

## Personnel/Payroll Association (PPA) Meeting – March 30, 2010

Click here for the March 30 PPA Agenda: [PPA Agenda March 30, 2010](#)

Steve Nielson, OFM, opened the meeting.

### 1. **100 HRMS Payrolls**

Eva Santos and Steve Young, DOP, marked the 100<sup>th</sup> payroll in HRMS since go-live on February 10, 2006, and thanked agencies for their large part in this accomplishment.

[100 HRMS Payrolls](#)

### 2. **Employee Self Service (ESS) Reconfiguration, Centralized Security, and New Online Recruiting System**

Dennis Gustafson, DOP, presented information on upcoming changes to ESS, including a new online leave request feature; also centralized security, and the new online recruiting system.

[ESS/MSS, Security, Recruitment Presentation](#)

[ESS-MSS Fact Sheet](#)

[Q&A](#)

### 3. **DOP Update**

Nadine Cummings, DOP, reminded the audience that the On-Line Quick Reference is a great resource, whether you are brand new and still learning about HRMS, or a seasoned veteran. Over the 100 payrolls since go-live, the HRMS Training Team, in partnership with all the DOP HRMS teams and your much-appreciated input, has expanded and improved those materials. If you need some in-depth instructions or just a quick reminder on some of those little tasks you don't do very often, remember to use the Course Manuals, Job Aids, and the User and Report Procedures on the OLQR!

Also, the DOP Service Center has now deactivated the old help desk email address. From now on, please always use [servicecenter@dop.wa.gov](mailto:servicecenter@dop.wa.gov).

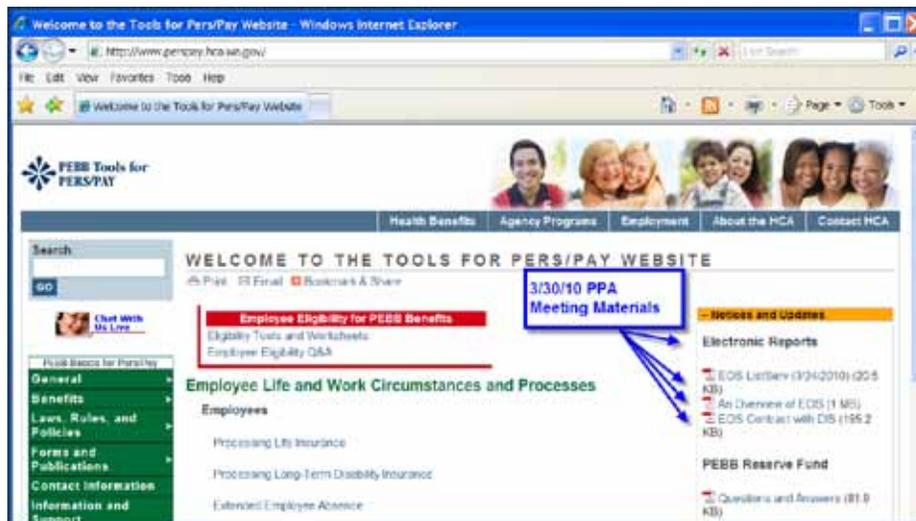
Nadine also gave a preview of the Change Requests that are slated to go to Production systems with the April 27 HRMS Release.

#### 4. HCA Electronic Reporting

Glenda Fairchild, HCA, Ann Syverson, LNI, and Gordon Bowman, DIS, presented information on Enterprise Output Solution (EOS) reporting.

##### [EOS \(Enterprise Output Solution\)](#)

Access additional materials, including how to obtain EOS reporting, on HCA's Pers/Pay website at: <http://www.perspay.hca.wa.gov/>, under **Notices and Updates** > **Electronic Reports**.



#### 5. Payroll Direct Deposit – Closed Accounts & Reversal Processing

Lesa Williams, OST, discussed the process for closed bank accounts and direct deposit reversals.

##### [Closed Accounts and Reversals](#)

Also, if you didn't already complete our PPA Topic Survey about future presentations, you may still either fill this out electronically and email to Steve Ketelsen at [Steve.Ketelsen@ofm.wa.gov](mailto:Steve.Ketelsen@ofm.wa.gov), OR you may print and mail the completed survey to Linda at Attorney General's Office, Mailstop 40140.

##### [Topic Survey](#)

The next PPA Meeting will be April 28, 2010.