

# Personnel/Payroll Association (PPA) Meeting

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May 24, 2017

## MINUTES

### VEBA: Recent Changes and Updates

Brian Riehs,  
Gallagher VEBA



VEBA MEP PPA  
Presentation (5-24-17)



VEBA MEP Overview  
(2017-03 PRC).pdf

### Highlights:

- Plan updates:
  - The VEBA Plan can allow funds to carry on to non-dependent beneficiaries:
    - Spouse
    - Dependent and adult children
    - Designated beneficiaries
    - Surviving heirs
  - Survivor benefit included.
  - Expanded benefits for retire-rehires.
  - Flexible limited coverage if spouse has an HSA account.
  - Reduced fees for accounts with larger balances.

### Employer Reporting Application (ERA) Update

Rachel Jo Nesse  
Debbie Callar  
Department of Retirement Systems



PPA 05-24-17 DRAFT  
INTRO SLIDES.pdf

### Highlights:

- DRS will be rolling out a new Employer Reporting Application that will replace the Employer Information System.
- Select agencies will be early adopters to test out the new system October 2017.
- The rollout date for all state agencies will be in early 2018.

## Deferred Comp Auto Enroll Update

Marla Mortensen,  
Department of Retirement Systems



DCP Auto Enrollment  
Presentation - PPA M:

### **Highlights:**

- As of January 1, newly hired, full-time state and higher education employees (except student employees) are automatically enrolled into the Deferred Compensation Program (DCP).
- DCP participants not have the flexibility to choose a percentage of salary or a set dollar amount as their monthly deferral.
- 82% of auto enrollees are defaulting into DCP participation with the 3% default rate.

## MetLife and Health Insurance Update

Amy Corrigan,  
Health Care Authority



HCA - PPA Meeting  
May 2017.pdf

### **Highlights:**

- Increased enrollment in optional life insurance by 50.1%.
- DT ELIG TO APPLY field in PAY1 is required when an employee is newly eligible for benefits. This starts the 31- day clock for submitting forms.
- Group Health has merged with Kaiser. Group Health plan names have changed to Kaiser WA.

## SAP GUI Upgrade Payroll Warrant Changes

Todd Jenkins,  
Washington Technology Solutions



SAP GUI 7.4  
Presentation.pdf

### **Highlights:**

- WaTech will be upgrading HRMS to SAP GUI 7.4 around June 1st.

- Agencies will have 90 days to complete the upgrade.
- After August 29, 2017, the only version available will be SAP GUI 7.4.
- Payroll warrants will include the agency name, return address, and an adjustment of the location of the Organizational Key.

## **SAAM Updates**

**Steve Nielson**

### **Account Coding Between Fiscal Years (Sub Object BD)**

**Office of Financial Management**



FY\_Coding\_ER\_Health\_Ins.pdf

### **Highlights:**

- SAAM updates:
  - Shared Leave
    - Uniformed Services (ESHB 1802) (25.40.10).
      - Allows certain state employees to access shared leave for attending medical appointments or treatments for a service-connected disability.
      - Creates the Veterans' In-State Service Shared Leave Pool.
      - Allows state employees who are veterans, or their spouses who are caring for them, to access shared leave from the Veterans' In-State Service Shared Leave Pool.
      - The bill has been signed by the governor.
      - If funding is not provided by June 30, 2017, the bill is null and void.
    - The Fringe Benefit Rate (25.40.10.d and j) will be evaluated in June. If it is determined that a rate change is warranted, the effective date will be July 1, 2017, and will be in effect for the entire 17-19 biennium.
  - The deceased employee limit (25.70.30.c) will be evaluated in June. If it is determined that a limit change is warranted, the effective date will be July 1, 2017, and will be in effect for the entire 17-19 biennium.
  - The requirement that agencies seek OFM approval to use Subobject NW for supported employment (25.70) has been removed.
- Account coding between fiscal years:
  - Employer Health Insurance (Subobject BD) on the July 10 payroll does not accrue to June's costs.
  - Subobject BD will be charged to Fiscal Month 01 (July 2017,) Biennium 19, Fiscal Year 18.

Next Meeting:

- Tuesday, September 26, 2017
- 9:00 – noon

OB-2 Auditorium