

Personnel/Payroll Association Agenda – November 20, 2009



We Can Put It all Together!

Welcome!

Steve Nielson, Office of Financial Management

PEBB Employee Eligibility Project and Appeals Process

Steve Norsen, Health Care Authority

2009 Year End Payroll Processing

Steve Nielson and Steve Ketelsen, OFM
Shawn Myers, OST
Kelly Welsh, DOP HRMS Training Team

Review day's agenda and briefly discuss handouts - OFM

Key Dates for Ending 2009 and beginning 2010

Internal Revenue Service and Social Security

- Taxable Fringe Benefits
- Deceased Employees – Reporting Rules
- Forms and Instructions
- Overpayments Collected for Prior Years

Social Security Administration

Other State Withholding Tax (as provided by Social Security Administration)

Off Payroll System Procedures for Making Tax Deposits - OST

Manual Processing Tasks – OFM
Rates/Limits for 2010

HRMS Year-End Processing Activities - DOP

- 4th Quarter 941 Processing
- Medical Aid Rates
- Sick Leave Buyout
- W-2 Forms and Envelopes
- YTD Manual Adjustments

IRS Form 941-X - OFM
Contacts

Close

Steve Nielson, Office of Financial Management

Driving Directions to OB2
Parking Near OB2
GA Campus Web site

<http://www.ga.wa.gov/Visitor/direction.htm>

<http://www.ga.wa.gov/Park/visitor.htm>

<http://ga.wa.gov/News/CampusUpdates.htm>