



Personnel/Payroll Association

PPA Meeting – February 26, 2009





Updates

- n DOP Update
- n OFM Update



HRMS - Reporting

Patty Peterson (DOP) and Cross-Agency Workgroup

-- New series on Reporting in HRMS --

- n One or two reports each PPA Meeting
- n Let us know what reports you want
- n Join a reporting workgroup



VEBA MEP – Voluntary Employees' Beneficiary Association Medical Expense Plan

Brian Riehs, VEBA Service Group

- n **Medical expense plan for Washington State employees in general government agencies and higher education institutions**



Appeals Process

Larry Cade, PEBB/Health Care Authority

- n New process for when and how employees and their dependents appeal eligibility and enrollment decisions about their health care



HRMS – Logged Changes in Infotypes Report

Patty Peterson (DOP), Wendy Harris (ATG), Steve Nielson and Steve Ketelsen (OFM)

- n Use Logged Changes in Infotypes Report for HR, Payroll, Supervisors, and Managers to check entries and for audit purposes



About PPA - Executive Committee

- n Comprised of representatives from agency HR and payroll staff and Central Support Agencies (DOP, OFM, DRS, HCA, OST).
- n Meets monthly to:
 - Determine issues and concerns of agency HR and Payroll staff and establish PPA Meeting agendas.
 - Coordinate Work Groups to build and present topics of interest.
 - Keep agency HR and Payroll staff informed!



Why are Monthly PPA Meetings Important?

- n Communication and standards for Washington State
- n Ongoing resource for the most current information
- n Training
- n Problem Solving – agencies helping agencies
- n Networking with other agencies
- n Encourages use of the tools available (HRMS)



Where We Are Heading

- n Proactive planning for relevant, engaging PPA Meetings on a regular schedule
- n Training, including “topic-building” - basics → advanced
- n Increased agency HR and payroll involvement in PPA
- n Listening to your needs!



How YOU Can Become a Part of the PPA Future!

- n Tell us your agency issues, concerns, and training needs
- n Share solutions - how does your agency do “X”?
- n Volunteer for a PPA Work Group, or help out at a general meeting
- n Attend PPA Meetings and encourage others to attend – learn and build confidence!

Resources

PPA - <http://www.dop.wa.gov/payroll/PPA/Pages/default.aspx>

Wendy Harris, Chair (ATG) (360) 664-8820 WendyH@ATG.wa.gov

HRMS Support Web Site

<http://www.dop.wa.gov/payroll/HRMS/HRMSSupport/Pages/default.aspx>

- § **Messages** – *Messages for end users*
- § **Resources** – *Reports, Absence/Wage Types, OLQR*
- § **Schedules** – *HRMS Payroll Calendar*
- § **PPA** – *Handouts and minutes from monthly meetings*
- § **DOP Help Desk** – **360-664-6400**

Training – OEDS

<http://www.dop.wa.gov/training/Pages/default.aspx>