Day – Q&A from 6/24/09 Meeting](#)

[Copy Options in HRMS](#)

[Separations](#)

[Reporting Workgroup](#)

[Time Evaluation ZT60](#)

[Dependent Verification](#)

[Data Definition](#)

[Data Cleanup](#)