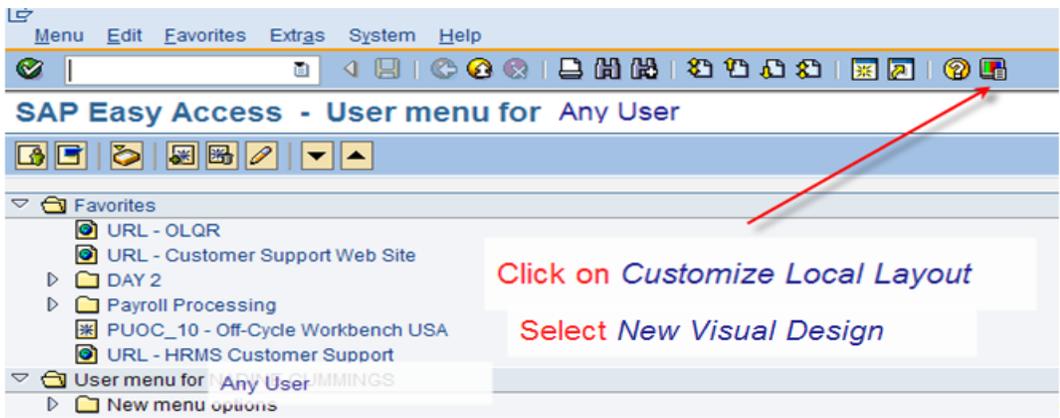


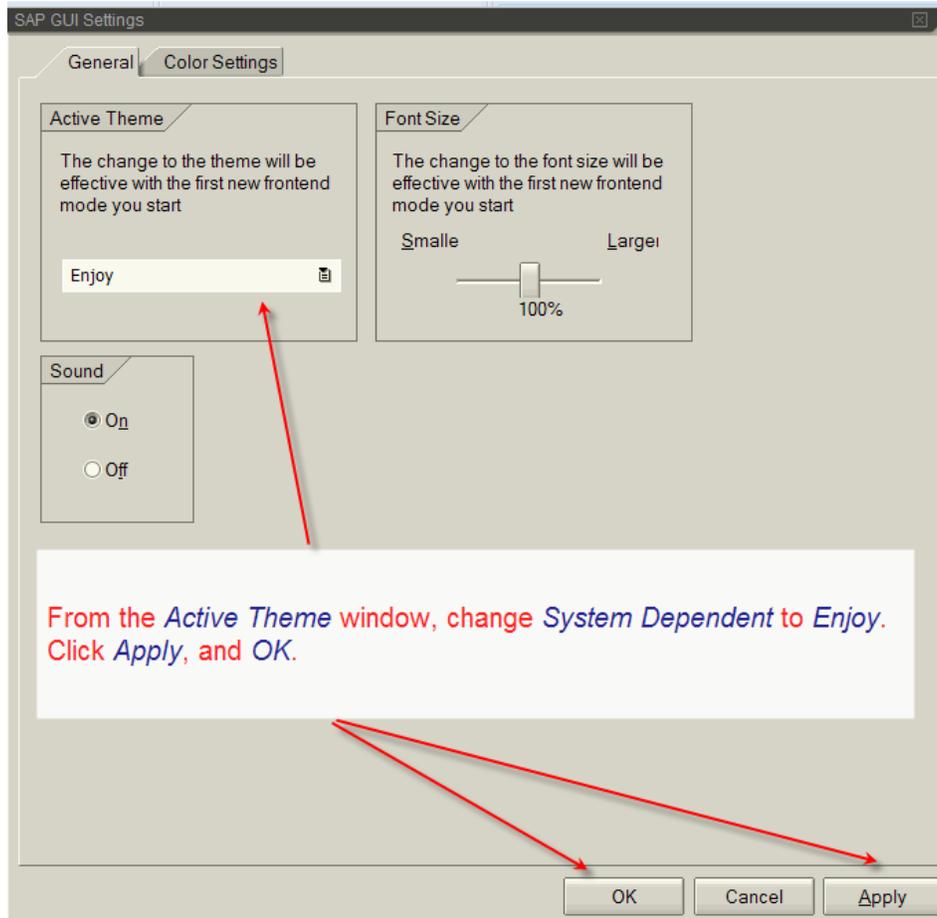
Color Change in HRMS

One of the differences after the HRMS Upgrade was the color theme for the screens. The new theme includes various shades of blue. Some users have reported problems viewing the new color theme. The following instructions will allow you to change the theme.

