

**PERSONNEL PAYROLL ASSOCIATION (PPA) MEETING
FEBRUARY 27, 2013**

MINUTES

DES/OSHRD Updates on 3% Reduction/TSR

Kelly Welsh, (DES)
Sandi Steward (OFM)

[Ending the Temporary Salary Reduction and TSR Leave](#)

Highlights:

- General Service salary schedule and special salary schedules will be updated to a 6/30/13 effective date.
- DES will run a program to increase directly valuated employees by 3%.
- DES has a plan and process in place to end TSR leave.
 - Communications will occur on the state HR site (FAQs, etc.)
 - Additional communications for employees will occur via payday FYIs and flyers that agencies can post or distribute.
 - Employees need to be managing/reducing their balances by 7/1/2013, noting there will be an accrual for June 2013.
 - The PA71 OLQR will be polished up and is posted on the DES website. This may be a function agencies want to employ in accommodating the necessary adjustment transactions.
 - GAP1 agencies will need to create a work schedule substitution for the 6/30 date. They should not use the 1223 wage code during this time frame.

Health Care Exchange

Michael Marchand
(HCA/Health Care Exchange)

[Washington Health Benefit Exchange](#)

Highlights:

- The Exchange has been “being built” since 2011.
- New members to the Exchange are expected to grow from 280,000 in 2014 to 471,250 in 2017.
- There is a new Exchange website: wahbexchange.org
- Challenges include a tight timeline, the delivery environment, and managing expectations.
- There will be a Listserv registration option for folks who want to receive communications.

HCA/PEBB Updates

Steve Norsen, (HCA)
Amy Corrigan, (HCA)

[Marriage Equality - Referendum 74](#)

Highlights:

- For purposes of PEBB benefits, spouses are eligible for benefits regardless of gender.
- With a few exceptions, same-gender domestic partners registered in Washington as of 6/30/14 will be converted to married status. No special open enrollment for domestic partners to file as married.
- There is no change in the federal law or regulations – same-sex partners or spouses will still have to complete the tax status form.
- PEBB receives a quarterly deceased/divorce report from DOH. PEBB will send agencies and action list of subscribers with ineligible dependents due to divorce or death.
- Stepchildren will also need to be removed from coverage based on divorce.

OFM Update

Steve Nielson (OFM)

- IRS forms 941/941X/W-2/W-2c should be in balance for 2012. Continue to balance each payroll in 2013.
- There have been some out of balance situations between agencies in Account 035, GL 5124 due to tax retros to the 1/10/13 payroll. This payroll was still using the 2012 tax tables. OFM will notify agencies of any actions that are needed.
- Adjust employer cost of health insurance using HRMS – see DES communication.
- Reconcile Account 035 each month.
- Reminder! Please be sure to verify IT0027 for new hires. Look for an active end date (12/31/9999) for abolished agencies. Delimit the record.
- SAAM updates for 7/1/13 will be based on the current law.

DRS Update

Steve Nielson (OFM) on behalf of DRS Eleanor Conway (DRS)

- Billings for 218 agreements:
 - DRS will not be asking state agencies for Social Security (OASI) information this year.
 - DES supplied the needed data to DRS this year – they are working towards a permanent process in future years. Thank you DES!
 - The invoices will go out around 4/1 and payment is due 5/15.

TLA Update

Steve Nielson (OFM) on behalf of Katie Gerard (OFM)

- RFP went out on 2/26/13.
- Demo scripts and policies will be worked on during the month of March.
- Vendor demos are schooled for mid-May.