

## Creating Additional Contributions for Health Insurance on Infotype 0015

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### **When to Create WT 2575 Entries**

- Federal law requires employers to report the **provider costs** of **medical and dental coverage** on the W-2 form.
- When agencies make an adjustment on the *Additional Payments* (0015) infotype to collect an additional employer contribution using wage type **2550 (Health – ER Share)**, a corresponding entry is necessary using wage type **2575- (Health – Provider)** to record the associated provider costs.
- **NOTE:** Wage type 2575 does not take any deductions; it only serves to accumulate the **total** provider costs for the year for each covered employee.



## Three Entries are Needed on Infotype 0015:

- **WT 2983 (Health Adjustment Pre-tax) or 2984 (Health Adjustment Post-tax)**  
To collect the employee's premium.
- **WT 2550 (Health - ER Share)**  
To collect the employer contribution. This is the "state share", currently \$400/pay period.
- **WT 2575 (Health – Provider) \*New Requirement**  
To record the actual provider cost of medical and dental premiums for reporting on the W-2.



Find the adjustment amounts on the Costs tab in IT0167 on the current medical and dental records.

To see amounts for a different date, enter the date in the Calculation Date field and press enter.

Employee costs on WT 2983 or 2984

Employer credit on WT 2550

Provider Cost on WT 2575 – Use the sum of the provider cost for medical + dental.

If the EE has waived coverage then the Employee costs and Provider Cost on the medical record will be zero. For waived coverage the only entries needed are the Employer Credit on WT2550 and dental provider cost on WT 2575.

**Overview Additional Payments (0015)**

Wa...	Wage type long text	Date	C. Amount	Crcy
2550	Health - ER Share	01/15/2013	400.00	USD
2575	Health - Provider	01/15/2013	578.47	USD
2983	Health Adjustment Pret...	01/15/2013	71.00	USD

## ***Adding Provider Cost for an Employee Hired Earlier in 2013***

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- It is not too late to add the WT 2575 entry.
  - Make entry on *Additional Payment (0015)* using a date in the **current** pay period.
- DES will send agencies a list of employees who may be impacted



***Thank you***

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**Questions?**