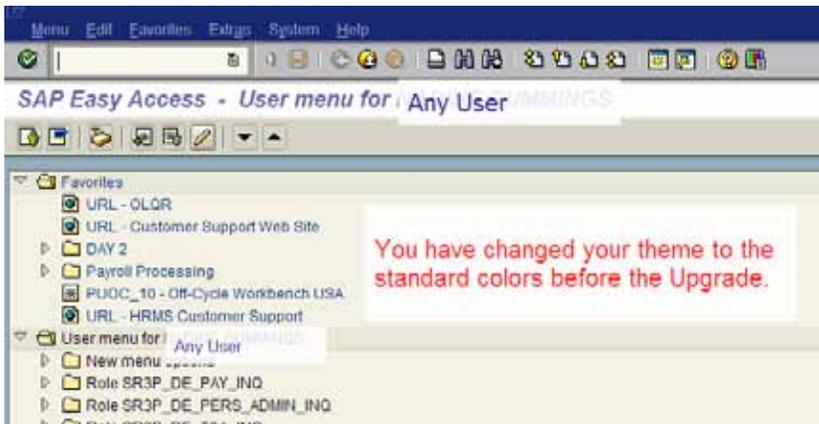
Log onto HRMS. From the Standard Toolbar, click on the *Customize Local Layout* icon, and select *New Visual Design*.



From the *Active Theme* window, change *System Dependent* to *Enjoy*. Click *Apply* and *OK*.

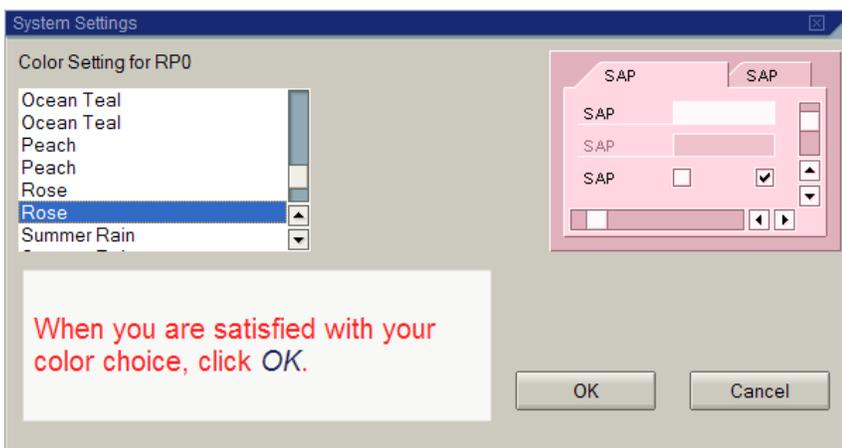
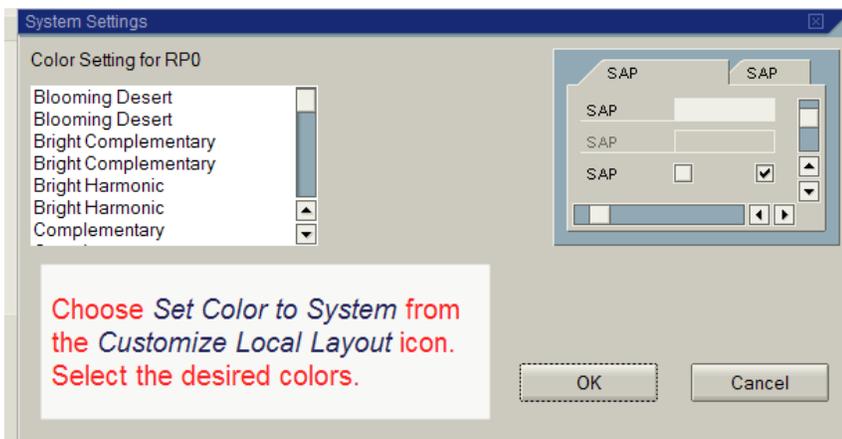


To apply the changes, you must log off of HRMS, and log back on.



If you wish to change the theme to something other than *Enjoy*, follow these additional steps:

After you have changed the theme to *Enjoy*, and logged back on, select the *Customize Local Layout* again. This time, select *Set Color to System*.



Choose the desired color scheme, and click *OK*. The theme will change immediately.

Note: even though you'll see all the color schemes listed **prior to changing the theme** from *System Dependent* to *Enjoy*, selecting a new theme will not change your colors. You must change from *System Dependent* to *Enjoy*, log out and back in, and then use *Set Color to System* to further change the theme. The theme will continue to be set at the new color scheme until you make any subsequent changes.