

**Personnel/Payroll Association
OB-2 Auditorium, 1:15pm – 4:45pm
Agenda – November 20, 2014**



Into the Future Together

Welcome!

Steve Nielson, Office of Financial Management

2014 Year-End Payroll Processing

*Steve Nielson, Office of Financial Management
Nicole Dobson, Department of Enterprise Services
Cindy Doughty, Office of the State Treasurer*

Key dates for end of 2014 and beginning of 2015 –
OFM

Internal Revenue Service and Social Security
Administration - *OFM*

EFTPS payments not made through HRMS – *OST*

Payroll resources site - *OFM*

Rates/limits for 2015 – *OFM*

Contacts – *OFM/OST/DES – OFM*

Earnings statements available 2 days before payday
- *DES*

AFRS coding to HRMS in “near real time” – *DES*

Year-end web page on HR website - *DES*

<http://hr.wa.gov/payroll/HRMS/YearEnd/Pages/default.aspx>

Agency check list – *DES*

Other state withholding tax adjustments – *DES*

Tax deposit reconciliation – *OFM*

Year-end balancing – IRS forms 941/941X/W-2/
W-2c – *OFM*

Overpayments between calendar years - *OFM*

Closing

Steve Nielson, Office of Financial Management
