

Personnel/Payroll Association (PPA) Meeting – April 29, 2008

Click here for the April 29 PPA Meeting PowerPoint presentation: [PPA Meeting April 29, 2008](#).

PPA Chair, Wendy Harris (DOC), opened the meeting.

1. HRMS Upgrade - Status

Cherie Willhide, DOP HRMS Upgrade Change Management Lead, provided a project status. Agency Points of Contact meetings on April 14 and April 28 have been well attended; see the HRMS Upgrade for further information.

For **Power Users who use SAP GUI to build queries in Business Warehouse**, the SAP GUI upgrade needs to be completed on their computers by **June 2nd**, when the new Business Intelligence goes live. For all other **HRMS Users**, the SAP GUI upgrade must be completed prior to the HRMS Upgrade which is scheduled to go live on **November 10th, 2008**. The new SAP GUI upgrade is backwards compatible (able to share data or commands with older versions of itself), which will allow agencies to complete the upgrade on **all** users' computers now if they wish.

Power Users will need to rebuild their queries in BEx for Business Intelligence, but Business Warehouse will remain available for one month after go-live as a reference.

DOP is generating employee Portal passwords which will need to be redistributed. The distribution plan was discussed at the April 28 Point of Contact meeting.

2. 941 Quarterly Reporting

Chris Phillips (DOP) presented information on 941 Quarterly Reporting.

Handout:

[941 Quarterly Reporting](#)

3. Help Desk HRMS Tips

Robin McCord (DOP Help Desk) presented information on how to add the Infotype number on the title bar, and adding URLs to the SAP Easy Access Menu. See pages 4 and 5 of the [PPA Presentation](#) .

4. "24 x 7" Discussion

Bennett Holmes (DSHS), Rachel Lopez and Deanna Painter (Agriculture), and JoAnne Saunders (DOT) provided information and a panel discussion on 24 x 7. See pages 6 through 30 of the [PPA Presentation](#).

Handouts:

[24 x 7 Simulations](#)

[24 x 7 Employee Hourly to Salary](#)

[24 x 7 Start Mid-Period](#)

[24 x 7 Term Mid-Period](#)

5. Health Care Authority

Lawrence Cade and Matthew Albright (HCA) presented information on PEBB Rules and Eligibility and Effective Dates for PEBB Benefits. Steve Norsen, Neysa Caywood, and Amy Corrigan participated in a panel discussion and Q&A. HCA will provide the Q&A as a handout at the May 28 PPA Meeting and it will be posted on the HRMS Customer Support Web site.

Handouts:

[PEBB Rules & Eligibility: Focus on Nonpermanent Category](#)

[Rules & Eligibility PowerPoint](#)

[Effective Dates for PEBB Benefits](#)

[Eligibility Categories](#)

[Eligibility Decision Tree](#)

PPA Evaluation Form

If you didn't have a chance to complete the [PPA Meeting Evaluation](#) form at the meeting, you still have an opportunity to provide feedback. Please complete the form and e-mail to [Wendy Harris](#) or [Nadine Cummings](#).