

**Personnel/Payroll Association
Labor & Industries Auditorium
Agenda – November 21, 2013**



Into the Future Together

Welcome! (5 minutes)

Steve Nielson, Office of Financial Management

TLA Update (10 minutes)

Dennis Gustafson, Department of Enterprise Services

Affordable Care Act (ACA) Update
(10 minutes)

Mary Fliss, Health Care Authority

Assignment Pay Coding (15 minutes)

*Melissa Wideman, Office of Financial Management
Denise Flatt, Office of Financial Management*

2013 Year-End Payroll Processing
(90 minutes)

*Steve Nielson, Office of Financial Management
Cindy Doughty, Office of the State Treasurer
Nicole Dobson, Department of Enterprise Services*

Key dates for end of 2013 and beginning of 2014 - *OFM*
Internal Revenue Service and Social Security Administration - *OFM*
EFTPS payments not made through HRMS – *OST*
Payroll resources site - *OFM*
Rates/limits for 2014 – *OFM*
Contacts – *OFM/OST/DES – OFM*

Break

Year-end web page on HR website - *DES*
(<http://hr.wa.gov/payroll/HRMS/YearEnd/Pages/default.aspx>)
Agency check list – *DES*
Other state withholding tax adjustments – *DES*
Tax deposit reconciliation – *OFM*
Year-end balancing – IRS forms 941/941X/W-2/W-2c – *OFM*
Overpayments between calendar years - *OFM*

Closing (5 minutes)

Steve Nielson, Office of Financial Management

Driving Directions to L&I: <http://lni.wa.gov/Main/ContactInfo/OfficeLocations/>